CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2025 Period start date**
To **31 March 2026 Period end date**

Charity name: Sevenoaks Area Dementia Friendly Community

Charity registration number: 1184029

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**Sevenoaks Area Dementia Friendly Community Forum** - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken11 years of work to achieve the following initiatives. SADFC secured charity status in 2019. Six trustees from the group including three active or retired care professionals, one retired Community Warden and two local private citizens
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fund raising activities were reduced with trustee efforts focussed on celebrating the 10 year anniversary of our Forget me Not cafes. Running Costs for the cafes were similar to previous years. The majority is for payment for entertainers and venue hire for the FMN cafes. There was an additional one off event cost for the 10 year celebration for patrons and volunteers The closing balance represented a healthy financial position entering FY27. Fundraising activities will resume for FY27 including the Run Walk Push event in Knole Park. Provision of 6 Forget-me-not Café's running monthly at different venues across the district. All group attendees enjoy activities, exercise, interaction, peer support and community information and support

		services available, delivered by volunteer and guest entertainers, local charity organisations and emergency services. The provision of 1 monthly Forget-me-notes singing group. We also provide seasonal pop up cafes for a local Community Hospital. .All activities and groups are free to patrons. Venues are partly sponsored by local churches, the National Trust, Parish Councils and local business groups. Funds are usually raised through our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property. It did not go ahead in FY2026. We also receive intermittent donations from organisations who fundraise for good causes and some legacy funds from former supporters' family members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	**N/A**
Policy on social investment including program related investment	Para 1.38	**N/A**
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**Benefits to the community** **Run Walk or Push against Dementia Event** The event was not run in FY2026 due to a large donation as per accounts - Volunteers apply to be part of our café team and live in local communities The charity gives all volunteers awareness including how to communicate effectively, awareness of what dementia is and their responsibilities as a volunteer- They are given a set of best practice documents covering safeguarding, health and safety, their responsibilities as a volunteer and do's and don'ts for safe delivery of a cafe.. Most volunteers have experience of cognitive decline and dementia within their own families. Many organisations in Kent have withdrawn their face-to-face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect Age UK and Involve. SADFC continues to support the Sevenoaks District Community with an open willingness for inclusion and a collaborative approach to achieve positive outcomes.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Full delivery of all 7 groups through FY2026, plus 3 successful pop up events. Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators within the Sevenoaks District Council and surrounding areas.
Performance of fundraising activities against objectives set	Para 1.41	This year secured £1479.58 in donations which secured the charity finance for another year.

Investment performance against objectives	Para 1.41	**N/A**
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2026 the charity had a bank cash balance of £24'231.43 Running cost of £9986.01 with 7 face to face cafes in operation across the district - 3 pop up cafes and 10-year anniversary celebration of the charity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and fund raising through ticket sales and sponsorship in Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	**N/A**
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the annual fundraising event to continue to generate enough income to sustain annual operations.

		We also rely on the charity of others for sponsored venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Kieron Brennan	N/A		
	2	Elaine Murray	N/A		
	3	Amelia Moore	N/A		
	4	Sharon Gavin	N/A		
	5	Steve Grange	N/A		
	6	Fiona Martyn	N/A		
	7				
	8				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

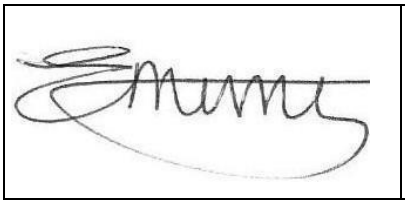
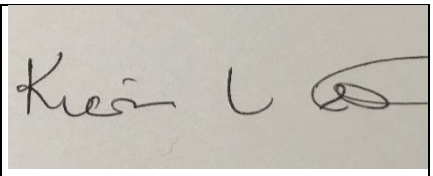
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Murray	Kieron Leo Brennan
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	10/09/2026	