The St Gabriel's Kings Hill Charity

A Charitable Incorporated Organisation (CIO)

Trustees and Annual Report

Year ended 31st December 2025

Reference and Administration Details

Registered Charity Number; 1199684

Address: The Vicarage,
19 Worcester Avenue,
Kings Hill,
Kent ME19 4FL

Trustees:
Rev Mark Montgomery (Chair)* Resigned 3rd Feb 2026
Andrew David Reid Granick
Karen Elaine Webber
Andrew Wambari NG'ANG'A appointed 7th Nov 2025
Venerable Nicholas Cornell *Chair from 3rd Feb 2026 11th Dec 2025

Bankers:
Nat West
250 Bishopsgate,
London,
EC2M 4AA

Independent Examiners
Adventus Accounting Solutions
10 Walnut Lane
Laceby
Grimsby
DN37 7BY

The St Gabriel's Kings Hill Charity (CIO)

Trustees Report for the Year Ended 31st December 2025

The Objectives of this Charity Incorporated Organisation are:

- to advance the Christian faith in accordance with the tenets and practices of the Church of England for the public benefit particularly, but not exclusively, by promoting the growth, development and operation of St Gabriel's Church on Kings Hill, and by promoting ancillary or incidental educational activities; and
- to advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

Management of the Charity

The Charity is managed by the Trustees. This is made up of the Three Trustees, including the ex-officio Chair, the Mission Leader, licensed to the Bishops Mission Order (BMO) of St Gabriel's Kings Hill. The Trustees have delegated powers (outlined in the Delegation of Powers Document) to the Ministry Leadership Team of St Gabriel's Kings Hill BMO, for the day to day running of activities. The Ministry Leadership Team is chaired by the Mission Leader and consists of one other Charity Trustee (making two trustees in total).

There were nine trustee meetings held over the year, with them dedicated to looking at governance, skills audit and new trustees, and then a further seven Ministry Leadership Team Meetings with trustees in attendance.

As outlined in section 13 of the charity's constitution all decisions are made by majority either at meetings or outside of meetings by electronic communication.

- **Appointment of Charity Trustees**

As outlined in section 10 of the charity's constitution Trustees are appointed in the following way;

10.1 Apart from the ex-officio trustees and the first charity trustees during their first term of office, as specified in clause 9.4 (First Charity Trustees) above, each trustee shall be appointed by the charity trustees for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

10.2 In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

- **Nominated Trustees**

10.3.1 The Bishop of Rochester may nominate one trustee for appointment by the charity trustees;
10.3.2 The Leader may nominate two trustees for appointment by the charity trustees;
10.3.3 Such appointments shall be for a term of three years;
10.3.4 The appointments will be effective from the date of their appointment by the charity trustees;
10.3.5 A trustee nominated under clause 10.3.1 or 10.3.2 has the same duty under clause 9.1 as the other charity trustees to act in the way he or she decides in good faith would be most likely to further the purposes of the CIO; or
10.3.6 The persons specified in clause 10.3.1 above may request the removal of any trustee they have nominated.

Governance

As outlined above the trustees met regularly over the year to oversee charity business and set strategic direction. They also met to discuss the charities relationship with the Diocese, the on-going building project, the search for new trustees along with a skills audit.

Achievements and Performance

Much of the Charities activities are delegated to St Gabriel's Kings Hill (BMO), as outlined above, who produce their own Annual Report of Activities (which can be found at www.kingshillchurch.org.uk/about-the-church/annual-reports/). However the Trustees were involved in two main areas.

- **The St Gabriel's Kings Hill Food Bank**

The Food Bank continued to service the Community during 2025 providing food and hygiene products to 671 Adults and 498 Children. 68% of the parcels were provided to Kings Hill residents with 17% being provided to Leybourne Chase. The remaining 15% was provided equally between West Malling and Mereworth.

The Food Bank staffing has been supported by helpers from the local community, Duke of Edinburgh Candidates and their family members as well as volunteers from St. Gabriel's Girls Brigade.
During 2025 we produced remote Fire evacuation Procedures adding this to the New Starter briefings.
We reviewed the operation to ensure we reduced as far as practical, potential Manual handling issues.

We relayed the pick face to be heavy to light ensuring heavier products are picked first reducing damage to the lighter items and risk of bags splitting.
To support this we purchased supermarket trolleys which has reduced the risk of lifting, carrying strain as well as speeding up the pick rate.
The numbers of people and families we support has continued to increase with 19 adults and families being supported in December. At the same time as we have been supporting more adults and families the level of food and monetary donations has reduced which has meant that over the last 5 months we have had to draw heavily on our reserve funds.
Going forward Fundraising and increasing food contributions will be a major focus.
The food Bank is staffed by local volunteers, any contributions to the Food Bank are used directly to support people in our own community, unlike the Trussell Trust and Fairshare who levy salaries or charge for the food.
The help and community support that St.Gabriel's provides is recognised in the community as evidenced by the Community Award (KALK) given to Karen Webber for her contribution to the Community of Kings Hill by the unanimous vote of the Parish Council.

Finances

Reserves and Restricted Funds

The St Gabriel's Kings Hill Charity holds a three-month operating reserve of £10,000, as voted by Trustees and Ministry Leadership Team. It holds restricted funds of £59,022, made up of £10,393 for the St Gabriel's Kings Hill Food Bank and £48,629 for the Building Project.

Related Parties

Donations totalling £2,000 were made by trustees. These donations are seen as regular Christian giving by the Trustees to the BMO of St Gabriel's Kings Hill. Expense and travel payments totalling £7,816.22 were paid to the Mission Leader (ex-officio trustee), made up of £4,708.81 for food bank stock and £3,107.41 in relation to the running of the Bishops Mission Order. Expense payments totalling £263.47 were made to a Trustee in relation to the running of the Bishops Mission Order.

There were no other related party transactions over the year.

8 July 2026

Independent Examiner's report to the Trustees
of the St Gabriel's Kings Hill Charity (CIO)
Registered Charity Number 1199684

I report on the accounts for the period ended 31 December 2025 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt
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THE ST GABRIEL'S KINGS HILL CHARITY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2025

	Notes	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**TOTAL FUNDS 2025 £**	TOTAL FUNDS 2024 £
Income and Endowments						
Voluntary income	2a	38,948		4,093	**43,041**	29,226
Activities for generating funds	2b					1,803
Income from investments	2c	4,025			**4,025**	5,477
Total income		42,973		4,093	**47,066**	36,506
Expenditure						
Church activities	3	31,422		4,710	**36,132**	34,634
Raising Funds						
Total expenditure		31,422		4,710	**36,132**	34,634
Net income/(expenditure) before investment gains		11,551		(617)	**10,934**	1,872
Net gains on investments						
Net income/(expenditure)		11,551		(617)	**10,934**	1,872
Transfers between funds						
Net movement in funds		11,551		(617)	10,934	1,872
Total funds brought forward at 1 January 2025		79,717	10,000	59,639	**149,356**	147,484
Total funds carried forward at 31 December 2025		91,268	10,000	59,022	**160,290**	149,356

THE ST GABRIEL'S KINGS HILL CHARITY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024 for Comparative purposes

	Notes	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**TOTAL FUNDS 2024 £**
Income and Endowments					
Voluntary income	2a	22,861	0	6,365	**29,226**
Activities for generating funds	2b	1,803	0	0	**1,803**
Income from investments	2c	5,477	0	0	**5,477**
Church activities	2d	0	0	0	**0**
Other incoming resources	2e	0	0	0	**0**
Total income		30,141	0	6,365	**36,506**
Expenditure					
Church activities	3a	31,242	0	3,392	**34,634**
Raising Funds	3b	0	0	0	**0**
Total expenditure		31,242	0	3,392	**34,634**
Net income/(expenditure) before investment gains		(1,101)	0	2,973	**1,872**
Net gains on investments		0	0	0	**0**
Net income/(expenditure)		(1,101)	0	2,973	**1,872**
Transfers between funds		0	0	0	**0**
Net movement in funds		(1,101)	0	2,973	**1,872**
Total funds brought forward at 1 January 2024		80,818	10,000	56,666	**147,484**
Total funds carried forward at 31 December 2024		79,717	10,000	59,639	**149,356**

THE ST GABRIEL'S KINGS HILL CHARITY

BALANCE SHEET AT 31 DECEMBER 2025

	Notes		**2025**	2024
			£	£
Fixed assets				
Total fixed assets				
Current assets				
Debtors	6	**5,456**		4,062
Cash at bank and in hand		**169,748**		161,480
		175,204		165,542
Creditors: amounts falling due within one year	7	**(14,914)**		(16,186)
Net current assets			**160,290**	149,356
Total assets less current liabilities			**160,290**	149,356
Creditors: amounts falling due after one year	7			
NET ASSETS			**160,290**	149,356

Funds	8		
Unrestricted General Funds		**91,268**	79,717.00
Unrestricted Designated Funds		**10,000**	10,000
Restricted funds		**59,022**	59,639
		160,290	149,356

Approved by the Charity Trustees on 10th September 2026 and signed on its behalf

Chairman (N.J.K Cornell)

The accompanying notes form a part of these financial statements.

THE ST GABRIEL'S KINGS HILL CHARITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2025

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2015.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the Charity is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the Charity are:

Unrestricted funds - general funds which can be used for Charity ordinary purposes

Designated funds - monies set aside by the Charity out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the Charity for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross as far as practicable.

Voluntary Income

Collections are recognised when received.
Planned giving receivable is recognised only when received.
Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
Grants and legacies are recognised when the Charity is legally entitled to the amount due and receipt is probable.

All other income

All other income is recognised when it is receivable.

d ***Resources used***

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the Charity.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	50% straight line

f Current Assets

Amounts owing to the Charity at 31 December in respect of fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the Diocese of Rochester or at the bank

2 Incoming resources

	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**TOTAL FUNDS 2025 £**	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	TOTAL FUNDS 2024 £
a *Voluntary income*								
Planned Giving	20,793			**20,793**	8,895			8,895
Income tax recoverable	5,000		310	**5,310**	3,756		306	4,062
Collections at all services	12,794			**12,794**	9,170			9,170
Sundry donations and appeals	361		3,783	**4,144**	1,040		6,059	7,099
	38,948		4,093	**43,041**	22,861		6,365	29,226
b *Activities for generating funds*								
General Fundraising					1,803			1,803
					1,803			1,803
c *Investment income*								
Dividends and interest	4,025			**4,025**	5,477			5,477
	4,025			**4,025**	5,477			5,477
Total incoming resources	**42,973**		**4,093**	**47,066**	**30,141**		**6,365**	**36,506**

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

3 Expenditure

	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**TOTAL FUNDS 2025 £**	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	TOTAL FUNDS 2024 £
Church Activities								
Missionary and charitable giving:								
Away Giving	2,205			**2,205**	1,430			1,430
Ministry costs:								
Diocesan Offer	8,000			**8,000**	6,000			6,000
Expenses	1,391			**1,391**	906			906
Vicarage costs	5,359			**5,359**	4,189			4,189
Other Ministry Costs	199			**199**	243			243
Church running expenses								
Hall rentals	6,536			**6,536**	3,018			3,018
Service and Groups costs	165			**165**	662			662
Course costs					30			30
Licences, Subs and Donations	2,532			**2,532**	286			286
Insurance	504			**504**	378			378
Postage, Stationery etc					88			88
Telephone	232			**232**	434			434
Publicity					643			643
Alarm	340			**340**	215			215
Hub Expenses					61			61
Messy Church expenses					238			238
Childrens Group expenses					29			29
Food bank purchases			4,710	**4,710**			3,392	3,392
Bad debts written off					7,057			7,057
Other Costs	465			**465**	1,299			1,299
Parish Office & Administration	3,494			**3,494**	4,036			4,036
Total Expenditure	**31,422**		**4,710**	**36,132**	**31,242**		**3,392**	**34,634**

4 Staff costs

		2025	2024
		£	£
a	*Wages and salaries*	**3,494**	**3,856**

During the year the Charity employed an Administrator and made PAYE deductions and payments on their behalf.

b *Payments to Charity Trustees and related parties*

No remuneration was paid to Trustees of the Charity during 2025 (2024 Nil)

No other payments, apart from re-imbursed expenses and small thank you gifts, were made to Trustees of the Charity.

The total amount of donations to the Charity made by Charity Trustees and related parties in 2025 was £2,000 (incl.Gift Aid), (£1,600 in 2024)

5 Analysis of Net Assets by fund

	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**Total Funds 2025 £**	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	**Total Funds 2024 £**
Current assets	106,181	10,000	59,023	**175,204**	95,903	10,000	59,639	165,542
Current liabilities	(14,914)			**(14,914)**	(16,186)			(16,186)
	91,267	**10,000**	**59,023**	**160,290**	79,717	10,000	59,639	149,356

6 Debtors

	2025 £	2024 £
Income tax recoverable - General Fund	**5,456**	4,062
	5,456	4,062

7 Creditors: amounts falling due within one year

	2025 £	2024 £
IE Fee	**370**	330
Other Expenses	**14,544**	15,856
	14,914	16,186

Creditors: amounts falling due after one year

2025 £	2024 £
Nil	Nil

8 Statement of funds

	Bal b/fwd 1 Jan 2025	Income	Expenditure	Transfers between funds	**Bal c/fwd 31 Dec 2025**	Bal b/fwd 1 Jan 2024	Income	Expenditure	Transfers between funds	Bal c/fwd 31 Dec 2024
	£	£	£	£	**£**	£	£	£	£	£
Unrestricted General Fund										
General fund	79,717	42,973	(31,422)	0	**91,268**	80,818	30,141	(31,242)		79,717
	79,717	42,973	(31,422)	0	**91,268**	80,818	30,141	(31,242)	0	79,717
Unrestricted Designated Funds										
Operational Reserve	10,000			0	**10,000**	10,000				10,000
	10,000	0	0	0	**10,000**	10,000	0	0	0	10,000
Restricted Fund										
Church Building Fund	47,169	1,460		0	**48,629**	44,979	2,190			47,169
Food Bank	12,470	2,633	(4,710)	0	**10,393**	11,687	4,175	(3,392)		12,470
	59,639	4,093	(4,710)	0	**59,022**	56,666	6,365	(3,392)	0	59,639
Total funds	149,356	47,066	(36,132)	0	**160,290**	147,484	36,506	(34,634)	0	149,356

Description of Funds

General Fund
The Charity's income and expenditure from ordinary activities

Operational Reserve
Amounts put aside for emergency purposes amounting to 3 to 4 months of operational expenditure

Church Building Fund
Reserve for the purchase of land or buildings to be used as a base for the church

Food Bank
Income and expenditure relating specifically to the operation and activities of the food bank.