CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2025 To 31 December 2025

Charity name: Spa Pavilion Theatre Foundation

Charity registration number: 1192609

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To ensure the advancement of performing arts for all members of the public in Felixstowe and further afield, and especially those who may not otherwise be able to access the arts. To do this through the preservation, promotion and production of live theatrical and musical entertainment at the Spa Pavilion Theatre and in the community or other venues.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The preservation of the Spa Pavilion Theatre building, the production and promotion of theatrical and musical entertainment
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have followed all guidance.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has been granted a tenancy of the theatre building and operates to provide financially sustainable entertainment and theatre for the benefit of the local and wider community, including residents and those wishing to perform or otherwise engage in the arts. 2025 was an extremely challenging year, with overheads being influenced by external factors and audiences becoming increasingly hard to find. Continued survival currently is the main achievement.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in the fortunate position of having a very supportive landlord and in the early years of operation a break even position has been ensured. This had now required the landlord to absorb substantial losses.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Unrestricted Reserves are targeted at 10% of turnover. The creation of a restricted fund, for financial resilience, of 5% of turnover, is also targeted.
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	The economy is far too challenging for us to run at a profit currently.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The next budget, further economic decline

Structure, Governance and Management

Description of charity's trusts:		CIO
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO and will conduct and open and inclusive search process.

Reference and Administrative details

Charity name	Spa Pavilion Theatre Foundation
Other name the charity uses	
Registered charity number	1192609
Charity's principal address	Spa Pavilion Theatre Undercliff Road West Felixstowe Suffolk IP11 2DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Wright	Chair		
2	Sophie Kennelly	Box Office Manager		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gary Wright	
Position (eg Secretary, Chair, etc)	Chair	

Date	27.10.2026

Company Registration No. 1192609 (England and Wales)

SPA PAVILION FOUNDATION
ANNUAL REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2025

SPA PAVILION FOUNDATION
ANNUAL REPORT AND UNAUDITED ACCOUNTS
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SPA PAVILION FOUNDATION
COMPANY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2025

Director	Gary Wright
Company Number	1192609 (England and Wales)
Registered Office	Spa Pavilion Theatre Undercliff Road West Felixstowe Suffolk IP11 2DX United Kingdom
Accountants	Square Mile Strategy

SPA PAVILION FOUNDATION
(COMPANY NO: 1192609 ENGLAND AND WALES)
DIRECTOR'S REPORT

The director presents his report and accounts for the year ended 31 December 2025.

Principal activity
Theatre

Directors
Gary Wright held office during the whole of the period.

Statement of directors' responsibilities
The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions
This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....

Gary Wright
Director

Approved by the board on: 18 September 2026

SPA PAVILION FOUNDATION
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2025

	2025 £	2024 £
Turnover	939,800	903,095
Cost of sales	(486,799)	(417,973)
Gross profit	453,001	485,122
Administrative expenses	(453,001)	(485,122)
Operating profit	-	-
Profit on ordinary activities before taxation	-	-
Tax on profit on ordinary activities	-	-
Profit for the financial year	-	-

SPA PAVILION FOUNDATION
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2025

	Notes	2025 £	2024 £
Current assets			
Debtors	4	11,055	15,131
Cash at bank and in hand		25,935	36,584
		36,990	51,715
Creditors: amounts falling due within one year	5	(36,990)	(51,715)
Net current assets		-	-
Net assets		-	-
Shareholders' funds		-	-

For the year ending 31 December 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board and authorised for issue on 18 September 2026 and were signed on its behalf by

Gary Wright
Director

Company Registration No. 1192609

1 Statutory information

Spa Pavilion Foundation is a private company, limited by shares, registered in England and Wales, registration number 1192609. The registered office is Spa Pavilion Theatre, Undercliff Road West, Felixstowe, Suffolk, IP11 2DX, United Kingdom.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A as relating to the SORP for CIOs. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation currency

The accounts are presented in £ sterling.

4 Debtors

	2025 £	2024 £
Amounts falling due within one year		
Other debtors	-	9,800
Amounts falling due after more than one year		
Trade debtors	11,055	5,331

5 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	36,990	51,715

6 Average number of employees

During the year the average number of employees was 9 (2024: 9).

SPA PAVILION FOUNDATION
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2025

This schedule does not form part of the statutory accounts.

	2025	2024
	£	£
Turnover		
Sales	939,800	903,095
Cost of sales		
Purchases	486,799	417,973
Gross profit	453,001	485,122
Administrative expenses		
Wages and salaries	321,254	273,900
Rent	25,000	30,960
Light and heat	28,624	34,802
Cleaning	6,565	8,655
Internet	8,664	6,440
Stationery and printing	3,199	35,063
Bank charges	5,183	6,441
Repairs and maintenance	14,594	51,669
Accountancy fees	2,500	1,736
Advertising and PR	37,418	35,456
	453,001	485,122
Operating profit	-	-
Profit on ordinary activities before taxation	-	-

SPA PAVILION THEATRE FOUNDATION

ACCOUNTANTS' REPORT

Independent Examiners' Report to the Trustees of Spa Pavilion Theatre Foundation for the Year Ended 31 December 2025

Remit

We are retained to carry out an Independent Examination of the Books and Records of the Foundation and to produce these accounts from those records. We are qualified by experience and formal accountancy qualification to carry out this work. We have been guided in this by Charity Commission Guidance Note for Examiners CC32 and the relevant legislation including the Charities (Accounts & Reports) Regulations 2008 and the Charities Act 2011 (Accounts & Audit) Order 2015.

Background and Scope

The Spa Pavilion Foundation is responsible for accurate record and book-keeping, we have not carried out an Audit and these accounts are solely based upon the records as maintained by the Foundation..

Opinion

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I a member of the Institute of Chartered Accountants of England & Wales, which is one of the listed bodies.

I have completed my examination. In my opinion, these accounts represent a true and fair record of the Charity trading and financial position for the year. We saw nothing of concern in any of the records and have nothing to report to the Charity Commission under our duty to disclose. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Square Mile Strategy

Name: Jeremy Swann FCA

Address: Square Mile Strategy
Suite 23, 5th Floor
63-66 Hatton Garden
London EC1N 8LE

Date: 18 September 2026