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Trustees' Annual Report for the period

From 1/4/2025 Period start date To 31/3/206 Period end date

Charity name: The Fort Halstead Trust

Charity registration number: 1197843

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**1. To preserve, for the public benefit, Fort Halstead, a Victorian mobilisation centre (scheduled monument 303), and the associated apparatus, documents, films, photographs, artefacts, other associated buildings within the historic enclave as defined by the Fort Halstead site development plan and any other items connected to Fort Halstead.** **2. To advance the education of the public on the historical work of Fort Halstead in all areas and the impact this had on today's modern world.** **3. To benefit the public by working with similar organisations in furtherance of the above objects.**

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**Dstl has vacated the site and Barratt David Wilson Homes have planning permission to build houses on the site and development has commenced. As part of the approval and S106 agreement the developer is required to create a Heritage Interpretation Centre. BDW have appointed consultants to help develop options and the FH Trust has been in talks with them to assist in the preparation of options. A video has been made using former employees to capture some of the work conducted on site and capture personal memories of what life was like working as part of the Fort Family. The FH Trust has no funds and with an ageing group of volunteers is only in a position to provide consultancy advice to the developer. This is being well received and there is a reasonable level of engagement recognising the constraints and the objectives of the developer. The developer has shown a willingness to capture the essence of the site's history in the open spaces and community areas.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**Within the constraints of funding and resources, the trust continues to have constructive engagement with the developer and their consultants to help determine a sustainable way forward to help protect the heritage of the FH site.**

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	**No grants are currently made.**
Policy on social investment including program related investment	Para 1.38	**There is no investment.**
Contribution made by volunteers	Para 1.38	**All current Board members are volunteers.**

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**Now that development of the site has commenced by Barratt David Wilson Homes discussions and engagement has taken place with the heritage consultants. Given the financial constraints of the trust we are working with the heritage consultants providing them with data and information to assist them in their preparation of options for consideration by BDW Homes. We have made it clear that that whereas the trust has a lot of historical knowledge we have no funds and many of the members are getting older! Our priority is to work with the consultants and BDW to ensure they have as much information as possible to enable an informed decision is made. To date a video has been made and support for a heritage trail have been made. None of the artefacts that were taken to Porton Down when Dstl vacated the site have been returned and it is not clear if or when this will happen.**

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	**Engagement continues with the heritage consultants to ensure an informed set of recommendations can be made to BDW Homes on how best to deliver a sustainable and worthwhile Heritage Interpretation Centre.**
Performance of fundraising activities against objectives set	Para 1.41	**The trust fundraising has been limited to the sale of commemorative mugs. It is unlikely there will be further fundraising. Any costs for setting up and maintenance of the heritage centre will need to be met by the developer.**

Investment performance against objectives	Para 1.41	**N/A**
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**The charity has a cash balance of £441 and liabilities of £1183. This relates to monies owed to trustees and former trustees. These are historic liabilities and no additional costs have been incurred in the current period.**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**No reserved are held.**
Amount of reserves held	Para 1.22	**£0**
Reasons for holding zero reserves	Para 1.22	**Trust has recently been set up and unable to raise sufficient funds for a reserve.**
Details of fund materially in deficit	Para 1.24	**The trust has liabilities of £1183 relating to costs incurred for IT and website maintenance, production of mugs and start up costs.**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**The future of trust is uncertain as we have no income. It is unlikely that we would ever be able to take on the responsibilities for maintaining the historical buildings and artefacts. At present the best we can offer is to provide advice and transfer valuable knowledge to the heritage consultants in the preparation of options for the heritage centre. We understand that the developer is negotiating with a third party to offload ownership and responsibility for maintenance of the Old Fort as a listed historic monument. Until this is clarified the Trust cannot make any firm commitment to proceed with the charitable purposes as set out above. It is likely that the trust will continue in the short term to act as a conduit and source of advice to the heritage consultants and Barratt David Wilson Homes.**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**It is unlikely that the trust will obtain any source of funds and activities will be limited to volunteer activities.**

Investment policy and objectives including any social investment policy adopted	Para 1.46	**Not applicable.**
A description of the principal risks facing the charity	Para 1.46	**It is unlikely that the trust will continue in the long term due to inability to recruit volunteers and financial viability. The developer is negotiating with a third party to offload ownership and responsibility for maintenance of the Old Fort as a listed historic monument. Until this is clarified the Trust cannot make any firm commitment to proceed with the charitable purposes as set out above.**
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**CIO Association Constitution**
How is the charity constituted?	Para 1.25	**CIO**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**See FHT Constitution section 13**

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	**See FHT Constitution section 14**
The charity's organisational structure and any wider network with which the charity works	Para 1.51	**None**
Relationship with any related parties	Para 1.51	**None**
Other		

Reference and Administrative details

Charity name	FORT HALSTEAD TRUST
Other name the charity uses	
Registered charity number	1197843
Charity's principal address	2 Old Barn Road Leybourne West Malling Kent ME19 5HQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Wagstaff	Chairperson		
2	Robert Ruffles	Secretary		
3	Andrew Kieselack	Treasurer		
4	Graham Rood	FAST Advisor		
5	Rowena Willard Wright	HE Advisor		
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

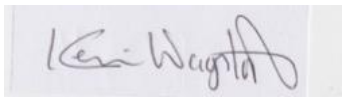
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Wagstaff	
Position (eg Secretary, Chair, etc)	Chair	
Date	24 Oct. 2026	

CHARITY COMMISSION FOR ENGLAND AND WALES

The Fort Halstead Trust	1197843

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/25	To	Period end date 31/03/26

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales	45	-	-	45	25
Memberships		-	-	-	-
Donations		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	45	-	-	45	25
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45	-	-	45	25
A3 Payments					
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	45	-	-	45	25
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	396	-	-	396	371
Cash funds this year end	441	-	-	441	396

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Bank	£365.01	-	-
	Paypal	£75.60	-	-
		-	-	-
	Total cash funds	**441**	**-**	**-**
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

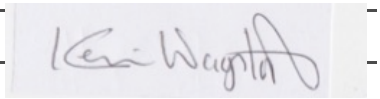
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Loan from NM (IT & Website costs)		**693**	
Loan from GP (Purchase of mugs & IT)		**390**	
Loan From AK (Bank account float)		**100**	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kevin Wagstaff	24-Oct-26