**REGISTERED CHARITY NUMBER: 1185005**

# Report of the Trustees and Financial Statements for the Year Ended 31 December 2025 for

# Aylsham PCC

Aylsham Parish Church
Registered Charity No. 1185005

# Annual Report 2025

**Worship and Pastoral Ministry–** Reverend Canon Julie Boyd

Many thanks go to all those involved in the preparation for and offering of our worship in Aylsham Parish Church, to the vergers, stewards, refreshments team, camera operators, readers, intercessors, administrants, organist, choir, children and families support team, Breakfast Church team and bell ringers, to those involved in administration and to all worship leaders both lay and ordained, currently licensed and those who are retired. We have a very strong team in Aylsham and it is wonderful to see how everything comes together so smoothly. We really are richly blessed.



In addition to our regular services of Holy Communion, Morning Prayer, Breakfast Church and Choral Evensong we have also had special services for A Quiet Christmas, Carol Service, Advent Service, All Souls, Remembrance Sunday, Harvest Service, Harvest Evensong, Christingle, Taize Services, Crib Service and special services as we welcome visitors, support charitable works and our local schools and celebrate significant events in the town such as the VE Day service on 8th May and the service in August for VJ Day.

In 2025 we returned to offering worship for Plough Sunday. Aylsham has a history of holding services for Plough Sunday some time ago and it was really good to be able to return to this on January 12th 2025. A number of tractors gathered in the Market Square and we also welcomed a pig called Julie who was named after the Rector after the wedding conducted for George and Victoria Youngs. A vintage plough was positioned under the tower and we were delighted to welcome friends from the farming community to our service.



Two new Authorised Pastoral Assistants, (APAs) were licensed on Mothering Sunday in 2025. Jenny Engelsen and Sarah Morter. Jenny and Sarah have taken on this role to be a pastoral support to the people of this parish and to work with Rev Julie and the church-wardens in this ministry.

As Clair Hartigan started her formal training in theology with an emphasis on children and families work and as she gives her time to the church to support our ministry here, we delighted in starting our new Sunday School, Mighty Mustard Seeds on Harvest Sunday. We are very grateful to Clair and to all those who support this part of our ministry in the church. Our prayers continue for Clair and for God's blessing on this work.

Rev Julie went on Sabbatical in 2025 for the months of April, May and June. There was a Presentation on 16 August to tell people all about it and it was wonderful to see so many people there. Many thanks are extended to all those who helped support the life and ministry of the church during the time of the sabbatical, taking on the extra workload.



In 2025 we held our second Carols in the pub service at the Black Boys Public House. Members of the Aylsham Band came to support as well as our "Find Your Voice" singers with a few guest additions. "Find Your Voice" also went into the Manor Residential Care Home with Rev Julie for carol singing which was very much appreciated by residents and staff alike. The Manor Care Home receives monthly services of Holy Communion which is always a joy.



There was a celebration on Trinity Sunday of 60 years of ordained priestly ministry for the Rev Canon Robin Hewetson. Robin presided at the service as we gave thanks for his ministry.



We said our farewell to Rev Natalie Rees, curate for the Aylsham and District Team Ministry as she prepared to take on her first incumbency role in the Diocese. There was a special leaving service for Natalie on 4th May followed by a shared lunch in the church. Natalie was installed as Rector for the Kessingland Benefice on 27th May. A coach of supporters from Aylsham Church went along to support Natalie at the beginning of her new ministry.



On May 11 2025 we welcomed Rev Sally McCubbin into the team as the Team Vicar for the Bure Valley Group of Churches. It has been a delight to work with Sally and Rev Andrew Whitehead was installed as our Rural Dean on 11 February 2025.

It was with great sadness that we received the news of the death of Rev. Andy Windross in April 2025. We remember him and his contribution to our shared ministry with thanksgiving.

**Music and Events:** *Debbie Graver*



This year we managed to put on a huge variety of events including organ recitals, classical music concerts, choirs, brass bands, talks, barbershop singing, quizzes and a barn dance and the events team were kept really busy organising all the events. Our thanks go to Clive and Beverley who continue to be involved with the organisation or our young musician events and quizzes and for all those who worked so hard to organise the numerous variety of events which were put on. There were many highlights of the year but, for me these included Patrick Craig, a vicar choral at St Pauls who entertained us with an engaging talk on the music of St Paul's and the Bridge String Quartet and renowned cellist Raphael Wallfisch who drew an audience of well over 120 in October. Both will be revisiting us







**OTHER INFORMATION ABOUT SCHOOLS WORK** Rev Julie Boyd

St Michael's School is now one of 3 schools in the Pathfinders Federation with Erpingham and Northrepps. Rev Julie is the Foundation Governor and so now is one of the governors for all 3 schools. We interviewed for a new head in February 2025 and appointed Emma Bourner who started at the beginning of the autumn term.

School assemblies were taken in both John of Gaunt School and in St Michael's School. All the schools came to the church for their Christmas celebrations and St Michael's also came for their end of school year celebration and their Easter Service. This was in addition to a number of occasions when children came into church for school teaching sessions, to see the church as they learnt about the Christian Faith.

**CHOIR:** *Harry Macey*



Members of our **CHOIR** continue their high level of commitment and work very hard at rehearsals, Sunday services and special occasions. Choristers' kindness and concern for each other are valued qualities of Aylsham choir.

*Find Your Voice* is managed superbly by Matthew Boyd and Mathew Martin. From their hard work we have welcomed several valued new members and are, at present, still seeking additional sopranos and tenors.

Hymns, anthems, liturgical and organ music for worship are meticulously planned well in advance. The monthly music-list is posted in church; please let Harry have your email address if you would like to be added to the mailing list.

Thanks are due to Melanie who does a huge amount of work as choir librarian and robes mistress, and to Sylvia, our Choir Fund treasurer.

The choir enjoyed the hospitality of the vicarage for a BBQ in July plus the annual Choir Dinner at the Skeyton Goat in November. Instead of giving each other Christmas cards in 2025 choristers donated £139 to The Children's Society.

Thank you to all choristers for their commitment.

The **ORGAN** – the largest musical instrument in Aylsham! - continues to be cared for by Henry Willis & Sons who restored the instrument in 2018-19. The manufacture of our brand new Clarinet stop is under way; 58 pipes plus associated sliders and woodwork are now being manufactured in Liverpool.

**Find Your Voice**– Matthew Boyd

Find your voice has been running since Autumn 2022 and currently has ten members including our accompanist, Mathew Martin. Martin Aldridge joined the group in early 2025 as a bass and is now a full member of the church choir. During the year FYV and friends have been in a choir for Taizé services in the church, singing in the Christingle service and also singing carols at Aylsham Manor care home. A major highlight has been singing in the Black Boys with music supplied by Aylsham Town band helping to raise funds for cancer research. This is the second year the event has taken place and has proved to be extremely popular and successful in raising funds. Past members of FYV also join in with this event, as of course does the rector! The event will take place again in 2026. We continue to welcome any new members who would like to try out the group which meets on Monday evenings at 7:00 pm in the vicarage. No former singing or musical experience is necessary. Contact Matthew Boyd on 07710703444



**CHRISTMAS TREE FESTIVAL:** Debbie Graver



This year's Christmas was record breaking in many ways. We had a record 55 trees and the festival raised over £8,500 for the charities which were supported which was our highest total ever. A new attraction was our candy floss machine on Friday evening which, at times had a queue almost as long as that to get into the Church. Thank you to all the sponsors, volunteers, tree decorators, bakers and everyone else who works so hard to make the festival successful and thank you for the events team who put hours of work into the organisation of the Festival.





**Men's Breakfast**—Keith Brooker

The Church's Men's Breakfast group meets at the Black Boys on the second Tuesday of each month for food and fellowship.

It has been active since 2015 and has a current membership of c30 people. Our meetings are very convivial and in addition to breakfast we often have a speaker. At every meeting we each make a small charitable donation. Annually, we agree a local charity to receive these donations. In 2025, we collected £633 that is being donated to a local Norfolk charity: Menopause Support. In our first decade we have raised around £10,000 for local charities.

Men's Breakfast helps support the principle of discipleship and community outreach within the parish. In addition, to those in the club who are church members, many other men in the town have been/ are members of this thriving group.

Our thanks are extended to Matt Miller and his staff who continue to welcome us each month, cook great food, generally look after us.

**Churchwardens**: Mathew Martin and Mike Graver

We were pleased and honoured to be re-elected as wardens for another year at the 2025 Annual Meeting. During April-June, with Rev Canon Julie taking a very well-earned sabbatical, we took on some additional duties to maintain the smooth running of the Church. Our 1-page entry in an edition of Just Aylsham during this period featured an article explaining the role of churchwarden.



The roll call of churchwardens was kindly updated by David & Stella Martin and returned to display on the chancel south wall. One board has had its frame and backing restored and plans are being made for the second.

Some of the main undertakings this year have involved upgrades to locks.

We have initiated 6-monthly professional deep-cleaning of the carpets under the tower, children's play area, dais and Molly Long Room.

Management of the on-going health and safety remains a very high priority. 9 volunteers completed their Emergency First Aid training in November. Risk assessments for the building, events and activities are due for completion then maintained live subsequently. Review of any accidents or incidents is carried out in PCC, to confirm any follow-up actions resulting.

We thank all who help and serve the church in so many ways.

**Our Volunteers**

We are extremely fortunate to be supported by many volunteers who undertake numerous tasks within the Church. These include cleaners, readers, intercessors, vergers, lay ministers, choir members, musicians, flower arrangers, charity supporters, those helping with our churchyard cleanup days, stewards, administrators, bellringers, providers of refreshments, helpers at our events, children's workers, administrative staff and our Trustees. Many put in numerous hours to support our work and we are grateful to each and every one of them.







**Our Clergy and Lay Ministers**

Our clergy and lay ministers work hard to support our mission in Aylsham. We are extremely grateful for the work undertaken by Rev Canon Julie Boyd, Fiona Tibbitt and David Martin. We are also supported by a number of retired clergy who lead and preach at services and offer so much in our shared life and ministry.



## Children's Work– Clair Hartigan





We still have good numbers attending Thursday groups. This year we have also started up a new offering on a Sunday morning entitled Mighty Mustard Seeds. We have 3 families making up 4 children who attend regularly. Reviews from parents are that they are happy and enjoy the opportunity to engage in worship or for are enjoying learning with their children. No families can commit to attending every week, all have busy family lives but commit to coming when they can.



Thank you to all the volunteers who support our children's work We are in desperate need of more volunteers for the groups including set up and facilitation.



I have been linking with the Diocese Support Team to evaluate and strengthen our offer to the local community and we attended a Conference called 'One Big Day'. I am currently undertaking a theology course which is going well and providing food for thought on our offer to families.

Regular events included our pancake party, ice cream event at the end of the Summer term and our popular Light Party as an alternative to Halloween.



Facts and Figures

Occasional offices in 2025

Weddings: 2
*Funerals* in church: 17
Funerals in crematoria: 13
Baptisms: 2

## Foodbank

The Cromer Foodbank provides food parcels for those in need and is open every Monday morning as well as being available when emergencies arise. It is staffed by volunteers and our thanks go to everyone who volunteers or who provides food to make up the parcels.

## Filling the Gap —Rev Canon Julie Boyd

During the Christmas holidays food and toiletry gift parcels were taken out to many local families to help them in the school holidays by giving them an extra boost at this time of celebration. We work closely with our local schools to identify where the need might be and it is very clear by the thank you letters and responses that these gifts make a big difference to the families who receive them.
Our thanks go to all those who gave so generously to this project and also to Tesco who support us every year.
In 2025 we were also given toys from the Broadland Christmas toy appeal to distribute to families which were very gratefully received.



## New Brew—Rev Canon Julie Boyd

The 'New Brew' café has been running since 2016 offering a gentle welcoming place to be where people would be greeted with lovely refreshments and the care of all the people who have volunteered over the years offering a listening ear and warm welcome. Two of the original helpers, Mo Grimer and Marian Hannant have helped out on Friday mornings right from the beginning and in those nine years there have been many other people stepping in to help out and get involved with Lynne Burrell taking on the role of coordinator in recent years.

On Friday 30th May 2025 the café opened it's doors for the last time. The team of volunteers made the very difficult decision that the time had come to hang up the aprons and to step back and celebrate all that 'New Brew' has achieved over the years. A very big thank you to all the volunteers who have given so much to the creation and running of the café, it really has been extraordinary and has made such a difference to people's lives.



**Monday Sale and Cafe**




Our Monday sale continues to operate between March and October and is extremely popular with the local community. This year it raised £6,895 towards Church funds. A café also operates year round on Mondays which provides an opportunity for the local community to meet with others and this raised £3,042. We are extremely grateful for the volunteers who support both of these efforts all year round. 2025 was the 25th anniversary of the sale and this was celebrated with cake and a visit from Rev Bob Branson who was the incumbent when the sale was started.



**Fabric Report– Matthew Boyd**

**The Old Schoolhouse**- The old schoolhouse is owned by a will trust dating back to 1530 with income from the property being used to fund children's education in Aylsham. Income is received by the church and restricted to education and where necessary used for the maintenance of the asset under the direction of the trustees. The Trust has had no active trustees for many years, and the property has fallen into a state of disrepair. Following legal advice from the diocese and with PCC approval funds from the fund have been used for essential repairs in the absence of any trustees.

Work carried out on behalf of the trust included roof repairs, replacement windows, rewiring and installation of central heating and smoke detectors. Work is still required to improve the energy performance of the house to obtain an Energy Performance Certificate (EPC) though the house is now in a safer and comfortable condition.

**Electrical Work** – The two new sockets have been installed at the front of the church in the dais and another on the back of the back pew.

**Net Zero Carbon Audit**

This year we had a carbon audit for the church designed to identify where we can reduce our carbon footprint. The audit was financed by the church of England with recommendations being used in an application for a central grant scheme up to the value of £3000.

We successfully applied for a grant of £3000 towards the upgrade of lights in the church. The lights we will be upgrading to LED using this grant are:-

- the large downward facing flood lights near the chancel door
- the large downward facing flood lights at the back of the church.
- The lights under the tower
- The ramp lights (keeping the existing fittings)
- The lights in the kitchen

**Ongoing Maintenance and repair**

The internal church walls are sensitive to damp with blocked guttering in particular causing problems. Damage to the Molly Long Room wall was caused by a blocked downpipe after a long period of dry weather followed by heavy rain washed debris off the roof built up during the summer. This wall and other walls in the church will be replastered subject to the funding available.

Our boiler is old and inefficient but continues to function. On two occasions we have had issues caused by intermittent electrical power resulting in the boiler locking out. We have documented the process to restart it. The heating system will need to be replaced in the future and this is something we are looking at as part of our energy strategy.

**Christmas Day Lunch**—Rev Canon Julie Boyd





In 2025 we hosted our third Christmas Day Lunch in the Town Hall and welcomed 94 people to the Town Hall, a significant rise in numbers from the previous year. The aim of the lunch was to bring together people who would otherwise be on their own or who would struggle to celebrate the day well for a variety of reasons. This year St Michael's School helped us by allowing us to make use of the school kitchen which was vital considering the number of people we were feeding.

We ate fine food, enjoyed music from David Young, saxophonist and watched the King's speech on the big screen together. There was a surprise visit from Father Christmas to whom we are very grateful! There were gifts for all. Thanks were given to David Young, to the Town Council, Coxford's Butchers, White's Butchers, Tesco, Coop, Paul the Spud man, Easters of Norwich and the North Norfolk Classic Vehicle Club who sponsored us.
Thanks also go to all the amazing volunteers who cooked, decorated, welcomed or who made this event possible by offering gifts and making financial donations.









**Safeguarding**—Fiona Tibbitt

Safeguarding is of paramount importance in Aylsham Parish Church.

PCC members are aware of the expectation for them to complete the Church of England Basic Awareness and Foundation Safeguarding training every 3 years and the majority of the PCC are up to date with their training. All volunteers working with children or vulnerable adults are also required to complete the safeguarding training and have a DBS check every 3 years.

Safeguarding is on the agenda of every PCC meeting.

The PCC have appointed Mrs Fiona Tibbitt as Parish Safeguarding Officer, who is fully trained and, alongside Revd Julie Boyd, keeps up to date with safeguarding advice from the Church of England. Fiona works with Revd Julie Boyd and the Diocese Safeguarding Team to support if any safeguarding issues are raised.

The Diocese Safeguarding Dashboard is regularly updated to ensure safeguarding policies and procedures are followed.

**Financial review ( previous year's figures in brackets ) -** Sylvia Martin

The financial position for 2025 is detailed within the Statement of Financial Activities and Balance Sheet. The year-end position is considered satisfactory. Throughout the year, sixty-seven charities benefited from various fundraising initiatives, including coffee mornings, concerts, other events, and appeals. The Christmas Tree Festival was particularly successful, with fifty-three charities each receiving just over £145 from a total of £7,645, surpassing all previous years. Additionally, £873 was raised for the church through donations for refreshments, supporting both event costs and the church's Christian ministry.

During the year, total income dropped by 32%, resulting in a net deficit of -£34,137 ( +£39,194 ) at year-end. The closing balance stood at £143,618 ( £177,755 ).

**Unrestricted Finance**

**Unrestricted income** for the year amounted to £98,247 ( £173,264 ). The primary sources were planned giving through the Parish Giving Scheme, which provided £31,221 ( £30,967 ), and Standing Orders/ Regular Envelopes totalling £14,416 ( £14,556 ). Collections and donations decreased significantly to £13,191 ( £77,261 ), which also affected the amount reclaimed through Gift Aid at £6,179 ( £21,934 ).

Additional income arose from concerts and events, the weekly sale, participation in the Churches Trust bike ride and other fundraising activities, together generating £15,228 ( £16,745 ).

Statutory fees receipts totalled £5,746 ( £4,804 ), comprising thirty funerals, sixteen interments, two weddings, and ten monument applications.

Refreshment donations contributed £5,616 (£3,427), including £3,042 from the café, open every Monday throughout the year. Miscellaneous sources brought in an additional £6,650 ( £3,570 ).

Total **unrestricted expenditure** reached £123,856 ( £123,875 ). The Parish Share rose by 6% ( 13.8% ) to £79,790 ( £74,954 ), and was paid in full, demonstrating commitment to meeting diocesan responsibilities and supporting clergy stipends, clergy housing, parish ministry, and wider diocesan missions. Staffing and support costs were £6,943 ( £8,024 ), with £5,041 ( £4,936 ) spent on mission and evangelism.

Fundraising expenses totalled £2,677 ( £3,973 ) while church running costs were £14,261 ( £19,285 inc. £4,128 electrics check ), and utilities amounted to £9,474 ( £10,299 ). Other miscellaneous expenditure reached £5,670 ( £2,403 ).

Transfers between unrestricted and restricted funds were £78 received from the former radio station and £10,000 was allotted to a new focused Mission Project. After these transfers, there was a net unrestricted funds deficit of -£35,531 ( +£50,052 ) leaving a year-end balance of £33,655 ( £69,186 ).

**Restricted Finance**

**Restricted income** for 2025 totalled £51,564 ( £44,939 ), comprising donations and gift aid reclaimed at £11,822 ( £12,868 ), and fundraising at £11,818 ( £9,638 ). No grants were received during the year.

The church is deeply grateful for the following generous pecuniary legacies:-
£17,081 for the Organ Fund from the estate of the late Mrs Beryl Clarke, to be used to enhance the organ, starting with the replacement of the Clarinet rank.
£1,056 for the Rector and Wardens Hardship Fund from the estate of the late Mr David Gorrie, to assist those in need.
£500 for the Fabric Fund from the estate of the late Mr Harold Swann, which will contribute towards the Lighting Project.

Bank interest provided £2,239 ( £2,634 ), and rental income from the School House was £4,620 ( £4,620 ).

An insurance claim of £1,438 was received for the School House 2024 roof repair. Other income sources amounted to £990 ( £4,001 inc. £3,145 insurance claim for windows ).

**Restricted expenditure** for the year came to £60,091 ( £55,134 ), which included staffing costs of £7,999 ( £7,745 ), insurance at £7,279 ( £7,015 ), fundraising expenses totalling £3,424 ( £2,515 ), church running costs of £2,566 ( £3,526 ), and mission and evangelism at £3,357 ( £3,615 ). Other miscellaneous costs accounted for £1,168 ( £2,143 ).

Charitable donations from the church amounted to £17,805 ( £17,922 ) during the year.

Significant improvements to the old Schoolhouse, including windows, a boiler, central heating, and electrical works cost a total of £16,493 ( £10,653 ).

After all transfers between restricted and unrestricted funds, an income of £1,394 was recorded ( -£10,858 ), leaving a closing balance of £109,962 ( £108,568 ) at the end of the year.

## Reserves

No Reserve Funds or Assets are held in overseas investment companies or Trusts, and there is currently no reserves policy in place.

## Trustees

**Ex Officio members:**

Incumbent: Reverend Canon Julie Boyd

Curate: Reverend Natalie Rees (Until May 2025)

Lay Minister: Mrs Fiona Tibbitt

Churchwarden: Mr Mathew Martin

Churchwarden : Mr Michael Graver

Deanery Synod Representative: Mr John Pountain

Deanery Synod Representative: Mrs Debbie Graver (also PCC Secretary)

Deanery Synod Representative: Mr Nick Bolton (until June 2025)

Deanery Synod Representative: Mr Bill Fisher (until March 2025)

**Elected members:**

Mrs Sylvia Martin (Treasurer)

Mr Henry Macey

Mr Michael Daniels

Mrs Jenny Cobley

Mr Peter Martin (until March 2025)

Mrs Sally Hildrew (until March 2025)

Ms Sarah Morter

Mrs Myrtle Chuter (until March 2025)

Mrs Penny Bond

Mrs Clair Hartigan

Mrs Jenny Engelsen

Mrs Erica Fisher (Until July 2025)

## Aims and Purposes

Aylsham Parochial Church Council (PCC) has the responsibility, in cooperation with the incumbent, to promote the whole mission of the Church, pastoral, evangelistic, social, and ecumenical, in the ecclesiastical parish.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and be part of the parish community. It is primarily focussed on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge, is not restricted to Church of England adherents, and is available and open to all.

## Structure, Governance and Management

Aylsham Parish Church is situated by the Market Place in the centre of town. It is part of the Diocese of Norwich within the Church of England. The correspondence address is Aylsham Parish Church, Market Place, Aylsham, NR11 6EH. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is registered with the Charity Commission, registration number 1185005.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Michael's our PCC consists of the Rector, Curate, Lay Minister, Churchwardens, Deanery Synod Representatives, and those elected at our Annual General Meeting. All members of the congregation are encouraged to attend the meeting and stand for the PCC. In addition to elected members, the PCC do co-opt members who have a particular skill set which would enhance the PCC.

PCC members are responsible for making decisions on all general matters of importance to the Church including how funds are spent. The PCC is supported by a Fabric Committee which is chaired by our Fabric Officer, a Strategic Resources and Fundraising Committee and an Events officer. Specific projects may also involve the setting up of a committee as was the case with the Christmas Tree Festival. All these groups report back to the full PCC who meet every 2 months with a break during the Summer.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

Signed: Reverend Canon Julie Boyd

23 March 2026

**Independent Examiner's Report to the Trustees of**
**Aylsham PCC**

**Independent examiner's report to the trustees of Aylsham PCC**
I report to the charity trustees on my examination of the accounts of Aylsham PCC (the Trust) for the year ended 31 December 2025.

**Responsibilities and basis of report**
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mark Johnstone FCA**
Scrutton Bland Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT

Date: 14 July 2026

# Aylsham PCC

Charity Commission Registration 1185005

## FINANCIAL STATEMENT FOR THE YEAR ENDED
## 31 December 2025

| STATEMENT OF FINANCIAL ACTIVITIES | Notes | Unrestricted Fund | Designated Fund | Restricted Fund | Total TD 2025 | Total Y/E 2024 |
|---|---|---|---|---|---|---|
| | | £ | £ | £ | £ | £ |
| **INCOME** | A | | | | | |
| **Voluntary income** | | | | | | |
| Tax efficient planned giving | 1 | 12,455.94 | 1,000.00 | - | 13,455.94 | 13,595.92 |
| Other planned giving | 2 | 32,181.04 | - | - | 32,181.04 | 31,927.17 |
| Collections at services | 3 | 7,163.50 | - | - | 7,163.50 | 6,943.65 |
| All other giving and voluntary income | 4 | 5,727.27 | 300.00 | 11,147.45 | 17,174.72 | 82,617.24 |
| Gift Aid reclaim | | 5,853.59 | 325.00 | 674.75 | 6,853.34 | 22,501.68 |
| Legacies received (capital value) | | - | - | 18,636.42 | 18,636.42 | 10,000.00 |
| Grant income | 5 | - | - | - | - | 1,638.00 |
| **Total of voluntary income** | | 63,381.34 | 1,625.00 | 30,458.62 | 95,464.96 | 169,223.66 |
| **Activities for generating funds** | 6 | | | | | |
| Gross income from fundraising activities | | 15,228.20 | - | 11,817.57 | 27,045.77 | 26,373.76 |
| **Investment income** | 7 | | | | | |
| Dividends, interest, income from property etc. | | 74.16 | - | 6,859.34 | 6,933.50 | 7,395.49 |
| **Church activities** | 8 | | | | | |
| Statutory fees retained by the PCC | | 5,746.00 | - | - | 5,746.00 | 4,804.00 |
| Trading - Stat fees, Wispire, Use of church building | | 437.10 | - | - | 437.10 | 117.00 |
| **Other incoming resources** | 9 | | | | | |
| Other income not already listed | | 11,755.25 | - | 2,428.28 | 14,183.53 | 10,289.32 |
| **Total of other income** | | 33,240.71 | - | 21,105.19 | 54,345.90 | 48,979.57 |
| **TOTAL RECEIPTS** | | **96,622.05** | **1,625.00** | **51,563.81** | **149,810.86** | **218,203.23** |
| **EXPENDITURE** | B | | | | | |
| **Costs of generating funds** | 10 | | | | | |
| Fundraising activities (costs and payments) | | 2,676.66 | - | 3,423.96 | 6,100.62 | 6,487.47 |
| **Church activities** | | | | | | |
| Diocesan parish share contribution | 11 | 79,790.00 | - | - | 79,790.00 | 74,954.00 |
| Mission giving and donations | 12 | - | - | 17,804.56 | 17,804.56 | 17,922.49 |
| Salaries, wages and honoraria | 13 | 5,200.08 | - | 7,999.29 | 13,199.37 | 12,732.85 |
| Clergy and staffing expenses | 14 | 1,743.22 | - | - | 1,743.22 | 3,035.98 |
| **Church expenses** | | | | | | |
| Mission and evangelism costs | 15 | 5,041.11 | - | 3,357.42 | 8,398.53 | 8,551.33 |
| Church running expenses (including Governance) | 16 | 13,674.13 | 61.50 | 9,844.29 | 23,579.92 | 29,825.98 |
| Church utility bills | 17 | 9,474.05 | - | - | 9,474.05 | 10,298.78 |
| Cost of trading (bank charges) | 18 | 525.71 | - | - | 525.71 | 587.76 |
| **Major capital expenditure** | 19 | - | - | 16,493.28 | 16,493.28 | 10,653.00 |
| **Other expenditure** | 20 | | | | | |
| Other payments not already listed | | 5,669.99 | - | 1,168.43 | 6,838.42 | 3,959.03 |
| **TOTAL PAYMENTS** | | **123,794.95** | **61.50** | **60,091.23** | **183,947.68** | **179,008.67** |
| **Net incoming resources before transfers** | | (27,172.90) | 1,563.50 | (8,527.42) | (34,136.82) | 39,194.56 |
| **Transfers between funds** | | (14,921.49) | 5,000.00 | 9,921.49 | - | - |
| **Net movement in funds** | | (42,094.39) | 6,563.50 | 1,394.07 | (34,136.82) | 39,194.56 |
| **Balance b/fwd 1 January** | | 69,186.41 | - | 108,568.47 | 177,754.88 | 138,560.32 |
| **Balances c/fwd** | | 27,092.02 | 6,563.50 | 109,962.54 | 143,618.06 | 177,754.88 |

## NOTES TO THE FINANCIAL STATEMENT

| INCOME | | Unrestricted Fund | Designated Fund | Restricted Fund | Total TD 2025 | Total Y/E 2024 |
|---|---|---|---|---|---|---|
| | | £ | £ | £ | £ | £ |
| **PLANNED GIVING** | 1-2 | | | | | |
| Standing Order - Gift Aided | 1 | 12,095.94 | 1,000.00 | - | 13,095.94 | 12,370.92 |
| Regular Envelopes - Gift Aided | | 360.00 | - | - | 360.00 | 1,225.00 |
| Parish Giving Scheme | 2 | 31,221.04 | - | - | 31,221.04 | 30,967.17 |
| Standing Order | | 960.00 | - | - | 960.00 | 960.00 |
| | | **44,636.98** | **1,000.00** | **-** | **45,636.98** | **45,523.09** |
| **COLLECTIONS AT SERVICES** | 3 | | | | | |
| Baptism Collections | | 62.00 | - | - | 62.00 | 281.30 |
| Baptism Collections - Gift Aided | | 20.00 | - | - | 20.00 | - |
| Plate Collections | | 6,043.20 | - | - | 6,043.20 | 5,462.58 |
| Plate Collections Gift Aided | | 1,028.30 | - | - | 1,028.30 | 1,053.73 |
| Wedding and Funeral Collections | | 10.00 | - | - | 10.00 | 146.04 |
| Wedding and Funeral Collections - Gift Aided | | - | - | - | - | - |
| | | **7,163.50** | **-** | **-** | **7,163.50** | **6,943.65** |
| **ALL OTHER VOLUNTARY RECEIPTS** | 4 | | | | | |
| Appeals | | - | - | 7,802.45 | 7,802.45 | 3,429.71 |
| Appeals Gift Aided | | - | - | 1,105.00 | 1,105.00 | 655.18 |
| CAF and GAYE giving | | - | - | - | - | 80.00 |
| Donations | | 2,860.76 | - | 1,555.00 | 4,415.76 | 11,570.25 |
| Donations - Gift Aided | | 1,907.90 | 300.00 | 685.00 | 2,892.90 | 65,848.00 |
| Wall Boxes and Candlestand | | 958.61 | - | - | 958.61 | 1,034.10 |
| Gift Aid Reclaim | | 5,853.59 | 325.00 | 674.75 | 6,853.34 | 22,501.68 |
| Legacies | | - | - | 18,636.42 | 18,636.42 | 10,000.00 |
| | | **11,580.86** | **625.00** | **30,458.62** | **42,664.48** | **115,118.92** |
| **GRANT INCOME** | 5 | | | | | |
| Grants - One-Off | | - | - | - | - | 1,638.00 |
| Grants - Recurring | | - | - | - | - | - |
| VAT Reclaim (Listed Places of Worship Grant) | | - | - | - | - | - |
| | | **-** | **-** | **-** | **-** | **1,638.00** |
| **ACTIVITIES FOR GENERATING FUNDS** | 6 | | | | | |
| Churches Trust Bike Ride | | 655.50 | - | - | 655.50 | 418.59 |
| Concerts and Events | | 7,536.82 | - | 10,908.57 | 18,445.39 | 19,200.58 |
| Concerts and Events Gift Aided | | - | - | 909.00 | 909.00 | - |
| Other Fundraising | | 141.20 | - | - | 141.20 | - |
| Sale | | 6,894.68 | - | - | 6,894.68 | 6,754.59 |
| | | **15,228.20** | **-** | **11,817.57** | **27,045.77** | **26,373.76** |
| **INVESTMENT INCOME** | 7 | | | | | |
| Dividends and Interest | | 64.16 | - | 2,239.34 | 2,303.50 | 2,765.49 |
| Rental income | | 10.00 | - | 4,620.00 | 4,630.00 | 4,630.00 |
| | | **74.16** | **-** | **6,859.34** | **6,933.50** | **7,395.49** |
| **CHURCH ACTIVITIES** | 8 | | | | | |
| Fees - Statutory (weddings, funerals etc.) | | 5,746.00 | - | - | 5,746.00 | 4,804.00 |
| Non-charitable trading | | 100.00 | - | - | 100.00 | 100.00 |
| Use of Church building | | 337.10 | - | - | 337.10 | 17.00 |
| | | **6,183.10** | **-** | **-** | **6,183.10** | **4,921.00** |
| **OTHER INCOME** | 9 | | | | | |
| Children and Families | | 1,639.86 | - | - | 1,639.86 | 1,261.67 |
| Church Flowers | | 97.50 | - | - | 97.50 | 31.00 |
| Church Flowers Gift Aided | | - | - | - | - | - |
| Fees - Additional (heating, interest, choir) | | 453.00 | - | 580.00 | 1,033.00 | 559.98 |
| Insurance Claim | | - | - | 1,438.28 | 1,438.28 | 3,145.00 |
| Miscellaneous | | 2,205.03 | - | - | 2,205.03 | 1,864.54 |
| Parish Activities | | 1,744.00 | - | 410.00 | 2,154.00 | - |
| Refreshments | | 5,615.86 | - | - | 5,615.86 | 3,427.13 |
| | | **11,755.25** | **-** | **2,428.28** | **14,183.53** | **10,289.32** |

## NOTES TO THE FINANCIAL STATEMENT ctd.

| EXPENDITURE | | Unrestricted Fund | Designated Fund | Restricted Fund | Total TD 2025 | Total Y/E 2024 |
|---|---|---|---|---|---|---|
| | | £ | £ | £ | £ | £ |
| **COST OF GENERATING FUNDS** | 10 | | | | | |
| Concerts and Events | | 2,567.12 | - | 3,423.96 | 5,991.08 | 6,387.85 |
| Fund Raising | | 109.54 | - | - | 109.54 | 99.62 |
| | | **2,676.66** | **-** | **3,423.96** | **6,100.62** | **6,487.47** |
| **CHURCH ACTIVITIES** | 11 | | | | | |
| Parish Share | | **79,790.00** | **-** | **-** | **79,790.00** | **74,954.00** |
| **MISSION GIVING AND DONATIONS** | 12 | | | | | |
| Charities - Home (UK) | | - | - | 14,155.94 | 14,155.94 | 12,588.34 |
| Charities - Overseas | | - | - | 3,648.62 | 3,648.62 | 1,772.30 |
| Charities - Christian Relief | | - | - | - | - | 3,561.85 |
| | | **-** | **-** | **17,804.56** | **17,804.56** | **17,922.49** |
| **SALARIES, WAGES and HONORARIA** | 13 | | | | | |
| Administrator (Parish/Team) | | - | - | 7,999.29 | 7,999.29 | 7,744.81 |
| Support Costs (organists/pianists) | | 5,200.08 | - | - | 5,200.08 | 4,988.04 |
| | | **5,200.08** | **-** | **7,999.29** | **13,199.37** | **12,732.85** |
| **CLERGY AND STAFFING COSTS** | 14 | | | | | |
| Clergy Expenses | | 1,231.24 | - | - | 1,231.24 | 2,662.99 |
| Computer | | - | - | - | - | - |
| Subscriptions | | 511.98 | - | - | 511.98 | 372.99 |
| | | **1,743.22** | **-** | **-** | **1,743.22** | **3,035.98** |
| **CHURCH RUNNING EXPENSES** | 15-18 | | | | | |
| Mission and Evangelism | 15 | 3,371.30 | - | 2,164.28 | 5,535.58 | 5,909.58 |
| Children and Families | | 1,669.81 | - | 1,193.14 | 2,862.95 | 2,641.75 |
| Independent Examiner | | 600.00 | - | - | 600.00 | 600.00 |
| Parish/Team Administration | | 1,693.20 | 61.50 | 791.70 | 2,546.40 | 2,627.08 |
| Photocopier | | 2,257.92 | - | - | 2,257.92 | 2,257.92 |
| Printing | | 985.28 | - | - | 985.28 | 1,088.68 |
| Postage | | 463.84 | - | - | 463.84 | 510.65 |
| Stationery | | 667.61 | - | - | 667.61 | 787.42 |
| Insurance | | 712.89 | - | 7,278.54 | 7,991.43 | 7,714.25 |
| Church Furniture | | - | - | - | - | 1,597.99 |
| Churchyard Expenses | | 65.00 | - | - | 65.00 | 246.39 |
| Cleaning | | 1,317.80 | - | - | 1,317.80 | 680.00 |
| Maintenance | | 2,481.63 | - | 1,234.10 | 3,715.73 | 9,034.82 |
| Security | | 96.97 | - | - | 96.97 | 297.38 |
| Service Costs | | 2,331.99 | - | 539.95 | 2,871.94 | 2,383.40 |
| Gas and Electricity | 17 | 8,947.26 | - | - | 8,947.26 | 9,790.99 |
| Water | | 526.79 | - | - | 526.79 | 507.79 |
| Bank charges | 18 | 525.71 | - | - | 525.71 | 587.76 |
| | | **28,715.00** | **61.50** | **13,201.71** | **41,978.21** | **49,263.85** |
| **MAJOR CAPITAL EXPENDITURE** | 19 | | | | | |
| Church - Major Repairs and Decorations | | - | - | - | - | 3,645.00 |
| Hall/Other Buildings - Major Repairs and Decs | | - | - | 16,493.28 | 16,493.28 | 7,008.00 |
| | | **-** | **-** | **16,493.28** | **16,493.28** | **10,653.00** |
| **OTHER EXPENDITURE** | 20 | | | | | |
| Church Flowers | | 97.50 | - | - | 97.50 | 66.80 |
| Gifts and Grants | | 1,110.94 | - | 375.00 | 1,485.94 | 1,055.39 |
| Miscellaneous | | 1,490.42 | - | 133.43 | 1,623.85 | 1,897.03 |
| Parish Activities | | 1,795.50 | - | 660.00 | 2,455.50 | - |
| Refreshments | | 1,175.63 | - | - | 1,175.63 | 939.81 |
| | | **5,669.99** | **-** | **1,168.43** | **6,838.42** | **3,959.03** |

# Aylsham PCC

## BALANCE SHEET
## 31 December 2025

| | Notes | 2025 £ | 2024 £ |
|---|---|---|---|
| **Current assets** | D | | |
| Debtors and prepayments | | 6,239.76 | 6,534.27 |
| Cash at bank and in hand | | 88,725.54 | 125,480.85 |
| Short-term deposits | | 52,670.04 | 52,608.16 |
| | | **147,635.34** | **184,623.28** |
| **Current liabilities** | | | |
| Creditors - amounts falling due within one year | | 4,017.28 | 6,868.40 |
| **Net current assets** | | **143,618.06** | **177,754.88** |
| **Total net assets** | | **143,618.06** | **177,754.88** |

| **Represented by Parish Funds** | | 2025 | 2024 |
|---|---|---|---|
| Unrestricted | E | 27,092.02 | 69,186.41 |
| Designated | F | 6,563.50 | - |
| Restricted | G | 109,962.54 | 108,568.47 |
| | | **143,618.06** | **177,754.88** |

**The financial statements were approved by the board of Trustees on …**23 March 2026**… and were signed on its behalf by:**

……Reverend Canon Julie Boyd…… **Trustee**

# Aylsham PCC

## 1. Fund movement - current year

### PARISH FUNDS DETAILS
### 31 December 2025

| E. Unrestricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| Cash in Hand | 24.84 | (7.67) | - | - | 17.17 |
| General Account | 69,161.57 | 96,629.72 | (123,794.95) | (14,921.49) | 27,074.85 |
| | **69,186.41** | **96,622.05** | **(123,794.95)** | **(14,921.49)** | **27,092.02** |

| F. Designated | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| Children's Choir Fund | - | 1,625.00 | (61.50) | 5,000.00 | 6,563.50 |
| | **-** | **1,625.00** | **(61.50)** | **5,000.00** | **6,563.50** |

| G. Restricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| Fabric Fund | 61,046.88 | 2,638.43 | (7,862.85) | - | 55,822.46 |
| Church Choir Account | 3,143.99 | 1,029.03 | (1,483.38) | - | 2,689.64 |
| Charities Fund | 549.84 | 24,595.64 | (23,588.32) | - | 1,557.16 |
| Children & Families Fund | 2,396.65 | 161.88 | - | - | 2,558.53 |
| Mission Project Fund | 78.51 | - | (29.48) | 9,921.49 | 9,970.52 |
| School House Trust | 14,460.79 | 6,058.28 | (17,143.07) | - | 3,376.00 |
| Mercers' Grant | 25,678.76 | - | (9,984.13) | - | 15,694.63 |
| Church Community Fund | 1,213.05 | - | - | - | 1,213.05 |
| Organ Fund | - | 17,080.55 | - | - | 17,080.55 |
| | **108,568.47** | **51,563.81** | **(60,091.23)** | **9,921.49** | **109,962.54** |

| | | | | | |
|---|---|---|---|---|---|
| **Total Parish Funds** | **177,754.88** | **149,810.86** | **(183,947.68)** | **-** | **143,618.06** |

### NOTES TO DESIGNATED AND RESTRICTED PARISH FUNDS

**Children's Choir Fund designated for children's choir project**

**Fabric Fund restricted to repairs and maintenance of the church building including insurance.**

**Church Choir Account restricted to choir fees and any other income or expenditure at the discretion of the Director of Music.**

**Charities Fund restricted to charitable income and expenditure.**

**Children & Families Fund (formerly Liz Jones Youth Fund, balance retained) restricted to outreach ministry to children and families.**

**Mission Project Fund (formerly Pop, Corn & Grace, £78.51 balance to General Fund) restricted to focussed mission projects.**

**School House Trust rent restricted to repairs of the property (formerly for educational purposes and youth work).**

**Mercers Grant restricted to Team Administrator employment costs and from Nov23 Children's work at the discretion of the Rector.**

**Church Community Fund restricted to church and local projects at the discretion of the Trustees.**

**Organ Fund restricted to organ restoration projects and related costs (Clarke legacy £17080.55 Jan/Feb25)**

# Aylsham PCC

## 1. Fund movement - Comparative year 2024

### PARISH FUNDS DETAILS
### for the year ended 31 December 2024

| E. Unrestricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| Cash in Hand | 11.27 | 13.57 | - | - | 24.84 |
| General Account | 19,122.99 | 173,249.83 | (123,874.02) | 662.77 | 69,161.57 |
| | **19,134.26** | **173,263.40** | **(123,874.02)** | **662.77** | **69,186.41** |

| F. Designated | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| None | - | - | - | - | - |
| | **-** | **-** | **-** | **-** | **-** |

| G. Restricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|---|---|---|---|---|---|
| Fabric Fund | 57,358.37 | 16,335.27 | (12,646.76) | - | 61,046.88 |
| Church Choir Account | 3,702.61 | 908.15 | (1,466.77) | - | 3,143.99 |
| Charities Funds | 1,772.51 | 23,020.56 | (23,580.46) | (662.77) | 549.84 |
| Liz Jones Youth | 2,340.80 | 55.85 | - | - | 2,396.65 |
| Pop, Corn and Grace | 78.51 | - | - | - | 78.51 |
| School House Trust | 17,590.50 | 4,620.00 | (7,749.71) | - | 14,460.79 |
| Mercers Grant | 35,369.71 | - | (9,690.95) | - | 25,678.76 |
| Church Community Fund | 1,213.05 | - | - | - | 1,213.05 |
| Organ Fund | - | - | - | - | - |
| | **119,426.06** | **44,939.83** | **(55,134.65)** | **(662.77)** | **108,568.47** |

| | | | | | |
|---|---|---|---|---|---|
| **Total Parish Funds** | **138,560.32** | **218,203.23** | **(179,008.67)** | **-** | **177,754.88** |

## GENERAL NOTES

**2. ACCOUNTING POLICIES**

**The financial statement has been prepared in accordance with Church Accounting Regulations 2006 and with applicable UK accounting standards and with the Charities Statement of Recommended Practice 2015, Accounting and Reporting by Charities, and applicable accounting standard FRS 102.**

**The financial statement has been prepared under the historical cost convention and includes all transactions, assets and liabilities for which the Trustees (PCC) are responsible in law. It does not include the accounts of any church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. It does include the Church Choir accounts**

**STATEMENT OF FINANCIAL ACTIVITIES**

**A. INCOMING RESOURCES**

**Planned giving, collections and similar donations are recognised when received.**

**Income tax recoverable on gift aided giving is recognised when the incoming resource to which it relates is received.**

**Grants and legacies are accounted for when the PCC is notified of its entitlement and the amount due, and is reasonably certain of its ultimate receipt.**

**Dividends are accounted for when declared receivable, and interest as and when accrued by the payer.**

**Rental income and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.**

**All incoming resources are accounted for gross.**

**B. RESOURCES EXPENDED**

**Grants and donations are accounted for when paid, or when awarded, if that award creates a binding or constructive obligation on the PCC.**

**The diocesan parish share expected to be paid is accounted for when due.**

**Insurance and other items spanning financial years are accounted for, pro-rata, in the years to which they refer.**

**All other expenditure is generally recognised when it is incurred and is accounted for gross.**

**BALANCE SHEET**

**C. FIXED ASSETS**

**Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.**

**No value is placed on moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC, which require a faculty for disposal, since the PCC considers this to be inalienable property, listed in the church's inventory, which can be inspected at any reasonable time.**

**Fixed assets are not valued in the financial statements as all such items are deemed to be completely de-valued at the time of acquisition.**

**D. CURRENT ASSETS AND LIABILITIES**

**Debtors are accruals of receipts to the current financial statement that are outstanding with the bank at the year end, and the prepayment of expenditure that relates to future years.**

**Creditors are accruals of payments to the current financial statement that are outstanding with the bank at the year end, and prepayment of income that relates to future years.**

**Deposit funds are held with the CCLA CBF Church of England Deposit Fund.**

**FUND ACCOUNTING**

**E. Unrestricted funds are freely available to be used for any general purpose within the charitable aims and objectives of the church, on application to and at the discretion of the Trustees (PCC).**

**F. Designated funds are unrestricted funds earmarked by the Trustees (PCC) for specific uses but can be reallocated at any time by the PCC.**

**G. Restricted funds are monies given, collected or donated for a specific purpose. They must only be used in the purpose for which they were given or raised. Any restrictions placed on gifts would be considered by the PCC before being accepted.**

**3. EMPLOYEES**

**The average monthly number of employees during the year is: One**

**There were no employees whose annual remuneration was £60,000 or more.**

| | 2025 | 2024 |
|---|---|---|
| **Number of employees** | **1** | **1** |
| **Employment costs** | **£** | **£** |
| **Salaries Gross** | **7,654.81** | **7,411.30** |
| **Employer pension** | **306.19** | **296.45** |
| **Employer pension life assurance** | **38.29** | **37.06** |
| | **7,999.29** | **7,744.81** |

**4. TRUSTEES**

| | | |
|---|---|---|
| **As the parish organist, Mr H C Macey, PCC member, has been paid honorarium/copyright fees during the year of:** | **£** | **4,000.08** |
| **As a deputy organist, Mr M R Martin, Churchwarden & PCC member, has been paid fees during the year of:** | **£** | **480.00** |

**No other payments or expenses were paid to any other PCC member, persons closely connected to them, or related parties.**