

Trustees of the Tetbury Malthouse Foundation: Annual Report for 2025

Summary

Tetbury Malthouse is the historic home of Tetbury Guiding, Scouting and Rifle & Pistol Club. The building also supports the local community by providing facilities for the provision of regular exercise classes, a venue for community meetings, faith group meetings and as an occasional exhibition venue. The Trustees actively encourage new users to utilise the building, although in many cases the building's location, facilities and limited access reduce its attractiveness.

This has been a normal year of operations for the Malthouse with our main users continuing to use the Hall.

The financial position is currently good as a result of the regular rental income generated. However, the rising cost of utilities have affected our expenditure, but have proved to be manageable. We continue to face challenges in the significant repair and maintenance requirements of the Malthouse, a listed building which often requires specialist input. Our main issue continues to be finding volunteers with the time and skills to organise and project manage the repairs and upgrades required.

The Trustees of the Tetbury Malthouse Foundation have regard to the Charity Commission's guidance on public benefit when considering the services and facilities which are to be made available.

The Trustees during 2025

The Trustees are appointed in one of three categories; ex-officio, appointed or nominated. Appointed and nominated Trustees are initially in post for a three-year term. The appointment is renewable for a further term. The Trustees meet regularly throughout the year, usually in person, although the Constitution allows for communications in electronic form.

At the end of 2024 Tom Glover had given notice of his intention to end his tenure as a Trustee as he was retiring from the Scout movement. He agreed to stay on with the Malthouse Foundation until a suitable replacement was found. On 20 March 2025 Chris Milton-Clark,

the newly appointed Scout Leader, attended his first Malthouse meeting and was confirmed as a Trustee.

Neil Wareham	*Chair* (Tetbury Rifle & Pistol Club)
Susan Doidge	(Tetbury Guiding)
Amanda Butcher	(Tetbury Guiding)
Tom Glover	(Tetbury Scout Group) until March 2025
Chris Milton-Clarke	(Tetbury Scout Group) from March 2025
Philip Seal	
Richard Barley	
James Randall	(Tetbury Rifle & Pistol Club)

Mr Neil Wareham has taken on the role of Chair for another year.

Mr Crawford Alexander continues to act as the Honorary Treasurer. The Trustees are very grateful to Mr Alexander for his strenuous efforts managing the financial affairs of the CIO, despite his deteriorating health, and for regular updates on income and expenditure. Trustees plan to appoint a new treasurer during the next financial year.

Mrs Alison Mann continues her role as Secretary, carrying out various administrative functions and servicing the meetings of the committee.

Policy Documents

A summary of the charitable objects of The Tetbury Malthouse Foundation may be found on the website of the Charity Commission at: https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5134731/governing-document

Copies of the complete Constitution are available upon request to the Secretary.

Policy documents covering the key areas of the functions of the Malthouse are being developed and have been produced as required. Although the Trustees endeavour to build a Business Plan and a 5-year Strategy, these processes have not yet been formalised.

Achievements and Performance

Since the charity was formed it has been able to make premises more widely available for

use in keeping with the objects of the charity. The top floor continues to be well-used for fitness and exercise classes for all age groups and the long-standing Pilates sessions in the main hall continue along with regular yoga sessions. All sections of the Tetbury Scout and Guiding movements make good use of the premises. This produces regular income, thereby enabling essential maintenance works to be carried out for the benefit of users.

Trustees continue to promote the building and its facilities to the wider community. However, the accessibility and the need to upgrade the building continue to present barriers.

Financial situation

- Our year-end figures show income from hirings during 2025 was £9,534, which is down from the 2024 level of £10,476.
- Expenditure in 2025 was £6,774. This sum is lower than the expenditure for the last full year. The Trustees are planning further repairs and works to improve the user experience of the building and this is expected to be higher in 2026.
- It is our policy that we shall maintain a reserve equal to a minimum of one year of expenses and/or £5,000 (whichever is the greater amount).
- In due course we plan to seek grants and apply for assistance toward the cost of refurbishing the facilities provided for the first and second-floor areas of the building.
- We reached year end with income exceeding expenditure by £4,618.

Activities and Objectives

During the year, improvements have been made to more energy efficient lighting in the main hall. Although the heaters have not been replaced, the efficiency has been improved by the installation of timers.

Significant works have been carried out to the Kiln Room following a structural survey which highlighted areas of major concern. However, there is more to do, and works are planned subject to funding.

There are no significant issues, complaints or disputes to report.



The Year Ahead

Unfortunately, the Trustees' plans to improve the kitchen and toilet facilities in the building have yet again been delayed as a result of the works being carried in the Kiln Room. This has been compounded by a lack of knowledgeable and available building contractors. We hope that these plans will be taken forward further in 2026.

The Trustees remain committed to supporting the Charity Commission's desire to encourage people under the age of 25 to become more involved in the governance of charities, large and small. We remain keen to recruit at least one young person and seek additional volunteers to support the work of the Trustees.

Neil Wareham, Chair of Trustees.
Tetbury, August 2026.

ANNUAL ACCOUNTS 2025

Tetbury Malthouse Foundation

01 1 25 to 31 12 2025

		This year	Last year
Income in		**£**	**£**
Rifle Club Rent		2,423.00	3,517.00
Guides Rent		1,280.25	1,372.75
Scouts Rent		889.00	889.00
Events		0.00	
Rent P Seal		1,994.00	2,112.00
Rent T Taylor		1,155.00	781.00
Rent S Cole		1,793.00	1,804.00
Other		28.61	
Grants		1,000.00	
Bank Acc		0.00	
Interest Deposit Acc		828.93	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	
2nd bank account (manual)		0.00	
Totals		**11,391.79**	**10,475.75**
Expenditure out		**£**	**£**
Water		294.00	264.00
Electricity		1,871.50	2,290.06
Insurance		1,367.95	1,189.44
Events		0.00	
Maintenance		507.51	2,410.71
Fees		746.60	66.80
Cleaning & Supplies		33.09	
Equipment		5.97	
Fixtures & Fittings		1,884.00	780.00
Servicing		63.60	
0		0.00	
0		0.00	
0		0.00	
0		0.00	
0		0.00	
2nd bank account (manual)		0.00	
Totals		**6,774.22**	**7,001.01**
Surplus or (deficit) for the year		**4,617.57**	**3,474.74**
Balances brought forward	Bank 1	47,905.77	44,431.03
	Bank 2	0.00	
	Cash	48.65	48.65
		47,954.42	**44,479.68**
Balances in hand at year end	Bank 1	21,741.47	47,905.77
	Bank 2	30,828.93	0.00
	Cash	1.59	48.65
		52,571.99	**47,954.42**

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of [redacted] (if applicable, see equipment list tab). There are no other assets or liabilities.

Prepared by: (PRINT NAME) SUE DOIDGE **Signature and date:** S. J. Doidge