TEMPS OUT OF SCHOOL CLUB

ANNUAL TRUSTEES' REPORT

For the year ended 31 March 2026

Charity Number: 1184942

Trustees

The Trustees who served during the financial year were:

- Jane Weston
- June Davies
- David Baker
- Sheila Williams
- Linda Bunkell
- Beryl Blackmore
- Karon Rowlands
- Lynda Baker
- Georgie Llewellyn

This Annual Trustees' Report has been prepared by **Linda Bunkell** on behalf of the Board of Trustees, drawing upon information presented at Trustee meetings, operational records maintained by TEMPS, financial information and reports, and contributions from staff.

A draft of the report was circulated to the Trustees for review and comment before being formally approved by the Board.

Chair's Introduction

TEMPS Out of School Club continues to provide an important childcare service to children and families within the local community. Our aim is to provide **safe, affordable, inclusive and flexible childcare in an environment where children are encouraged to play, learn, develop confidence and enjoy positive relationships with other children and staff.**

The 2025–26 year has presented both opportunities and challenges. Like many childcare organisations, TEMPS has experienced increasing operating costs, recruitment pressures and changes in the local childcare market. Despite these challenges, the Trustees and staff have remained committed to maintaining an affordable service while continuing to provide high standards of care.

The Trustees are particularly proud of the way TEMPS has continued to support families who have required additional flexibility or assistance and of the willingness of staff to adapt to the changing needs of children and families.

Our Purpose and Charitable Objectives

TEMPS is committed to providing high-quality, affordable and accessible childcare that supports children, families and the wider community.

Our key objectives are to:

- Provide children with opportunities for **play, creativity, physical activity, social interaction and personal development**.
- Provide inclusive and flexible childcare that responds to the needs of local families.
- Promote children's **health, wellbeing, confidence and independence**.
- Maintain a safe, welcoming and appropriately supervised environment.
- Ensure staff receive appropriate training and understand their responsibilities in relation to safeguarding and children's welfare.
- Work constructively with parents, schools, local authorities and community organisations.

During term time, TEMPS provides childcare for children attending **The Rofft School from Nursery through to Year 6**. During school holidays, the Holiday Club provides community childcare and welcomes children from The Rofft School and from all other areas and can accommodate children from 3 years of age up to the age of 14.

TEMPS also works with Social Services and other relevant agencies where emergency childcare is required.

Public Benefit

TEMPS is committed to providing a clear and demonstrable benefit to children, families and the wider local community. The Trustees have regard to the public benefit requirement when planning and delivering the charity's activities and when making decisions about the use of its resources.

The principal public benefit provided by TEMPS is the provision of **affordable, accessible and flexible childcare** that enables parents and carers to work, study, attend training and meet their family responsibilities. By offering childcare before school, after school and during school holidays, TEMPS helps families access childcare that may otherwise be unavailable or unaffordable.

TEMPS also provides a wider community benefit through its Holiday Club provision. During school holidays, children attend from The Rofft School and other local schools, including

children from a nearby village where holiday childcare provision is not available. By opening its Holiday Club to children from outside the immediate school community, TEMPS helps address gaps in local childcare provision and provides families with an additional safe, affordable and flexible option during school holidays.

TEMPS also seeks to ensure that its services are inclusive and responsive to individual circumstances. During the year, the charity provided **funded childcare places for two children whose family had relocated to emergency accommodation while awaiting permanent rehousing**. The Trustees recognised the significant challenges facing the family and agreed to provide the places without charge. This enabled the children to participate in activities, develop friendships and benefit from a safe, stimulating environment while their family circumstances were being resolved.

The charity also secured funding to assist with the additional staffing required to provide **one-to-one support for a child with Additional Learning Needs (ALN)**. This enabled the child to access and participate in TEMPS activities alongside other children and ensured that appropriate support could be provided without placing the full additional cost on the family.

TEMPS provides opportunities for children to develop through **play, creativity, physical activity, social interaction and learning experiences**. The service promotes children's confidence, independence and wellbeing and provides opportunities for children from different backgrounds and schools to play and interact together.

The Trustees also recognise the wider community benefit of providing affordable childcare. By supporting parents and carers to remain in employment, return to work, undertake education or training and manage their family commitments, TEMPS contributes to the economic and social wellbeing of the local community.

TEMPS also provides a wider community benefit through its Holiday Club provision. During school holidays, children attend from The Rofft School and other local schools, including children from a nearby village where holiday childcare provision is not available. By opening its Holiday Club to children from outside the immediate school community, TEMPS helps address gaps in local childcare provision and provides families with an additional safe, affordable and flexible option during school holidays.

During the year, TEMPS continued to work with **The Rofft School, Wrexham County Borough Council, community organisations and other agencies**, supporting families and responding where possible to individual childcare needs.

The Trustees consider that the activities undertaken by TEMPS during the year have provided a meaningful public benefit and are consistent with the charity's objectives. The Trustees will continue to review the accessibility, affordability and inclusiveness of the service to ensure that TEMPS remains responsive to the needs of children and families within the community.

Our Facilities

TEMPS operates from facilities located on the Rofft School site but is an **independent charitable organisation** and is separately governed by its own Board of Trustees.

Our facilities include:

- A mobile classroom leased from Wrexham County Borough Council.
- An outdoor classroom/pod funded through previous grant support.
- Designated school accommodation used during term time.
- A second outdoor classroom.
- Large grassed outdoor areas and yard areas providing opportunities for physical activity and outdoor play.

During the year, Trustees continued to consider how the available facilities could be improved to provide children with a safe, stimulating and enjoyable environment.

Governance and Trustee Meetings

The Board of Trustees held **four formal meetings during the financial year**, supplemented by additional discussions between Trustees by telephone, online meetings and in person.

Trustees maintained oversight of:

- Financial management and expenditure.
- Staffing and recruitment.
- Safeguarding.
- Health and safety.
- Training and staff development.
- Policies and procedures.
- Premises and equipment.
- Compliance with regulatory requirements.
- The development and sustainability of TEMPS.

The Trustees recognise that good governance is essential to the continued success of the organisation and remain committed to ensuring that TEMPS operates responsibly, transparently and in accordance with its charitable objectives.

Financial Review

TEMPS continues to operate in an increasingly challenging financial environment. During the year, the Club experienced increases in staffing costs, utilities and other operational expenditure.

In April 2025, staff pay was increased in line with the **National Living Wage**, reflecting the Trustees' commitment to ensuring that staff are appropriately remunerated while recognising the financial pressures facing the organisation.

At the same time, Trustees have sought to keep childcare affordable for families. TEMPS currently charges **£4.90 per hour**, with flexible booking arrangements designed to accommodate the differing childcare requirements of local families.

The Trustees recognise that maintaining affordable childcare while meeting increasing operating costs presents a significant challenge. Careful monitoring of expenditure and applications for external funding therefore remain important elements of TEMPS's financial planning.

Payroll, pension administration through NEST and year-end financial reporting are supported by **Mike Griffiths & Partners Limited, Independent External Accountants**.

The annual accounts have been reviewed by the Trustees and submitted through the appropriate charity reporting arrangements.

Staff, Training and Safeguarding

TEMPS recognises that its staff are central to the quality of the service provided to children.

All staff are subject to appropriate **DBS checks** and are required to undertake relevant training. Staffing levels and qualifications are maintained in accordance with the requirements of Care Inspectorate Wales (CIW), with appropriately qualified Level 3 Playworkers supported by experienced Level 2 staff.

During the year, staff training and development included areas such as:

- Safeguarding and child protection.
- Health and safety.
- Children's wellbeing.
- Play-based learning.
- Additional learning needs.
- Other training relevant to staff roles and responsibilities.

Staff meetings are held regularly, providing opportunities to discuss children's needs, activities, safeguarding, operational matters and service development.

A **Self-Assessment of Service and Sustainability (SASS) Review** was completed by Trustees and staff during the year. This forms part of the annual requirements associated with Care Inspectorate Wales.

The Trustees remain committed to maintaining a strong safeguarding culture and ensuring that children's welfare remains at the centre of all TEMPS activities and decision-making.

Children's Activities, Development and Wellbeing

TEMPS aims to provide children with a balance of **structured activities and child-led free play**.

Activities throughout the year encouraged creativity, physical activity, communication, teamwork, independence and social development.

Children participated in:

- Arts and crafts.
- Gardening.
- Cookery.
- Dance and movement activities.
- Sports and physical activities.
- Outdoor play.
- Music.
- Seasonal and cultural activities.

TEMPS also benefited from visits and engagement with members of the wider community, including local police, the fire service, NHS dental professionals and the Mayor of Wrexham County Borough.

Cultural and seasonal celebrations included **Diwali, Christmas, World Book Day, St David's Day, Easter and Harvest Festival**, providing opportunities for children to learn about different traditions and communities.

Outdoor play remained an important part of the TEMPS programme. Trustees and staff recognise the benefits of regular outdoor activity for children's physical health, social development and overall wellbeing.

Communication with Parents and the Community

TEMPS recognises the importance of maintaining positive and open communication with parents and carers.

Throughout the year, information was shared through regular newsletters, the iPal booking system, direct communication with families and feedback questionnaires.

Parents and carers were encouraged to provide feedback about the service and to communicate any changes in their children's circumstances or individual needs.

The Trustees value this relationship with families and recognise that effective communication is essential to providing a responsive and inclusive childcare service.

Holiday Club

TEMPS Holiday Club continued to provide childcare during school holiday periods, including the April, May/June, July, August, October, January and February holiday periods.

The Holiday Club attracted children from The Rofft School and other local schools, including children from a nearby village where holiday childcare provision is limited. We promote ourselves as community, flexible, affordable childcare open to all children from the ages of 3 years to 14 years of age.

Financial pressures meant we no longer do external trips. However, Trustees and staff sought to ensure that children continued to have a varied and stimulating programme through activities delivered on site and by visiting activity providers.

The Holiday Club continues to provide an important service to working families and contributes to TEMPS's wider role within the local community.

Fun-Time Club

The Fun-Time Club provides childcare for younger children, particularly those aged three and four.

Attendance varied during the year, with an average of approximately **10 children per session**.

Activities were adapted to the developmental needs of nursery-aged children, with an emphasis on play, communication, social development, creativity and outdoor activity.

Some families accessed the service through their **30-hour childcare entitlement**, helping TEMPS provide flexible childcare options for families transitioning from Nursery into school-based childcare.

We aim to provide a flexible approach to the Welsh Curriculum, Progression Step 1, for our Fun Time Club.

Morning and After School Clubs

The Morning Club operates from **7:45am to 8:45am** and provided childcare for approximately **24–30 children each day**.

Younger children were escorted safely to their classrooms, while older children were supported to develop independence in making their own way to class where appropriate.

The After School Club provided childcare for approximately **30–45 children per day**, with attendance generally higher from Monday to Thursday and lower on Fridays.

Children were offered a mixture of sports, creative activities, music, outdoor play and child-led activities.

Supporting Families and the Wider Community

One of TEMPS's key strengths is its ability to respond to individual family circumstances.

During the year, Trustees were particularly pleased to be able to provide **two funded childcare places for children from a family who had relocated to emergency accommodation while awaiting rehousing**.

Recognising the difficult circumstances facing the family, TEMPS provided the places without charge. This enabled the children to participate in activities, develop friendships and benefit from access to outdoor space and a safe, supportive environment.

The Trustees consider this an important example of how TEMPS can use its charitable purpose to provide practical support to families experiencing difficult circumstances.

TEMPS also secured funding from **Rainbow** to assist with staffing costs associated with providing one-to-one support for a child with Additional Learning Needs (ALN).

Achievements During 2025–26

The Trustees are pleased to report a number of achievements during the year.

These included:

- Secured external funding to support the additional staffing required to provide one-to-one support for a child with Additional Learning Needs (ALN), enabling the child to participate fully in TEMPS activities alongside their peers.
- Provided two funded childcare places for children from a family experiencing significant housing difficulties and living in temporary emergency accommodation. This enabled the children to access a safe, stimulating environment, participate in activities and develop friendships while their family awaited permanent re-housing.
- Securing private funding for essential repairs to the two outdoor classrooms.
- Securing a Small Capital Grant towards an outdoor shelter and all-weather flooring at the rear of the mobile classroom.
- Securing Sports Council for Wales/National Lottery funding for additional outdoor equipment.
- Continuing to develop relationships with local schools, Wrexham County Borough Council and community organisations.
- Maintaining affordable childcare fees despite significant increases in operating costs.

These achievements have helped TEMPS improve the environment available to children while maintaining the charity's commitment to accessible and affordable childcare.

Challenges and Risks

The Trustees recognise several challenges that may affect TEMPS's future sustainability.

Staffing and Recruitment

Recruitment and retention remain challenging across the childcare sector. TEMPS will continue to focus on staff development, training and creating a supportive working environment.

School Numbers

Projected changes in pupil numbers at The Rofft School may affect future demand for term-time childcare. Trustees will continue to monitor this closely and explore opportunities to broaden awareness of TEMPS within the wider community.

Rising Costs

Increasing wages, utilities, insurance and general operating costs continue to place pressure on the organisation.

Competition

There are several childcare providers operating within the local area. TEMPS will therefore continue to focus on its strengths, including **affordability, flexibility, community focus and the quality of relationships between staff, children and families**.

Funding

Grant funding is becoming increasingly competitive. Trustees will continue to identify appropriate funding opportunities and submit applications where these support TEMPS's charitable objectives.

Plans and Priorities for 2026–27

During the coming year, Trustees intend to focus on:

- Further development of the outdoor environment.
- Purchasing new outdoor tables and equipment.
- Applying to CODI and other suitable funding organisations.
- Continuing to invest in staff training and development.

- Supporting staff retention and recruitment.
- Strengthening relationships with local schools, Wrexham County Borough Council and community organisations.
- Increasing awareness of the Fun-Time Club & Holiday Clubs within the local community.
- Developing the Nursery Fun-Time provision for children requiring childcare between **11:30am and 3:00pm** during term time.
- Continuing to provide flexible childcare options that reflect the changing needs of local families.
- Maintaining close monitoring of the charity's financial position and long-term sustainability.

Looking Forward

The Trustees remain committed to ensuring that TEMPS continues to provide a valuable service to children and families within the local community.

While the financial and operational environment remains challenging, the Trustees believe that TEMPS has a strong foundation, supported by dedicated staff, committed volunteers and Trustees, positive relationships with local schools and a clear understanding of the needs of the families we serve.

Our priority for the coming year is to **maintain the quality of our existing service while continuing to develop TEMPS in a financially sustainable and responsible manner**.

The Trustees would like to thank all staff, parents, carers, partner organisations, funders and members of the local community for their continued support.

Most importantly, we thank the children who attend TEMPS and whose enthusiasm, creativity and enjoyment remain at the heart of everything we do.

Approval of the Report

This Annual Trustees' Report was reviewed and approved by the Board of Trustees.

Signed on behalf of the TEMPS Board of Trustees:

Beryl Blackmore
Signature: *B Blackmore*
Date: 1st October 2026

Jane Weston
Signature: *J Weston*
Date: 1st October 2026

Linda Bunkell
Signature: *L Bunkell*
Date: 1st October 2026

Lynda Baker
Signature: *L Baker*
Date: 1st October 2026