Ugley Village Hall
Profit & Loss Report (Cash Accounting Basis)

	Year Ended 31 March 2026
Income	
Grant Received and other donations	5174
Other. (Refund/ Claim Insurance/ Barclays)	
Fund Raising Coffee Mornings	1098.55
Refreshments Farmers market	333
Elections (Hall Hire)	0
Giving Machine Donations / Refund Brit Gas	40
Advertisers	0
Hall Rental income	17339.45
Deposits Received	100
Interest	162.67
Total Income	24247.67
Deposits returned	-100
Total Costs	-16323.05
Trading Profit/Loss	7824.62
Depreciation (10% reducing balance)	-337.08
Cash Accounting Adjustment - removal of debtors	
Profit/Loss for year	7487.54
Bank Balances	
Current Acc	1325.86
Deposit Acc	18575.77
	19901.63
Trust Account	15.65
Current Liabilities	
PL Bfwd	7824.62

Overheads	**25/26**
Marketing	378.14
Web Design/ Set up/ Hosti	60.00
Employee Wages & Salarie	800.00
Premises Insurance	1301.49
Queens Jubilee	0.00
Electricity	1067.38
Gas	2216.82
Water	147.80
Entertainment	
Stationery	201.90
Maintenance	4020.66
Cleaning	4859.70
General Exs. (inc Susan)	131.19
Uttlesford Council- Bins	673.40
Solicitors	0.00
PPL / PRS	176.51
Refunds Hall hire.	100.00
Trustee Peppercorn Rent	0.06
Internet / Gigaclear	288.00
Depreciation	
	16423.05
Deposit returns	(100.00)
Total	16323.05

Minutes of the Meeting of the Trustees of Ugley Village Hall.

Held on Monday 10th November 2025

Present

- Matthew Robinson (Trustee)
- Susan Bone (Trustee)
- Stephanie Burlison (Trustee)

Apologies

- None

Matthew Robinson informed the Trustees that the new Charitable Incorporated Organisation (CIO) is in place and functioning. As Chairman of the Ugley Village Hall Committee MR paid six pence annual peppercorn rent to the Trustees account as required under the lease.

MR advised that the lease between the Trustees of Ugley Village Hall (the Landlord) and the Ugley Village Hall Committee on 17th October 2006 was signed by the then Trustees who were Sue Elms, Jean Reay, David Cross and David Hilton. The lease was for a duration of twenty one years and will expire in 2027.

MR advised that he has spoken to Birketts Solicitors who advised it would be better to cancel the lease between the Trustees if Ugley Village Hall and the Ugley Village Hall Committee.

SCB expressed a preference to extend the lease for at least a further twenty one years so that the building will continue be leased to the Ugley Village Hall Committee to be run as a Village Hall for future generations to enjoy. Ugley Village Hall was gifted to the Village by the Tennant Family over 100 years ago to serve as a Village Hall and War Memorial. The Lawrence Family provided the Patricia Lawrence Room as an extension to the Village Hall in her memory. SCB raised a concern that if the lease is not extended or cancelled there is no legal obligation for the building to be run as a Village Hall. SB asked MR if it is possible to extend the lease and if so what would the costs be (given the Trustees could charge a peppercorn fee for the lease extension) and if Legal Aid would be available. MR said that he will ask Birketts Solicitors these question.

Meeting closed 7.10