The Egham Museum Trust
The Literary Institute, 51 High Street
Egham, Surrey, TW20 9EW
Registered Charity No: 1198538

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curator@eghammuseum.org
www.eghammuseum.org

Honorary Patrons
Lord Hammond of Runnymede
Baroness Prashar of Runnymede
Dr. Ben Spencer MP

THE EGHAM MUSEUM TRUST

TRUSTEES' ANNUAL REPORT AND ACCOUNTS for the year ended 31st December, 2025

Legal and Administrative Information

Charity name: The Egham Museum Trust
Charity registration number: 1198538
Financial year ended 31st December, 2025
Address: c/o The Literary Institute, 51 High Street, Egham, Surrey TW20 9EW
Governing document: Constitution of a Charitable Incorporated Organisation as at 6th April 2022.

Objects

a) The provision and maintenance of a museum in or near Egham, which, through its exhibitions, outreach programmes and use of its collections, aims to provide for the communities of Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water, a centre of life-long learning dedicated to raising awareness, sharing knowledge and promoting enjoyment of local history.

b) The provision of the above museum with facilities and a budget for its day-to-day operation, research and outreach activities, the continued improvement of its services and the extension, enhancement, conservation and storage of its collections for the continued enjoyment and benefit of the local community and visitors.

Our Vision: A museum for all, valued by our diverse local community and at the heart of our cultural lives.

Our Mission: Through our collections, exhibitions and outreach programmes, we provide a centre of life-long learning that raises awareness, shares knowledge and promotes enjoyment of local history.

Trustees and Governance

Trustees generally meet on a quarterly basis and those who served during the year and beyond were:-

Mr. V.M. Bairstow (resigned 23rd August 2025)
Dr. S. Evans
Mrs. M.T. Harnden
Mrs. S. MacNicol
Prof. M.G. Smith – Chair of Trustees
Mr. C.J. Warwick

Trustees are elected from volunteers who have expressed an interest in the objects of the Trust. With a view to adopting best practice for charities, Trustees continued to commit to undertaking relevant training as part of their continued professional development.

The Trust is able to provide a home for its charitable activities because of a beneficial lease arrangement with Runnymede Borough Council ('RBC'), giving security of tenure to its predecessor charity, The Egham Museum Trust, charity registration number 278422. The lease was assigned to this, the new charity on 4th July 2024.

The Egham Museum Trust's Treasurer for 2025 was Michelle Jenkins.

The Trust's Curator in 2025 was Rebecca Tabrar.

Activities

The Museum, which is open three days per week (Tuesdays, Thursdays and Saturdays), collects, displays and cares for items of local interest relating to Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water. Entrance is free. The Museum includes a gallery with displays charting the history of Egham and surrounding area from the neolithic to the present, a volunteer and community research room, and a storeroom. The Museum team produce temporary exhibitions, respond to research enquiries, devise and run events, offer school workshops, and maintain the Museum's website and an active social media presence.

Achievements in 2025

January - June: Museum gallery refurbished

During the first half of the year, we carried out a full refurbishment of the museum gallery. The gallery and corridors were redecorated, and all of the interpretation was overhauled so that new stories could be featured. We reconfigured the arrangement of the museum and established a new visitor flow. Every object was removed from its case and audited, and once the cases had been cleaned, new selections of objects were installed with new captions. We also improved accessibility: the new interpretation uses clearer fonts, better colour contrast and more accessible text, large print captions are now available, and visitors can make use of a larger handling collection. Children can now enjoy better interaction too, with a dressing-up station, sand pits on wheels and a wider selection of handling objects to explore.

June: Magna Carta Weekend

The new museum gallery was officially reopened by the Mayor of Runnymede at an event attended by 80 people. Over the same weekend, we held an exhibition about Magna Carta at Egham United Church, with reenactors outside and children's activities on the high street, including crown making. We also ran a stall at the National Trust's Magna Carta Weekend Open Day. Altogether, we engaged with over 400 people across the weekend.

August: Exhibition in collaboration with Egham Watercolour Society

In August, we collaborated with Egham Watercolour Society, whose members responded creatively to the Hassell paintings in our collection by painting their favourite local areas in watercolour. We featured their works alongside watercolours from our own collection in an exhibition in the museum gallery.

October - December: Research Room refurbished

Towards the end of the year, we refurbished our research room. New unified racking was installed to make the most of the space, which allowed us to bring 40 archival boxes down from the attic into more stable environmental conditions. We reorganised the archival boxes and finding aids so that they are more convenient for staff and volunteers to use, and created a new storage area where archival equipment is now better organised. We also made the room a more comfortable working environment for staff and volunteers by adding a better-equipped kitchenette with a fridge and microwave.

Community Engagement

Over the course of the year, we delivered 7 school sessions to 515 pupils, as well as community workshops for 72 people, including a VE Day Tea & Talk, a Knit & Natter crafting session and a talk with the American Women of Berkshire & Surrey. We attended 6 community open days, where we engaged with 788 people, and held 8 planning sessions with community groups to prepare for Egham's 2026 Georgian Ball.

We welcomed 569 visitors on site during the year, despite being closed for refurbishment from March to May and again in November 2025. Offsite engagement totalled 1,271.

Teaching Museum Activity and Volunteering

We provided paid internships for 7 early career individuals. One of these was a supported internship in collaboration with Surrey Choices. It was designed to provide a supported and structured transition for an individual with social educational needs into a work environment. The individual said the experience helped improve his mental health and him to develop his social and IT skills. "This internship has given me motivation to work with others … and improved my overall skills which I can use for careers in the future".

We also provided volunteering opportunities for 13 young people. One of these individuals said "this museum is very special in the way it is run - offering direction and guidance to its volunteers and allowing volunteers to come up with their own projects, giving them a chance to advance their skills in any way they desire." We also provided 2 work experience placements for year 12 students.

In 2025, we had 26 volunteers in total who together contributed approximately 1,552 volunteering hours.

Reserves Policy

The Trust has had no Reserves Policy. It has relied principally on grants and donations to cover relevant expenditure and project work.

Grant-making Policy

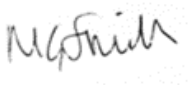
The Trust has no grant-making policy.

Review of Major Risks

Major risks are reviewed on an on-going basis. In the opinion of Trustees, the Trust is a going concern for at least 12 months from the date of the approval of the attached financial statements.

Signature and Declaration

The Trustees have approved this report and have authorised Prof. M.G. Smith to sign it on their behalf.



Prof. M.G. Smith (Chair, The Egham Museum Trust)

25 September, 2026

The Egham Museum Trust
Charity Number 1198538
Income and Expenditure account for the year ended 31st December 2025

	2025			2024		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
INCOME						
Grants						
SEMD First Steps	£ -	£ -	£ -	£ -	£ -	£ -
Royal Holloway College - Community Projects	£ -	£ -	£ -	-	-	-
Royal Holloway College - Teaching Museum	£ -	£ -	£ -	-	-	-
NLHF: Our Museum	£ -	£ 68 825	£ 68 825	-	13 530	13 530
Anon	£ -		£ -	7 230	-	7 230
Strode's Foundation - Education in Egham	£ -	£ 3 800	£ 3 800	-	2 000	2 000
	£ -		£ -			-
	£ -	£ 72 625	£ 72 625	£ 7 230	£ 15 530	£ 22 760
Investment Income						
Bank interest - CAF Bank	£ 40	£ -	£ 40	47	-	47
- COIF	£ -	£ -	£ -	-	-	-
	£ 40	£ -	£ 40	£ 47	£ -	£ 47
Other Income and Sundries						
Affliate Income	£ 250	£ -	£ 250			
Cash Donations	£ 300	£ -	£ 300	£ 548	£ -	£ 548
Online Donations	£ 39	£ -	£ 39	19	-	19
Patron Scheme	£ -	£ -	£ -	-	-	-
Fundraising Evening(s)	£ -	£ -	£ -	-	-	-
Online Shop Income	£ -	£ -	£ -	-	-	-
GiftAid from HMRC	£ -	£ -	£ -	365	-	365
Sundry donations	£ -	£ -	£ -	-	-	-
Reproduction Fees	£ -	£ -	£ -	-	-	-
Fp Empties Scheme	£ -	£ -	£ -	6	-	6
GiveAsYouLive	£ 16	£ -	£ 16	-	-	-
Workshop/Event Income	£ 100	£ -	£ 100	453	-	453
	£ 705	£ -	£ 705	£ 1 391	£ -	£ 1 391
TOTAL INCOME	£ 745	£ 72 625	£ 73 370	£ 8 668	£ 15 530	£ 24 198
EXPENDITURE						
Property Costs						
Security	£ 157	£ -	£ 157	146	-	146
Electricity	£ 2 495	£ -	£ 2 495	1 889	-	1 889
Rates	£ 269	£ -	£ 269	112	-	112
Insurance	£ 888	£ -	£ 888	888	-	888
General Housekeeping	£ -	£ -	£ -	-	-	-
Repairs & Maintenance	£ 376		£ 376			
Telephone	£ 78	£ -	£ 78	(59)	-	(59)
Broadband Cost	£ 291	£ -	£ 291	251	-	251
	£ 4 555	£ -	£ 4 555	£ 3 229	£ -	£ 3 229
Direct operational costs						
Bank Charges	£ 60	£ -	£ 60	60	-	60
Curatorial costs	£ 30	£ -	£ 30	250	-	250
Staff Costs	£ -	£ -	£ -	90	18 047	18 137
Equipment & Materials	£ 21	£ -	£ 21	37	699	736
IT Costs	£ 40	£ -	£ 40	81	400	481
Website	£ 762	£ -	£ 762	82	-	82
Event Costs	£ -	£ -	£ -	243	-	243
Publicity & Promotions	£ -	£ -	£ -	402	-	402
General	£ -	£ -	£ -	-	-	-
Subs & Fees	£ 323	£ -	£ 323	431	-	431
Legal costs re CIO	£ 40	£ -	£ 40	45	-	45
Consumables	£ 50	£ -	£ 50	370	-	370
Postage & Packing	£ -	£ -	£ -	3	-	3
Travel	£ -	£ -	£ -	-	-	-
Online shop stock purchases	£ -	£ -	£ -	-	-	-
Bookkeeping	£ 763		£ 763	1 588	725	2 313
	£ 2 089	£ -	£ 2 089	£ 3 681	£ 19 872	£ 23 553
Grant Funded Expenditure						
SSC	£ -	£ -	£ -	-	-	-
SEMD First Steps	£ -	£ 318	£ 318	-	-	-
NLHF: Our Museum		£ 61 616	£ 61 616			
Strode's Foundation - Education in Egham		£ 1 719	£ 1 719			
	£ -	£ 63 653	£ 63 653	£ -	£ -	£ -
TOTAL EXPENDITURE	£ 6 643	£ 63 653	£ 70 297	£ 6 910	£ 19 872	£ 26 782
Net Income/(Expenditure) for the year	£ (5 899)	£ 8 972	£ 3 073	£ 1 758	£ (4 342)	£ 2 583
Reconciliation of Income & Expenditure						
Balance of funds at 1st January	£ 13 196 05	£ (2 438 00)	£ 10 758 05	£ 11 433	£ 1 903	£ 13 336
Balance of funds at 31st December	£ 7 297 25	6 533 54	£ 13 830 79	£ 13 192	£ (2 439)	£ 10 753

The Egham Museum Trust
Charity Number 1198538

Balance Sheet as at 31st December 2025		**2025**		**2024**
Restricted Funds				
SEMD First Steps	£	196	£	514
Belron International Ltd	£	1	£	1
Surrey County Council	£	405	£	405
NLHF	£	1852	£	(5358)
Strodes Foundation - Collection	£	2000	£	2000
Strodes Foundation - Education in Egham	£	2081	£	-
	£	6535		(2438)
Unrestricted Funds				
General Funds	£	7293		13192
Opening Cash (bags) reconciliation Adjustment	£	4		-
	£	7297		13192
Total Funds at 31st December 2025	£	13832	£	10754
Represented by:				
Fixed Assets	£	-	£	-
Current Assets				
Due by The Egham Museum Trust (Charity Number 278422)	£	-	£	10 491
Bank Balance - CoIF (Transfered to CAF in June 2025)	£	-	£	-
Bank Balance - CAF Bank	£	13 788	£	-
Cash in hand			£	263
Petty Cash	£	28	£	-
Cash bags awaiting banking	£	16	£	-
	£	13832	£	10754
Current Liabilities				
Creditors	£	-		-
Net Assets	£	13832	£	10754

Certificate by the Trustees

going Income and Expenditure Account and Balance Sheet to be correct.

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Dr. M.G. Smith

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C. J. Warwick

Statement of the Independent Examiner to the Trustees of The Egham Museum Trust

I have examined the foregoing Income and Expenditure Account and Balance Sheet
nce with the Trust's books, vouchers and records

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J.R.A. Christie