THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

Form SCC A3 (R&P)

Page AC1

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2026

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No: 1171483**

Fund-name/purpose (if not held for the Unit's general purposes)**:-**

	Notes	THIS YEAR £	LAST YEAR £
REVENUE RECEIPTS –			
HQ-GRANTS:			
- CAPITATION		0	0
- TRAVEL EXPENSE REFUNDS		0	0
- DIRECT		0	0
- SCVA (Sea Cadet Victualling Allowance)		0	0
OTHER GRANTS		0	5,000
CADET CONTRIBUTIONS	note 3	9,621	10,396
OTHER DONATIONS/LEGACIES		494	14,350
FUNDRAISING PROCEEDS (not: Special Events as below)		2,767	0
SPECIAL EVENTS PROCEEDS (as charitable activity only)		6,084	0
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS		0	0
- COURSE FEES		0	0
SUNDRY SALES RECEIPTS		248	0
INVESTMENT INCOME RECEIVED		0	0
BANK DEPOSIT INTEREST		367	264
PROPERTY RENTS (includes any occasional lettings/hirings)		1,129	3,944
OTHER REVENUE RECEIPTS		2,498	5398
TOTAL REVENUE RECEIPTS A		**23,207**	**39,352**
NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS		0.00	0.00
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		0.00	0.00
LOANS RECEIVED/RECOVERED (include grants per contra*)		0.00	0.00
TRANSFERS FROM CHARITY 305055 4 DECEMBER 2017		0.00	0.00
ANY OTHER RECEIPTS		**0.00**	
TOTAL NON-REVENUE RECEIPTS B		**0.00**	**0.00**
TOTAL RECEIPTS (=A+B) C		**23,207**	**39,352**

(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

*(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)*

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-				
- REVENUE ITEMS (= A – D from page AC2)	**G**	note 3	-6,591	16,171
- NON-REVENUE ITEMS (= B – E from page AC2)	**H**		-2,390	-4,480
- COMBINED (=G+H)			-8,981	11,691
CASH/BANK BALANCE FROM LAST YEAR-END			**62,703**	**51,012**
CASH/BANK BALANCE AT THIS YEAR-END		note 2	**53,722**	**62,703**

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Page AC2

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2026

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Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS **Charity No: 1171483**

Fund-name/purpose (if not held for the Unit's general purposes):-	**Notes**	**THIS YEAR £**	**LAST YEAR £**
REVENUE PAYMENTS –			
FUNDRAISING COSTS (not: Special Events as below)			0
INVESTMENT MANAGEMENT COSTS (if any)			0
DIRECT CHARITABLE ACTIVITY COSTS:			
- SPECIAL EVENTS COSTS		0	0
- COMPETITION COSTS		0	0
- FUEL AND TRAVEL COSTS		825	743
- CATERING COSTS		144	-109
- TRAINING COURSES COSTS		486	-331
- GRANTS (including any charitable loans written off)		0	
ARTICLES PURCHASED FOR RESALE		87	0
OVERHEAD COSTS FOR:			
- RENT / COUNCIL TAX		710	616
- HEAT, LIGHT & WATER		3,923	4,301
- TELEPHONE		474	453
- POSTAGE, OFFICE SUPPLIES AND PRINTING		490	0
- RECRUITMENT, PUBLICITY, ETC		0	562
MAINTENANCE COSTS FOR:			
- BUILDINGS	see note 1	15,596	6,668
- BOATS		1,471	1,655
- VEHICLES		1,293	4,626
- COMPUTERS		0	74
- OTHER EQUIPMENT		0	561
FUEL COSTS		0	0
INSURANCE COSTS		3,994	3,340
BANK INTEREST & CHARGES		5	21
CHARITY GOVERNANCE COSTS:			
- FOR AUDIT OR INDEPENDENT EXAMINATION		0	
- FOR ACCOUNTS PREPARATION		42	
- FOR LEGAL ADVICE (for constitution or trustees)		0	
OTHER REVENUE COSTS		260	0
TOTAL REVENUE PAYMENTS D		**29,798**	**23,181**
NON-REVENUE PAYMENTS –			
FOR INVESTMENTS PURCHASED		0	0.00
ASSET PURCHASES		2,390	4,480
LOANS MADE/REPAID		0	
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT		0	
ANY OTHER PAYMENTS		0	0
TOTAL NON-REVENUE PAYMENTS E		2,390	4,480
TOTAL PAYMENTS (=D+E) F		**32,188**	**27,661**

(#Attach that Fund's similar Account of Payments as page AC2A, and so on)

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ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

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Page AC3

STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2026

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: GUILDFORD UNIT OF THE SEA CADET CORPS — **1171483**

In England & Wales: STATEMENT OF ASSETS & LIABILITIES (English/Welsh/NI Units: No valuations/costs or accounts notes required)	**Name of Fund** if restricted	**THIS YEAR £**	**LAST YEAR £**
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		53,722	62,703
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)		0	
BANK DEPOSITS (if any) not included above		0	
LOANS RECOVERABLE		0	
OTHER DEBTS (total recoverable – exclude any "accruals") - Note 3		0	
*STOCKS OF ITEMS FOR RESALE (total cost)		0	
INVESTMENTS (present value of securities &c)		0	0
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)		0	
***OTHER FIXED ASSETS:**			
- LAND & BUILDINGS		not owned	not owned
- BOATS		7,630	8,916
- VEHICLES		0	2,277
- COMPUTERS AND OTHER EQUIPMENT		1,819	
*For all these items (including any gifts at estimated value when given) state		[ ]	[ ]
LIABILITIES			
LOANS REPAYABLE		0	
OTHER CREDITORS (total payable – exclude any "accruals")		0	
CONTINGENT LIABILITIES (estimated total amount)		0	

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)		**[Amounts]**	**Particulars**
For any separate Receipts & Payments Account included in this	Give page		
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project		[ ]	
		[ ]	
Amount of trustee remuneration (inc. to connected persons) paid and	(or say if none)	[ ]	Authority:
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none)	[ ]	For how many:
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)		[ ]	Nature:
		[ ]	
Any further information that 'may reasonably assist' the reader	Give page		- or say if none

*(*Show details on an extra attached (numbered) page if necessary)*

Signed as authorised by the Unit's Management Committee - Date: 13/04/2026

Unit Treasurer

Unit Chair

***Note:** The statutory audit or independent examination report on this Statement of Account must be attached.*

THE SEA CADETS
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TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2026

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name:	**GUILDFORD UNIT OF THE SEA CADET CORPS**	**Charity No**:	**1171483**

Unit address (or address for correspondence):-

House name:	
Street and No:	9 Dagden Road
Area or Estate:	Shalford
Town/City:	GUILDFORD
County:	Surrey
Post Code:	GU4 8DD

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Mr D Chapman	PO (SCC) F van Schelle
Commander M. J. Evans RN	Mr I Onyemaobi
Ms Imogen Kent	
Mr A Keen	
Mr D. Owen	
Lieut. Cdr. J M Robertson OBE RN	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Ms A Hadfield	

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

Nature and date of the Unit's constitution (governing document):-
Charitable Incorporated Organisation. Constitution 26 Feb 2017 and by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). In accordance with the constitution, one third of UMC members must stand down each year. Members standing down may put themselves forward for re-election. Members may serve for a maximum of three consecutive terms and must then stand down for at least a year before seeking re-election. In the event of a vacancy arising during the year (known as a casual vacancy), the UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-
The charitable purpose of the CIO is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets ("MSSC") whose registered charity number is 313013.

The Unit's main activities and achievements in the financial year were:-

The charity continues to deliver on its objective of providing developmental opportunities for young people in the Guildford area. Cadet numbers are approximately 40 and there has been good recruitment into the junior section. Cadets have participated enthusiastically in all available activities . These have included competitions, boating, including offshore voyages, camps, competitions and engaging with the local community. We are cooperating with Surrey Open Learning and Development, we continue to host Surrey Care Trust boats and the local RAF Air Cadets. The Officer In Charge continues to do an excellent job, supported by a reliable and steady team of Uniformed and Non Uniformed volunteers. The Trustees continue to spend on the maintenance of the building, as well progressing necessary upgrades to facilities.

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- **Regular and structured activities with a nautical theme.**
- **Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.**
- **Availability of formal educational achievements whilst taking courses to earn badges and promotions**

Trustees have recognised that Cadet contributions cannot continue at the historic low level, and need to be adjusted to reflect overall operational costs, but are mindful of the need to ensure that all those that wish to participate, are able to do so, regardless of financial means.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to six months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income.
Year-end reserves amounted to £10,000 equal to six months' on that basis.

The Unit holds £5000 designated funds representing fixed assets needed for future activities and £33,500 for future projects to be carried out within five years as currently planned/expected (See note 3).

During the report period, significant damage to the Ward Room was identified as part of routine inspections. Approximately, £10,000 has been spent by the Unit investigating the cause of the damage, determined to be a leaking pipe. Rectification works are believed to be covered by Insurance, subject to an excess of £1,000 and 10% of costs. The UMC believes it has sufficient reserves to meet these costs.

Date signed as authorised by the Unit's Management Committee: **Date: 13/04/26**

Unit Treasurer

Unit Chair

MATTHEW GAMBOLD FCA 07/06/26 ..... Independent Examiner

Note: *The statutory audit or independent examination report on this Statement of Account must be attached.*

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ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

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NOTES TO THE ACCOUNT for year ended 31 March 2026

Notes

Unit Name: **GUILDFORD UNIT OF THE SEA CADET CORPS** **Charity No**: **1171483**

Note 1

An amount of £10,000 has been spent investigating the cause of significant damage to the Wardroom, and staff heads, which has now been determined to be a leaking pipe. Although this sum is likely to be recoverable from the Insurers as part of the overall settlement of the claim, the policy excess of £1,000 plus 10% of costs, plus items not covered by insurance are likely to be in the region of this sum. For that reason it has been treated as non recoverable, and categorised as a Maintenance Cost - Buildings expense.

As part of the works to repair the damage, trustees are considering whether this would be a good opportunity to alter the layout of the staff heads, to incorporate an accesible toilet / shower facility. It is intened to funding-raise to assist with these costs.

Note 2

As at 31 March 2026, Trustees have allocated the funds held as follows:

Operational Reserves	£10,000
Boiler Replacement Fund	£5,000
Cadet Heads (inc £5,000 grant)	£25,000
Accessible Heads	£5,000
Operational Funds	£8,722
	£53,722

Trustees continue to see the need to spend on the premises.

Note 3

Trustees are aware of their fiduciary duties to ensure the organisation is not running at a deficit, and recognise the exceptional expenditure in relation to the Wardroom, which has depleted reserves, without which the accounts would have reported a small surplus. However, it is also noted that this surplus is dependent upon unpredictable ad hoc donations, legacy payments, and fundraising which historically would be for capital expenditure, not to meet running costs.

Trustees are urgently reviewing an increase in Cadet Contributions, whilst remaining mindful that oppourtunity to partake should not be restricted by an individual's financial means.

Note 4

The Trustees wish to thank the Trustees of the Goodhart Rendel Community Hall for their welcome donation of £2,000