Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	Sept	2024	To	31	August	2025

Section A Reference and administration details

Charity name	Friends of Halstead St. Andrew's School
Other names charity is known by	FOHSA
Registered charity number (if any)	1184432
Charity's principal address	c/o Halstead St. Andrew's School, Woking,
	Church Hill House, Wilson Way,
	Woking
	Postcode **GU21 4QW**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Sierra Parkes			
2	Sarah Elizabeth Anderson	Chair (to Feb 2025)	Resigned June 2026	
3	Emily Morwenna Jane Larive		Resigned February 2026	
4	Laura Szehofner		Resigned October 2025	
5	Kiyomi Justine Suleski Markham		Resigned September 2024	
6	Laura Schiavo	Secretary (to Sept 2024)	Resigned February 2026	
7	Caroline Louise Black	Treasurer (to February 2026)		
8	Helen Victoria Dawn Turner		Resigned April 2026	
9	Sara Juliette Hardy	Secretary (from Sept 2024 until Feb 2026)		
10	Lucie Dennison			
11	Olivia Morgan			
12	Emma Hamilton		Resigned February 2026	
13	Samantha Sarah Jane Ebelthite	Chair (from Feb 2025)		
14	Louise Elizabeth Dendle	Treasurer (from February 2026)	Appointed December 2025	
15	Becky Voice		Appointed February 2026	
16	Isabella Celeste Buckingham		Appointed February 2026	

17	Shraddha Prahlad Bhogaita		Appointed February 2026	
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution adopted at registration on 16 July 2019. The Constitution was updated in November 2023 to reflect the change in name of the CIO from Friends of St. Andrew's School, Woking to Friends of Halstead St. Andrew's School. The name change followed the merger of St. Andrew's School, Woking with Halstead Preparatory School. The merged school opened in September 2023.
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed trustees may be appointed or reappointed at a meeting of the charity trustees. Ex officio trustees are elected as class representatives by the parents of each year group. A nominated trustee may be appointed by the Board of Governors.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Chair of the trustees meets with the Headmaster and Director of Finance & Operations of Halstead St. Andrew's School on a termly basis to update them on the activities of the CIO and to provide relevant feedback from the parent body.

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the CIO are:

(1) to advance the education of pupils within Halstead St. Andrew's School ("the School"), in particular, by assisting with the provision of facilities not provided by the School for education at the School and by any other means deemed appropriate to advance education of the pupils at the School by the Trustees in exercise of their discretion.

(2) to advance such charitable purposes (according to the law of England and Wales) as the Trustees see fit from time to time by provision of funds and non-financial support to other registered charities from time to time.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The CIO holds regular meetings throughout the school year to decide and plan events for the staff, pupils and parents of the school. In planning our activities, the trustees had regard to the guidance issued by the Charity Commission on public benefit.

Funds raised from these events are held in the CIO's bank account. From time to time the school makes applications for grants for specific items of expenditure for the advancement of the education of its pupils. The CIO considers these applications during its regular meetings. If the grant is approved, the CIO provides the funding requested. The funds raised and grants approved are communicated within the school community.

From time to time the trustees may decide to raise funds for the benefit of another registered charity. In this case, a specific activity is identified and communicated for this purpose and only the funds raised from that activity are paid to that other charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We, as trustees, decide as a committee how to spend the funds we raise. This is done by considering and voting on the grant applications submitted by the School. We may undertake some longer term projects depending on the needs identified to advance the education of pupils at the School. For example, funding a food technology classroom fit-out. These may require funds to be raised over a longer period.

Also, a trustee may nominate a registered charity to raise funds for by undertaking a specific activity. This nomination is considered and voted on by the committee.

Over the period 2023-2024, FOHSA contributed £15,005 to the School towards the refurbishment and kitting out of the new Pre-Prep library on the Woodham Rise site, which opened in Spring 2024. Over the period 2024-2025, FOHSA contributed a total of £200 (£50 each) to each of the House charity days. No other donations were made to the School during the period 2024-2025 pending further discussions with the Head and DFO over the priority areas for funding.

We are grateful for the many hours parents have volunteered in helping the CIO undertake its fundraising activities. Without their valuable contribution of time, energy and expertise we would not be able to achieve so much.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Friends of Halstead St. Andrew's School has operated for many years and registered as a charitable incorporated organisation with the Charity Commission in July 2019.

In the first term of the 2024-2025 academic year, the Charity saw the return of its popular Movie night for the children, followed by the Pumpkin trail and ever-popular Fireworks night for family and friends. The term finished with the Kids-only Christmas sale, whilst the parents and staff enjoyed the Christmas Soiree.

The Easter term saw the return of the Quiz, for parents and staff, and we held a Disco and Easter Trail for the children. The year's activities concluded with the return of the popular Summer Fair, enjoyed by the entire school community, and the Summer Ball for the parents and staff.

Further monies were raised mainly via Easyfundraising, the Charities Trust and sales of Christmas artwork and newly sourced FOHSA-branded Hessian bags.

With the switch to the new school uniform (and thus lack of second-hand stock for sale), Swop Shop takings were much reduced over the year and largely offset by the cost of purchasing new stock for sale (e.g. games socks, ties, hats etc).

With the exception of the Summer Ball, all income and expenses relating to all of the above-mentioned events/sources were received or incurred during the year ended 31 August 2025 and are therefore included in the FoHSA accounts for that period. For the Summer Ball, however, the invoices for the catering costs (of £5k) were not received prior to 31 August 2025. As the FoHSA accounts are prepared on a receipts and

Section D Achievements and performance

payments basis, these amounts will therefore be included in the FoHSA accounts for year ended 31 August 2026. (This timing issue is consistent with prior period's accounts.)

Section E Financial review

Brief statement of the charity's policy on reserves	The trustees decide as a committee how to spend the funds raised. This is done by considering and voting on the grant applications submitted by the school. When deciding on whether to approve the grant applications, the trustees consider, amongst other things, the subject of the grant expenditure, the amount, value for money and the number and age of pupils that will benefit from it. In addition, the trustees aim to retain a level of reserves which is sufficient to organise and fund the next planned, large, fundraising event.
Details of any funds materially in deficit	Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	The charity's main source of funds is from holding events for the benefit of the school community. FOHSA organises socials and events for the parents, children and staff of Halstead St. Andrew's School, Woking. It charges a fee for attendance and participation in these events and also sells items at a profit at these events e.g. food and drinks. The funds generated through the second-hand uniform Swop Shop are also incorporated into the FOHSA accounts.

Section F Other optional information

As a CIO, Friends of Halstead St. Andrew's Woking confirms that it has not provided any guarantee during the period. Therefore, there are no potential liabilities under any such guarantee as at 31 August 2025.

Additionally, there is no debt outstanding at 31 August 2025 which is owed by the CIO and secured by an express charge on any of the CIO assets.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Ebelthite	C.L. Black
Full name(s)	SAMANTHA EBELTHITE	CAROLINE LOUISE BLACK
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	30/6/26	

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/members of	Friends of Halstead St Andrew's School		
On accounts for the year ended	31 August 2025	**Charity no (if any)**	1184432
Set out on pages	9-12		

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charitable incorporated organisation ("the Charity") for the year ended 31 August 2025.

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	[signature]	**Date:**	30/6/26
Name:	Louise Elizabeth Dendle		
Relevant professional qualification(s) or body (if any):			
Address:	6 Wheatsheaf Close, Woking, GU21 4BP		

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHARITY COMMISSION FOR ENGLAND AND WALES

Friends of Halstead St Andrew's School	1184432

CC16a

Receipts and payments accounts

For the period from	01-Sep-24	To	31-Aug-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Events income - current year	45,096	-	-	45,096	47,877
Swop Shop Uniform Sales	1,760	-	-	1,760	3,000
Commission based income	534	-	-	534	519
Donation income	201	-	-	201	74
Items sold	305	-	-	305	761
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	47,896	-	-	47,896	52,231
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,896	-	-	47,896	52,231

A3 Payments

Donations paid to Halstead St, Andrew's School	200	-	-	200	15,005
Cost of running events	35,756	-	-	35,756	27,852
Cost of new uniform stock	1,627	-	-	1,627	-
Miscellaneous expenses	1,158	-	-	1,158	686
Swop Shop Donations 50% Proceeds	78	-	-	78	238
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	38,819	-	-	38,819	43,781

A4 Asset and investment purchases, (see table)						
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	38,819	-	-	38,819	43,781
Net of receipts/(payments)	9,077	-	-	9,077	8,450
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,568	-	-	51,568	43,118
Cash funds this year end	60,645	-	-	60,645	51,568

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Current account balance - FoHSA	59,978	-	-
	Current account balance – Swop Shop	547	-	-
	Cash float – Swop Shop	120	-	-
	Total cash funds	60,645	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S Ebelthite	SAMANTHA EBELTHITE	30/6/26
C.L Black	CAROLINE LOUISE BLACK	30/06/2026