CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 January 2025 To 31 December 2025

Charity name: Copsale Village Hall

Charity registration number: 1171081

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**To maintain and run the village hall as a facility for the benefit of the residents of Nuthurst Parish and the surrounding areas.**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**Two events are held monthly, Bacon Butties and the Copsale Coffee Pot which are open to the public as well as other pop-up and one-off events.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**The charity runs, maintains and strives to constantly improve the facilities offered at the Village Hall. The trustees are keen to ensure the Hall is an integral part of its community.** **The trustees provide a well maintained hall for hirers from the community (and beyond) to use and for events that bring together residents from Nuthurst Parish and the surrounding areas. In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.**

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	**Except for cleaning, and some of the gardening, all other work arranging events and day to day running of the hall is undertaken by volunteers.**
Other		**The community contributes to the Hall by offering help at events and by the many donations of items which are useful to the hirers and other users of the Hall. They also contribute financially by supporting fundraising events and with individual donations.**

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**The Hall managed to host over 20 community events in 2025 and provided a welcome space for hire. Volunteers are welcomed and many find it a great way to give back to their community and to meet new people.**

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**The charity is in a healthy position financially. The bank account is healthy even after the contingency is set aside.**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**A contingency fund is set aside in case of extreme circumstances whereby the hall cannot be hired or events held but expenses still have to be met. Such a situation might be a storm which damages the hall and renders it unusable until repairs or a medical lock-down such as Covid-19. The figure set as contingency is regularly reviewed.**
Amount of reserves held	Para 1.22	**£8000 is ring-fenced**
Reasons for holding zero reserves	Para 1.22	**N/A**
Details of fund materially in deficit	Para 1.24	**N/A**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**N/A**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**The majority of funds are raised by events hosted by the committee and hall hires.**
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	**Whilst there are plenty of people who volunteer to help, there is a lack of people coming forward to become a Trustee. This may be an issue in the future.**
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**Constitution**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**CIO**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**Election**

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Copsale Village Hall
Other name the charity uses	Copsale Hall
Registered charity number	1171081
Charity's principal address	Copsale Hall Bar Lane Copsale West Sussex RH13 6QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michele Harrison	Chair		
2	Janet Futcher	Treasurer		
3	Julie Fordyce	Secretary		
4	David Toye	Vice Chair		
5	Gordon Cooper			
6	Jan Pieniazek			
7	Brian Manvell			
8	Valerie Sutlief			
9	Wallis Ingram			
10	Andrew Fordyce			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Michele Harrison	
Full name(s)	Michele Harrison	
Position (eg Secretary, Chair, etc)	Chair	
Date	06/10/26	

CHARITY COMMISSION FOR ENGLAND AND WALES

Copsale Village Hall	1171081

Receipts and payments accounts

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For the period from	Jan-25	To	Dec-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire	8,050	-	-	8,050	6,606
Event Income	7,343	-	-	7,343	7,556
Bank Interest	344	-	-	344	151
Misc	-	-	-	-	420
Petty Cash	100	-	-	100	120
Grants / donations	48		-	48	48
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	15,885	-	-	15,885	14,901
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,885	-	-	15,885	14,901
A3 Payments					
Electricity	2,977	-	-	2,977	3,432
Water	142	-	-	142	167
Cleaning	1,250	-	-	1,250	1,625
Repairs and maintenance	1,510	-	-	1,510	749
Event materials	2,261	-	-	2,261	2,137
Equipment purchase	130	-	-	130	2,344
Gardening	473	-	-	473	325
Deposit refund	-	-	-	-	916
Ground rent	239	-	-	239	239
Insurance	976			976	941
Misc Payments	120			120	120
Website	120			120	145
Rates	247			247	
Sub total	10,445	-	-	10,445	13,140
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	10,445	-	-	10,445	13,140
Net of receipts/(payments)	5,439	-	-	5,439	1,761
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,439	-	-	5,439	1,761

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash	-	-	-
Bank accounts	-	-	-
	-	-	-
Total cash funds	-	-	-
(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Furniture		-	300
Kitchen appliances		-	2,500
Crockery		-	150
Village hall building		-	400,000
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
JP Futcher	JP Futcher	2025