MORDA PRE SCHOOL TRUSTEE'S ANNUAL REPORT

**PERIOD START DATE**
**01/03/2025**

**PERIOD END DATE**
**28/2/26**

**Charity name** **MORDA PRE SCHOOL**

**Registered Charity no** **1196430**

**Charity's Principal Address** **Morda Primary School**
**Morda**
**Oswestry**
**Shropshire**
**SY10 9NR**

**Names of charity trustees who manage the charity**

| TRUSTEE NAME | OFFICE (if any) | DATES ACTED (if not whole year) |
|---|---|---|
| SAMANTHA GRIFFITHS | STAFF TRUSTEE | 1/3/23 ONWARDS |
| HARRIET WALE | STAFF TRUSTEE | 1/3/23 ONWARDS |
| EMMA DIGGORY | TRUSTEE | 1/3/23 ONWARDS |
| CLAIRE LUNT | TRUSTEE | 1/3/23 ONWARDS |
| SARAH GRAHAM | TRUSTEE | 1/9/25-5/1/26 RELOCATED |
| SARAH-JANE HUGHES | TRUSTEE | 1/0/25 ONWARDS |

Pre School

| NAME | POSITION | DATES EMPLOYED (if not whole year) |
|---|---|---|
| SAMANTHA GRIFFITHS | LEADER | |
| HARRIET WALE | DEPUTY LEADER | |
| LAUREN GRIFFITHS | ASSISTANT | |
| DANNI POOLE | ASSISTANT | |
| FREYA HUNT | ASSISTANT | |
| DEB ANTROBUS | ADMINISTRATOR | |
| LUCY MCGLINCHEY | ASSISTANT | SEPT 2025-JAN 2026 |
| AMANDA EVANS | ASSISTANT | JAN 2026 ONWARDS |

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**Advisors to Pre School**

| TYPE OF ADVISOR | NAME | ADDRESS |
|---|---|---|
| Bank | National Westminster | Church St Oswestry |
| Educational Standards | OFSTED<br>(2719840)<br>Tel: 03001233152 | National Business Unit<br>Royal Exchange<br>Buildings<br>St Ann's Square<br>Manchester M2 7LA |
| The Charity Commission | The Charity Commission for England and Wales | Charity Commission Direct<br>PO Box 1227<br>Liverpool L69 3UG |
| Pre School-Alliance | Pre School-Learning Alliance<br>(Our membership number: 11875) | The Fitzpatrick Building,<br>188 York Way, London<br>N7 9AD |
| Payroll administrators | Devon Payroll part of the Early Years Alliance | Early Years Alliance<br>50 Featherstone Street<br>London EC1Y 8RT |
| Shropshire Council | | Shirehall, Abbey Foregate, Shrewsbury SY2 6ND |
| Independent examiners | Morris Cook Chartered Accountants | 6 Salop Road<br>Oswestry SY11 2NU |

**Description of charity's trusts**

| | |
|---|---|
| Type of governing document | Updated Constitution JULY 2021<br>Adopted at EGM hosted by Dinky Ones |
| How charity is constituted | Trustees elected at AGM to serve for 6 years<br>(Numbers vary) |

**Objects and activities**

**Charitable Objects:**
To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Activities:**
Education 2 to 5-year-old children to Early Years Foundation Stage (EYFS) standards.
We also provide a breakfast club for primary school children up to 11 years, again providing educational facilities to EYFS standards

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## Achievements and Performance

Explorers team report:- This year there has been no significant SEN, which can alter the daily routine greatly; With that said we do have some children with additional needs and slowly these are requiring more care and attention. Sadly numbers in the Explorers, as the smaller ratio room have been so low some sessions due to this pattern of unbelievable illness we are seeing. We have made secure relationships with parents which can only be a great foundation going forward for the group. Parent stay and plays have been implemented earlier this academic year. At the end of last year we organised an outing on the bus to the town park for activities and treats. Last year we altered parts of the garden which were absolutely loved by the cohort that's now left us. It gave us so many opportunities for larger scale play and focused learning in areas that gave the space and safely thought out risky play and imaginary play based scenarios. This years children have a big interest in 'construction' of houses and castles, and 'rolling' which we will most definitely be able to extend in bigger ways outside.

Previously the sensory room was implemented meeting the needs of our 1:1 child. This room has become our new 'Creative Space', fashioned with white sheets, plastic underhanging and a newly donated vinyl flooring. It feels fresh, crisp and clean – a real blank canvas where children have sessions throughout the week based around paint or clay experiences. We have a projector to reflect interests, or seasons, celebrations and so on. We have displays of their work and process that may support the children's thinking and confidence. The children have thrived in this space, showing understanding of new routines and expectations, imagination and creativity, using their whole bodies and independent skills to make the most of the opportunity.

Creators:- room has seen an exciting time shared with parents through an art exhibition- where work was showcased to families. A celebration of everything arty ☺
We had a surprise visit from OFSTED –July 2025 where we secured our outstanding grade, this was a huge celebration of retaining this title for 14 years.
Our leavers trip took place at Park Hall farm a lovely sunny day enjoyed by all children transitioning to primary school.
The end of term family picnic was well represented by the pre school community and a special visit from Dinky Dairy ice cream bike.
The group had the opportunity to celebrate with staff at Laurens baby shower a party planned by the children, as we then said goodbye to Lauren at the end of term. (Maternity leave)
September saw Lucy join the team as maternity cover- this was short lived as she also went off on maternity leave after Christmas 2025.
We welcomed a new cohort of 12 children initially who were keen to show staff their interests- we are supporting and developing these skills together.
Halloween we embraced with a Halloween party open to the wider community.
Since September this cohort have had opportunity to experience forest school sessions, we have looked at story scribing, we have immersed the group in literature through the use of poetry basket poems. We are having a big push on the group's favourite stories written by Julia Donaldson which will be celebrated further through a library visit.
We have regular visits from Shropshire music services which the children have enjoyed participating in, learning a range of new skills.

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Fundraising:- The Easter Funday raised a good amount- however it was noted that the day was chilly and people didn't seem to hang around long, pre school sold food to maximise profit but with lack of sustained involvement on the day meant there was lots of food left, which was sold after the event to cover costs. This provoked discussion about changing the date of funday for the next year in the hope of better weather.

**Wraparound care:** Morda school decided in September 2025 that they would be opening their own breakfast club, this has taken a toll on our numbers however we then offered a more flexible service and gained a few new children.
**SEN** – The SEN role over this year has been shared between Lauren and Sam due to maternity leave cover. SEN needs currently are lower level and can be supported in house through in-house interventions. There is no 1:1 provision currently.
**SAFEGUARDING/WELLBEING-** Staff wellbeing has been in need this year, Sam has trained as a mental health first aider to help and support the team. Wellbeing lunches have been introduced for staff every Wednesday which ahs been well received by all.
**Policies and Procedures:** All policies and procedures are currently under review with the amend due to some updates received.

**Financial Review**

**We are currently in a healthy financial position. Our accounts and this report are available to view on the Charity Commission website** www.charitycommission.gov.uk .

**No fund materially in deficit.**

**Our main source of funds is through grant funding, payment of fees and fundraising.**

**Future plans**
We will continue to provide a high level of care and Early Years Foundation Stage education and support our children and their families, continually looking for opportunities to grow and promote within the local community.

The trustee's team are committed to investing in our pre school staff team, learning environment and children across all ages. Creating a sense of pride and building a legacy for all those involved.

**Declaration The trustees declare that they have approved the trustee's report above. Signed on behalf of the charity's trustees**

| | |
|---|---|
| **Signature** | SJ Griffiths |
| **Full name(s)** | **SAMANTHA GRIFFITHS** |
| **Position in company** | **NOMINATED PERSON** |
| **Date** | **March 2026** |

**Morda Pre School**
**For the year ended 28th February 2026**
**Independent Examiner's Report to the Trustees**

I report on the accounts of the charity for the year ended 28th February 2026.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

2 to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

*Megan Jones FCA, CTA*
*Morris Cook*
*Chartered Accountants*
*6 Salop Road*
*Oswestry*
*Shropshire*
*SY11 2NU*

*Dated:* 1/7/2026

MORDA PRE SCHOOL

RECEIPTS & PAYMENTS ACCOUNT

FOR THE YEAR END 28TH FEBRUARY 2026

| RECEIPTS | Unrestricted Funds | Restricted Funds | 2025/2026 | 2024/2025 |
|---|---|---|---|---|
| GIFTS, DONATIONS & VOLUNTARY ACTIVITIES: | | | | |
| Grants received | | £173,632.45 | £ 173,632.45 | £ 111,250.14 |
| Donations | | | £ - | £ - |
| Restricted donations | | £ 100.00 | £ 100.00 | £ 350.00 |
| Fundraising | £ 2,075.83 | | £ 2,075.83 | £ 1,179.04 |
| TRADING ACTIVITIES | | | | |
| Fees receivables | £ 11,351.81 | | £ 11,351.81 | £ 21,561.40 |
| OTHER INCOME | | | | |
| Interest received | £ 328.20 | | £ 328.20 | £ 469.20 |
| Insurance claim re Damaged Phone | | | £ - | £ 300.00 |
| Total receipts | **£ 13,755.84** | **£173,732.45** | **£ 187,488.29** | **£ 135,109.78** |
| PAYMENTS | | | | |
| Payments directly for charitable purposes: | | | | |
| Wages/salaries(incl PAYE/NI & Pension) | | £121,926.06 | £ 121,926.06 | £ 126,893.99 |
| Premises Rent & Rates | £ 999.00 | | £ 999.00 | £ 1,318.61 |
| Premises Costs & Repairs | £ 1,584.66 | | £ 1,584.66 | £ 607.88 |
| Equipment & Training | £ 1,029.91 | | £ 1,029.91 | £ 1,135.12 |
| Classroom Supplies | £ 1,318.19 | | £ 1,318.19 | £ 994.84 |
| Milk, Perishables & Food Vouchers | 824.93 | | £ 824.93 | £ 1,572.75 |
| Phone/Internet | £ 1,500.06 | | £ 1,500.06 | £ 1,445.94 |
| Office Supplies & Equipment | £ 551.63 | | £ 551.63 | £ 274.32 |
| Marketing/Website costs | £ 147.00 | | £ 147.00 | £ 142.06 |
| Fundraising & Trips Expenses | £ 913.51 | £ 100.00 | £ 1,013.51 | £ 1,916.39 |
| Accountancy | £ 1,374.00 | | £ 1,374.00 | £ 1,254.00 |
| Subscriptions, Insurance & Membership Fees | £ 1,290.54 | | £ 1,290.54 | £ 1,007.52 |
| Sundry Expenses | £ 595.98 | | £ 595.98 | £ 659.43 |
| Small adjustment required | | | | £ 355.51 |
| Professional Fees & DBS Checks | £ 1,136.20 | | £ 1,136.20 | £ 900.00 |
| Pupil Assessments | | | £ - | £ - |
| Staff Cover | | | £ - | £ 273.50 |
| Compensation to Staff Member ffor Damage to Phone | | | £ - | £ 899.25 |
| Ofsted/Playpay-payroll expenses | £ 772.24 | | £ 772.24 | £ 774.91 |
| | **£ 14,037.85** | **£122,026.06** | **£ 136,063.91** | **£ 142,426.02** |
| Asset & Investment Purchases | | | | |
| Equipment purchased | £ - | | £ - | £ 2,299.56 |
| TOTAL Payments | **£ 14,037.85** | **£122,026.06** | **£ 136,063.91** | **£ 144,725.58** |
| Excess of income over expenditure | -£ 282.01 | £ 51,706.39 | £ 51,424.38 | -£ 9,615.80 |
| Transfers between funds | £ 43,984.41 | -£ 43,984.41 | | |
| Reserves Brought Forward | £ 63,405.62 | £ - | £ 63,405.62 | £ 73,021.42 |
| | £107,108.02 | £ 7,721.98 | **£ 114,830.00** | **£ 63,405.62** |

**MORDA PRE SCHOOL**

**STATEMENT OF ASSETS & LIABILITIES**
**AS AT 28TH FEBRUARY 2026**

| **Cash & Bank Account Balances** | | | |
|---|---|---|---|
| Current Account | 86,083.94 | | 35,000.10 |
| Reserve Account | 28,744.75 | | 28,416.55 |
| Cash Account | 1.31 | | -11.03 |
| | 114,830.00 | | 63,405.62 |

| **Assets Retained for Charity's own use** | **Cost** | **Current Value** |
|---|---|---|
| 2 kiddies sofas | £20.00 | £20.00 |
| Round wooden table | £20.00 | £20.00 |
| 2 x aldi garden stands | £40.00 | £40.00 |
| bookcase darwood | £25.00 | £25.00 |
| Drop leaf table | £25.00 | £25.00 |
| Bureau | £50.00 | £50.00 |
| Telephone table/seat | £25.00 | £25.00 |
| Pallet art station | £150.00 | £150.00 |
| Pallet dough station | £50.00 | £50.00 |
| Pallet storage box | £50.00 | £50.00 |
| 2 x wall shelf | £40.00 | £40.00 |
| 2 x standard lamps | £50.00 | £50.00 |
| 3 x bedside lamps | £60.00 | £60.00 |
| Construction table | £150.00 | £150.00 |
| Outlast crates/blocks | £1,406.00 | £1,406.00 |
| Mesh wheeled trolley | £20.00 | £20.00 |
| Wicker storage basket | £20.00 | £20.00 |
| Fridge | £200.00 | £200.00 |
| Freezer | £149.00 | £149.00 |
| Microwave | £50.00 | £50.00 |
| Kettle | £30.00 | £30.00 |
| Slow cooker | £30.00 | £30.00 |
| 2 dinner set adults inc cups/glasses | £80.00 | £80.00 |
| 35 piece childrens dinner set incl glasses | £200.00 | £200.00 |
| 2 bathroom shelves | £60.00 | £60.00 |
| Rattan unit | £20.00 | £20.00 |
| bathroom decoration & storage | £100.00 | £100.00 |
| sleep mats | £223.19 | £223.19 |
| work station | £200.00 | £200.00 |
| 2 visitor chairs | £184.96 | £184.96 |
| laptop | £409.00 | £409.00 |
| A3 printer | £200.00 | £200.00 |
| telephone & wifi eqpt cont | £200.00 | £200.00 |
| large office storage cupboard | £205.82 | £205.82 |
| staff CPD books | £500.00 | £500.00 |
| office equipment in general | £500.00 | £500.00 |
| 2 x ipads | £234.00 | £234.00 |
| 4 x ipods | £796.99 | £796.99 |
| camera | £355.49 | £355.49 |
| 2 x projectors | £350.00 | £350.00 |
| Mobile phone | £1,000.00 | £1,000.00 |
| Large storage trunk | £25.00 | £25.00 |
| display cabinet | £30.00 | £30.00 |
| corona tall pine cupboard | £25.00 | £25.00 |

| Assets Retained for Charity's own use | Cost | Current Value |
|---|---|---|
| bathroom cabinet | £40.00 | £40.00 |
| 2 x henry hoover | £300.00 | £300.00 |
| 2 x pushchairs | £50.00 | £50.00 |
| 4 x folding tables | £400.00 | £400.00 |
| 12 x red childrens chairs | £120.00 | £120.00 |
| 26 x ikea wooden chairs | £260.00 | £260.00 |
| forest school wheeled trolley & equipment | £100.00 | £100.00 |
| Static computer | £350.00 | £350.00 |
| A3 laminator | £50.00 | £50.00 |
| 2 guillotines | £50.00 | £50.00 |
| Washing machine | £250.00 | £250.00 |
| 2 x cookers | £1,000.00 | £1,000.00 |
| community playthings nappy changing unit | £1,475.00 | £1,475.00 |
| community playthings nappy wall unit | £370.00 | £370.00 |
| 2 x kallax 4 cube units | £34.00 | £34.00 |
| 2 x kallax 8 cube units | £59.00 | £59.00 |
| 2 seater sofa and cushions | £300.00 | £300.00 |
| Washing Machine | £200.00 | £200.00 |
| den arch and soft furnishings | £299.94 | £299.94 |
| 2 x slatted ikea tables | £80.00 | £80.00 |
| community playthings kitchen units | £2,035.00 | £2,035.00 |
| high rise bed | £100.00 | £100.00 |
| 6 light boxes | £223.19 | £223.19 |
| brio meccano | £240.00 | £240.00 |
| playmats | £750.00 | £750.00 |
| community playthings wooden blocks | £1,735.00 | £1,735.00 |
| lego | £55.00 | £55.00 |
| coloured duplo | £100.00 | £100.00 |
| coloured wooden shapes/blocks/reels | £700.00 | £700.00 |
| easi torches | £300.00 | £300.00 |
| 3 shelves of childrens books | £3,000.00 | £3,000.00 |
| box of various photo frames | £50.00 | £50.00 |
| box of story sacks and props | £200.00 | £200.00 |
| dolls house | £150.00 | £150.00 |
| nesting houses | £50.00 | £50.00 |
| 2 wooden train tracks | £250.00 | £250.00 |
| box of assorted vehicles incl hot wheels | £200.00 | £200.00 |
| box of assorted animals | £185.64 | £185.64 |
| box small world peopl/wooden/plastic | £200.00 | £200.00 |
| box of threading eqpt/wooden/plastic | £85.00 | £85.00 |
| 4 x boxes real objects-home corner, metal/china | £700.00 | £700.00 |
| box mixed material | £120.00 | £120.00 |
| box drawing materials-paper/card | £500.00 | £500.00 |
| box of crafting materials-pipe cleaners/feathers/tissues etc glue sticks/telt pens/whiteboard | £500.00 | £500.00 |
| pens/whiteboards | £500.00 | £500.00 |
| metal spheres/eggs | £150.00 | £150.00 |
| mirrored unit | £200.00 | £200.00 |
| 3 wooden coffee tables | £150.00 | £150.00 |
| environmental enhancements | £1,500.00 | £1,500.00 |

| Assets Retained for Charity's own use | Cost | Current Value |
|---|---|---|
| 2 outdoors sheds | £900.00 | £900.00 |
| community playthings blocks/planks | £3,552.00 | £3,552.00 |
| rattan outdoor furniture(3 piece) | £100.00 | £100.00 |
| outlast double sandtray/cascade set | £3,462.00 | £3,462.00 |
| community playthings easel | £500.00 | £500.00 |
| outdoor whiteboards | £75.00 | £75.00 |
| Ipods | £159.98 | £159.98 |
| whiteboard tyre toppers | £45.59 | £45.59 |
| tyre topper bouncer | £120.00 | £120.00 |
| herb wall | £25.00 | £25.00 |
| large planter | £50.00 | £50.00 |
| outdoor kitchen | £500.00 | £500.00 |
| large outdoor table and chairs | £250.00 | £250.00 |
| 2 outdoor storage units | £150.00 | £150.00 |
| stage area | £750.00 | £750.00 |
| musical instruments and props | £300.00 | £300.00 |
| community playthings trucks | £240.00 | £240.00 |
| SEN assorted resources | £700.00 | £700.00 |
| large walk in sand box | £599.94 | £599.94 |
| hexagonal sand pit | £179.99 | £179.99 |
| 3 x tuff trays | £75.00 | £75.00 |
| small tuff tray | £25.00 | £25.00 |
| large metal bowls | £200.00 | £200.00 |
| 2 forest school slides | £50.00 | £50.00 |
| forest school mud kitchen | £150.00 | £150.00 |
| shed | £400.00 | £400.00 |
| 3 x water butt | £120.00 | £120.00 |
| tools/trolley | £150.00 | £150.00 |
| artifical plants | £300.00 | £300.00 |
| outdoor library | £2,000.00 | £2,000.00 |
| Light Pane | £336.58 | £336.58 |
| Cosy table | £238.65 | £238.65 |
| Sensory eqpt(bubble lamp, infinity mirror & floor tiles) | £249.21 | £249.21 |
| Yellowdoor, sensory eqpt fruit, veg, animal | £190.20 | £190.20 |
| Garden environment enhancements | £64.05 | £64.05 |
| TOTAL | | |

| | | | |
|---|---|---|---|
| | | **£46,484.41** | **£46,484.41** |
| **TOTAL** | **RESTRICTED** | **£32,087.29** | |
| | **UNRESTRICTED** | **£14,397.12** | |

Signed on Behalf of all of the Trustees:

Emma Diggory

Treasurer

Date: 25/06/2026