Feering Community Centre

FEERING COMMUNITY CENTRE
Registered Charity number 1188714

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2026

Governance

Feering Community Centre was registered with the Charity Commission on 23rd March 2020 with a CIO Foundation Model governing document. The objectives of the charity are to run the Community Centre in Feering, which it does under a management agreement with Feering Parish Council (FPC). This agreement binds FCC to comply with the terms and conditions of a Joint Use Agreement (JUA) between FPC, the Chelmsford Diocesan Board of Finance and All Saints Academy Trust. The JUA covers the use and management of the Main Hall (which is jointly owned and jointly used), the Main Hall's structure, fittings and fixtures, and the total buildings' central heating system and services.

On 12th March 2024 Feering Parish Council became the sole trustee of the charity.

Trustees of the CIO during the financial year were;-

Feering Parish Council – Sole Trustee

The Sole Trustee considers that the Feering Community Centre does meet the public benefit test as stipulated by the Charity Commission.

Activities for the year 2025/26

Organisations catering for everyone from the very young to the elderly regularly use the Centre. The Centre hosts a baby and toddler group, pre-school nursery, brownies, craft groups, good companions, bi-weekly country music evenings, bowls, fitness classes, dance school and a monthly cinema which are examples of a variety of activities hosted by the Centre. Bookings are also received from further afield for various one-off events such as birthday parties, elections and exhibitions. The local Garden Club holds their Annual Show at the Centre in September and during 2025/26 moved their monthly meeting to the Community Centre.

The charity was given a table tennis table in July 2023, and the social sessions have proved popular with this turning into a regular hiring for a team to be entered into a local league , along with regular social sessions.

The trustee has continued to provide a room at the Centre, free of charge, for a 'warm space / social environment" for all residents to attend. This is operated by Feering Parish Council on Wednesday afternoons throughout the year.

The May Fayre is the major fundraising event for the charity and is also a major social event in the village calendar. The team that organises the Fayre does a fantastic job encouraging everyone in the village to get involved. Other fundraising events in 2025/26 were a Christmas Fayre, indoor car boot sale and 2 Quiz nights all of which were very successful.

Accounts for the year 2025/26

Unrestricted funds show a surplus of £19,081.15 this year (2024/2025 deficit of £1,992.36). Letting income of £43,616 is higher than the previous year (2024/25 £37,218). Net income from fundraising activities totalled £7,159 for the year, representing an increase from the previous year's figures of £4,673. This variance is attributable undertaking more regular fundraising events. Repair and Maintenance costs were

£3,010 lower than last year, this was due to the previous year having mandatory maintenance undertaken and the burglar alarm being replaced. A lot of maintenance was carried out by Feering Parish Council as the building owners. The solar panels continue to have a positive impact on electricity costs, the amounts paid being similar to last year despite unit price increases. We will continue to seek best prices for regular expenditure and reduce costs wherever possible.

The methodology for calculating cross-charges for utility bills with Feering Primary School remain the same. The charity charges the school for electricity used in the hall, and the school charges the charity for water supply and gas heating. The figures for the 2025/26 cross charges are still to be agreed.

Risk Areas and Risk Management

FCC needs to hold sufficient bank balances to meet its commitments as set out in the Joint Use Agreement. Provision must be made for future capital expenditure covering refurbishment and maintenance of the building's structure, fixtures and fittings. The building is now over 35 years old and unexpected problems requiring attention are increasingly likely. The charity is fortunate that Feering Parish Council, as owners of the building, choose to undertake some of the capital improvements as they arise.

Free reserves as at 31st March 2026 are £45,100 of which the trustee has earmarked £12,500 for building maintenance and renovation. After settlement of debtors and creditors, the remaining balance of £28,588 is sufficient to cover over 8 months of operating costs. The charity is continuing to protect itself from the impact of increasing electricity costs having had solar batteries installed by the Parish Council and new LED lights and improved ceiling and selling surplus energy. Future budgets will need to be monitored to ensure long term sustainability.

The trustee is confident that the financial reserves are sufficient to meet commitments for the forthcoming year.

Overall, the FCC is now in a much stronger financial position with a surplus and with the balance of free reserves, after allowing for debtors and creditor, having increased from £7,824 to £28,588.

Signed On behalf of the Sole Trustee

FEERING COMMUNITY CENTRE
Registered Charity 1188714
Receipts and Payments Accounts for the Year Ended 31 March 2026

	2025/26			2024/25
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Lettings	43615.77		43615.77	37218.34
Affiliation Fees	0.00		0.00	50.00
Deposits	3305.00		3305.00	4750.00
Compensation	0.00		0.00	0.00
Insurance claim	0.00		0.00	0.00
Refunds	5.00		5.00	338.98
From Voluntary Sources				
Fundraising	12486.89		12486.89	9869.24
Other Grants and Donations	9405.62		9405.62	145.13
Other receipts				
Electricity Export Income	244.00		244.00	
Interest	737.63		737.63	1045.37
TOTAL RECEIPTS	**69799.91**	**0.00**	**69799.91**	**53417.06**
PAYMENTS				
Charitable Activities				
Salaries	6999.94		6999.94	9917.58
Expenses	6.25		6.25	94.70
Consultant Fees	11817.50		11817.50	1179.24
Trading Activities				
Utilities				
Energy	2420.81		2420.81	1884.25
Water	561.99		561.99	512.77
Waste	980.20		980.20	946.92
Gas	4093.11		4093.11	13562.85
Maintenance				
Repairs and Maintenance	1884.88		1884.88	4895.13
Cleaning	7284.00		7284.00	7410.10
Hygiene Services	455.66		455.66	502.95
Administration of the charity				
Payroll Services	168.00		168.00	168.00
PRS/PPL	364.58		364.58	361.23
Insurance	633.68		633.68	498.80
Hallmaster	210.84		210.84	210.84
Telephone and broadband	0.00		0.00	423.92
Office Consumables & postage	846.06		846.06	993.75
Advertising	75.85		75.85	99.94
Computer costs	0.00		0.00	0.00
Independent Examination	65.00		65.00	80.00
Affiliation Fees	47.00		47.00	115.40
Bank charges	222.00		222.00	200.51
Miscellaneous	32.04		32.04	9.45

Deposit Refunds	3680.00		3680.00	3500.00
VAT	2541.50		2541.50	2645.13
Other Expenditure				
Improvements and equipment	0.00		0.00	0.00
Fundraising	5327.87		5327.87	5196.23
TOTAL PAYMENTS	**50718.76**	**0.00**	**50718.76**	**55409.69**
NET SURPLUS / (DEFICIT)	19081.15	0.00		-1992.63
Balances Brought Forward	26019.82			28012.45
Balances Carried Forward	**45100.97**	**0.00**		**26019.82**

FEERING COMMUNITY CENTRE
Registered Charity 1188714
Statement of Assets and Liabilities at 31 March 2026

	2026	2025
MONETARY ASSETS		
Deposits and Bank Balances		
Cambridge & Counties Building Society	26963.96	12211.66
Unity Trust Account	15387.22	11228.29
Unity Trust Deposit Account	2652.07	2505.62
Petty Cash	97.74	74.25
	45100.99	26019.82
HELD AS:		
General Reserves	**32600.97**	**16019.82**
Restricted Funds	**0.00**	**0.00**
Earmarked reserves (Building maintenance)	**7000**	**7000**
Earmarked reserves (Renovation)	**3000**	**3000**
Earmarked reserves (Oak Room Floor)	**2500**	**0.00**
	45100.97	**26019.82**
Debtors		
Accrued Interest	618.18	0.00
Electricity not charged to school	690.82	0.00
Invoice paid in advance	0.00	0.00
Compensation due	0.00	0.00
Unpaid letting invoices	2681.86	0.00
	3990.86	0.00
Creditors		
Letting deposits held	2347.07	1610.00
Lettings received in advance	1212.50	0.00
Invoices	0.00	603.21
HMRC	0.00	631.00
PRS/PPL	279.62	684.32
Independent examination	95.00	75.00
Amounts held for fundraising events	430.00	625.00
Water use not charged by school	918.49	512.77
Gas use not charged by school	2720.00	13562.85
	8002.68	18304.15

NON MONETARY ASSETS

Tables and chairs
Kitchen Equipment
Office Equipment
Sports Equipment and Games
Sound /PA System
Stationery
Cleaning materials
Maintenance materials
Table Tennis Tables

Report for Feering Parish Council – Feering Community Centre CIO (Reg: 1188714)

The Independent Examination was carried out following the Parish Council taking over the Community Centre Charity at the end of the 2024-2025 financial year. The following recommendations/comments have been made:

2025-2026 Income: £69,799.91 Expenditure: £50,718.76 Balance at Bank: £45,100.97

Background

The building is in part ownership with the primary school which owns two thirds of the main hall, the remaining third owned by the Parish Council, and as such, responsibilities on maintenance and utilities are split proportionately. An amicable agreement has been reached with the school over outstanding amounts and a methodology for going forward has been agreed.

The Parish Council is the sole trustee of the Feering Community Centre CIO, having taken on the CIO from 1/4/2024. A Licence is in place with the primary school regarding joint use of the hall.

The Feering Community Centre CIO is governed by the constitution dated 25/11/2019. The objectives of the CIO is '…to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Feering and Kelvedon…'. The document is based on a Charity Commission model document. The Annual General Meeting was held on 23/9/2025.

Daily operations

Accounts are prepared on the Rialtas accounting package. The cashbook is referenced providing a clear audit trail. Supporting paperwork is in place and referenced. Insurance is in place. A Reserves Policy is in place, which states that 6 months running costs of unrestricted funds will be held. The CIO meet this policy requirement.

There are satisfactory internal financial controls in place. Financial reports are presented to meetings to enable informed decisions to be made. Budgets are prepared and monitored throughout the year.

The CIO has a programme of fundraising which, for the 2025-2026 financial year includes:

- May Fayre
- Quiz
- Christmas Fayre
- Indoor Car Boot Sale

The CIO have the following policies in place:

- Health & Safety Policy

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Tel: 07732 681125
Email: heather@heelis.eu

Heather Heelis Dip HE Local Policy FILCM
Lynne Lodge Dip HE Local Policy

- Financial Controls Policy
- Data Protection Policy
- Equality and Diversity Policy
- Lone Worker Policy
- Volunteer Policy
- Safeguarding Policy
- Complaints Policy
- Reserves Policy

A satisfactory petty cash system is in place with supporting paperwork. Bookings have increased alongside turnover generating a surplus. Fundraising events have been successful, generating in excess of £7,000 of income. Earmarked reserves are in place for building maintenance, renovation and the Oak room floor.

RTI is in operation in accordance with HMRC regulations. Supporting paperwork is in place. Regular payments have been made to HMRC. ICO registration is in place (Ref: ZB661079).

The following documents have been adopted/reviewed during the year:

24/2/2026
- Hirer Terms and Conditions

2/12/2025
- Lone Worker Risk Assessment
- Health and Safety Policies and Assessment Schedule

Bank balances at the year end stood at:

Unity Trust Current Account £15,387.22
Cambridge and Counties £26,963.96
Petty Cash £97.74
Unity Trust Deposit Account £2,652.07

The 2024-2025 year end accounts were submitted to the Charity Commission on 25/9/2025.

Independent Examination

Heelis & Lodge have been appointed as the Independent Examiner for the CIO for 2025-2026.

The Trustees have produced an Annual Report for the 2025-2026 financial year.

There were no matters which give cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 1993.

Additional Comments/Recommendations

- I would like to record my appreciation to the Clerk to the Council for their assistance during the course of the audit work and the quality of documentation provided for the Independent Examination.



Heather Heelis
Heelis & Lodge
21 May 2026