Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2025	To	31	12	2025

Section A Reference and administration details

Charity name	Fulking Village Hall Charitable Incorporated Organisation
Other names charity is known by	
Registered charity number (if any)	1198993
Charity's principal address	Fulking Village Hall
	The Street
	Fulking, Henfield
	Postcode BN5 9LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas Charles Stace	Co-Chair		
2	Jennifer Mary Green	Co-Chair		
3	Patricia Celia Mary Robinson	Assistant Health & Safety officer		
4	Benjamin Murray	Chair of hall utilisation sub committee		
5	Peter Boarder	Chair of buildings sub committee		
6	William Edward Lantau Schaeffer	Secretary	Appointed	
7	Timothy Andrew Jagger			
8	Cara Courage			
9	Michael Joseph Finlay			
10	Ronan Kennedy			
11	Timothy John Smart			
12	Charlotte Quine	Health & Safety officer		
13	Sally Anne Page			
14	Willam Mark Hind	Resigned 04.08.2026		
15	Michael Vaughan Trist	Resigned 08.08.2025	01.04.2025 to 08.08.2025	
16	Roger Graham Loveless	Resigned 08.05.2026		
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution of the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Risk Management

The trustees have considered the major operational and financial risks facing the CIO and have established procedures to manage them. Key measures include:

- Conducting professional building and safety surveys prior to property acquisition to mitigate structural and safety risks.
- Maintaining adequate financial reserves and insurance to cover legal fees and initial operating costs.
- Overseeing all fundraising income and expenditure through transparent accounting controls.

Trustee Induction & Training

New trustees are provided with guidance on their legal duties under charity law, including Charity Commission guidance (CC3: The Essential Trustee), and are briefed on the CIO's constitution and operational plans.

Organisational Structure

The CIO is managed by the board of trustees, who meet regularly to oversee governance, fundraising, and the property acquisition process.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Fulking without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the period, the trustees carried out their activities in furtherance of the CIO's charitable objects for the public benefit. In planning and undertaking our activities, the trustees have paid due regard to the guidance on public benefit published by the Charity Commission.

The main activities undertaken to deliver public benefit during this reporting period were:

- **Community Fundraising Events:** Organising a series of inclusive local events across Fulking to raise the funds necessary to purchase the village hall and adjoining chapel. These activities directly served the local population by providing accessible recreational and social opportunities, fostering community cohesion, and bringing residents together in support of a shared local asset.
- **Building Safety & Asset Management:** Commissioning a comprehensive professional safety review of the village hall. This proactive measure was undertaken to identify necessary repairs and maintenance, ensuring the facility will provide a safe, secure, and suitable environment for public recreational and leisure use once acquisition is complete.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the period, the CIO made significant progress towards securing the future of Fulking Village Hall for the benefit of the local community. Following a comprehensive community consultation—which demonstrated overwhelming public support for bringing the hall into community ownership—we successfully agreed terms with the owner to purchase both the village hall and the adjoining chapel.

To finance this acquisition, we organised a diverse series of community-based fundraising events across Fulking throughout the year. Thanks to the remarkable generosity and involvement of local residents, these efforts raised a total of £96,399 during the period 01.04.2025 to 31.12.2025.
This outstanding result surpassed our initial target for the purchase price, enabling us to establish a vital financial reserve to cover associated legal fees and initial operational costs.

Beyond meeting our financial objectives, these events played a vital role in bringing residents together, sparking renewed engagement, and fostering a strong, vibrant community spirit.

Section E Financial review

Brief statement of the charity's policy on reserves	Reserves are held for the purchase of Fulking Village Hall and for operating costs
Details of any funds materially in deficit	There are no funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of Funds

The CIO's primary sources of income during the period comprised community-led fundraising events held within the village of Fulking, alongside generous personal donations and contributions from local residents. The strong financial backing from the community reflects deep local support for securing the hall as a permanent public asset.

Expenditure and Key Objectives

All expenditure incurred during the reporting period directly supported the charity's primary objective: securing the ownership and operational viability of Fulking Village Hall. Outgoings were strictly focused on essential preliminary costs, including legal fees associated with the purchase agreement and professional fees for a building safety review.

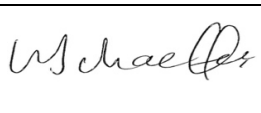
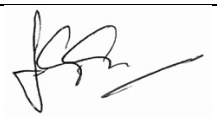
The CIO held no complex investments during the reporting period, maintaining all funds in cash bank accounts to ensure immediate liquidity for the property acquisition.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	William Edward Lantau Schaeffer	Jennifer Mary Green
Position (eg Secretary, Chair, etc)	Secretary	Joint Chair

Date	18.09.2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Fulking Village Hall CIO	1198993

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2025		31/12/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	3,261	69,275	-	72,536	
fund raising activities		22,552	-	22,552	
hall & equipment hire	788		-	788	-
interest	54	282	-	336	-
merchandise sales	187	-	-	187	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	4,290	92,109	-	96,399	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,290	92,109	-	96,399	-
A3 Payments					
event costs	48	-	-	48	-
hall inspections	450		-	450	-
insurance	371	-	-	371	-
printing	82	-	-	82	-
event costs	-	2,206	-	2,206	-
solicitor fees	-	3,507	-	3,507	-
merchandise costs	-	721	-	721	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	951	6,434	-	7,385	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	951	6,434	-	7,385	-
Net of receipts/(payments)	3,339	85,675	-	89,014	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,339	85,675	-	89,014	-

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	hall purchase fund	-	92,281	-
	operating fund	9,711	-	-
		-	-	-
	Total cash funds	9,711	92,281	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	William Schaeffer	18.09.2026

Independent Examiner's Report

to the Trustees of Fulking Village Hall CIO

Charity details

Charity name: Fulking Village Hall CIO
Charity number: 1198993
Financial period examined:
1 April 2025 to 31 December 2025

Responsibilities of Trustees

The trustees are responsible for the preparation of the accounts and for being satisfied that they correctly show the charity's receipts and payments for the period and its financial position at the end of the period. The trustees have prepared the accounts on a Receipts & Payments basis, in accordance with the Charities Act 2011.

Responsibilities of the Independent Examiner

My responsibility is to examine the accounts under section 145 of the Charities Act 2011 and to state whether, based on my examination:

- I have found any matter which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records have not been met; or
- the accounts do not accord with those accounting records; or
- the accounts do not comply with the Receipts & Payments accounting method.

Basis of Examination

My examination was carried out in accordance with the Charity Commission's guidance on Independent Examination. This included:

- Reviewing the accounting records maintained by the CIO
- Comparing the accounts with those records
- Considering explanations provided by the trustees
- Reviewing bank statements for the accounts held with The Co-operative Bank and Barclays Bank
- Reviewing receipts for expenses

The examination does not involve an audit and therefore does not provide the same level of assurance as an audit.

Independent Examiner's Statement

Based on my examination, no matters have come to my attention that give me reasonable cause to believe that:

- proper accounting records have not been kept; or
- the accounts do not accord with those records; or
- the accounts do not comply with the requirements for Receipts & Payments accounts.

Explanatory Notes and Matters Drawn to Attention

(without modifying my report)

I draw attention to the following matters in order to assist understanding of the accounts:

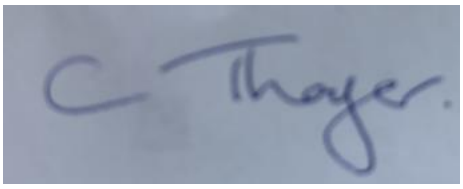
1. **Accounting Basis**
   The accounts have been prepared on a Receipts & Payments basis, as permitted for charities of this size. The accounts therefore record cash received and paid during the period and do not include accruals or prepayments.
2. **Reporting Period**
   The accounts cover nine months, and this has been agreed with the Charity Commission. Comparative figures for the previous financial year cover 12 months and are included within the same report to provide transparency and continuity.
3. **Commencement of Financial Activity**
   Although Fulking Village Hall CIO was established in May 2022, it did not become financially active until January 2025, when its bank accounts with The Co-operative Bank were opened and began to be used for CIO transactions.
4. **Management of Social Committee Funds**
   During its first financial year of activity, the CIO assumed management responsibility for funds previously held by the Fulking Social Committee in accounts at Barclays Bank. These accounts continued to have financial activity throughout the CIO's first year and are therefore included within the Receipts & Payments accounts for completeness.

5. **Fund Structure**
   The CIO's funds are divided into:
   - a Hall Purchase Fund, being restricted funds raised specifically for the acquisition of the village hall; and
   - a Hall Operating Fund, being unrestricted funds used to meet the ongoing costs of running the hall.
6. **Allocation of Social Committee Income**
   Apart from specific donations explicitly designated for the hall purchase fund, all income arising from the Social Committee accounts has been allocated to the Hall Operating Fund, in accordance with trustee decisions and donor intent.

Conclusion

In my opinion, the accounts give a **true and fair summary of the cash receipts and payments** of Fulking Village Hall CIO for the period under review (1 April 2025 to 31 December 2025) and are consistent with the accounting records examined.

Independent Examiner:
Name: Ceri Thayer
Address: Four acres, Poynings Road, Fulking, West Sussex. BN59NB
Qualification: ACMA CGMA, MSc, BSc.
Signature:



Date: 9th May 2026