GLENSIDE HOSPITAL MUSEUM

The Church, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: Glenside_museum

Trustees' Report and Financial Statements

for the year to
31st March 2026

Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD

Registered Charity No: 1170808

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report
for the year to 31st March 2026

CONTENTS

Page
2. Reference and Administrative Information
3. Structure, Governance and Management
3. Objects and Activities
4. Achievements and Performance
6. Financial Review and Reserves Policy
7. Statement of Responsibilities of Trustees
8. Accountant's Report
9. Statement of Financial Activities
10. Balance Sheet
11. Notes to the Accounts

Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2025-26

Anwyl Cooper-Willis (chair)
Anna Louise Bryant
Claire Charlton
Gwyn Birt
John Pimm

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16th December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016 as amended on 17th January 2023. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422*)* under a more robust legal format, and all operations were transferred to the CIO during 2024-25.

The trustees are assisted in the operation of the charity by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Objects and Activities

Charitable Objects

To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War by running and maintaining a museum for the benefit of the public.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Glenside Hospital Museum is staffed by volunteers and is open to the public on Wednesday mornings, all day on Saturdays throughout the year, and at other times by appointment. Funding is raised to support professional freelance paid staff who guide special projects and development.

We provide a museum showcasing our historic collection covering mental health. This features a core collection from Bristol's mental health hospital (1861–1994) and covers a brief period when the hospital building became an orthopaedic hospital during the First World War (1915–1919). In addition, we have a small collection from Stoke Park Colony for Learning Disabilities and the Burden Neurological Institute.

Our aim is to increase people's knowledge and understanding of the brain and healthcare, and to destigmatise mental illness. We use the collection to provide information on and opportunities to discuss healthcare, focusing particularly on the brain, mental fitness, and wellbeing. We make people feel welcome, ensuring everyone receives a warm smile and a spoken introduction to the museum, which provides context for the three hospital stories and the layout of the displays.

A National Lottery Heritage Fund (NLHF) grant of £48,000 (November 2024–May 2026) enabled the museum to employ three part-time freelance staff for the first time, moving beyond its volunteer-only model. The grant had two aims: to deliver new, co-created displays, activities, and targeted wellbeing sessions for Bristol communities and beyond; and to raise the museum's profile both across Bristol and nationally, underpinning GHM's new strategic direction. Having freelance specialists work on administration, further fundraising, and our social media accounts has made a significant difference to both audience numbers and earned income.

During the year, we welcomed 4,123 visitors through the door—a new record and a nearly 50% increase over the previous year. Our earned income has grown as a result of successful new experiences we have developed, such as 'Tea in the Turret' and 'Explore the Grounds' walks, which reveal how the hospital grounds where the museum is situated were deliberately designed to aid patient healing. Furthermore, the educational workshops we run for colleges, universities, and professional groups have been more popular and heavily booked this year, with 49 events in 2025/26 compared to 20 in 2024/25.

Our Impact Entry and Exit Survey indicates that visitors feel inspired, motivated, and engaged by our health and wellbeing collection. Feedback from a visitor in May 2025 noted, 'Lots of info and exhibits of an interesting, important nature,' while another shared, 'This museum is fantastic, it's better than the M Shed.'

Through conversation, questionnaires, and workshops, our audiences help direct improvements to what we offer. Our small size is an advantage: we know our audiences because we talk to them all directly, and we are able to adapt our offer based on what they tell us. For example, a group of senior paramedics were inspired to come up with new ideas for supporting their patients and their own personal safety following a discussion around our Victorian straitjacket.

Collectively, our current volunteer team is involved in "Protect Our Wellbeing (PoW!)" — researching, designing, curating, maintaining, and providing engaging displays and activities. In a recent survey, volunteering was shown to have a highly positive impact on their lives by:

- Helping them with their own mental health struggles.
- Providing a safe place to consider their future plans.
- Offering a unique space to consider the importance of the subject matter and to share it.
- Enabling them to use their time constructively.

We continue to provide creative and research-based wellbeing activities in which volunteers can participate.

This year we have hosted three temporary exhibitions:

- **Mood States by Annabel Merritt:** An exhibition by the artist based on her reflections during a period of mental illness.
- **What Brings Me Joy:** An open-call art exhibition we instigated to reflect on the crucial role joy plays in human life. It includes 24 artists investigating what brings them joy and received half-page coverage in *Bristol 24/7*.
- **Are We Worthy?:** Co-designed and delivered by the Self-Injury Support group, this was an impactful exhibition on the history of self-injury featuring written reflections.

Since launching our PoW! programme, we have been approached by a number of organisations and have developed partnerships with:

- **Self-Injury Support:** This partnership resulted in the *Are We Worthy?* exhibition, which has received strong positive feedback.
- **University of the West of England (UWE):** Secured four internships and four student placements. We also delivered eight specialist staff tours, compared to only two delivered in previous years.
- **University of Bristol:** Secured three student placements.
- **The Lord Mayor of Bristol:** Kindly agreed to launch the PoW! programme following a visit to the museum, expressing surprise and admiration upon discovering the museum's work.
- **Milestones Trust:** supports adults with learning disabilities and mental health needs across Bath, Bristol, N Somerset, South Glos, Swindon & Wiltshire.
- **The Kingfisher:** An autism unit within the Avon and Wiltshire Mental Health Partnership NHS Trust.

The Museum is underpinned by a five year organisational plan (2023-28) to outline the programme of maintaining the Museum and development of aspirational projects to further link our collection with current neuroscientific understanding of what supports mental health, and also provide our audiences with activities that engage as well as entertain them in this complex subject. This helps us remain agile and relevant to our audience.

We deeply value our volunteers – without them, we wouldn't have a Museum. We welcome people of all ages and abilities; our current volunteers range from 14 to 87 years old, and include everyone from carers to professors. We are a diverse group in terms of cultural backgrounds, but we are united by a shared passion for the collection and our collective contribution to the Museum, creating a rich and engaging experience for all audiences.

We promote agency and inclusivity. Volunteers contribute their own knowledge, helping to shape the Museum's content and delivery while working at their own pace. Many volunteers have lived experience, which we acknowledge and support; we understand that people may need time off but will often return. Safeguarding and wellbeing policies are in place, and core staff hold regular support discussions when additional needs are identified.

Further evidence of delivering to our strategic commitment can be found on our online channels: glensidemuseum.org.uk, Facebook: @glensidehospitalmuseum Instagram: @glensidemuseum.

Financial Review

The charity recorded a surplus on unrestricted funds of £4,795 during the year (2025 surplus of £8,300). Expenditure is only made from already available resources, therefore the trustees are satisfied that the charity remains a going concern on an ongoing basis.

Reserves Policy

To provide for any unexpected drop in income, the charity maintains a reserve fund of £7,000. It is anticipated that this money will be needed to support the Museums' future plans and trustees have agreed to use it for this purpose.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 5th August 2026 and signed on their behalf by:



…… Anwyl Cooper-Willis, Trustee



…… Claire Charlton, Trustee

Accountant's report to the trustees of Glenside Hospital Museum CIO

I report on the accounts of the Charitable Incorporated Organisation for the year to 31st March 2026 which are set out on pages 9 to 15.

Responsibilities and basis of report
As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



……..... 24th August 2026

Rupert Taylor
5 Mount Pleasant
Millbrook
Torpoint
Cornwall PL10 1BH

Glenside Hospital Museum CIO
Statement of Financial Activities
Year to 31st March 2026

	Note	Unrestricted funds **2026**	Restricted funds **2026**	Total funds **2026**	Total funds **2025** [see Note 11]
		£	£	£	£
Income:					
Donations	[2]	11,172	-	11,172	10,140
Charitable activities	[3]	14,990	24,450	39,440	35,542
Investments		410	-	410	293
Total Income		**26,572**	**24,450**	**51,022**	**45,974**
Expenditure:					
Charitable activities	[4]	21,776	29,785	51,562	23,381
Total Expenditure		**21,776**	**29,785**	**51,562**	**23,381**
Net Income / (Expenditure)		**4,795**	**(5,335)**	**(540)**	**22,593**
Transfers between funds		-	-	-	-
Net Movement in Funds	[10]	**4,795**	**(5,335)**	**(540)**	**22,593**
Total funds brought forward		21,649	14,294	35,943	13,349
Total funds carried forward		**26,444**	**8,958**	**35,403**	**35,943**

Glenside Hospital Museum CIO

Balance Sheet

As at 31st March 2026 **Registered charity no: 1170808**

	Note	2026 £	2025 £
Fixed Assets	[5]	114	152
Current Assets			
Cash at bank and on hand		25,427	34,565
Debtors and prepayments	[6]	10,226	1,743
		35,653	**36,309**
Current Liabilities			
Creditors and accruals	[7]	364	518
Total Current Liabilities		**364**	**518**
Net Current Assets		**35,289**	**35,791**
Net Assets		**35,403**	**35,943**
Statement of funds			
Unrestricted funds:			
Designated funds	[10]	7,000	7,000
General funds	[10]	19,444	14,649
Restricted funds	[10]	8,958	14,294
		35,403	**35,943**

Approved by the trustees on 5th August 2026 and signed on their behalf by:

....

Anwyl Cooper-Willis Claire Charlton

Glenside Hospital Museum CIO
Notes to the Accounts
Year to 31st March 2026

[1] **Principal Accounting Policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation
The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.
Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis
The charity's balance sheet at 31st March 2026 is in surplus, and the charity has no significant ongoing contractual obligations. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income
Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.
Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.
Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities
Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable
Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting
[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.
[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure
Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:
[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.
[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.
[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

(h) Allocation of support costs
Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation
The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets
Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £500 are not treated as fixed assets.

(k) Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors
Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

[2] Income from donations

	2026 Unrestricted	2026 Restricted	2026 Total	2025 Unrestricted	2025 Restricted	2025 Total
	£	£	£	£	£	£
General donations	9,084	-	9,084	5,978	-	5,978
Gift Aid	2,088	-	2,088	1,508	-	1,508
Fundraising event	-	-	-	2,654	-	2,654
	11,172	-	11,172	10,140	-	10,140

[3] Income from charitable activities

	2026 Unrestricted	2026 Restricted	2026 Total	2025 Unrestricted	2025 Restricted	2025 Total
	£	£	£	£	£	£
Grants	-	24,450	24,450	-	31,930	31,930
Sales	2,563	-	2,563	1,627	-	1,627
Events income	12,427	-	12,427	1,985	-	1,985
	14,990	24,450	39,440	3,612	31,930	35,542

The charity received no government grants during the year (2025 £3,980).

[4] Analysis of expenditure on charitable activities

	Total 2026	Total 2025
Direct costs:	£	£
Professional fees	47,909	18,657
Exhibition and event costs	1,619	1,897
Advertising and publicity	115	4
Travel	7	60
Volunteer expenses	217	-
Total direct costs:	49,867	20,617

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2026

[4] Analysis of expenditure on charitable activities (continued)

	2026	2025
Support costs:		
Rent	240	240
Postage, stationery and IT	10	310
Refreshments	4	423
Insurance	366	815
Membership	159	157
Repairs and maintenance	113	46
Accountancy	364	546
Publications	-	35
Training and conference	253	45
Bank charges	149	96
Depreciation	38	51
Total Support Costs	1,695	2,764
Total Expenditure	51,562	23,381

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

[5] Tangible Fixed Assets

	2026 Equipment
Cost	£
Opening balance	203
Additions during the year	-
	203
Depreciation	
Opening balance	51
Charge for the year	38
	89
Net Book Value at 31/03/26:	114
Net Book Value at 31/03/25:	*152*

[6] Debtors and prepayments

	2026	2025
	£	£
Trade debtors	140	124
Gift Aid due	93	1,619
Grant due	9,780	-
Prepayments	183	-
Other debtors	30	-
	10,226	1,743

[7] Creditors

	2026	2025
Amounts due within 12 months:	£	£
Accruals	364	518
	364	518

[8] Payments to trustees and related party transactions

No trustees received remuneration during the year.
There were no payments to trustees during the year (2025 nil).
There were no other related party transactions during the year.

[9] Staffing

The charity employed no staff during the year (2025 nil).

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2026

[10] Movements in funds

(for previous year, see Note 11)	Balance at 01/04/2025	Income	Expenditure	Transfers between funds	Balance at 31/03/2026
Restricted Funds:					
National Lottery PoW Project	14,294	24,450	(29,785)	-	8,958
Total Restricted Funds:	14,294	24,450	(29,785)	-	8,958
Unrestricted Funds:					
Designated Funds:					
Reserve Fund	7,000	-	-	-	7,000
Total Designated Funds:	7,000	-	-	-	7,000
General Funds	14,649	26,572	(21,776)	-	19,444
Total Unrestricted Funds:	21,649	26,572	(21,776)	-	26,444
Total Funds:	35,943	51,022	(51,562)	-	35,403

Purposes of Restricted Funds

The National Lottery PoW Project grant funded work to help people nurture their own wellbeing, and also to grow awareness of the museum and increase its resilience.

[11] Previous year comparisons

Statement of Financial Activities 2024-25	Unrestricted funds **2025 £**	Restricted funds **2025 £**	Total funds **2025 £**
Income:			
Donations	10,140	-	10,140
Charitable activities	3,612	31,930	35,542
Investments	293	-	293
Total Income	**14,044**	**31,930**	**45,974**
Expenditure:			
Charitable activities	5,745	17,636	23,381
Total Expenditure	**5,745**	**17,636**	**23,381**
Net Income / (Expenditure)	**8,300**	**14,294**	**22,593**
Transfers between funds	-	-	-
Net Movement in Funds	**8,300**	**14,294**	**22,593**
Total funds brought forward	13,349	-	13,349
Total funds carried forward	**21,649**	**14,294**	**35,943**

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2026

[11] Previous year comparisons (continued)

Movements in funds 2023-24 *Previous year comparison*	Balance at 01/04/2024	Income	Expenditure	Transfers between funds	Balance at 31/03/2025
Restricted Funds:					
Web project	-	2,980	(2,980)	-	-
Answering the Call	-	1,500	(1,500)	-	-
MDSW Change Minds grant	-	1,000	(1,000)	-	-
National Lottery PoW Project	-	24,450	(10,156)	-	14,294
Sleep Evaluation project	-	2,000	(2,000)		-
Total Restricted Funds:	-	31,930	(17,636)	-	14,294
Unrestricted Funds:					
Designated Funds:					
Reserve Fund	7,000	-	-	-	7,000
Total Designated Funds:	7,000	-	-	-	7,000
General Funds	6,349	14,044	(5,745)	-	14,649
Total Unrestricted Funds:	13,349	14,044	(5,745)	-	21,649
Total Funds:	13,349	45,974	(23,381)	-	35,943