Trustees' Annual Report for the Year Ended 31 December 2025

1. Reference and Administrative Details

Charity Name: Welcome Home Foundation (WHF)

Country of Registration: United Kingdom & Ghana

Charity Status: UK-registered charity; Ghana-registered NGO

Registered Office (UK): 53 Epping Close, London E14 9WG

Operational Address (Ghana): Communty 1 and Klagon, Ghana

Founder: Vida Amponsah (Founder) **Reporting Period:** 1 January – 31 December 2025

2. Structure, Governance and Management

Welcome Home Foundation (WHF) is governed under UK charity law and registered as an NGO in Ghana. WHF is a women-led, humanistic organisation committed to supporting vulnerable children through education, empowerment, and safe learning environments.

WHF's governance structure:

- Founder
- No paid staff
- Programme delivery carried out solely by the Founder
- Informal support from parents and teachers in Ghana

WHF operates exclusively in Ghana, delivering educational and child-development programmes in underserved communities.

3. Objectives and Public Benefit Statement

WHF's charitable objectives are:

- advancing education for vulnerable children
- promoting girls' empowerment
- providing safe, structured learning environments
- supporting children with undiagnosed learning challenges
- improving literacy, numeracy, and confidence

The trustees confirm that WHF's activities provide clear public benefit in accordance with the Charities Act 2011.

4. Activities and Achievements in 2025

(All activities delivered in Ghana)

4.1 Community Learning Programme (Year-Round)

WHF delivered year-round supervised learning sessions for children aged 5–15 in Community 1 and Klagon. Sessions took place on:

- Wednesdays
- Thursdays
- Saturdays
- Sundays

Activities included:

- reading practice
- homework support
- basic literacy and numeracy exercises
- confidence-building activities
- early learning support for children with difficulties

Attendance:

- 60–80 children per session
- 300+ children supported across the year
- ~70% girls

4.2 Safe Learning Environment

WHF operated with minimal physical resources. Only one table was purchased, used for registration and organising materials.

Because the Founder was the only adult supervising, she could not leave the children unattended. Therefore:

- reading and literacy activities took place around the play area
- children used mats and existing community seating
- play resources supported learning, emotional development, and social skills

This ensured safety while still providing structured educational support.

4.3 Play-Based Learning

WHF purchased play resources including balls, skipping ropes, puzzles, and educational games. These supported:

- structured play
- communication skills
- emotional regulation
- early literacy and numeracy
- girls' empowerment

4.4 School Support Programme (Fridays – Term Time Only)

WHF supported a local school every Friday during term time. This programme was limited to term time due to restricted funding and the Founder being the sole facilitator.

The school programme focused on:

- children with undiagnosed learning challenges
- early literacy and numeracy difficulties
- classroom readiness
- small-group and one-to-one support
- play-based learning for younger pupils

4.5 Community Engagement

WHF collaborated informally with:

- parents
- teachers
- community members

Parents encouraged attendance, and teachers provided informal guidance on children's learning needs.

4.6 Premises and Operational Challenges

WHF currently operates from a privately owned premises in Klagon. During 2025, the owner informed WHF that the organisation would need to relocate due to concerns about noise levels associated with children's learning and play activities.

This presents a significant operational challenge and increases urgency for external funding to secure a stable, child-friendly environment.

5. Impact Summary

- 300+ children supported
- Girls' participation at ~70%
- Improved reading confidence among early-grade learners
- Children with learning challenges received early intervention
- WHF became a trusted community learning hub
- Safe space created for children who lack structured after-school support
- School partnership strengthened through term-time support

6. Financial Review for 2025

WHF received no external funding in 2025. All programme costs were covered personally by the Founder.

Receipts were not consistently collected due to informal vendor practices and small, frequent purchases. WHF is not claiming reimbursement. The financial summary reflects actual spending based on tracked purchases and usage.

Estimated Expenditure (2025)

Category	Amount (GBP)	Description
Learning materials	£1,200	Exercise books, pencils, pens, reading books, markers
Teaching aids	£600	Whiteboards, charts, flashcards, educational tools
Furniture (one table only)	£150	One table for registration and organising materials
Play resources	£600	Balls, skipping ropes, puzzles, educational games
Refreshments for vulnerable children	£800	Water, snacks for long sessions
Local transport & logistics	£700	Transport for programme activities and purchases
Programme-related travel (London trips)	£700	Two trips for WHF planning, networking, charity development
Miscellaneous programme costs	£350	Cleaning supplies, repairs, child welfare needs

Total Estimated Expenditure: £5,100

Income:

- No grants received
- No donations received
- 100% of programme costs funded personally by the Founder

7. Reserves Policy

WHF holds no reserves. The organisation aims to build a small reserve once external funding is secured.

8. Risk Management

Key risks identified:

- **Premises instability:** The owner of the current premises has requested WHF to move due to noise levels. WHF is exploring alternative community spaces and seeking funding to secure a dedicated learning environment.
- **Single-person delivery:** All programme delivery is carried out by the Founder. Plans to hire a part-time facilitator will reduce this risk.
- **Financial sustainability:** WHF has no external funding. Active fundraising is underway.
- **Safety risks:** Mitigated through supervised play-based learning and child protection awareness.
- **Limited resources:** Mitigated by community partnerships and CSR engagement.

9. Plans for 2026–2027

WHF aims to:

- secure external funding to relocate to a stable, child-friendly premises
- hire a part-time facilitator
- improve the learning environment with basic furniture
- expand literacy and numeracy groups
- strengthen Friday school programme
- introduce structured girls' empowerment sessions
- develop simple monitoring tools for learning progress

Relocation is now a priority to ensure continuity of WHF's year-round learning sessions.

10. Statement of Trustees' Responsibilities

The trustee is responsible for ensuring WHF:

- keeps proper financial records
- prepares an annual report and accounts
- operates for public benefit
- complies with UK charity law
- ensures funds are used solely for charitable purposes

11. Conclusion

Despite limited resources, WHF delivered meaningful impact in 2025. The Founder invested approximately £5,000 personally to ensure vulnerable children in Ghana had access to safe learning, early literacy support, and structured play. WHF is now seeking external support to secure a new premises, expand its educational programme, and reach more children in need.

Receipts and Payments Accounts

For the Year Ended 31 December 2025

1. Charity Details

Charity Name: Welcome Home Foundation (WHF)

Country of Registration: United Kingdom & Ghana

Charity Status: UK-registered charity; Ghana-registered NGO

Registered Office (UK): [Insert UK address]

Operational Address (Ghana): Community 1 & Klagon, Greater Accra

Founder: Vida Amponsah

Reporting Period: 1 January – 31 December 2025

2. Overview of Financial Activity

WHF received no external income in 2025. All programme costs were funded personally by the Trustee (Founder). No reimbursement was claimed.

WHF operated a Receipts & Payments accounting basis, appropriate for small charities.

3. Statement of Receipts

Category	Amount (GBP)	Notes
Donations	£0	No public donations received
Grants	£0	No grants awarded in 2025
Fundraising income	£0	No fundraising activities
Other income	£0	No trading or other income
Total Receipts	£0	

4. Statement of Payments

Category	Amount (GBP)	Description
Learning materials	£1,200	Exercise books, pencils, pens, reading books, markers
Teaching aids	£600	Whiteboards, charts, flashcards, educational tools
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Miscellaneous programme costs	£350	Cleaning supplies, repairs, child welfare needs

Category	Amount (GBP)	Description
Total Payments	£5,100	Reported as £5,000 for simplicity

5. Net Receipts / (Payments)

	Amount (GBP)
Total Receipts	£0
Total Payments	(£5,100)
Net Movement in Funds	(£5,100)

All payments were funded personally by the Trustee. No reimbursement was claimed.

6. Statement of Assets and Liabilities at Year End

Assets

Category	Amount (GBP)	Notes
Cash at bank	£0	No funds held
Cash in hand	£0	No funds held
Equipment	£0	One table and play resources treated as programme consumables
Total Assets	£0	

Liabilities

Category	Amount (GBP)	Notes
Creditors	£0	No outstanding payments
Loans	£0	No loans or debts
Total Liabilities	£0	

Net Assets

£0

WHF ended the year with **no reserves** and **no liabilities**.

7. Notes to the Accounts

7.1 Basis of Accounting

These accounts have been prepared on a Receipts & Payments basis, appropriate for small charities under Charity Commission guidance CC16.

7.2 Related Party Transactions

The Trustee personally funded all programme costs totalling £5,100. No reimbursement was claimed.

7.3 Fixed Assets

WHF purchased one table and play resources. These are treated as programme consumables and not capitalised.

7.4 Overseas Activities

All charitable activities were delivered in Ghana, where WHF operates year-round learning sessions and a term-time school support programme.

7.5 Premises Risk

WHF was informed by the premises owner that the organisation must relocate due to noise levels. This is a material operational risk and is disclosed in the Annual Report.

8. Trustee Declaration

I declare that:

- these accounts comply with the Charities Act 2011
- they represent a true and fair record of WHF's financial activity
- WHF operated solely for charitable purposes
- all payments were made in direct support of WHF's mission
- no personal reimbursement was claimed

Signed: Vida Amponsah Founder,

Welcome Home Foundation

Date: _____