BEACONSFIELD WOMEN'S INSTITUTE

TRUSTEES REPORT 1ST SEPTEMBER 2024 – 31ST AUGUST 20256

MONDAY 6TH OCTOBER 2025

Beaconsfield Women's Institute is thriving and for the year

1/9/24 -31/8/25 has grown to 73 full members and 2 who are

Dual members being members of 2 local Women's Institutes.

The committee were pleased to report that the numerous activities attended and provided for members provided

Education and local involvement. Amongst the talks was one of the importance of the local Air Ambulance service and the breadth and width of the services they provide, members were happy to hold a bucket collection to help to raise funds and agreed to help where they could in furthering this non government

Supported organisation either by fund raising or subscribing as individual to the Air Ambulance's lottery.

Educational talks were also provided on nutrition and the cooking

Of food to promote health.

A local tea producer spoke of their work with the women who work growing the tea they buy and the relationship they have built.

Members tried various teas.

A member who is a local Magistrate gave an interesting talk on the

Workings of the Magistrate and how the Magistrates Court operates.

Outings included trips to the BMW Mini factory at Cowley and the local history museums in Amersham and High Wycombe.

Members raised £1,594.81 for the local women's Hospice

Butterfly House, they held an extremely successful cake stall and a fun Human Fruit Machine at the local Country Fair. A member had been looked after by them during her successful recovery

From breast cancer.

| | |
|---|---|
| WI name | BEACONSFIELD |
| Charity number (if registered) | 1184258 |
| Federation | BUCKINGHAMSHIRE |

Please review the 'Notes to Financial Statement' sheet before completing this Statement.

FINANCIAL STATEMENT

For the period from 01/09/24 to 31/08/25

## Section A Receipts and Payments

| A1 Receipts | Total £ | Last year £ | A2 Payments | Total £ | Last year £ |
|---|---|---|---|---|---|
| Receipts at meetings | 10.00 | 20.00 | Meeting expenses | 2,304.94 | 2,081.63 |
| Subscriptions (WI share) | 1,901.32 | 1,704.85 | Committee Members' expenses | 124.49 | 137.84 |
| Gift Aid | - | | Pooling of fares / expenses | - | 16.00 |
| Publications | - | | Publications | - | |
| Activities & events | 4,848.50 | 5,993.00 | Activities & events | 3,980.94 | 4,997.00 |
| WI fundraising | 1,868.60 | 979.00 | WI fundraising | 882.04 | 1,580.55 |
| Interest received | | | | | |
| Paid into current account | - | | Insurance | 43.80 | 43.80 |
| Paid into deposit account | | | | | |
| Grants and donations | 75.40 | | Donations made | - | |
| Other income | 98.63 | - 20.08 | Other payments | 410.48 | 677.00 |
| WI-owned hall - total receipts | | | WI-owned hall - total payments | | |
| **Total Receipts** | **8,802.45** | **8,676.77** | **Total Payments** | **7,746.69** | **9,534.82** |

| A3 *Restricted funds included in total receipts* | | | A4 *Restricted funds included in total payments* | | |
|---|---|---|---|---|---|

| | | |
|---|---|---|
| | **Total Receipts less Total Payments (Surplus/Deficit for the year)** | 1,055.76 |
| A5 | Total cash funds brought forward from last year *(equals last year's total at B1)* | 6,138.33 |
| A6 | Total cash funds carried forward at this year end | 7,194.09 |
| A7 | ***Total restricted funds at year end included in total cash funds above*** | |

**The main purposes of the Women's Institute organisation are:**
(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
(c) to advance health for the public benefit; and
(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

AME 12/11/25

WI name: BEACONSFIELD

## Section B — Statement of assets and liabilities at the year end

### B1 Cash funds

| | | Total £ | Last year £ |
|---|---|---|---|
| B1.1 | **Final bank balance as per Account Book, including uncleared items** | 7,194.09 | 6,103.43 |
| B1.2 | ***Reconciliation of final bank balance from Account Book to bank statement*** | | |
| | Bank statement total at year end: 7,647.73 | | |
| | Plus amounts paid in to bank but not cleared: | | |
| | Less cheques written but not cleared: 453.64 | | |
| | Less any cheques still uncleared from last year: | | |
| | **Total *(should equal balance at B1.1)***: 7,194.09 | | |
| B1.3 | **Savings / deposit account balance** | | |
| B1.4 | **Petty cash in hand** | | |
| B1.5 | **Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over** *enter as a negative amount* | - 0.00 | 34.90 |
| B1.6 | **Total cash funds** | **7,194.09** | **6,138.33** |

### B2 Investments *(if any)*

| | |
|---|---|
| | |

### B3 Other monetary assets *(e.g. any money owed to the WI)*

| | |
|---|---|
| | |

### B4 Other assets held by the WI

e.g. WI owned hall, other equipment

| | Value (optional)* | Original cost (optional)* |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

** cost / value should only be completed if meaningful information is available*

### B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

| | Date due (optional)* | Amount due (optional)* |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

** amount / date due should only be completed if meaningful information available*

**Signed on behalf of all the trustees (WI Committee members)**

| Signature | Name | Date of approval | |
|---|---|---|---|
| | ALISON HALES | 15/12/25 | President |
| | SUSAN JENKINS | 15/12/25 | Treasurer |

*Independent financial examiner's initials:* AME

**WI name** BEACONSFIELD

## Section C Notes to the financial statement

### C1 Funds received and paid as agent

*Complete this section with total amounts received and paid over to the federation in the year*

| | Any balance from previous year £ | Receipts this year £ | Payments this year £ | Any balance held at year end £ |
|---|---|---|---|---|
| Federation / NFWI share of subscriptions | -34.9 | 1,925.60 | 1,890.70 | 0.00 |
| Federation event bookings by individual members | | - | - | - |
| NFWI and / or federation raffle | | - | - | - |
| | | | | - |
| **Total** | - 34.90 | 1,925.60 | 1,890.70 | 0.00 |

### C2 Details of restricted funds

*Complete this section if the WI had any restricted funds during the year*

| | | Receipts this year £ | Payments this year £ | Any balance held at year end £ |
|---|---|---|---|---|
| **Name or description of restricted fund:** | | | | |
| **Total** | | - | - | - |

### C3 Further details of WI activities /fundraising /other

*Include additional details that would be helpful to WI members or other readers of the financial statement*

| | Receipts this year £ | Payments this year £ |
|---|---|---|
| **Activities & events (description)** | | |
| SEE SEPARATE SHEET | 4,848.50 | 3,980.94 |
| **Total WI activities** | 4,848.50 | 3,980.94 |
| **WI fundraising (description)** | | |
| CAKE STALL | 1,493.20 | |
| SUMMER FAYRE HUMAN FRUIT MACHINE | 170.40 | 68.79 |
| DONATION TO WYCOMBE HOMELESS CONNECTION RAISED 2023-24 PRESENTED 17.02.25 | | 613.25 |
| DONATION | 5.00 | |
| BUCKET COLLECTION AIR AMBULANCE | 200.00 | 200.00 |
| **Total WI fundraising** | 1,868.60 | 882.04 |
| **Grants & donations** | | |
| Donation from sale of Sewing Machine | 25.00 | |
| Speaker fee 2 years ago not presented to treat as a donation | 50.00 | |
| **Total grants & donations** | 75.00 | - |
| **Other income / expenditure** | | |
| **Commission from speaker book sales** | 40.00 | |
| **Card Reader Commission** | | 94.27 |
| **Zettle reader** | | 166.80 |
| **Banner** | | 37.99 |
| **Total other income / expenditure** | 40.00 | 299.06 |

*Independent financial examiner's initials:* WHE

*Guidance on completing the WI Financial Statement is available on the My WI website*

## INDEPENDENT FINANCIAL EXAMINER'S REPORT

| | | |
|---|---|---|
| **To the Trustees of** | **BEACONSFIELD** | **WI** |
| **Charity number (if registered)** | | |

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended .....

**Respective responsibilities of trustees and examiner**
The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**
In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
   - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

Comments:
Please ensure that any monies collected are paid over promptly to the charity.
As you are such a busy and active WI, I think it would help you to have someone to help with the treasurer's duties.

**Signed:** H Conchar **Date:** 12/11/2025

**Name: Helen Conchar**

**Address: 24 Newdigate Green, Harefield, Middlesex, UB9 6EP**