THE PAVILION
CAFÉ & COMMUNITY SPACE
Registered charity number: 1196371

Report of the Trustees for the Year Ended 31st March 2025

Trustees
Cliff Brown (Chair)
Andrew Beach (Secretary)
Andrea Derry (Treasurer)
Simon Hanagarth
Rosemary Kidd
Dan Moisa
Deborah Woodliffe

There were no changes to Trustees during the year.

Activities and Objectives

During the year, the community cafe, community space and foodshare continued to be operated under the management of Marston Sicca Parish Council until 1st October 2024 at which point the Charity began to trade with the aim of building resilience and longevity for the coming years.

Financial Review

The Charity traded for 6 months in a challenging economic climate. The Charity delivered a deficit of £3,948 after achieving Turnover of £44,729. The most significant cost was Staff Costs at £28,855. The Trustees entered into new energy contracts to reduce costs and actively seek to reduce costs further to maintain the viability of the community service.

Signed on behalf of the Trustees on



AD Beach
Secretary

Profit and Loss

The Pavilion (Meon Vale) Community Centre
For the year ended 31 March 2025

	2025
Turnover	
Sales	42,007.25
Sales - Hire of Meeting Room	899.65
Other Income	1,822.32
Total Turnover	**44,729.22**
Cost of Sales	
Purchases	14,844.13
Consumables	542.60
Total Cost of Sales	**15,386.73**
Gross Profit	**29,342.49**
Administrative Costs	
Staff Costs	28,855.48
Advertising & Marketing	85.67
Utilities	4,673.48
Telephone & Internet	24.00
IT and Related Costs	615.67
Licences and Subscriptions	446.46
Repairs and Maintenance	1,291.50
Miscellaneous Expenses	151.59
Professional Fees	240.00
Bank and Other Charges	636.91
Postage, Printing and Stationery	7.87
Total Administrative Costs	**37,028.63**
Operating Profit	**(7,686.14)**
Other Income	
Donations Received	744.34
Grant Income	2,993.53
Total Other Income	**3,737.87**
Profit on Ordinary Activities Before Taxation	**(3,948.27)**
Profit after Taxation	**(3,948.27)**

INDEPENDENT EXAMINATION PACK

The Pavilion (Meon Vale) Community Centre

Charity number 1196371

Year ended 31 March 2025

SIGNED INDEPENDENT EXAMINER'S REPORT

Prepared from the following: Xero Account varying reports including Profit & Loss, Balance Sheet, Detailed Account Transactions, Charity Commission Public Record, Management Confirmations also supplied. The Trustees' Annual Report included to make up to final Independent Examiner's Report.

Independent Examiner Firm:

Nicholas Smith, FCA, AAT

Ledger Bookkeeping & Accounting

55 Furrow Way, Mickleton, Gloucestershire, GL55 6TW

1. Engagement and examination status

This pack records the information reviewed and the procedures performed/prepared in support of an independent examination of the charity for the year ended 31 March 2025. The examination is governed by section 145 of the Charities Act 2011 and the Charity Commission Directions to independent examiners (CC32).

Item	Detail
Charity	The Pavilion (Meon Vale) Community Centre
Charity number	1196371
Legal form	Charitable Incorporated Organisation (Foundation)
Period	1 April 2024 to 31 March 2025
Accounting records reviewed	Xero Profit & Loss; Xero Balance Sheet; Xero Account Transactions export
Independent examiner	Nicholas Smith, FCA, AAT - Ledger Bookkeeping & Accounting
Independence	Confirmed independent of the charity and its trustees
Registered address	Meon Vale Community Centre, The Pavilion, Meon Vale, Stratford-upon-Avon, CV37 8WB

2. Evidence received and limitations

Evidence / representation	Status	Examination note
Xero Profit & Loss - year ended 31 March 2025	Received	Primary income/expenditure summary.
Xero Balance Sheet - 31 March 2025	Received	Primary year-end assets, liabilities and fund balances.
Xero Account Transactions - 1 Apr 2024 to 31 Mar 2025	Received	Detailed ledger export; 3,166 rows including account headings and transactions.
Bank reconciliation / bank statement	Received	Reconciliation matches statements.
Aged payables / receivables	Received	Management confirms balances are correct; ledger and balance sheet agree to reported totals.
Payroll summary	Received	Management confirms payroll figures and year-end payroll liabilities are correct.
Grant award evidence	Received	N/A
Trustees' Annual Report	Received	Included.

3. Financial statement reconciliation

3.1 Income and expenditure

Category	£
Other income (turnover section)	1,822.32
Cafe sales	42,007.25
Meeting room hire	899.65
Total turnover	44,729.22
Donations received	744.34
Grant income	2,993.53
Total other income	3,737.87
TOTAL INCOME	48,467.09
Cost of sales	(15,449.01)
Administrative costs	(36,966.35)
TOTAL EXPENDITURE	(52,415.36)
DEFICIT FOR THE YEAR	(3,948.27)

3.2 Balance sheet

Balance	£
Barclays current account	9,942.73
Cash account	585.50
Accounts receivable	20.00

Marston Sicca PC	(22.50)
Total current assets	10,525.73
Accounts payable	(2,164.13)
PAYE & NI payable	(1,232.76)
Pensions payable	(176.32)
Rounding	(0.06)
Total creditors	(3,573.27)
NET ASSETS	6,952.46

4. Trustees, independence, and related parties

Management confirms that the trustee body was unchanged from the trustees recorded for the year ended 31 March 2024. On that basis, the trustees relevant to the year ended 31 March 2025 are recorded as:

- Cliff Brown (Chair)
- Andrew Beach (Secretary)
- Andrea Derry (Treasurer)
- Simon Hanagarth
- Rosemary Kidd
- Dan Moisa
- Deborah Woodliffe

Management representations: no trustee received remuneration, salary, benefits, or expenses during the year; no related-party payments or transactions were identified; no known fraud, theft, misuse of charitable funds, material accounting irregularities, legal disputes or regulatory matters were reported.

5. Subsequent events and going concern

Management reports no significant events after 31 March 2025 that would materially affect the accounts. The charity ended the year with net assets of £6,952.46 and a deficit of £3,948.27. The trustees have explicitly considered going concern when approving the final accruals accounts, as required by the Charity Commission Directions.

6. Management / trustee representation record

The following representations have been provided for purposes of this independent examination:

- The Xero figures supplied are the correct accounting records for the year ended 31 March 2025.
- The Barclays balance of £9,942.73 is correct.
- The accounts payable, PAYE/NI and pension creditor balances are correct and outstanding at year end.
- Payroll costs and employee figures recorded in Xero are correct.
- There were no trustee payments and no related-party payments or transactions.
- There were no known frauds, thefts, misuse of funds, serious accounting issues, legal disputes or regulatory matters during the year.
- There were no significant post-year-end events requiring adjustment or disclosure based on information supplied.
- The examiner is independent of the charity and its trustees.

7. Independent Examiner's Report

Independent examiner's report to the trustees of The Pavilion (Meon Vale) Community Centre

Charity number: 1196371

I report to the trustees on my examination of the accounts of The Pavilion (Meon Vale) Community Centre (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

My conclusion is that no material matters came to my attention giving reasonable cause to believe that accounting records were not kept as required, the accounts did not accord with those records, or the accounts failed to comply with the applicable requirements as to form and content.

Name	Nicholas Smith
Relevant professional qualification / body	Chartered Accountant
Firm	Ledger Bookkeeping & Accounting
Address	55 Furrow Way, Mickleton, Gloucestershire, GL55 6TW
Signature / date	___Nicholas E Smith_____ Date: __23rd Sept 2026____

8. Sources used in preparing this working-paper pack

- Xero Profit and Loss - The Pavilion (Meon Vale) Community Centre - year ended 31 March 2025.
- Xero Balance Sheet - The Pavilion (Meon Vale) Community Centre - as at 31 March 2025.
- Xero Account Transactions export - 1 April 2024 to 31 March 2025.
- Charity Commission Register of Charities - charity number 1196371, including governance, objects, trustee and prior-year reporting information.
- Charity Commission CC32 - Independent examination of charity accounts: Directions and guidance for examiners.
- Charity Commission CC17 / SORP FRS 102 accruals accounts and independent examiner report framework applicable.
- Management confirmations supplied during preparation of this pack.

Prepared by Ledger Bookkeeping & Accounting as an Independent Examination.