Butterflies Pre-School Didcot CIO

End of Year Trustees Report

2025

Butterflies Pre-School is still seeing the effect from the cost-of-living expenses. Staff retention is good and as always, the mental wellbeing of both children and staff are still very much at the forefront. We are continuing to focus on the three prime areas which have been significantly affected nationally, and we pride ourselves on the work we have put in particularly with the children's communication and language.

In January we had thirty-six children on the role call. It was a busy term back from the Christmas break and we welcomed new children into the setting. The children loved exploring our new term book of The Three Billy Goats Gruff, and all activities involved based around the story introducing mathematical and positional language into play. We extended the children's learning with masks from the story and an indoor bridge for the children to act out the story themselves.

In February we continued exploring more ideas from our term book. We celebrated and learnt about Chinese New Year which was the Year of the Snake. The children also enjoyed bird watching from a dedicated area set up inside, looking through binoculars and waiting patiently for birds and other wildlife animals to appear. They used spotter sheets and notebooks to help. We spent this term learning the Makaton for "friend" and other signs "lunar", "New Year", "Snake", "Three", "Goat", and "Love". The children were introduced to the new Pegs to Paper boards and Plus Plus Multi blocks – both these resources help with fine motor skills.

March was another busy month, we started off by celebrating World Book Day where both children and staff came into pre-school in their pyjamas bringing their favourite bedtime story to share with their peers. To help focus on the importance of looking at a book, we set up our very own role play "Butterflies Library" where children could be the librarian or a customer borrowing a book. The children loved this experience and talked about going to the library with their mummies and daddies. New outdoor maths resources have been made available for children to learn about weights, counting, and measuring. We continued with bird watching and the children made their own bird feeders to hang on the trees and were able to watch various birds feed from them. We introduced our term book "Handa's Surprise", the children have enjoyed learning about Kenya and all the different fruits from the story including learning some Swahili words. The book has encouraged lots of great communication skills, fine motor skills, and excellent opportunities to develop their literacy and expressive arts and design skills. We also learnt the new termly Makaton signs based around all the events for this term, "Book/Story", "Handa", "Surprise", "Basket", "Fruit", "Mummy" and "Easter".

We advertised for dedicated individuals to join our Board of Trustees. We invited the children's mummies to join them for a Mother's Day tea and cake. The children were

extremely excited to welcome their Mummies to the party and surprise them with their butterfly decoration and card made by their children.

April started off with some lovely sunny weather before the Easter holidays. After the holidays we welcomed new children into the setting, who all settled in very quickly. The children enjoyed exploring lots of Easter and Spring themed activities for the rest of the month. The national minimum wage increased for all staff.

In May, we had our Ofsted Inspection (1st May). We started our term book "We're Going on a Bear Hunt". The children have been learning Makaton signs relating to the story and lots of different bear themed activities. The children loved going on their very own bear hunt in the garden and were excited to reenact this with their parents at pick up time. We had to cancel the Garden Event scheduled for 21st May due to the bad weather and changed the date to June. We finished the end of term with a staff training day on Paediatric First Aid as part of the two-part blended course.

It was a very busy June. We started the term by letting our parents know the outcome of our Ofsted Inspection, which were delighted to say was Good in all areas. We held our rearranged Garden Event for parents to come along and join in with their children in planting, making nature pictures, big floor mark making with brushes, brooms etc. Parents/carers and other relatives well attended this. We also invited all daddies to a play session and picnic for Father's Day. The children had great fun taking part in all the outdoor activities with their daddies and were surprised with their lovely trophy card made by their children. We joined in with Cystic Fibrosis Day to help raise awareness due to a child with CF attending Butterflies. The children joined in by wearing yellow for the day and taking part in lots of "yellow" activities. The Term Book was "The Very Hungry Caterpillar" which was very popular and the children enjoyed learning the life cycle of a butterfly and Makaton signs around the story and using the felt board to retell the story.

In July, our Sports Day was themed around the term book "The Very Hungry Caterpillar" which was very successful, and a great time was had by everybody involved and those who spectated. The children all received a wooden butterfly medal and certificate and celebrated with a fruit ice pop to cool off with! Continuing with the Hungry Caterpillar theme, the children made their own paper plate version of the life cycle of a butterfly to take home. We very gratefully received a £150 charity donation from Didcot Tesco's from their monthly in-store charity book stand. The money received was used to create a new book area for the children.

We also invited the school leavers parents towards the end of the school year for the school leavers presentation where we said goodbye to many of our children going off to school. The Early Years Apprentice left the setting at the end of term.

September was a new school year, and we welcomed lots of new children who took a little longer to settle. Parentmails were sent out informing we would be a nut free setting due to a child having a severe nut allergy and other allergies which affected food brought in for lunch. An advert was posted to recruit a new pre-school assistant to start from November.

In October, we explored our term book “Dear Zoo”. The children enjoyed trying to draw the different animals, learn the Makaton signs and talking about the differences in the animals. The book is great for encouraging communication due to the repetitive phrases. The rest of term was spent learning about Autumn, looking at books, themed puzzles, using chunky stick pencils and using the spotter sheets to explore the outside. The last week of term we celebrated Diwali and learning about the “Festival of Light”, made Diya lamps, and had a special snack tasting rice, poppadums, and mango chutney. The Makaton signs learnt were set around the term book and Diwali. A member of staff left at the end of term.

November was a busy month with activities and events. We started the term by learning about the seasons and how the trees have been changing. The children enjoyed using the felt board to recreate the different changes in the trees through this. We took part in World Nursery Rhyme Week which is very popular with the children. The children explored the five nursery rhymes featured, learning each song daily and taking part in different activities based around each song. The children learnt and using new Makaton signs for the songs. The children took home a song sheet every day so they can practice them at home. We also took part in fundraising activities to support Children in Need and raised £45.00. We started our term book towards the end of the month “Goldilocks and the Three Bears”. The children enjoyed using the role play area to act out the story and exploring sizes and measurements helping towards their maths development. A work placement student started and was with us one day a week for the pre-school calendar year on a voluntary basis.

December is our busiest month. Lots of Christmas activities including our Christmas Craft session for parents. Parents were invited to join their children in making different crafts and activities, lots of glitter involved, and listened to their Children singing some Christmas songs using Makaton. The children learnt the termly Makaton signs “Celebrate”, “sing”, “children”, “winter”, “Christmas”, and “Reindeer”. The children enjoyed exploring numerous Christmas activities, including a sensory try and writing letters to Santa, and used great imagination to make their own Santa sleigh filled with presents and took turns being Santa, the elves and the reindeers. The children decorated their own Christmas bauble to take home. We finished the term with a Christmas party for the term and a visit from Santa! A new staff member joined this month to job share.

We have been more settled with staff retention over the last year. Financially, as per the last couple of years, we have continued to tighten our belts due to the increasing cost of living expenses and national minimum wage increases etc. Again, we would like to praise both Management and staff for all their hard work throughout the year.

END OF YEAR TREASURERS REPORT – 2025

At the time of writing, we have not received a rent invoice and School utilities invoices for 2025 due to the School now being run by Ridgeway Education Trust (RET) and we are still waiting for the final lease renewal

confirmation from OCC and the RET. These predicted figures owing to the School/OCC add up to £10,729 which I have deducted from the carry forward below, (lease charges are unknown). I have also deducted savings totalling £25,000 .

Carry forward £ 32,510

Actual income and expenditure

Income	132,153.90
Salaries	124,085.36
Rent	3,314.00
Payroll Services	770.76
Utilities (school & rubbish collection	7,823.57
Food + Materials (food bank still used, also includes PP, SEND etc)	6,141.68
Insurance, DBS, Memberships etc…	1,940.89
Equipment (PP,SEND etc money has been used, photocopier hire)	1,436.86
Maintenance (plumber, garden & electrician etc)	676.56
Training	1,610.10
Phone	1,233.73
Others	4,129.66

- See spreadsheet – savings need to be transferred into a saving account.
- Lease- waiting for new lease (renewal) from OCC so charges are unknown at this stage.

Butterflies PS 2025

Income	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Fees	£1,772	£18,922	£585	£2,038	£26,226	£21,727	£1,083	£2,572	£28,930	£180	£26,012	£1,571	131617.4
Fundraisi	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant	0	0	0	500	0	0	0	0	0	0	0	0	500
Other	0	3.58	0	0	0	0	0	0	0	0	0	32.89	36.47
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL IN	£1,772	£18,926	£585	£2,538	£26,226	£21,727	£1,083	£2,572	£28,930	£180	£26,012	£1,604	£132,154

Expenditure

Salaries	£10,050.58	£10,045.64	£10,594.37	£9,863.54	£10,928.32	£11,003.73	£11,647.59	£9,206.40	£10,905.32	£10,226.19	£9,827.19	£9,786.49	£124,085
Rent	£0.00	£0	£0	£0	£3,314	£0	£0	£0	£0	£0	£0	£0	£3,314
Utilities	£55	£58	£58	£64	£7,123	£58	£58	£58	£58	£75	£83	£74	£7,824
Payroll	£0	£0	£84	£611	£0	£0	£0	£0	£0	£76	£0	£0	£771
Materials	£616	£450	£1,229	£228	£430	£772	£168	£0	£801	£218	£911	£319	£6,142
Advertisin	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Insurance	£218	£1,010	£508	£0	£35	£0	£0	£0	£85	£25	£60	£0	£1,941
Equipmen	£68	£84	£76	£406	£229	£140	£72	£0	£129	£80	£0	£154	£1,437
Training	£28	£1,200	£0	£75	£58	£240	£0	£0	£0	£9	£0	£0	£1,610
other	£41	£231	£481	£49	£228	£43	£1,892	£0	£604	£186	£360	£15	£4,130
maintenar	£0	£0	£227	£60	£0	£90	£60	£0	£60	£60	£60	£60	£677
savings	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Phone	£99	£93	£96	£98	£100	£127	£104	£107	£98	£105	£102	£104	£1,234
TOTAL EX	£11,176	£13,172	£13,353	£11,454	£22,444	£12,474	£14,003	£9,372	£12,741	£11,060	£11,403	£10,512	153163.2
Opening ba	£89,249	£79,845	£85,598	£72,830	£63,915	£67,697	£76,950	£64,030	£57,230	£73,419	£62,538	£77,148	
Net Incom	-£9,404	£5,754	-£12,768	-£8,916	£3,782	£9,253	-£12,920	-£6,800	£16,189	-£10,880	£14,609	-£8,908	-£21,009
Closing bal	£79,845	£85,598	£72,830	£63,915	£67,697	£76,950	£64,030	£57,230	£73,419	£62,538	£77,148	£68,240	

Still to pay

Rent (predicted figure)		5385.25 (Dec 2024 to Dec 2025)
School utilities		5343.94 (Nov 2024 to Dec 2025)
savings (unexpected costs)		25000
		35729.2
Actual balance	**£32,510**	

Berry Bookkeeping and Payroll Services
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Tracey Yeates
Supervisor

9/10/2026

Butterflies Pre- School – Registered Charity 1171056

To confirm that I have made an independent examination of the Pre-school accounts for the year ended 31st December 2025

I have found that these accounts are a fair representation of their financial situation.

Thank you

With Kind Regards

ABerry.

Alison Berry