Charity registration number: 1194696

British Society of Head and Neck Imaging (BSHNI)

Annual Report and Financial Statements

for the Year Ended 30 April 2026



British Society of Head and Neck Imaging (BSHNI)

Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2 to 6
Accountants' Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 to 14

British Society of Head and Neck Imaging (BSHNI)

Reference and Administrative Details

Chairman	Dr Ravi Kumar Lingam (Resigned 01/07/25)
	Dr Ram Vaidhyanath
Trustees	Dr Alexander Weller (Resigned 01/07/25)
	Dr Ashok Adams (Appointed 26/06/25)
	Dr Gitta Madani (Appointed 01/07/25)
Treasurer	Dr Neshe Sriskandan (Resigned 01/07/25)
	Dr Vincent Lam (Appointed 01/07/25)
Charity Registration Number	1194696
Principal Office	Plym House 3 Longbridge Road Marsh Mills Plymouth Devon PL6 8LT
Accountants	Westcotts (SW) LLP Plym House 3 Longbridge Road Marsh Mills Plymouth Devon PL6 8LT

British Society of Head and Neck Imaging (BSHNI)

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 April 2026.

History

Since its inception in 1996, the society has organised annual meetings that showcase the latest developments in head and neck imaging, feature internationally renowned speakers addressing key topics and emerging issues, and promote the advancement of practice while supporting the development of future generations of head and neck radiologists in the UK.

The society applied to become a Charitable Incorporated Organisation (CIO). CIO status was granted on 7th June 2021 and the society accounts were then incorporated into the CIO from 1st July 2021.

Objectives and activities

Head and neck imaging is a specialised area of radiology that uses techniques such as ultrasound, computed tomography, magnetic resonance imaging and radionuclides to diagnose and monitor diseases affecting everything from the skull base to the thoracic inlet. Its importance is increasing in response to developments in surgical techniques, advances in imaging and service delivery (including cancer centres).

The BSHNI's major objectives are:
1) Advancement of education in the field of Head and Neck Radiology and to promote high standards in the clinical practice of Head and Neck Radiology throughout the UK;
2) To promote Head and Neck Radiology as a core discipline within Clinical Radiology;
3) To ensure, in collaboration with the Royal College of Radiologists (RCR) and any other relevant body (e.g. GMC, NICE) that training and education of Head and Neck Radiologists is appropriate and of a high standard;
4) To advise and collaborate with regulatory and professional bodies regarding development of guidelines and standards of practice of Head and Neck Radiology;
5) To stimulate and encourage research and innovation within the field of Head and Neck Radiology with a view to improving patient care and clinical outcomes;
6) To further such other charitable purposes anywhere in the world.

Communication

The elected committee disseminates important information via a regular electronic newsletter. A website www.bshni.org.uk was established in 2007 and recently refreshed in 2026. Information about the society and its proceedings is provided on this website. Publications such as the RCR's and the Royal Society of Medicine newsletters, British Institute of Radiology emails may also be used to provide such information. Regular meetings are held to achieve the above aims.

Trustees' Report (continued)

Objectives, strategies and activities

The main activities are as follows:
- Annual refresher course;
- A series of online webinars co-hosted by the RCR;
- Collaborating with national and regional partners regarding imaging guidelines and policies;
- Hosting ASHNR travelling professor as part of the BSHNI-ASHNR collaboration;
- A bursary of £1,000 awarded to a UK-based radiology resident undertaking an educational course in Head and Neck Radiology.
- Annual general and scientific meeting comprising talks and scientific presentations.

These activities directly benefited resident doctors in the UK by bringing some of the best educators in the field to them, encouraged research into key topics in Head and Neck Imaging, and also ensured that the latest guidelines are appropriately informed by the most up to date scientific literature.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Annual Refresher-Course (BSHNI Winter Meeting)

Winter meetings have been held in several major UK cities over the organisation’s history with Cardiff selected in 2025 for the current 3 year cycle. Leicester has been chosen as host from 2028 onwards at the latest AGM.

Poster presentations were accepted with prizes for the Best Poster and Runners Up as judged by the committee members with a great range and breadth of abstracts submitted. February 2027 will be the end of the three year cycle in Cardiff, and the next host will be Leicester.

BSHNI's Resident's Travelling Bursary

This bursary is allocated through a competitive application process, with applications assessed by council members against criteria that include, but are not limited to, the potential future benefit to radiology trainees in the UK and the applicant's commitment to advancing education in Head and Neck Imaging. The successful recipient is required to present a report at the Annual General Meeting, and the council regularly reviews the bursary scheme to ensure that it remains appropriate and effective.

Institutional Member of ESHNR

Through closer collaboration with the ESHNR, BSHNI has arranged institutional membership of ESHNR for its members at a discounted rate. The annual meeting of ESHNR was held in Glasgow in September 2025. BSHNI hosted a scientific session at this meeting.

Working with Royal College of Radiologists (RCR)
BSHNI is currently working closely with RCR on multiple fronts.

Of particular note this year was the planning and delivery of a national online subspecialty lecture series designed to cover the core curriculum components for ST1-3 resident doctors. These one-hour weekly webinars were free to all resident radiology doctors in the UK, expertly delivered by clinicians identified by the council. This was well received throughout, with positive feedback obtained for the year-long programme.

Working with the American Society of Head & Neck Radiologists (ASHNR)
A newly founded joint programme between ASHNR and BSHNI began in 2024 with an exchange of visiting professors between the societies in the USA and UK. The BSHNI speaker travelled to the USA in October 2024, delivering talks across multiple institutions over the course of two weeks. Funding of £3,000 was reimbursed to the BSHNI speaker for travel and accommodation. The first ASHNR speaker, part funded by their society, travelled to the UK in 2025, and the BSHNI and ASHNR will continue to alternate in this way.

Membership matters
BSHNI council and members have been working with other national organisations like National Institute for Health and Care Excellence (NICE) and NHS Improvement to develop guidelines and setting national standards for healthcare related to Head and Neck Pathology.

Future plans
There has been discussion during the latest general meeting about moving from a single membership fee to an annual subscription, with further work on this underway.

Financial review

Incoming resources during the year amounted to £15,558 (2025: £14,210). After deducting resources expended of £11,054 (2025: £12,328) a surplus of £4,504 (2025: £1,972) arose which saw the charity’s reserves rise slightly to £73,606. Reserves are made up entirely of unrestricted free reserves which is total assets less fixed assets.

Policy on reserves

The Financial Reserves held by the Charity are held to cover:

1. Fees for the annual meeting.

2. Costs to maintain and improve the BSHNI website and society administrator fees.

Therefore, our policy has been set to ensure reserves to cover the annual meeting, a website maintenance and society administrator fee for one year is held in reserve.

The Charity's main source of income for the year was income from the annual meeting and refresher course. These will continue to be the main sources of income for the Charity.

Volunteers
The BSHNI relies on the commitment and expertise of its members and their contribution is crucial to the Charity's continued success. Members of the Council, educational committee and specialist interest groups dedicate significant unpaid time and effort to organise and deliver scientific meetings, educational initiatives, and guidelines alongside their demanding clinical and academic responsibilities. Their dedication enables the Charity to fulfil its objectives of advancing education, research and excellence in Head and Neck Radiology in the future, while ensuring continued growth and sustainability of its activities for the benefit of members, healthcare professionals, and patients.

Governance
There are currently four trustees (minimum of three and a maximum of twelve). They hold the posts of president, vice president, secretary and treasurer. Trustees are full members of BSHNI and elected by the BSHNI membership on a biennial basis. Their role ceases when: this two year term is over, they retire in writing to the CIO, removed by the members or through disqualification/death.

Along with other members of the BSHNI Council (training and resident doctor representatives, and Winter Refresher Organiser), the trustees meet regularly and decisions are made by means of a resolution at a general meeting, passed by a simple majority (including electronic votes).

Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 14 September 2026 and signed on its behalf by:

Dr Ram Vaidhyanath
.....
Dr Ram Vaidhyanath
Chairman and Trustee

Dr Vincent Lam
.....
Dr Vincent Lam
Treasurer and Trustee

Chartered Accountants' Report to the Trustees on the Preparation of the Unaudited Statutory Accounts of British Society of Head and Neck Imaging (BSHNI) for the Year Ended 30 April 2026

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the accounts of British Society of Head and Neck Imaging (BSHNI) for the year ended 30 April 2026 as set out on pages 8 to 14 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW) we are subject to its ethical and other professional requirements which are detailed at http://www.icaew.com/en/members/regulations-standards-and-guidance/.

This report is made solely to the trustees of British Society of Head and Neck Imaging (BSHNI), as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of British Society of Head and Neck Imaging (BSHNI) and state those matters that we have agreed to state to the trustees of British Society of Head and Neck Imaging (BSHNI), as a body, in this report, in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than British Society of Head and Neck Imaging (BSHNI) and its trustees as a body for our work or for this report.

It is your duty to ensure that British Society of Head and Neck Imaging (BSHNI) has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and of British Society of Head and Neck Imaging (BSHNI). You consider that British Society of Head and Neck Imaging (BSHNI) is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of British Society of Head and Neck Imaging (BSHNI). For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Matthew Keane FCCA

Westcotts (SW) LLP
Accountants
Plym House
3 Longbridge Road
Marsh Mills
Plymouth
Devon
PL6 8LT

14 September 2026

British Society of Head and Neck Imaging (BSHNI)

Statement of Financial Activities for the Year Ended 30 April 2026

	Note	Unrestricted funds £	Total 2026 £	Total 2025 £
Income and Endowments from:				
Charitable activities		15,558	15,558	14,210
Total income	2	15,558	15,558	14,210
Expenditure on:				
Charitable activities		(11,054)	(11,054)	(12,238)
Total expenditure	3	(11,054)	(11,054)	(12,238)
Net income		4,504	4,504	1,972
Net movement in funds		4,504	4,504	1,972
Reconciliation of funds				
Total funds brought forward		69,102	69,102	67,130
Total funds carried forward	9	73,606	73,606	69,102

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2025 is shown in note 9.

British Society of Head and Neck Imaging (BSHNI)

(Registration number: 1194696)
Balance Sheet as at 30 April 2026

	Note	2026 £	2025 £
Fixed assets			
Tangible assets	6	-	160
Current assets			
Debtors	7	7,834	4,276
Cash at bank and in hand		68,232	70,135
		76,066	74,411
Creditors: Amounts falling due within one year	8	(2,460)	(5,469)
Net current assets		73,606	68,942
Net assets		73,606	69,102
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		73,606	69,102
Total funds	9	73,606	69,102

The financial statements on pages 8 to 14 were approved by the trustees, and authorised for issue on 14 September 2026 and signed on their behalf by:

Dr Ram Vaidhyanath
.....
Dr Ram Vaidhyanath
Chairman and Trustee

Dr Vincent Lam
.....
Dr Vincent Lam
Treasurer and Trustee

British Society of Head and Neck Imaging (BSHNI)

Notes to the Financial Statements for the Year Ended 30 April 2026

1 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation
British Society of Head and Neck Imaging (BSHNI) meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern
The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Charitable activities

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Expenditure
All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset’s use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs
These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation
The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets
Individual fixed assets more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	25% straight line

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Financial instruments

Classification

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

2 Income from charitable activities

	Unrestricted funds General £	Total 2026 £	Total 2025 £
Membership fee	2,043	2,043	2,230
Meeting receipts	13,515	13,515	11,980
	15,558	15,558	14,210

3 Expenditure on charitable activities

	Unrestricted funds General £	Total 2026 £	Total 2025 £
Direct costs	8,221	8,221	8,299
Depreciation	160	160	956
Governance costs	2,673	2,673	2,983
	11,054	11,054	12,238

4 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

£1,575 (2025: £ 375) of expenses were reimbursed to Trustees during the year.

Expenses have been reimbursed for costs related to taster courses incurred by the Trustees.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

5 Staff costs

The average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows: Nil (2025: Nil)

6 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 May 2025	3,824	3,824
At 30 April 2026	3,824	3,824
Depreciation		
At 1 May 2025	3,664	3,664
Charge for the year	160	160
At 30 April 2026	3,824	3,824
Net book value		
At 30 April 2026	-	-
At 30 April 2025	160	160

7 Debtors

	2026 £	2025 £
Other debtors	7,834	4,276

8 Creditors: amounts falling due within one year

	2026 £	2025 £
Other creditors	-	3,024
Accruals	2,460	2,445
	2,460	5,469

9 Funds

	Balance at 1 May 2025 £	Incoming resources £	Resources expended £	Balance at 30 April 2026 £
Unrestricted funds				
General Funds	69,102	15,558	(11,054)	73,606

	Balance at 1 May 2024 £	Incoming resources £	Resources expended £	Balance at 30 April 2025 £
Unrestricted funds				
General Funds	67,130	14,210	(12,238)	69,102

10 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 30 April 2026 £
Current assets	76,066	76,066
Current liabilities	(2,460)	(2,460)
Total net assets	73,606	73,606

	Unrestricted funds General £	Total funds at 30 April 2025 £
Tangible fixed assets	160	160
Current assets	74,411	74,411
Current liabilities	(5,469)	(5,469)
Total net assets	69,102	69,102

11 Related party transactions

There were no related party transactions in the year.