CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/1/25 Period start date to 31/12/2025 Period end date

Charity name: Open House Rochester

Charity registration number:1191806

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**For the public benefit, the relief of those who are homeless or at risk of homelessness, in need of a meal and refreshments, on a frequent or occasional basis, in the Medway area who choose to attend each Saturday at the Quaker Meeting House in Rochester by providing food, drinks and an opportunity for social interaction and information in a peaceful, caring and non-judgemental environment.**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**Overseeing management of all aspects of the project.** **Rental of building for period required each week.** **Enrolling, training, timetabling and weekly management of volunteers required for; shopping, food preparation, cooking, serving, supervising guests and cleaning .** **Purchasing necessary packaging and containers.** **Organising Fundraising and management of finances.** **Overseeing policies regarding Health and Safety of both guests and volunteers.** **Overseeing policies regarding Food Safety.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**Having had regard to the guidance issued by the Charity Commission on public benefit -The trustees confirm that the activities of Open House Rochester is for Public Benefit only.**

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	**N/A**
Policy on social investment including program related investment	Para 1.38	**N/A**
Contribution made by volunteers	Para 1.38	**The charity is managed and staffed entirely by unpaid volunteers, who give their time each week to be involved in the management, and practical duties of shopping, food preparation, cooking, serving, guest supervision and clearing up.**
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**For 2 hours each Saturday afternoon, people in need in the Medway area have a peaceful location in a non-judgemental environment where they can choose to attend for social interaction, plus a hot meal , hot and cold drinks, sandwiches and biscuits .**

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	**Consistent numbers of guests attend each week to socially interact and avail themselves of food and drinks which we supply.**
Performance of fundraising activities against objectives	Para 1.41	**Fundraising has been satisfactory.**

set		
Investment performance against objectives	Para 1.41	**n/a**
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**OHR had a balance of £7843 on 1/1/2022** **Income from donations 1/1/2022 to 31/12/2022 was £3694 .** **Total costs (for same period) were £6259** **Balance of £5278 held at 31/12/2022**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**Our policy is to hold a reserve of £2000. Further fundraising to be triggered when balance falls to £3500.00**
Amount of reserves held	Para 1.22	**£2000**
Reasons for holding zero reserves	Para 1.22	**N/a**
Details of fund materially in deficit	Para 1.24	**Nil**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**Nil**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**1.Monthly donations from various members of the public by direct debit of £740 for the year** **2.Crowdfunding using the Just Giving site has been carried in previous years but not in this period.** **3. Donation of £1500 on one occasion by a local charitable organisation Watts Charity** **4. Random smaller donations from various persons or organisations who know of OHR and wish to support us.**
Investment policy and objectives including any social investment policy adopted	Para 1.46	**n/a**
A description of the principal risks facing the charity	Para 1.46	**Potential difficulty of sourcing volunteers**
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**Constitution**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**Foundation CIO**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.** **Apart from the first trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.**

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	**On or before appointment a copy of the current version of the constitution will be made available to the trustee plus a copy of the latest Trustees Annual Report and statement of accounts.** **A copy of the Safeguarding Policy.** **A copy of the Mission Statement** **Health and Safety Information**
The charity's organisational structure and any wider network with which the charity works	Para 1.51	**Five trustees** **One overall manager.** **Small management group for discussions and decisions re ongoing weekly practices and issues** **Session Supervisors.** **Other roles e.g. cook, server, sandwich makers are chosen by volunteers on an electronic rota.** **All roles are filled by unpaid volunteers.**
Relationship with any related parties	Para 1.51	**n/a**
Other		**Nil**

Reference and Administrative details

Charity name	Open House Rochester
Other name the charity uses	n/a
Registered charity number	1191806
Charity's principal address	8 Neville Close, Penenden Heath,

	Maidstone, ME14 2DS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Merrill Woolf	Chairperson		
2	Jill Russell	Secretary		
3	Stephen Ramshaw			
4	Deirdre Daly			
5	Nanda Joree		January 2023 onward	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

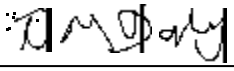
Meeting of Open House Rochester are held each Saturday at ;
Rochester Quaker Meeting House.
Northgate
Rochester
Kent
ME1 1LS

This address should not be used for mail.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deirdre Maria Daly	
Position (eg Secretary, Chair, etc)	Trustee	
Date	5/7/2023	

Open House Project, Rochester

Statement of Income and Expenditure for the year ended 31 December 2025

	£	£
Income		
Donations by standing order	1,401.00	
Just Giving	330.84	
Rochester Cathedral	1,690.40	
D Daly	100.00	
Enrico	200.00	
Richard Watts Charities	4,000.00	
Bridge Impact Foundation	1,000.00	
Srikantham Sai Mah	20.00	
Raffle proceeds	447.00	
Rochester Rotary Club	480.00	
Rembrandt Hotel	500.00	
Total income		10,169.24
Expenditure		
Food, catering supplies, clothes and toiletries	4,828.31	
Rent	600.00	
Insurance	131.04	
DBS Checks	12.00	
Equipment	268.46	
Guest items	631.27	
Sundries	418.57	
Total expenditure		6,889.65
Excess income over expenditure		3,279.59
Total funds at 1 January 2025		
Debtor		
At bank	7,148.70	
In cash	-	
		7,148.70
Add excess income over expenditure for the year		3,279.59
		10,428.29
Total funds at 31 December 2025		
At bank	10,428.39	
In cash	-	
		10,428.39