Calne Food Bank
Working for Our Community

Trustees' Annual Report for the period:
1st February 2025 to 31st January 2026

Charity name: Calne Foodbank Charity registration number: 1197756

Objective
The objects of the CIO are to relieve persons in the Marden Vale Area who are in conditions of need, hardship or distress in such ways as the trustees think appropriate.
Activities
In furtherance of the first objective, to supply food parcels containing tinned and dried food to ensure a healthy, balanced, nutritious diet for up to 3 days either directly or through partner agencies approved by the trustees and by other associated activities (in so far as they shall be charitable) and (save for purposes incidental and ancillary to those objects) no other purposes.
During 2025 the charity has continued to build on the progress made in 2024.

The registration system, now running for a full year, provides good data which helps trustees make decisions for the future.
Trustees have been able to continue under the principle of trust; that is, clients do not have to produce documentary evidence of need.
A total of 389 households have registered with the Foodbank. This means that 598 adults and 392 children have been supported by the Foodbank at some point since registrations were introduced. A total of 990!
Referrals continue to be taken from Wiltshire Council, Safe and Warm Wiltshire and other agencies but anyone can `walk in`, register, and receive help.
This year trustees have received funding through Wiltshire Councils Area Board to pay for a Citizens Advice advisor to attend Monday sessions fortnightly, helping clients with various financial issues.
2786 food parcels have been issued this year, an increase of 7.1% on 2024.
Despite all the pressures on resources at the Foodbank, the trustees are confident in their reserves policy and will continue to support the needs of the local community.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit:
The trustees of Calne Foodbank are grateful for the guidance provided on the Charity Commission website. All relevant policies are in place and have been updated as appropriate.
Volunteers follow the guidelines of the policies. Protections are in place for both volunteers and the clients of Calne Foodbank.

Policy on grant making:
The charity is supported by grants applied for at the discretion of the trustees to help achieve the aims of the organisation. Calne Foodbank has further received ongoing support from Wiltshire Council and Calne Town Council.

Contribution made by volunteers:
Once again, a huge thank you from the trustees to the fantastic contributions of the dedicated volunteers, without whom Calne Foodbank could not operate. There are 29 volunteers, including trustees, each contributing in different ways; collecting donations, serving clients, sorting / checking donations, distributing food parcels, continually updating social media, fundraising, applying for grants, delivering and keeping the premises in good order.
During the year trustees held 3 meetings with volunteers in the Corn Exchange. These were opportunities to explain to volunteers how and why trustees made decisions and there is always an open forum for volunteers to express their opinions. At one meeting a speaker from Wiltshire Council gave a presentation on Unconscious Bias.
As always, it is a privilege for trustees to receive their support.

The charity has continued to develop good relationships with churches, schools, community groups and other agencies, accepting referrals and signposting clients where appropriate.
The charity continues to be well supported by Wiltshire Council and Calne Town Council. Local supermarkets and businesses have also been very supportive.
During 2024 REME at Lyneham have provided fantastic support with events on camp and at Tesco`s.
Calne Foodbank would simply not exist without the amazing support of the of the local community.

The primary purpose of Calne Foodbank is to provide support for those in the community who are struggling to cope and to provide food for themselves and those in their household.
During 2024 Calne Foodbank has continued to issue food parcels to all who have asked for help, despite the difficult economic conditions.
This is largely due to careful planning and setting out and adhering to the annual budget agreed by trustees. Within the budget trustees have allowed for the regular purchase of food to supplement the shortfall in food donations.
Trustees have also actively encouraged offers to support the Foodbank through standing order payments into the Foodbank account.

Achievements against objectives set:
Regular visits by partner agencies
Performance of fundraising activities against objectives set:
The fundraising team has increased their activities enthusiastically. The team are not given targets to meet in their fundraising, it has been equally important to raise the profile of the charity at community events such as the Duck Race, Calne Bike Meet, Calne Carnival and Christmas Festival.

Statement explaining the policy for holding reserves stating why they are held:
The purpose of the Reserves policy is threefold:
1. To ensure that Calne Foodbank is able to deliver its objective, in a stable and efficient manner, for a minimum period of four months. This period is deemed a reasonable period during which alternative measures could reasonably be expected to be put in place to provide alternative means to support the beneficiaries of the charity.
2. To ensure that all donations are spent efficiently and as soon as practical, on the purpose for which they were intended by the donor ie: in carrying out the objectives of the Foodbank.
3. To provide confidence, to all concerned parties, that the charity is being actively and properly managed.

Review of the Charity's Financial Position at the end of the reporting period:
Both income and expenditure fell during the period, compared with the previous reporting period. As in previous years, income continued to exceed expenditure, however, the net surplus between income and expenditure has narrowed considerably. The value of stock held remained almost unchanged at £4,902 at the year end.

Calne Foodbank held cash totalling £84,908 at the end of the period, broadly in line with cash held at the beginning of the period, of £82,133. No other investments are held and no debt. Any funds not immediately required for day-to-day expenditure are placed on fixed interest deposit, thus maximising investment income, which totalled £2,056 during the period.

Income during the period totalled £40,227 (down 13.5%). The fall in income was due mainly to a fall in grant income (down 36% on the previous year - but it should be noted that grant income in the previous year was slightly higher than average). Notably, donations from local businesses fell by almost 50% from £2,223 to £1,143. Although income from Individuals fell slightly (by 10%), the Trustees continue to be encouraged by the number of people who make regular monthly donations, many of which are gift aided. Donations from Local Groups rose by 24% but Trustees have noted that 84% of this came from just two donors. In-House fundraising has generated an encouraging return this year, totalling £1,372 against costs of just £368.

The donation of food items is the single most significant income source for Calne Foodbank. It is difficult to be precise about the exact value of food donated, but this is calculated to be in the region of £35,000 to £40,000 over the period.

Expenses during the Financial Year totalled £37,452, down 5% on the previous year. The three most significant expenses are rent for the premises (£12,000 pa), food purchases (£16,733 this year compared with £13,031 last year), and Agency costs (£4,646) – notably Citizens Advice.

Looking ahead to the next financial year, Trustees will focus on increasing grant income and food donations and will seek to reduce expenditure where possible. They will also look to increase donations from Local Businesses.

A description of the principal risks facing the charity :
Risks are a part of life facing all charities and Calne Foodbank is no different.
Anything that could prevent Calne Foodbank achieving its aims or carrying out its strategies is a risk.
Risks Calne Foodbank face include:
• damage to its reputation
• physical injury to volunteers
• receiving less funding or fewer public donations
• an unforeseen rise in demand from beneficiaries
• change in the government's policy on a particular issue, affecting grants or contracts
• turbulent economic or political environment
• acting in breach of trust
• Trustees protection against financial risk
How the above risks are managed by the Trustees also qualifies a risk.

Type of governing document :
Charitable Incorporated Organisation: Model constitution for a CIO whose only voting members are its charity trustees.

How is the charity constituted? CIO Charity No. 1197756

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees:
When appointing a new trustee, the rules in the Governing Document (in this case, the Constitution) must be followed.
The Governing Document is a legal document and trustees must comply with it.
Calne Foodbank Constitution states that:
There should be a minimum of 3 trustees and a maximum of 9 trustees.
'(1) Apart from the first charity trustees, every trustee must be appointed for a term not exceeding three years by a resolution passed at a properly convened meeting of the charity trustees.
(2) In selecting individuals for the appointment as charity trustees, the appointing body must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.'

Charity's principal address: 1 Oxford Road, Calne, Wiltshire SN11 8AA

Names of the charity trustees who manage the charity

Trustee name	Office (if any)
Kevin Wells	Chairperson
Jacqui Steel	Treasurer
Emma Boatman	Secretary
John Watt	Safeguarding Officer
Jane Mason	Deputy Safeguarding Officer
Kate Morley	Food Procurement

CHARITY COMMISSION FOR ENGLAND AND WALES

Calne Foodbank	No (if any)
CALNE FOODBANK	1197756

Receipts and payments accounts

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For the period from	Period start 01-Feb-25	To	Period end date 31-Jan-26

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	
A1 Receipts					
Donations: Individuals	12,672	0	0	12,672	
Donations: Church	766	0	0	766	
Donations: Schools	317	0	0	317	
Donations:Local businesses	1,143	0	0	1,143	
Donations: Local groups	8,450	0	0	8,450	
Grants		11,257	0	11,257	
Interest on deposit	2,056	0	0	2,056	
Fundraising	1,372	0	0	1,372	
Gift Aid	2,194	0	0	2,194	
Sub total *(Gross income for AR)*	28,970	11,257	0	40,227	
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	
Total receipts	28,970	11,257	0	40,227	
A3 Payments					
Food purchase	7,975	8,757	0	16,733	
Property	12,256	0	0	12,256	
Utilities	2,128	0	0	2,128	
Operations	1,224	0	0	1,224	
Agencies	2,146	2,500	0	4,646	
Fundraising	368	0	0	368	
Other	35	0	0	35	
Sub total	26,133	11,257	0	37,390	
A4 Asset and investment purchases, (see table)					
Purchase fixed assets	62	0	0	62	
		0	0	0	
Sub total	62	0	0	62	
Total payments	26,195	11,257	0	37,452	
Net of receipts/(payments)	2,775	0	0	2,775	
A5 Transfers between funds	0	0	0	0	
A6 Cash funds last year end	82,133	0	0	82,133	
Cash funds this year end	84,908	0	0	84,908	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	
B1 Cash funds held at Lloyds Bank	Current a/c	2,586	0	
	Instant access deposit a/c	20,538	0	

	12 month fixed deposit	61,785	0	
	Total cash funds	84,908	0	

any discrepency is due to rounding

and payments account(s)) OK OK

B2 Other monetary assets

Details	Unrestricted funds	Restricted funds	

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)
		-

B4 Assets retained for the charity's own use

Details	Financial Year purchased	Cost price
Food stock held 31 Jan 2026		£4,335
Non-food stock 31 Jan 2026		£567
Fixed assets comprising		
fixtures, fittings and equipment		
Total cost price		£3,830

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Total

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Kwells	Kevin Wells	30.09.2026

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

CALNE FOOD BANK

On accounts for the year ended 31st JANUARY 2026 | **Charity no (if any)** 1197756

Set out on pages 1 and 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2026 DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: N Gamage **Date:** 02/10/2026

Name: N Gamage

Relevant professional qualification(s) or body (if any): ACA

Address: 14 Calstone
Calne
Wiltshire SN11 8PZ