Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	02	2025	To	31	01	2026

Section A Reference and administration details

Charity name Tavistock Community Sensory Garden

Other names charity is known by

Registered charity number (if any) 1184695

Charity's principal address 8 Peryn Road
Tavistock
Devon
Postcode **PL19 8LP**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Harry Smith	Chair		
2	Richard Jones			
3	Stephen Lake	Secretary		
4	Kevin Turner	Treasurer		
5	Robert Smith	Head Gardener		
6	Lynn Roddy			
7	Annette Sharpe			
8	Hywel Edwards			
9	Tony Sherlock			
10				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	New Trustees are elected by a majority vote of the current trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees with no previous experience are signposted to the appropriate Charity Commission publications.

The Board of Trustees act independently of any other organisation.

Being a public space, on-going anti-social behaviour is an area of concern and every opportunity taken to mitigate risks to the public. The Town Council is responsible for the health and maintenance of the trees within the Garden.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of Tavistock and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Garden was available for public access between sunrise and sunset every day. The Trustees continue to reflect on all aspects of the Garden to ensure the on-going provision of safe and enjoyable surroundings.

In addition:

- Tavistock Area Support Services (1129175) and the local Memory Cafe make regular use of the Garden for visits by various groups including those suffering as a result of a stroke and dementia. These visits are supervised by their own staff and volunteers.
- Individuals on the autistic spectrum have made use of the Garden under one to one supervision.
- Local U3A Groups use the Petanque Court on a regular basis to extend and enhance the social and physical well-being of their members. A Tia chi group also uses the open space.
- Groups of primary school children, under teacher supervision, have been invited to visit the raised beds within the Garden to help them appreciate the health benefits of eating freshly grown produce.
- The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity appointed Robert Smith to be the new Head Gardener during the period following the retirement of Sally Whitfield.

The Trustees continued to be supported by a small number of dedicated volunteers to help to develop and maintain the Garden.

The majority of the Trustees have also helped in the Garden in addition to their other areas of responsibility e.g. fund raising, secretarial and promotional activities.

The annual Garden Party was again help in 2025 and received a good level of support from the Friends and general public.

The Trustees again ran a stall at the Town's annual Country Garden Show in May but our planned attendance at the Town's very popular Dickensian Evening was cancelled due to poor weather.

These initiatives all helped to raise modest sums but also increase the awareness of the Charity to local people.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Garden is available for public access every day providing another open space for people to exercise and meet in the open air.

Two ‘treasure hunts were run for children in December and Easter to encourage families into the garden. Younger children in particular can see a full range of plants and experience some of the five senses present in the Garden at different times of the year. A nearby nursery school also makes use of the Garden on a regular basis.

Section E Financial review

Brief statement of the charity's policy on reserves	The Trustees aim to retain cash reserves to the equivalent of 5 years of annual expenditure to cover on-going maintenance of the Garden as well as other overheads e.g. insurance costs.
Details of any funds materially in deficit	N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In addition to the annual subscriptions received from the Friends of the Garden, donations are requested from visitors to the annual Summer Garden Party. Greetings cards and small gifts are also sold at the events mentioned above.

We now have our new raised beds constructed of recycled plastic to preserve the beds well into the future. They are now fully planted with herbs, vegetables together with some cane fruits and strawberry plants for the summer. All the fruit and vegetables add to the senses and young families are encouraged to sample the produce at the appropriate time.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	*R P Jones*	*K Turner*
Full name(s)	Richard Jones	Kevin Turner
Position (eg Secretary, Chair, etc)	Trustee	Treasurer
Date	21.10.2026	

Tavistock Community Sensory Garden
Balance Sheet
As at 31 January 2026

	2026 £	2025 £
Assets		
Savings account	19,806.99	21,394.34
Current account	2,891.25	3,467.72
Cash In Hand	0.00	0.00
Net Assets	22,698.24	24,862.06
Capital Account		
Balance brought forward 1 February 2025	24,862.06	25,818.79
(Deficit)/Surplus for the year to 31 January 2026	(2,163.82)	(956.73)
Balance carried forward 31st January 2026	22,698.24	24,862.06
Being:		
Unrestricted funds	22,698.24	24,862.06
	22,698.24	24,862.06

These accounts have been prepared from all relevant records and information in the form of receipts and payments. No account of accruals has been made.

Independent Examination
I have examined the accounts and confirm that they are in accordance with the books and records of the Tavistock Community Sensory Garden.

H R Alcock

Helen Alcock BA FCA
14 April 2026

Tavistock Community Sensory Garden

Income and Expenditure Account

for the year ended 31st January 2026

	2026	2025
	£	£
Income		
Mercandise Sales	130.43	152.50
Friend Subs	710.00	315.00
Donations and other income	852.19	5,162.86
Sponsors	0.00	40.00
Petanque	151.50	130.00
Just Giving	23.76	48.44
Gift Aid	340.60	329.15
Interest	509.45	880.64
Total Income	**2,717.93**	**7,058.59**
Expenditure		
Materials	1,664.80	6,056.67
Labour	432.00	0.00
Printing and Promotions	817.07	566.89
Petanque	771.36	0.00
Planting & Sundries	601.68	147.60
Volunteer Expenses	248.85	895.62
Office, Insurance & Admin	308.12	285.39
Bank Charges	36.20	62.00
Sum Up	1.67	1.15
Total Expenditure	**4,881.75**	**8,015.32**
Net Surplus/(Deficit) for the period	**(2,163.82)**	**(956.73)**