CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2025 Period start date
To 31st December 2025 Period end date

Charity name: Bishop's Stortford and Sawbridgeworth Street Pastors

Charity registration number: 1199311

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian Faith in accordance with the Street Pastor Licence Agreement with The Ascension Trust, through: I. the provision of public pastoral care services to help people on the streets and other public places, giving guidance, support and signposting which assist in preserving public order, avoid anti-social behaviour, relieve sickness and preserve health and by II. enlightening others about Christianity through raising awareness and understanding of ecclesiastical relevance to community and public life, mobilising the Church ecumenically to unity of worship and to advance the Christian Faith by carrying out the mission and outreach work of the Gospel for the benefit of the public. To develop the capacity and skills of socially disadvantaged groups in our community in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; in particular but not exclusively through raising awareness, promoting, sustaining and increasing individual and collective knowledge, skills and expertise, through the practical development of individual capabilities, competences, skills and understanding through formal training, informal talks and capacity building in voluntary services, according to Christian principles and the Street Pastor Urban Trinity principle of church, police and local government working together for the benefit

		of the community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Street Pastors are fully trained volunteers from local churches in Bishops Stortford and Sawbridgeworth who care about our community. They visit the town centre weekly on Friday and/ or Saturday nights, in mixed teams of men and women, aiming to care for, listen to, and help people who are out and about in our town, especially those who are vulnerable or at risk of harm. Our volunteers regularly meet people in the night time economy who are at risk of making poor decisions as a result of substance misuse, loneliness, or mental health challenges, and those who are struggling to get home safely. The volunteers are particularly mindful of lone individuals, especially women, who may be susceptible to unwanted attention. The volunteers also often support people with poor mental health, loneliness, and those sleeping rough.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our work in the community, the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Although our volunteers are Christians from local churches, they seek to help everyone, are non-judgemental, and only speak about faith with others when asked to do so. They strive to demonstrate their faith by caring for others: people of all faiths and of no faith.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers are integral to our work in the community. We currently have 14 volunteer Street Pastors who take turns to go out on patrol in teams of 3 or 4 each week between the hours of 10pm – 2am, helping to keep people safe. We also have a team of 5 Prayer Pastors, who take turns to meet with the team each week and pray for them. Our trustees are

		also volunteers. Our work would not be possible without our volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In 2025, our volunteers spent a total of 578 hours on the streets of Bishop's Stortford and helped 490 people, attending 8 anti-social incidents. Our volunteers had 161 significant conversations with individuals, ranging from listening to mental health concerns, advising about safety in the night time economy, to signposting for further support. They also collected 453 discarded bottles and glasses from the streets, returning them to pubs for safe disposal / re-use.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts for 2025 show a carry forward from the previous year, enabling all expenditure to be met. This is a common pattern, and we are satisfied that our fund is sound and running smoothly as expected.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	See zero reserves below.
Amount of reserves held	Para 1.22	Dec 2025 our reserve was £2,330 with the knowledge of a grant to be awarded in January 2026
Reasons for holding zero reserves	Para 1.22	Our trustees agree not to have a fixed reserve policy, as this is not practical with our reliance on periodic grant funding. However, the treasurer calculates three months operating costs and is obliged to warn the Management Committee if/when the accounts fall or are about to fall below the value calculated.
Details of fund materially in deficit	Para 1.24	The charity's principal sources of funding come from grant applications made to local authorities, and from donations from churches in the area, local businesses, individuals, and from fund-raising events. These may occur at times outside of the current accounting period and the income is then carried forward. Thus, the fund is not materially in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funding come from grant applications made to local authorities, and donations from churches in the area, fund-raising events, businesses and individuals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA
A description of the principal risks facing the charity	Para 1.46	The funding is vital to enable our volunteers to continue our work, including purchasing up to date training, resources, uniform and equipment.
Other		NA

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There must be a minimum of 3 and a maximum of 9 trustees. Trustee applications are overseen by the Chair and at least one other trustee before being put before the board. New trustees are appointed by the existing trustees for a minimum term of 3 years. Each must subscribe to the vision and mission of the Street Pastor movement, and must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees meet with an existing trustee who acts as a mentor and offers an opportunity to shadow or work in partnership together. All trustees are issued with the policies and procedures of Street Pastors, along with the Charity Commission's core guidance 'The Essential Trustee'. Training is also provided by our umbrella body, Ascension Trust
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works in close partnership with local police, the local authority, and local churches. This is known as the 'Urban Trinity'.
Relationship with any related parties	Para 1.51	Ascension Trust (reg charity 1127204) is our umbrella body, supplying insurance and procedural guidance.
Other		

Reference and Administrative details

Charity name	Bishop's Stortford and Sawbridgeworth Street Pastors
Other name the charity uses	
Registered charity number	1199311
Charity's principal address	St Barnabas Centre Church Lane Bishop's Stortford CM23 4BE

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)

1	Gareth Tracey	Chair		
2	Susan Bates	Secretary		
3	Hilary McNeeney	Treasurer		
4	Corinne Lewis			
5	Paul McCafferty			
6	Choe Ribeiro			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	**Dates acted if not for whole year**	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Philippa Roy-Chowdhury, Coordinator

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Corinne Lewis	Hilary McNeeney
Full name(s)	Corinne Lewis	Hilary McNeeney
Position (eg Secretary, Chair, etc)	Trustee	Treasurer
Date	29th September 2026	

Expenses Breakdown

Date		Coordinator's Pay	HMRC - PAYE	Coordinator's Expenses	Training	Postage, Stationery & Literature	Uniforms & equipment	Volunteer Expenses	DBS Checks	Licence Fee	Subscriptions	Miscellaneous	**Total**
02.01.25	P. Roy-Chowdhury December Salary	£473.60											£473.60
08.01.25	PAYE December		£118.40										£118.40
16.01.25	Ascension Trust Q4 License Fee									£1,003.77			£1,003.77
27.01.25	Training Expenses				£520.00								£520.00
31.01.25	P. Roy-Chowdhury January Salary	£473.60											£473.60
10.02.25	PAYE January		£118.40										£118.40
24.02.25	DBS Check								£35.90				£35.90
28.02.25	P. Roy-Chowdhury February Salary	£473.60											£473.60
10.03.25	PAYE February		£118.40										£118.40
17.03.25	Thorley PCC Room Hire for Meeting				£63.00								£63.00
17.03.25	Churches Together Annual Subscription										£10.00		£10.00
17.03.25	Hope UK Training				£100.00								£100.00
31.03.25	P. Roy-Chowdhury March Salary	£473.60											£473.60
07.04.25	Ascension Trust Q1 License Fee									£177.50			£177.50
10.04.25	PAYE March		£118.40										£118.40
30.04.25	P.Roy-Chowdhury April Salary	£489.60											£489.60
09.05.25	PAYE April		£122.40										£122.40
02.06.25	P.Roy-Chowdhury May Salary	£489.60											£489.60
06.06.25	PAYE May		£122.40										£122.40
30.06.25	P.Roy Chowdhury's Expenses - January-June				£28.56		£59.00						£87.56
30.06.25	P.Roy-Chowdhury June Salary	£489.60											£489.60
08.07.25	PAYE June		£122.40										£122.40
11.07.25	Ascension Trust Q2 License Fee									£200.00			£200.00
31.07.25	P.Roy-Chowdhury July Salary	£489.60											£489.60
08.08.25	PAYE July		£122.40										£122.40
15.08.25	Ascension Trust Training				£42.84								£42.84
01.09.25	P.Roy-Chowdhury Augustl Salary	£489.60											£489.60
08.09.25	PAYE August		£122.40										£122.40
30.09.25	P. Roy-Chowdhury September Salary	£489.60											£489.60
09.10.25	Ascension Trust Q3 License Fee									£200.00			£200.00
10.10.25	PAYE September		£122.40										£122.40
30.10.25	Christmas Fayre Stall											£40.00	£40.00
31.10.25	P. Roy-Chowdhury October Salary	£489.60											£489.60
07.11.25	PAYE October		£122.40										£122.40
10.11.25	Hertford and Ware SP contribution for training				-£100.00								-£100.00
24.11.25	Thorley PCC Room Hire for Training				£84.00								£84.00
28.11.25	P. Roy-Chowdhury November Salary	£489.60											£489.60
08.12.25	PAYE November		£122.40										£122.40
22.12.25	Pippa's Expenses				£48.00	£18.00						£63.48	£129.48
22.12.25	DBS Check								£38.30				£38.30
24.12.25	P. Roy-Chowdhury December Salary	£489.60											£489.60
													£0.00
													£0.00
													£0.00
													£0.00
													£0.00
Totals		£6,300.80	£1,452.80	£0.00	£786.40	£18.00	£59.00	£0.00	£74.20	£1,581.27	£10.00	£103.48	£10,385.95

Income Breakdown

	Bank Account	Churches	Charities & Other Organisations	Local Authorities	Volunteers & Individuals	Expenses refunded	Total
13.01.25	Individual Donations				£98.30		£98.30
03.02.25	Churches Together	£55.00					£55.00
24.02.25	Methodist Church Coffee Morning	£167.20					£167.20
12.03.25	Individual Donations				£25.00		£25.00
13.03.25	Methodist Church Coffee Morning	£25.00					£25.00
13.03.25	Methodist Church Coffee Morning	£85.00					£85.00
27.03.25	Thorley PCC St James	£500.00					£500.00
16.05.25	St Michaels	£250.00					£250.00

Bank Reconciliation

	Balance
Opening Bal:	9,772.90
Income	2,942.84
Expenses	- 10,385.95
Closing Bal:	2,329.79

16.06.25	Bishops Stortford Christian Association	£230.00					£230.00						
17.06.25	Individual Donations				£39.04		£39.04						
06.08.25	Bishops Stortford Methodist Church	£200.00					£200.00						
11.08.25	Methodist Church Coffee Morning	£145.00					£145.00						
14.08.25	Individual Donations				£19.30		£19.30						
20.08.25	Methodist Church Coffee Morning	£74.00					£74.00						
31.10.25	St Michaels	£500.00					£500.00					-	
15.12.25	Bishops Stortford Baptist Church	£500.00					£500.00						
19.12.25	Sawbridgeworth Evangelical Congregational	£30.00					£30.00						
							£0.00						
							£0.00						
							£0.00						
							£0.00						
							£0.00						
							£0.00						
Totals		£2,761.20	£0.00	£0.00	£181.64	£0.00	£2,942.84						

BISHOPS STORTFORD AND SAWBRIDGEWORTH STREET PASTORS
ACCOUNTS 1 JANUARY – 31 DECEMBER 2025

1 January-31 December		*2024 Accounts for Comparison*
INCOME		
Churches	£2,761.20	*£2,465.64*
Charities & other organisations	£0.00	*£13,182.18*
Local Authorities	£0.00	*£0.00*
Volunteers & individuals	£181.64	*£169.65*
	£2,942.84	***£15,817.47***
EXPENDITURE		
Co-ordinator's remuneration	£7,753.60	*£6,425.20*
Coordinator's expenses	£0.00	*£0.00*
Training	£786.40	*£794.02*
Postage, stationery & literature	£18.00	*£47.00*
Uniforms & equipment	£59.00	*£245.54*
Volunteers' expenses	£0.00	
DBS checks	£74.20	*£129.60*
Ascension Trust Licence Fee	£1,581.27	*£1,591.35*
Subscriptions	£10.00	*£10.00*
Miscellaneous expenses	£103.48	*£193.61*
	£10,385.95	***£9,436.32***
NET INCOME IN PERIOD	-£7,443.11	*£6,381.15*
OPENING BANK BALANCE	£9,772.90	*£3,391.75*
CLOSING BALANCE	£2,329.79	*£9,772.90*
CLOSING BANK BALANCE	**£2,329.79**	***£9,772.90***

Hilary McNeeney
Treasurer

Date:

I have examined the foregoing accounts together with the records and vouchers produced to me and certify that, in my opinion, they give a true and fair account of the state of affairs as on 31 December 2025 and of the income and expenditure for the year ended 31 December 2025.

Yinka Akande
Independent Examiner

Date: