Trustees' Annual Report for the period

From	Period start date	To	Period end date
	01 April 2025		31 March 2026

Section A Reference and administration details

Charity name	St Lawrence Village Hall
Other names charity is known by	St Lawrence Village Association
Registered charity number (if any)	1181502
Charity's principal address	Church Road
	Stone Street
	Sevenoaks, Kent
	Postcode TN15 0LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andy Smaggasgale	Treasurer	01.04.25 – 22.06.25	
2	Charlotte Sinclair	Secretary		
3	Richard Glencross	Booking Secretary		
4	Johnny Wakeham			Stone Street Art Group
5	Richard Bourne	Maintenance		
6	Sarah Jacobsen	Treasurer		
7	Jane Cramp		01.04.25 – 22.05.25	
8	Roger Denby - Jones	Chairman	Since 22.05.25	
9	Edward Jenne		Since 22.05.25	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Alan Davies	5 Uplands Road, Sevenoaks, Kent TN13 3BN

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Foundation C.I.O.
Trustee selection methods (eg. appointed by, elected by)	Election at AGM. Appointment by users

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All new trustees are provided with Charity Commission information on the role and responsibilities of a Trustee

Relationship with any related parties:

During the year, one trustee (Charlotte Sinclair) was given permission to use the shed in the car park owned by the CIO for personal storage.

- The arrangement was made under a written licence, terminable at short notice, which makes clear that no tenancy or long term rights are created.
- The trustee pays £50 per month which the trustees believe is fair value for the storage use provided.
- The trustee concerned took no part in the discussion or decision to approve the arrangement.
- The trustees are satisfied that this arrangement is fair to the CIO and that proper conflict of interest procedures were followed.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To run and maintain the Village Hall for the benefit of local inhabitants and for the Village Association to make use of the facilities to hold community events
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Hall space is made available for a local Clubs, i.e. Badminton Club, Art Groups, Exercise Clubs and local hirers at discounted rates in keeping with Charity Commission guidance. Ad hoc and commercial hirers are charged at hire rates that are in keeping with rates in the local area.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The hall has continued to run steadily over the year and the Village Association have made use of the facilities to hold community events in order to raise funds for the local community

Section E Financial review

Brief statement of the charity's policy on reserves

It is the Charity's policy to retain a reserve of at least £20,000 to cover major repairs to the hall and any unexpected fall in hall hire income

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds principally come from hall hire fees along with funds raised through fundraising events in the local community

Surplus funds after general expenditure and maintenance are used to fund hall improvements and to maintain our reserves for the benefit of our local groups

Section F Other optional information

During the year, the Charity added the working name of St Lawrence Village Association. This enabled funds raised from community events organized by the trustees to be included in the accounts to 31 March 2026.

The trustees intend to continue organizing these events for the benefit of the local community and the village hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ED JENNE	S.JACOBSEN
Position (eg Secretary, Chair, etc)	TRUSTEE	TREASURER
Date	27.07.26	

CHARITY COMMISSION FOR ENGLAND AND WALES

St Lawrence Village Hall	1181502

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2025	To	Period end date 31/03/2026

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE FEES	9,977	-	-	9,977	10,222
BANK INTERST	360	-	-	360	428
SUNDRIES	-	-	-	-	20
DAMAGE DEPOSITS	250	-	-	250	250
PETTY CASH TRANSFER	-	-	-	-	26
NET EVENT INCOME	5,931	-	-	5,931	-
GRANTS	4,682	-	-	4,682	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	21,200	-	-	21,200	10,946
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,200	-	-	21,200	10,946
A3 Payments					
ELECTRICTY & OIL	2,545	-	-	2,545	2,914
RATES & WATER	377	-	-	377	409
CLEANING	2,240	-	-	2,240	2,640
INSURANCE	1,398	-	-	1,398	1,148
MINOR MAINTENANCE	889	-	-	889	1,218
MAJOR MAINTENANCE	7,300	-	-	7,300	664
SUNDRIES	10	-	-	10	177
PETTY CASH	-	-	-	-	26
DEPOSIT REFUND	250			250	-
		-	-	-	-
Sub total	15,009	-	-	15,009	9,196
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	15,009	-	-	15,009	9,196
Net of receipts/(payments)	6,191	-	-	6,191	1,750
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,804	-	-	30,804	29,054
Cash funds this year end	36,995	-	-	36,995	30,804

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNTS	7,277	-	-
	DEPOSIT ACCOUNT	29,174	-	-
	CASH IN HAND	544	-	-
	Total cash funds (agree balances with receipts and payments account(s))	36,995	-	-
		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ED JENNE	27.07.26
		S. JACOBSEN	27.07.26

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	St Lawrence Village Hall		
On accounts for the year ended	31 March 2026	**Charity no (if any)**	1181502
Set out on pages	2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2026

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	A J Davies	**Date:**	6 JULY 2026
Name:	ALAN JOHN DAVIES		
Relevant professional qualification(s) or body (if any):	FACCA FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS		
Address:	5 UPLANDS WAY SEVENOAKS TN13 3BN		

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.