UNIMAK (SL) CIO

Charity number: 1192536

ANNUAL REPORT

For the year to 31 December 2025

Francis Taylor Building

Temple, London EC4Y 7BY

October 2026

Trustees

Richard Honey KC, chair
Prof Bill Chambers
Jonathan Kay
Mercy Mwaura

Adviser

Chernor Mamoud Benedict Jalloh
1 Jalloh Terrace, Makeni Kabala Highway, Panlap, Makeni, Sierra Leone

Report of the trustees for the year ended 31 December 2025

The trustees present their annual report and accounts for the charity for the year ended 31 December 2025.

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) and a registered charity, number 1192536, established under a written constitution. The charity was registered on 25 November 2020 and began operating in early 2021. The first three trustees were identified in the constitution. Additional trustees are appointed by the existing trustees, having regard to the skills, knowledge and experience needed for the effective administration of the charity.

The Roman Catholic Diocese of Makeni, a charity in Sierra Leone and diocese in the Ecclesiastical province of Freetown in Sierra Leone established pursuant to Sierra Leone's Catholic Bishops' and Archbishops' Act of 1979, and the proprietor of the University of Makeni, must under the constitution nominate one trustee. The first nominated trustee was the Rev Dr Bob John Koroma and is now Mercy Mwaura.

The trustees are advised by Benedict Jalloh, lawyer and Deputy Director of Academic Affairs, Acting Dean of the Postgraduate School, and Director for Research, Publication and Advocacy, at the University of Makeni. The charity is managed and operated by the trustees on a voluntary basis. The charity does not have any staff or paid advisers. There must be between three and eight trustees. The charity has one volunteer assisting it, Roxanne Hargreaves.

Objectives and activities for the public benefit

The object of the CIO is for the public benefit to advance education and learning of the students at the University of Makeni in Sierra Leone in such ways as the charity trustees think fit including by:

(a) providing funding to the University of Makeni in order to promote the training, teaching, and qualification of its students;

(b) awarding scholarships, bursaries, maintenance allowances, and grants to students at the University of Makeni to enable them to further their education;

(c) providing funding to the University of Makeni for infrastructural developments;

(d) providing assistance to the University of Makeni in relation to the installation of academic and administrative management systems;

(e) providing assistance to the University of Makeni to build networking and exchange schemes for the development of the staff and students of the University of Makeni; and

(f) providing funding to the University of Makeni for the promotion of research and the publication of the useful results of such research.

The charity has the power to do anything which is calculated to further its object or is conducive or incidental to doing so. The charity trustees manage the affairs of the charity and may for that purpose exercise all the powers of the charity.

The University of Makeni is an educational institution established under section 43(1) of the Sierra Leone Universities Act 2005, and registered as a Company Limited by Guarantee for charitable educational purposes under section 22(1) of the Sierra Leone Companies Act 2009 for the promotion and advancement of tertiary education in Sierra Leone. The charity works closely with the University of Makeni but is independent of it.

The first meeting of the trustees was held on 24 February 2021. At this meeting, the trustees discussed how to take the charity forward, including what it intended to achieve as well as how it would operate. It was agreed that the primary role of the charity would be to receive, manage and disburse funds in accordance with its objects, and that the charity would collaborate with the University of Makeni in raising funds, rather than undertake a primary fundraising role itself in the first instance. The trustees also discussed and agreed how the charity would operate practically. It was agreed that the charity would be run, at least initially, on a pro bono basis and should not therefore need to raise funds to cover the costs of its own activities. The trustees would carry out the administration of the charity themselves unless and until the task demanded professional assistance. It was agreed that Benedict Jalloh would be the link between the charity and the University of Makeni, managing the relationship between the two, and would advise and support the trustees as necessary in their decision-making. This role would include facilitating discussions between the two and working with the University to seek potential donors to the charity. It was agreed that the first priority should be to establish the scope of the working relationship with the University of Makeni.

Following discussions, during 2021 it was agreed that the charity and the University should collaborate in the production of a fundraising strategy, bearing in mind the University's strategic plan. During 2022, the focus of the charity's work was the scoping of the proposed fundraising strategy. On 11 to 13 October 2022, the chair of trustees, Richard Honey, made a three day fact-finding visit to the University of Makeni (at his own expense). This visit included meetings with senior officials of the University, visits to and meetings with various academic and administrative Departments of the University, and working sessions on the fundraising strategy with Shaza Dous, Sister Janet Odey and Benedict Jalloh.

Following this visit, the trustees decided that it would be necessary to obtain some expert assistance to work with both the charity and the University to develop and draft the fundraising strategy. They arranged for this assistance to be provided voluntarily by Roxanne Hargreaves,

an experienced charity manager who has worked in Makeni previously and who currently manages a charity based in Lunsar, Sierra Leone. Richard Honey and Roxanne Hargreaves visited the University of Makeni in late May 2024 to discuss and agree practical steps to progress the collaboration between the two organisations. Roxanne Hargreaves then facilitated a workshop for the University of Makeni in October 2024 to dplan how the University could develop its fundraising activities and work with the charity.

During the year to 31 December 2025, the main activities undertaken by the charity for the public benefit in relation to its objects were as follows.

As the University of Makeni developed its fundraising plans during 2025, actioning points arising out of the October 2024 workshop, the trustees provided advice to University of Makeni staff on organising their fundraising and building alumni networks to support fundraising activities, through a series of zoom meetings. Support from the University of Makeni planning committee and senior management committee, and commitment from the senior management, including the Vice Chancellor, was secured, to taking forward the plans which had been developed. In particular, two members of staff had been identified by the University to work on developing fundraising plans, and an Alumni Desk had been created. It was agreed that once the University had made further progress in developing its practical plans, Roxanne Hargreaves would facilitate further workshops for the University of Makeni staff, in Makeni during 2026, to move things forward into practical action.

These activities furthered the charity's objects for the public benefit, by making progress with the development of the University's fundraising capabilities and strategy, which is essential to the charity in achieving its objects and which should enable the raising of funds by the University to allow the charity to provide funding and grants in line with the charity's objects.

The trustees have taken the Charity Commission's public benefit guidance into account and had regard to it when exercising any powers/duties and making decisions to which the guidance is relevant.

Achievements and performance

The main achievements during the year 2025 were to make progress with the development of the University's fundraising capacity and strategy. Real steps forward were made in developing concrete proposals for the University to build its capacity in fundraising, and to implement fundraising activities.

It is proposed that the charity continues to collaborate with the University of Makeni to progress the fundraising strategy and assist the University to develop its fundraising plans and abilities. It is proposed that, in due course and once real progress has been made, additional trustees would be appointed to assist the charity with moving from the planning to an operational phase, to bring additional skills and experience to the charity.

Financial review

During this reporting period, the charity did not have any assets or liabilities, and did not receive or pay out any money. Receipts and payments accounts have been prepared showing this, with nil entries in all respects. The charity has given no guarantees and has no debt outstanding. The charity did not receive any significant non-monetary resources. No remuneration or expenses were paid to any trustee. The charity does not have a policy on reserves, as it has no reserves currently.

The trustees declare that they have approved this trustees' report.

Signed on behalf of the charity's trustees

Richard Honey

Richard Honey KC

Chair of trustees

16 October 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

UNIMAK (SL) CIO	1192536

Receipts and payments accounts

CC16a

For the period from	1.1.25	To	31.12.25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	-	-	-	-	-
A2 Asset and investment sales, (see table).					
None	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases. (see table)					
None	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Richard Honey	Richard Honey	16-Oct-26