Minutes of the AGM of the Holton le Clay Pre-school Board of Trustees
Friday 27th June 2025

PRESENT

Lois Taylor (Chair)
Amy Martindale (Treasurer)
Rebecca Boulger (Secretary)

Trustee Members: Sue Goodhand (Manager), Abbey Simpson

Pre-school Staff Members: none

Parents: Katie Maha, John Pierce, Jack Butters, Chloe Ludington, Simone Peterson, Leah Wetter, Andy Beeson, Dale Turner, Beth turner, Sarah Pett & Billy King

1. APOLOGIES:
   Diane Boylan, Hayley Nunn

2. WELCOME TO PARENTS:
   The Chair welcomed the parents to the AGM. LT explained that we are a charity and as such need the support of our parents. LT also explained the need for an annual AGM.

3. MANAGER'S REPORT:
   Trustees and parents were given an update by SG. The Manager's Report as at 27th June 2025 follows:

   - It has been a very busy year and the mix of 2, 3 and 4 year olds has worked well again and children have made friendships during the year.
   - Transition was excellent with Reception teachers telling us that they had no issues with children settling again last September. The transitions for this September are going well too.
   - Transitions into preschool have been amazing and all children have settled nearly instantly.
   - Some highlights from the year include watching the ducklings hatch from Incredible Eggs, a Halloween Party and also a visit from the Cheeky Christmas Elf from Once Upon a Party. We have had visits from a dental nurse, ambulance service, fire brigade and the police and also Exotics of the World – the children have loved all the visits. Laura Brown a local Zumba teacher is coming in weekly to lead fitness/yoga sessions with the children and these have been a great success and the children look forward to these sessions. We had a fantastic trip to Hall Farm last Friday – it was lovely to see and spend time with our children and families in a fun and educational environment.
   - We have recently gained another classroom from Infant School which is brilliant for Laura Brown's sessions, having different groups of children, stories, visits, etc. We

are still in the process of sorting everything and Mrs Nunn has already done lots of painting and making resources which is fantastic.

- The Mud kitchen area is greatly used and we have recently bought a wooden bridge and wooden fencing to section this area off from the field.
- All staff are continuing to update their training including Safeguarding, Paediatric first aid, food hygiene and Early Years courses and Mrs Sutherland has finished her level 3 Childcare course.
- We employed Mrs Thompson, a qualified teacher, earlier this year and she has been a valued asset to our team. She has taken a few weeks away from Preschool to help out at her previous school but will return to Preschool in September.
- We have quite a few SEN children and children who need a little extra support in areas of development and the whole staff team put so much effort and time into supporting these children and their families (working together with outside agencies) for them to develop to their full potential.
- We currently have no Safeguarding concerns to report.
- Preschool has an amazing staff team who all work so well and closely together and this is the backbone to how successful the setting is. All staff are willing to do anything asked of them and work over and above (frequently in their own time) to complete tasks and make resources etc and I hope they know how truly valued they all are. I would like to say an extra thank you to Diane who as Deputy keeps things ticking over daily and is a great support to myself and to Becky who has worked extremely hard in a very challenging first year of being Deputy Senco to help and support all our SEN children and their families. Also a big thank you to Hayley who puts so much effort and time into making resources, making wonderful creations weekly to support our theme of the week, decorating the new classroom and supporting our SEN children.
- And finally as always we would also like to thank all the committee for their support over the last year as without our committee we would cease to function.

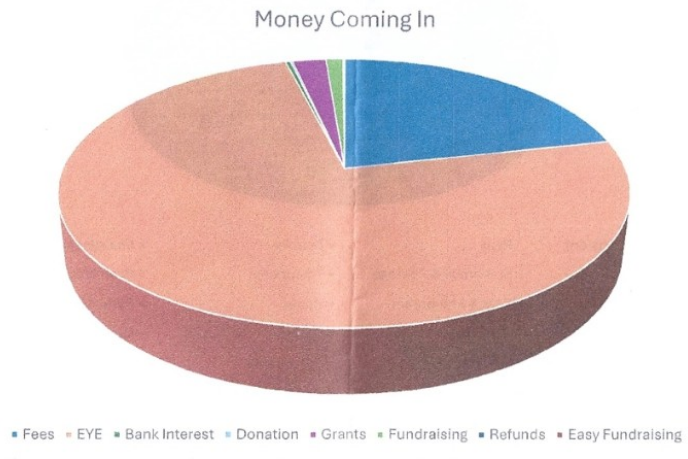
4. TREASURER's REPORT:

AGM Notes

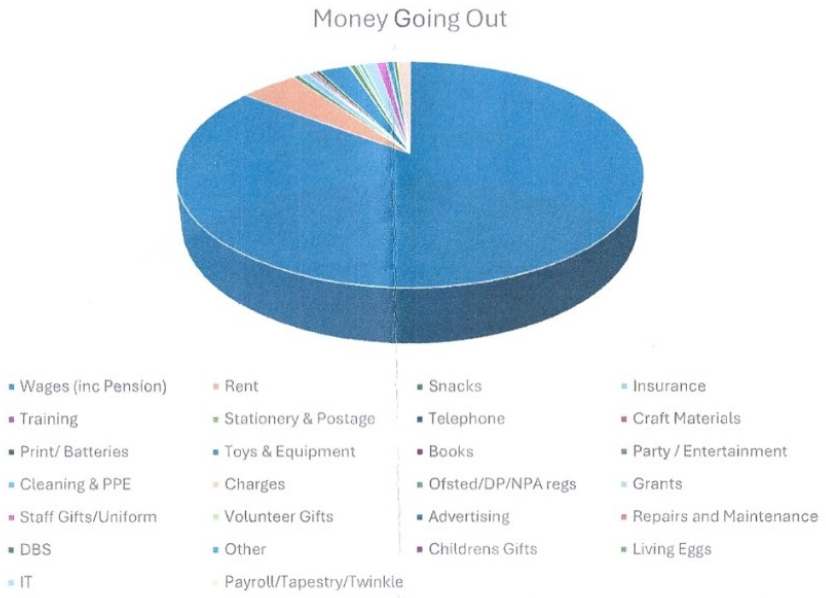
- Net profit for 2024 was just over 13k
- Received just over £1900 in fundraising and donations
- Main running cost is wages at 103K, followed by rent at just over 5.8K
- Spent 3K on toys and equipment
- Nealy 29K received in parent fees and 100K in funding in 2024
- 22K in another account which is for redundancy and half terms running costs in case its needed.

2024 Data

Where does our money come from?



What do we spend it on?



5. NEW COMMITTEE ROLES:

   - Chair – Lois Taylor (agreed to continue)
   - Treasurer – Amy Martindale (agreed to continue)
   - Secretary – Rebeca Boulger (agreed to continue)

   All three trustees voted back into their roles.

6. AOB:
   Nothing raised.

Once the Meeting had closed, Trustees reconfirmed the next committee meeting which is to be held on Monday the 16th of July at 7pm.

Holton le Clay Pre School

Accounts for the year 31st December 2025

Receipts

Fees	26522.80
EYE	128851.44
Bank Interest	361.48
Donation	0.00
Grants	1819.18
Fundraising	760.00
Refunds	5.50
Easy Fundraising	205.70
TOTAL INCOME	**158526.10**

Wages (inc Pension)	126227.15	Wages (inc Pension)
Rent	5923.29	Rent
Snacks	718.30	Snacks
Insurance	1250.53	Insurance
Training	90.00	Training
Stationery & Postage	0.00	Stationery & Postage
Telephone	255.00	Telephone
Craft Materials	610.00	Craft Materials
Print/ Batteries	43.52	Print/ Batteries
Toys & Equipment	4397.34	Toys & Equipment
Books	284.97	Books
Party / Entertainment	2009.00	Party / Entertainment
Cleaning & PPE	364.33	Cleaning & PPE
Charges	56.33	Charges
Ofsted/DP/NPA regs	207.20	Ofsted/DP/NPA regs
Grants	1360.00	Grants
Staff Gifts/Uniform	1243.36	Staff Gifts/Uniform
Volunteer Gifts	12.50	Volunteer Gifts
Advertising	150.00	Advertising
Repairs and Maintenance	93.86	Repairs and Maintenance
DBS	130.40	DBS
Other	1576.42	Other
Childrens Gifts	166.49	Childrens Gifts
Living Eggs	342.00	Living Eggs
IT	449.36	IT
Payroll/Tapestry/Twinkle	1401.87	Payroll/Tapestry/Twinkle
TOTAL EXPENDITURE	**149363.22**	

Net Profit / Loss	**9162.88**

Represented By:

Deposit Account 01/01/25	22000.00
Current Account 01/01/25	30232.09
Loss/Profit for the period to 31/12/25	9162.88
	61394.97

Represented By:

Deposit Account 31/12/25	22000.00
Current Account 31/12/25	39394.97
	61394.97

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of: Charity Name: HOLTON LE CLAY PRE SCHOOL

On accounts for the year ended: 31ST DECEMBER 2025 | **Charity no (if any)**: 1184686

Set out on pages: 1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: RCJ **Date**: 24/10/2026

Name: RICHARD CHARLES JONES

Relevant professional qualification(s) or body (if any):

Address: 25 SOUTHFIELD ROAD
HOLTON LE CLAY
GRIMSBY DN36 5YQ

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	