INSTITUTE

CIO No: 1181396

Meeting of the Borrowdale Institute Trustees, Wednesday 5th August, 2026

1. Nigel welcomed those present to the meeting.
Trustees present:
Nigel Dixon (Chair)
Adrian Paye (Deputy Chair)
John Postans (Treasurer)
Pam Cooke (Secretary)
Margaret Braithwaite
Mary Cooke
Mark Radcliffe
Lucy Doolin (Institute Coordinator)

2. Apologies
Tom Day

3.Nominated Trustee Appointment (Hospitality)
Carol Aspillaga was proposed by Pam Cooke and seconded by Margaret Braithwaite.
Carol Aspillaga was appointed by the Trustees

4. Minutes of the last meeting held on 6th May 2026.
These were accepted by the Board.

5. Matters arising - not on this agenda.
There were none.

6.Correspondence.
There was none.

7. Treasurer's Report.
At the beginning of the financial year we had a balance of £28,000. This rose to £43,000 by the year end. This is an increase of £15,000 due to weddings and forward bookings. It also includes the receipt of a £5,000 grant from Cumberland Council for the roof.
John is in the process of submitting an application to the Garfield and Weston Trust for £5,000. He has also submitted an application to the Hadfield Trust for a £5,000 grant but they have indicated that if successful, the funding wouldn't be available for use until December 2026. He will also apply to the Bradbury Foundation. (Hong Kong). Unfortunately, John's application for National Lottery funding was unsuccessful.
Action: Pam to write a letter thanking Cumberland Council for their £5,000 grant.
Car Parking: Johnny Bland has been using his field as a car park for many days this summer which has severely restricted the income we have received from our car park. Pop-up car parks are restricted to 28

days but Johnny's car park has been operating for much longer than that. Nigel has brought this to the attention of Peter Walton from the LDNP, to complain about this.

Energy: The energy bill still hasn't been resolved. The power company say that we haven't got a contract with them so they haven't sent us a bill. This dispute is now with the Ombudsman. John contacted them 3 months ago and it has not been processed yet. We haven't received a bill for 2 years.
Water leak: We had a water leak when a toilet wouldn't stop flushing. Fortunately, Everflow have refunded £260.00.
External verification of accounts: Io has examined the year-end accounts and has approved them. Looking ahead most of this year's income has been received. There are another two weddings and the Christmas Quiz still to come. Income from the Borrowdale Fell race has been received and we made £100.00 on the bar for that event. The year-end balance should be in the region of £38,000-£39,000.

8. Car Park Income -dealt with in item 7.

9. Buildings Report.
The gutter still needs repairing.
Action: Nigel to remind Tom about this. It will probably cost about £250.00.

The lines in the car park still need to be painted.

Electrical Hard Wiring Inspection: The whole building needs to be checked every 5 years.
Action: Nigel to arrange with Sheldons.

When we had the Fire Inspection the emergency lights didn't come on when the power was off. This issue has now been resolved.

10. Coordinator's Report.
Lucy has taken 10 bookings since the last Trustees meeting to the value of £6,500. This is a big improvement on last year. We have had 6 weddings this year and have 5 bookings for next year.
Lucy has recently had two wedding viewings and is waiting to hear back from them. Lucy and Nigel have been ironing out the details of the drinks package. The clients now have a form to fill in for this.
One of the weddings earlier in the year made a complaint. They asked if they could have the hall from the Thursday and were told they may not be able to. They just turned up expecting to be able to use the hall. Since then the last two weddings have been very positive experiences.
Nigel will be hosting a Christmas Quiz on 11th December. Julie will be organising a Ceilidh on 26th February.

11. Date of next meetings.
Wednesday 4th November at 5.00 pm.
Wednesday 24th February at 5.00pm.
Wednesday 5th May at 5.00pm.

12. AOB.
None.

Meeting finished at 5.45pm.