THE PARISH CHURCH OF
St PETER & St PAUL
BASSINGBOURN

*A wellspring of hope for all*

# Report and Accounts for the Parochial Church Council of St. Peter & St. Paul, Bassingbourn 2025

Revd Helen Orr

Date 4 X 26.

Registered Charity 1169787

## 1. Foreword

As we embark upon a new era in the life and history of Bassingbourn Church, I am excited about the future and what we have already secured for the people of the parish. A building that is warm, well lit, with facilities for both the worshipers and the community which will enable us to extend our welcome to the parish and beyond, with new rooms on the upper level and with both bathroom and kitchen facilities which will continue to enhance our work of being a generous and visible people of God to all those in the village which we are privileged to serve. As you will see from this report, this huge effort has been a great cost to those who worship in Bassingbourn Church and will be something that makes the church life not only sustainable but a vibrant place of growth both now and in the future for the whole village. Celebrating our opening with the Bishop of Huntingdon alongside those who had also contributed in the past will be a fitting beginning to what we see as a growing and flourishing church in the heart of the village. A wellspring of hope for all.

*Rev'd Helen Orr*

## 2. Aim and Purposes

The primary object of the Parochial Church Council (PCC) of St Peter & St Paul, Bassingbourn is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the Vicar, The Reverend Helen Orr in promoting in the ecclesiastical parish of Bassingbourn, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In addition to having responsibility for the maintenance of the Grade I listed Church building, the PCC is also responsible for the maintenance of the Church Room, 23 North End, Bassingbourn. The PCC liaises with Bassingbourn-cum-Kneesworth Parish Council which has the maintenance responsibility for the closed churchyard under s.215 of the Local Government Act 1972.

## 3. Objectives and Activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at the Parish Church. The PCC sets the strategic direction for the Church's mission and worship and maintains an overview of our activities, always seeking ways in which we can welcome our village community to worship. Our services and activities seek to bring faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable ordinary people to live out their faith through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit:

*Public benefit: the public benefit requirement (PB1)*
*Public benefit: running a charity (PB2)*
*Public benefit: reporting (PB3)*
*The Advancement of Religion for the Public Benefit*

In 2023 the PCC reviewed its *PCC Statements of Intent and Operating Principles* to recognize compliance with the Charities Act and Charity Commission guidance.

It is important that we maintain the fabric of the Church and Church Room, not only to facilitate this work but also as the Church is a grade I heritage site.

## 4. Vision and Strategy

St Peter & St Paul Bassingbourn is part of the Shingay Deanery of the Diocese of Ely. The vision of the diocese was set out in 2015 in People Fully Alive: Ely 2025:

There are three imperatives for the diocese:

- Engage fully and courageously with the needs of our communities, locally and globally
- Grow God's church by finding disciples and nurturing leaders
- Deepen our commitment to God through word, worship and prayer

This led to five key themes:

- Nurture a confident people of God
- Develop healthy churches
- Serve the community
- Re-imagine our buildings
- Target support to key areas

In Bassingbourn, the vision of the Church pre-dates this vision of the Diocese having been discerned during 2014 when the whole church, led by the PCC was involved in the process. Nevertheless, the vision of the church in Bassingbourn fits well within the wider vision of the Diocese.

In particular, the Church has a strong desire to deepen discipleship, seeing our lives transformed and embracing evangelism reaching out into the community to share the transforming love of God with others. This vision has been worked out in the three key areas of worship, discipleship and mission as laid out below.

As the church moves into a new phase of its life and position in the community it will be appropriate to revisit our vision to guide us through the coming years. At a previous Vision Day it was noted that:

- The church is here to serve everyone in the Community
- Everyone needs to be valued, loved, known and heard
- There is no need to be afraid of thinking big

The vision was reinvigorated in 2022 by the strapline to 'A wellspring of hope for all'.

## 5. Achievements and Performance: The Life of the Church

Throughout 2025 we have sought to ensure that the life of the Church continues to be shaped by our vision.

### 5.1. Worship

***Our worship*... expresses our whole-hearted response to God's extravagant love. We are committed to offering worship in a variety of styles, seeking to be open to the Holy Spirit and desiring to be transformed as we encounter God.**

The PCC is keen to offer a range of services that our community find both beneficial and spiritually fulfilling throughout the month and over the course of the year. Our varied pattern of services enables us to offer both contemporary and more traditional worship. We are greatly blessed to have a strong group of musicians and singers who lead our sung worship.

On 15th October 2024, work commenced on the redevelopment of the church building which effectively became a construction site. We were pleased to have the cooperation of the United Reformed Church (URC) in South End, Bassingbourn to allow us to use their building for our services throughout 2025. We thank them for accommodating us during this period. Alternative arrangements were made for Messy Church which has been held in the vicarage garden. Our service times were changed to accommodate our Sunday services alongside the United Reformed Church services:

| | |
|---|---|
| 1st Sunday: | 11:00 am, Holy Communion |
| 1st Thursday: | 3:00 pm, Messy Church |
| 2nd Sunday: | 11:00 am, All Age Service (Kids Service) |
| 3rd Saturday | 6:30 pm, Praise and Prayer informal worship service |
| 3rd Sunday: | 11:00 am, Holy Communion |
| 4th Sunday: | 11:00 am, Morning Praise |

When there was a fifth Sunday in the month we met for joint worship with our neighbouring Parish, St Mary the Virgin Whaddon.

Sunday services will return to the previous time of 10:30 am when we return to our own building in 2026. An informal time of 'Praise and Prayer' continued in 2025. 'Praise and Prayer' gives an opportunity for us to worship in a more informal way than is usually possible on Sunday mornings and provides a time when we can pray together for the life of the Church and the community.

In addition to regular worship on Sundays, we held a monthly Messy Church on the first Thursday of the month. More on that under "Mission" below.

A number of people participate in planning and contributing to our services. The Kids Service Team has continued to work hard to deliver attractive and creative services which appeal to a younger age group.

Members of the congregation continue to take part in our services particularly in reading the Bible, leading intercessions and leading sung worship. Many others act as welcomers, sides people and PA and projector operators. Our projector and screen are regularly used in our services to enhance our worship. We greatly appreciate the commitment of our team of servers.

Hospitality, in the form of tea and coffee was served by a willing team of helpers despite the difficulties we currently face in having limited facilities. Whilst we are meeting at the URC, we have returned to the practice of having refreshments before the service rather than after it. Our very capable and dedicated churchwardens ensure that the practical arrangements for our services run smoothly, and we are grateful to them for this and for their hard work in so many areas of Church life.

We are extremely grateful to The Reverend Amanda O'Neill, our Associate Minister, for all she does in teaching, encouraging and inspiring us and to our Licensed Lay Ministers, Erica Coomber, Simon Morris and Steve Renwick. The ministers have taken part in preaching and leading worship on a regular basis and contributed to the life of the church in a number of ways throughout the year.

As, well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We held three baptisms and four funerals in our Church this year. The ministry team officiated at one other funeral. There were 3 weddings.

All are welcome to attend our services.

**5.2. Discipleship**

***Our discipleship*… deepens our faith, increases our knowledge and transforms us to be the people Jesus calls us to be as we follow him. We prioritise clear biblical teaching for every stage of faith and provide support and encouragement outside of Church services within small informal groups.**

We give priority to clear biblical preaching in all our services, which helps to ensure that we are both encouraged and challenged to deepen our commitment to live as disciples of Jesus. We are fortunate that we have the facility to record sermons and to make them widely available, through our regularly updated website, to any who are interested. This facilitates further reflection throughout the week for individuals and groups.

Our small groups also known as home groups meet during the week for Bible study, prayer and fellowship. We encourage all to participate in home groups and are pleased that the groups are well attended. Currently there are three midweek groups which normally meet in the homes of members of the congregation.

Some members of the congregation also come together on a regular basis in prayer trios, supporting each other in our journeys of faith and life.

Every Thursday evening for up to an hour, members of the congregation meet to pray for the life of the church and for each other. This meeting is open to all and has continued to meet on Zoom throughout the year. We recognize how essential prayer is in all we undertake and how instrumental it is in our ongoing transformation and deepening of faith.

**5.3. Mission**

***Our mission*… is to share the love of God in Jesus which we experience ourselves. We do this by prayer and practical support of God's mission within and beyond the Parish. We are committed to seeing lives transformed through building relationships, encouraging spiritual awareness and being Christ's ambassadors.**

To help us more effectively communicate and reach out to those beyond the Church community, as well as to aid our internal communication, the Church has a website: www.bassingbournchurch.org.uk. A weekly bulletin is produced and distributed by e-mail in addition to being available on the website.

In 2025 we once again ran an Alpha course to ensure that everyone has the opportunity to engage in discussions and be transformed by the Gospel of Jesus Christ.

We have continued our outreach to Bassingbourn Primary School and Bassingbourn Village College and started to build stronger relationships with them.

As a family themed outreach a series of creative craft and mission events entitled the real meaning of…" Father Christmas", and now "Easter" which have seen over 90 parents and a hundred children in attendance. This year we have held our Real Story of Santa Claus event in St Catherine's Church, Litlington.

This, alongside messy church and our all-age service, has seen children and families continuing to attend the church this year and has in turn seen a revival of those wishing to get married and be baptised in the church.

Messy Church is an informal, family friendly model of church that has been adopted successfully in many places as a way of reaching out to those who might not otherwise come to church and is especially enjoyed by young families. It has become a much appreciated (and growing) fixture in the church calendar on the first Thursday of every month. A large team of people worked hard to provide engaging activities based around the chosen theme for the month. Together with a time of worship and teaching, and with a simple but hearty meal, the children and their families learn about the Christian faith.

Our successful craft group C3 meets on a Monday morning and the first Saturday morning each month in the church room for craft, chat and mutual support.

Our ministry to men has continued during 2025. The Men's Group meets at least monthly for a meal, fellowship, teaching and prayer.

To meet an identified need for mothers and young children to have somewhere to meet, a Tots and Toddlers group led by Miriam Skuce operates on a Thursday morning and continues to be extremely popular. Tots and Toddlers has met off site at the Old School Community Centre during the building works.

Helping those in need is a demonstration of our faith and we seek to support a number of organizations at home and abroad. The PCC remains committed to giving 10% of our general income to mission and other appropriate and needy causes. Grants to mission partners are recommended by the Mission Committee and approved by the PCC.

In 2025, as in 2024, we supported the following:

- **Friends International (Charity 1094095)**

A Christian charity seeking to grow friendship and faith with international students in the UK & Ireland.

- **GenR8 (Charity 1135194)**

GenR8 takes the Christian message into primary schools in a number of imaginative ways.

- **Home-Start Cambridgeshire (Charity 1106007)**

A local community network of trained volunteers and expert support helping families with young children through their challenging times.

- **Iris Ministries (Charity 1035087)**

Andrew Fanstone is based in Fortaleza, Brazil, working and living with his wife and children in one of the worst slums in the city, working amongst prostitutes, drug dealers, orphans and widows.

- **Radstock/Seedtime (Charity 326879)**

Paul Williams located in Mongolia, with a focus on micro-enterprise development, helping to bring transformation to communities through business and training with a moral and ethical ethos**.**

- **Romsey Mill (Charity 1069905)**

Situated in Cambridge, Romsey Mill gives support to a wide range of people, young mums, school refusers, troubled teenagers and many others.

## 6. Safeguarding

Everyone is welcome in our church. We recognise that our congregation consists of people of all ages and we aim for everyone to safely enjoy our services and facilities. Whilst looking out for the safety of everyone, our particular focus is on the elderly, babies, toddlers, children and those who are vulnerable.

Safeguarding is on the agenda of every PCC meeting. The PCC was reminded that safeguarding is a shared responsibility between all church officers. PCC members continued to complete the required training for their roles. PCC members and volunteers are renewing DBS checks as reminded by the Parish Safeguarding Officer.

The PCC has reviewed the Charity Commission guidance on safeguarding.

The PCC has approved the following in 2025:
Safeguarding Policy Promoting a Safer Church
Safeguarding Policy Safer Recruitment
Safeguarding Policy Photos and Social Media

We continued to progress on the diocesan dashboard and in keeping records updated.

INEQE Surveys were made available to all our congregation for their completion as part of a comprehensive, 5-year auditing programme commissioned by the Church of England's Archbishops' Council.

The PCC has complied with the duty under section 5A of the Safeguarding and Clergy Discipline Measure 2016 as amended by the Safeguarding (Code of Practice) Measure 2021 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The Parish Safeguarding Officer is Lesley Bond, who has taken over the role from Dr Renate Marsh. Lesley provides regular reports to every PCC meeting.

## 7. The Church Room and Church Office

The Church Room continues to be used by a number of groups and villagers throughout the week. While the building work was under way during 2025 it served also served as a refreshment area for contractors. It has been used for other church meetings and events throughout the year and has been hired by members of the wider community for appropriate events.

The Church Office has been used as the building project site office with our Administrator, Nick Jones working from home three mornings per week (nine hours). The Church Office and Church Room are equipped with internet, and the Church Room has presentation facilities via a large LCD screen. The Church Office Wi-Fi has been extended into the Church using point to point signal extenders allowing both buildings to have internet access from a single connection.

## 8. Annual Fabric Report

The annual fabric report by the churchwardens, under the Ecclesiastical Jurisdiction and Care of Churches Measure 2018, describes the condition of the Church buildings.

The year has been unusual in that the church building was being re-ordered throughout the period. Our Construction Manager, Stephen Renwick, has written a report of the progress through the year, which we will not repeat here. It is enough to say that the re-ordering has given us a new mezzanine floor, new heating, new lighting, new kitchen, new toilets, and a new audiovisual system. At the end of 2025, most parts of the project were in place, but commissioning was not complete, and we were looking forward to moving back into the building early in 2026.

We are very grateful to the URC church in South End for hosting us and our services throughout the re-ordering. Essential items of Communion plate travelled with us and were stored there. Many other church possessions were stored in the Vicarage or under dust-sheets in the Chancel.

The Church Room and Office were used for our non-service meetings, and as a site Office and lunch room. They served us well despite the damp, and no further decisions have been taken about maintenance and future use.

We are very grateful to Nick and Mandy Jones for hosting Messy Church, which was trying hard to outgrow their house at times.

Looking forward, we face the challenge of re-roofing the aisles, now to a simpler design without insulation to preserve the external appearance of the building. There are some snagging issues to resolve, and new systems to master. As always, there is a list of maintenance issues to work on, including the stonework of the pillars. We are planning a new broadband internet access and a new shed outside.

The new chairs have been selected with samples tested by the congregation One hundred and ten chairs have been ordered but were not delivered during the year in review.

We have been blessed by an amazing build team, who caught the vision and reached high standards of craftsmanship that should last for many years. And once again, we were supported by a wonderful church family who provided muscle power and refreshments for the build team. It is a privilege to serve the Lord alongside you all.

***Michelle Renwick and David Coton (Churchwardens)***

## 9. Church Re-ordering

We started 2025 with the bats in hibernation and work noise in the church severely restricted which meant no power tools of any description.

The Limecrete was laid and ten days were required before we could re-enter the building. So, we finally gained full access at the end of January.

The bats finally emerged from their slumber in late March despite the weather being warm for most of the month it took some convincing with the ecologist before we were finally allowed full power tool use. The period up till then had been very difficult with all cutting of the first floor wood structure having to be taken outside. We did get permission from the ecologists to fix brackets to the walls and steel post required for securing the concrete blocks but only by having an ecologist clerk of works on site at £495.00 per day + Vat.

The new government decided to change the vat scheme for places of worship so instead of being able to reclaim all the vat on the project it was limited to £25,000 per year per project. This change would come into effect on the 1st April 2025.

During February and March, we worked with our contractors and suppliers to get as much in and invoiced before this date spending £200,000 in March alone. This meant we had materials piled up everywhere and we even pre-brought all stone flooring at a cost of £40,000. The net result was we were able to reclaim £95,000 in Vat but it did add another £80,000 to the project, which was a huge addition.

One of the biggest challenges has been the fire strategy and its requirements for the building. The plans were agreed in 2018 but since then and the Grenfell fire the regulations have changed significantly this required our architects to make sweeping changes to the plans. A new fire escape route had to be planned further we were required to hire a fire strategy company. We went for 4 fire doors out of 23 to 19 fire doors, this added considerable costs to the project and has implications on the numbers allowed in church. Due to all our exit doors opening inwards we are restricted to 60 persons with the doors closed, opening them increases the occupancy to 280 but we have had to put a fire management plan forward and introduce safeguards like bolts rails and padlocks to get it approved, all at a significant cost.

With the first floor structure completed we were able to get walls up and rooms began to appear. However, there was a long seven-month delay on getting approval for our lift due to the new fire regulations, which meant all work in that area was on hold in case we had to change the lift and the space it occupied.

Wooden stairs were installed and we worked with the structural engineer and architects to get a design for the south staircase part wood, part steel, part brick all covered in our stone flooring. I think the result is truly impressive.

The bats and therefore the ecologist, cost over £30,000 and in one area we were required to provide access to the highest part of the internal roof structure to look for roosts, the ecologists agreed to use a tower scaffolding if we provided one, so we purchased one big enough, which means the PCC now own  very useful tower scaffolding the cost mitigated against the cost of hiring a mechanical beam lift for the ecologists. Future works high in the church including annual cobweb clearance can now be done safely and efficiently.

The stone floor was laid, the walls plastered and decorated and finally in October the glass walls and doors started to be fitted. Working with the main glass contractor ION Glass we were able to make significant savings on their installation with connections to the existing walls and roof structures. Finally, the kitchen and under gallery suspended ceiling were finished. My personal achievement, that I am proud of, is the new positioning of the font and the historic tiling around it a legacy to leave for future generations.

We had a December finish planned but, in the end, we simply couldn't make it, and we actually finished in January 2026.

We have a magnificent new building layout, that at night is a glorious golden colour and even on a cold day has an inviting warmth. I believe we have fulfilled the brief we were set in 2018 and after 6 years of hard fundraising and 16 months of very hard work in which the entire church community took part, we have achieved Gods plan for this church.

A lighthouse glowing for all to see, for all to come and find refuge.

I am thankful for all the help the church community has provided from cakes and bacon rolls to carrying in materials to cleaning, and to all the contractors who have worked on this project.

I am especially grateful to Fiona, Vic S, David and Michelle for their support without them I would not have been able to bring this project to completion.

***Steve Renwick; Construction Manager***

## 10. Financial Review

The summary is that 2025 successfully followed the plan of completing the building project (it actually completed in January 2026), by minimizing costs and continuing to raise funds of donations and loans through corporate and personal channels, liquidating the endowment funds and reclaiming all VAT and Gift Aid possible.

Throughout 2025, normal church services continued through the low cost rental of the United Reform Church in South End.

The summary of account balances and activity during 2025 was thus:

| | **31-Dec-2025** | **31-Dec-2024** | ***Change*** | |
|---|---|---|---|---|
| Unrestricted Funds | 41,436 | 48,309 | (6,873) | -14% |
| Restricted Funds | (29,504) | 288,898 | (318,402) | -110% |
| Endowment Funds | 0 | 186,646 | (186,646) | -100% |
| **Total** | **11,931** | **523,853** | **(511,922)** | **-98%** |

Taking each type of asset in turn, the key factors in the movements in assets are as follows:

*Unrestricted Funds*

These are the monies which are raised and used in the everyday operation of the church.

Unrestricted giving was markedly down compared to 2024. Appeals for donations to the building project and the fundraising for new chairs evidently diverted unrestricted giving, as anticipated.

Unrestricted expenditure was, however, also markedly lower than budgeted due to normal expenditure on church services, fabric maintenance and repairs being

*Restricted Funds*

The restricted funds are monies that are designated to specific expenditure only. In 2025, the four areas of restricted expenditure activity were on the building project, servicing the clock automation, the servicing of the roof alarm and the usual recurring maintenance costs. We broke even on the church's restricted funds.

Note that the restricted funds show a negative value due to donations pledged in 2025 being received in 2026, for expenditure that was necessary in 2025. These donations were indeed received in early 2026, allowing the building project fund to close with only one interest-free loan to be repaid over the next three years, as per the terms of the loan.

*Building Project Fund*

The building project fund grew extremely well in 2025 from a very strong response to both another Giving Day fund raising appeal within the parish and from several very large donations from wealthy supporters further afield.

*Endowment Funds*

Historically, the endowment funds did not represent money that the church could spend freely; it was invested as "perpetual capital" needing specific permission from the trustees and the Charities Commission to spend the endowed money. Such permission was obtained in 2020, so these endowment funds were fully drawn down by the PCC for the sole purpose of funding the building project.

Our investments are managed partly by the CCLA, and partly by the Diocese of Ely.

For more detailed information on the church's finances, please refer to the financial statements which follow this report.

### Funds held as custodian trustees on behalf of others

There are two "Incumbent and Churchwarden" funds for the alleviation of poverty in the Parish of Bassingbourn. While the Vicar and Churchwardens are the trustees of these funds, the funds are not part of the Church's assets. Please contact the Churchwardens for more details of these funds.

### Reserves policy

The PCC aims to have a reserve to cover at least three months of normal expenditure. At present, our unrestricted reserve is well in excess of this. The 2026 budget has been set to provide ministry growth whilst maintaining this minimum reserve.

Apart from monies raised by fundraising events, the bulk of church finances are provided from voluntary giving by church members.

### Plans for 2026

A budget for 2026 was agreed by the PCC. The budget is intentionally very conservative; it assumes no resumption of regular donations to the unrestricted funds that may have been previously redirected to the building project. The budget also assumes an operating loss to accommodate new and as-yet undetermined operating costs of the new building services, with such a loss being funded from the remaining cash reserves. The budget still includes full payment of the Parish Share to the Diocese. In all cases, the three-month operating reserves will be retained liquid.

### Bankers

Barclays Bank, Leicester, Leicestershire LE87 2BB

Central Board of Finance, administered by CCLA on behalf of the Church of England.

### Independent Examiner

The 2024 financial statements were examined by Roger van Poortvliet of 134 Bridge Street, Whaddon, Cambs, SG8 5SN. Mr. van Poortvliet is a professional accountant.

## 11. Electoral Roll

The Electoral Roll was renewed during 2025 as part of the six-year cycle. As of the 30th April 2025 there were 60 persons on the Church Electoral Roll, 58% of whom are resident within the parish.

## 12. Structure, Governance and Management

The Parish Church of St. Peter & St Paul, Bassingbourn is part of the Deanery of Shingay in the Diocese of Ely within the Church of England. The parish representatives to the Shingay Deanery Synod are Michelle Renwick and Nick Jones who were re-elected at the 2023 APCM.

The Incumbent and Vicar is the Rev'd Helen Orr who holds the benefice in plurality with the benefice of Whaddon, being Vicar also of St Mary the Virgin Whaddon. The position is half-time.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2022) and is a registered charity, registration number 1169787. The PCC is also registered with HMRC as a charity for tax purposes.

There were no serious incidents in 2025 which required reporting to the Charity Commission and hence none that were unreported.

The method of appointment of members of the Parochial Church Council is set out in the Church Representation Rules 2022. At St Peter & St Paul, Bassingbourn the membership of the PCC consists of the incumbent, churchwardens, the readers and members elected by those members of the congregation who are on the Electoral Roll of the Church. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

In addition to a Standing Committee, the PCC has a Building Committee, a Fundraising Committee and a Mission Committee. Each committee operates within documented Terms of Reference.

The PCC employs a part-time administrator for three mornings a week. Remuneration is set by the Standing Committee and approved by the PCC.

The full PCC met nine times in the year 2025 with an average level of attendance of 75%.

PCC members who have served at any time from 1st January 2025 until the date this report was approved in 2026 are:

**Ex Officio members:**

- Vicar: The Reverend Helen Orr
- Associate Minister: The Reverend Amanda O'Neill
- Licensed Lay Minister: Erica Coomber
- Licensed Lay Minister: Simon Morris
- Licensed Lay Minister: Steve Renwick
- Churchwarden: Mrs Michelle Renwick (also Deanery Synod representative)
- Churchwarden Mr David Coton, who replaced Mr Vic Skuce during 2025

**Elected members:**

- Dr Renate Marsh, Vice-Chair
- Mr Jay Derrett, re-elected 2023 (Honorary Treasurer)
- Ms Joanna Jones, re-elected 2024, passed away 2025
- Mr Nick Jones, re-elected 2023 (also Deanery Synod representative)
- Mr Mike Hallett, re- elected 2025
- Mrs Sarah Morris, elected 2023
- Mr Vic Nickson, re-elected 2024
- Mr Simon Parkinson, elected to casual vacancy July 2024
- Ms Fiona Pearce, re-elected 2025, resigned January 2026
- Mr Vic Skuce, elected to casual vacancy 2025
- Mrs Maggie White, re-elected 2025
- Mr Graham Jones, co-opted 2026

**Vicar:**

The Rev'd Helen Orr, The Vicarage, 21 North End, Bassingbourn,
Royston, Herts, SG8 5NZ.

E-mail: vicar@ bassingbournchurch.org.uk

**PCC Secretary:**

Mike Hallett

E-mail: secretary@bassingbournchurch.org.uk

The correspondence address is:
The Church Office,
23 North End, Bassingbourn,
SG8 5NZ.
E-mail: office@bassingbournchurch.org.uk

## Statement Of Financial Activities - year ended 31 December 2025

| | | Unrestricted Funds £ | | Restricted Funds £ | Endowment Funds £ | Total 2025 £ | Total 2024 £ |
|---|---|---|---|---|---|---|---|
| INCOMING RESOURCES | | | | | | | |
| Voluntary income | 2 | 46,746 | 3 | 322,787 | 0 | **369,532** | *282,873* |
| Activities for generating funds | 4 | 131 | | 0 | 0 | **131** | *2,353* |
| Income from investments | | 4,991 | | 3,438 | 0 | **8,429** | *13,798* |
| Church activities | 5 | 461 | | 0 | 0 | **461** | *2,647* |
| Other incoming resources | | 0 | | 0 | 0 | **0** | *0* |
| TOTAL INCOMING RESOURCES | | 52,328 | | 326,225 | 0 | **378,553** | *301,671* |
| RESOURCES EXPENDED | | | | | | | |
| Charitable donations | | 4,332 | | 0 | 0 | **4,332** | *5,212* |
| Church activities | 6 | 37,013 | 7 | 845,036 | 0 | **882,048** | *236,733* |
| Governance costs | | 0 | | 0 | 0 | **0** | *0* |
| TOTAL RESOURCES EXPENDED | | 41,345 | | 845,036 | 0 | **886,380** | *241,945* |
| MOVEMENT IN FUNDS | | | | | | | |
| Capital growth of investments | | 0 | | 0 | 8 (4,094) | **(4,094)** | *4,176* |
| Transfers | | (17,857) | | 200,409 | (182,552) | **0** | *0* |
| Change in balances of PCC accounts | | 10,983 | | (518,811) | 0 | **(507,828)** | *59,726* |
| NET MOVEMENT IN FUNDS | | (6,873) | | (318,402) | (186,646) | **(511,922)** | *63,903* |
| BALANCES B/FWD 1 JANUARY | | 48,309 | | 288,898 | 186,646 | **523,853** | *459,951* |
| BALANCES C/FWD 31 DECEMBER | | 41,436 | 10 | (29,504) | 0 | **11,931** | *523,853* |

## Balance Sheet as at 31 December 2025

| | | 2025 | 2024 |
|---|---|---|---|
| FIXED ASSETS | | | |
| Investments/Endowments | 8 | 0 | *186,646* |
| AV Equipment | 15 | 9,574 | *0* |
| Accumulated Depreciation | 15 | (532) | *0* |
| | | 9,042 | *186,646* |
| CURRENT ASSETS | | | |
| Cash in hand and on deposit | 9 | 103,263 | *301,417* |
| Prepayments | 13 | 3,000 | *3,038* |
| Other debtors | 14 | 16,626 | *32,751* |
| | | 122,889 | *337,206* |
| CURRENT LIABILITIES | | | |
| Accruals | | 0 | *0* |
| Loans <= 12 months | 16 | 105,000 | *0* |
| | | 105,000 | *0* |
| NON-CURRENT LIABILITIES | | | |
| Loans > 12 months | 16 | 15,000 | *0* |
| | | 15,000 | *0* |
| TOTAL NET ASSETS | | 11,931 | *523,853* |

| RETAINED PARISH FUNDS | | | | *Change* | *Change %* |
|---|---|---|---|---|---|
| Unrestricted | | 41,436 | *48,309* | *(6,873)* | *-14%* |
| Restricted | 10 | (29,504) | *288,898* | *(318,402)* | *-110%* |
| Endowments | 8 | 0 | *186,646* | *(186,646)* | *-100%* |
| | | 11,931 | *523,853* | *(511,922)* | *-98%* |

TO BE APPROVED

Notes 1 - 16 form part of these accounts

10 September 2026

# Notes to the Accounts

## Note 1 - Accounting Policies

### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

### Incoming Resources

***Recognition of incoming resources***

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the benefit of use of the resources;
2. inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

***Fundraising costs***

Funds raised from events and trading activities (e.g. a fete, a garden party or sales of books and magazines) are reported gross in the SOFA - i.e. before any related costs that may have been deducted from the gross proceeds.

***Grants and donations***

Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

***Gift Aid Tax claims etc. on cash donations***

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

***Donated services and facilities***

These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

***Volunteer help***

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

***Rental income***

Rental income from the letting of the church is recognised when the rental is due.

***Investment income***

This is included in the accounts when receivable.

***Investment gains and losses***

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

### Expenditure and Liabilities

***Liability recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

***Governance costs***

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

### Assets

***Tangible fixed assets for use by charity***

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts in kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land = nil
Buildings* = nil
AV equipment = 3 years

The buildings and any building works are not recorded as fixed assets as the buildings are owned by the Church Commissioners.

***Investments***

Investments quoted on a recognised stock exchange or whose value derives from them (CIFs etc.) are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

***Short-term deposits***

Include cash held on deposit either with the CCLA Church of England Funds or at the bank.

**Funds**

***Unrestricted funds***

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and that are therefore not included in its 'free reserves' as disclosed in the trustees' report.

***Restricted funds***

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

***Endowment funds***

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

No payment has been made by the PCC to the independent examiner for any audit or independent examination services, other assurance services or other financial services such as taxation advice, consultancy, financial advice and accountancy.

The PCC would typically make grants to charitable organisations equal to ten percent of all regular and ad hoc donations plus any Gift Aid reclaimable on such. A subcommittee of the PCC meets annually to agree what amounts should be paid to which charities from this ten percent allocation.

## Note 2 - Unrestricted Voluntary Income

| | **2025** | *2024* |
|---|---|---|
| Regular income | 35,738 | *38,679* |
| Collections and other donations | 2,329 | *3,435* |
| Gift Aid | 8,679 | *9,646* |
| | 46,746 | *51,761* |

## Note 3 - Restricted Voluntary Income

| | **2025** | *2024* |
|---|---|---|
| Building Project | 294,020 | *231,112* |
| Chairs Fundraiser | 28,767 | *0* |
| | 322,787 | *231,112* |

## Note 4 - Fundraising events

| ***Net Income*** | **2025** | *2024* |
|---|---|---|
| Craft Club | 684 | *627* |
| Messy Church | 90 | *27* |
| Tots and Toddlers | (643) | *418* |
| Mayhem refreshments | 0 | *1,280* |
| | 131 | *2,353* |

## Note 5 - Income from Church Activities

| | **2025** | *2024* |
|---|---|---|
| Church Room hire | 176 | *168* |
| Fees (funerals, weddings, etc.) | 35 | *2,070* |
| Other income * | 250 | *409* |
| | 461 | *2,647* |

** from Imprest accounts*

**Note 6 - Cost of Church Activities**

| | | 2025 | *2024* |
|---|---|---|---|
| Utilities + building running costs | | 2,307 | *1,805* |
| Parish Share * | | 18,465 | *34,786* |
| Hospitality and outreach | | 18 | *278* |
| Young People | | 131 | *232* |
| Pastoral/Bereavement | | 107 | *391* |
| Music | | 358 | *710* |
| Advertising, publicity etc | | 354 | *146* |
| Sound and video equipment | | 62 | *349* |
| Insurance | | 4149 | *3,369* |
| Training | | 74 | *261* |
| Service expenses | | 2025 | *972* |
| Stationery and administration | | 10 | *185* |
| Salaries | *12* | 7,935 | *7,378* |
| Church room | | 524 | *1,182* |
| Unspent insurance claim proceeds | | 0 | *(2,652)* |
| Unrestricted upkeep of fabric | | 341 | *295* |
| Unrestricted building works | | 0 | *10,802* |
| Other expense | | 156 | *167* |
| | | 37,013 | *60,658* |

** The PCC agreed to redirect a portion of the voluntary Parish Share contribution to the Building Project instead. The Diocese were informed and agreed.*

**Note 7 - Restricted expenditure on Church Activities**

| | | 2025 | *2024* |
|---|---|---|---|
| Clock electrification | | 0 | *305* |
| Maintenance of roof alarm | | 1,096 | *1,211* |
| Fire protection | | 319 | *195* |
| Electrical/lightning maintenance | | 372 | *529* |
| Sundry expenditure on fabric & cleaning | | 80 | *0* |
| Roofing Project | | 21,296 | *2,644* |
| Building Project | | 801,477 | *171,192* |
| Chair Fundraiser | | 19,864 | *0* |
| Depreciation | *15* | 532 | *0* |
| | | 845,036 | *176,075* |

**Note 8 - Statement of Endowment Funds**

| | 2025 | *2024* | *Difference* |
|---|---|---|---|
| Library | 0 | *102,711* | *(102,711)* |
| Russell & Elbourn | 0 | *63,541* | *(63,541)* |
| Sarah Ellen Pyne | 0 | *20,394* | *(20,394)* |
| | 0 | *186,646* | *(186,646)* |

Each of these endowments was invested in perpetual capital which means that the actual endowment itself could not be spent without a resolution from the PCC and agreed by The Charity Commission; such PCC and CC approvals were granted in 2019, and the funds were liquidated and transferrred to the Building Project in 2025. The capital endowment moves in line with the stock markets, and has experienced significant fluctuations in recent years due to the volatility on the stock market.

The Library endowment arose from the sale of the Church's historic books (the Nightingale Bequest), and is "For the maintenance and upkeep of the Parish Church". Income arising from this endowment is therefore retained in general funds rather than restricted, as the total expenditure on heating, lighting and insurance substantially exceeds this income. In the case of the Russell & Elbourn and Sarah Ellen Pyne endowments, this income feeds into Restricted Funds, as shown at Note 10 below.

The table below shows the capital growth/contraction of the funds between the start of 2025 and the mid-year liquidation.

| **Fund** | **Start 2025** | **Liquidated** |
|---|---|---|
| Liquidation of Ellen Pyne Endowment for building project | 20,394 | 20,435 |
| Liquidation of Library Fund Endowment for building project | 102,711 | 99,979 |
| Liquidation of Russell & Elbourn Endowment for building project | 63,541 | 61,684 |
| Second liquidation of Russell & Elbourn Endowment (due late dividend) | 0 | 455 |
| | 186,646 | 182,552 |
| Growth/contraction between start 2025 and liquidation | | **(4,094)** |

**Note 9 - Cash at Year End**

| | **2025** | *2024* |
|---|---|---|
| Barclays bank accounts | 72,767 | *251,448* |
| CCLA deposit accounts | 35,436 | *56,077* |
| Unpresented cheques | (5,586) | *(6,891)* |
| Cash & cheques in hand | 346 | *329* |
| Imprest accounts | 299 | *454* |
| | 103,263 | *301,417* |

**Note 10 - Statement of Restricted Funds**

| | **Russell** | **Pyne** | **Appeal/Roofing** | **Building** | **Chairs *** | **Total** |
|---|---|---|---|---|---|---|
| B/fwd (1 Jan 2025) | 772 | 575 | 27,372 | 260,179 | 0 | **288,898** |
| Interest and dividend income | 21 | 498 | 2,919 | 0 | 0 | **3,438** |
| Voluntary income | 0 | 0 | 0 | 294,020 | 28,767 | **322,787** |
| Liquidation of endowment funds | 0 | 0 | 0 | 182,552 | 0 | **182,552** |
| Transfers from Unrestricted to Restricted | 0 | 0 | 0 | 17,857 | 0 | **17,857** |
| Concessionary loans | 0 | 0 | 0 | 120,000 | 0 | **120,000** |
| Concessionary loans (repayments due) | 0 | 0 | 0 | (120,000) | 0 | **(120,000)** |
| Expense | (794) | (1,073) | (21,296) | (801,477) | (19,864) | **(844,504)** |
| Depreciation | 0 | 0 | 0 | (532) | 0 | **(532)** |
| C/fwd (31 Dec 2025) | 0 | 0 | 8,995 | (47,402) | 8,903 | **(29,504)** |

* A one-off fundraising exercise for donations to buy new chairs was launched in 2025.

**Note 11 - Related Party Transactions**

The following payments were made to PCC members during 2025:

| | **2025** | *2024* |
|---|---|---|
| Vic Skuce (Building Project contractor) | 6,081 | *5,938* |
| Steve Renwick (Building Project contractor) | 134,768 | *29,463* |
| Nick Jones (administrator) | 7,717 | *7,168* |

Nothing remained due to PCC members during 2025. No amounts were due from PCC members at 31 December 2025 (2024: £nil)

Loans from related parties are shown in Note 16.

**Note 12 - Salaries**

The PCC employs one member of staff part time - the administator. The payroll for staff is processed on the PCC's behalf by an external payroll processor called WEBA, for a monthly fee. Below are the payments made to the staff and the payroll processor.

| | **2025** | *2024* |
|---|---|---|
| **Administrator** | | |
| Gross pay | 7,717 | *7,168* |
| Processor fees | 218 | *210* |
| | 7,935 | *7,378* |

| **Note 13 - Prepayments** | **2025** | *2024* |
|---|---|---|
| Oil | 483 | *483* |
| Insurance (unrestricted) | 2,232 | *2,555* |
| Insurance (restricted) | 285 | *0* |
| | 3,000 | *3,038* |

| **Note 14 - Other Debtors** | **2025** | *2024* |
|---|---|---|
| Reclaimable Gift Aid | 16,600 | *11,659* |
| Reclaimable VAT | 0 | *21,092* |
| Whaddon rebate of shared expenses | 26 | *0* |
| | 16,626 | *32,751* |

## Note 15 - Fixed Assets

The buildings and any building works are not recorded as fixed assets as the buildings are owned by the Church Commissioners.

**Heritage Assets**

Certain assets, such as historic church buildings, stained glass windows, and antique artefacts, may qualify as heritage assets. In accordance with relevant accounting standards, these are disclosed separately in the Inventory and may not be subject to depreciation due to their enduring historical and cultural significance. These assets have not been assessed for their fair market value. Our heritage assets, which are listed below, are not included in the balance sheet.

**Tangible Fixed Assets**

This schedule includes only those items that fall into the scope as set out in the Asset Depreciation Policy.
This schedule depreciates assets in line with the calculation rules as set out in the Asset Depreciation Policy.

**AV Equipment**

| **Description** | **Purchase Date** | **Cost** |
|---|---|---|
| Allen and Heath SQ-5 48 Channel, 16 Fader Digital Mixer | 31-Oct-25 | 2,986 |
| Dynacord (Bosch) IX 30:8 8 channel matrix amplifier | 31-Oct-25 | 2,820 |
| Allen and Heath DT168 - Portable Remote AudioRack | 31-Oct-25 | 1,552 |
| Netgear GSM4230P-100EUS - Network Switch POE+ | 31-Oct-25 | 1,108 |
| Netgear GSM4230P-100EUS - Network Switch POE+ | 31-Oct-25 | 1,108 |
| | | **9,574** |

| **Cost or Valuation** | **AV Equipment** |
|---|---|
| At 1 January 2025 | 0 |
| Additions | 9,574 |
| At 31 December 2025 | **9,574** |
| **Depreciation** | |
| At 1 January 2025 | 0 |
| Charge for the year | 532 |
| At 31 December 2025 | **532** |
| **Net Book Value** | |
| At 31 December 2025 | **9,042** |
| At 31 December 2024 | **0** |

## Note 16 - Concessionary Loans

The following concessionary loans were sourced and subesquently drawn down on in full in 2025. All loans were sourced to aid cashflow for the building project, and are repayable from future grants, donations, redirection of planned exenditure (e.g. Parish Share) or other sources of fundraising. The personal loans were offered by current PCC members.

| **Lender** | | **Drawn** | **APR** | **Security** | **Repay Term** |
|---|---|---|---|---|---|
| Cambridge Historical Churches Trust | *L1* | 20,000 | 0% | Unsecured | 4 years, at £5k pa |
| Loan from a trustee/PCC member | *L2* | 20,000 | 0% | Unsecured | 6 Months |
| Loan from a trustee/PCC member | *L3* | 25,000 | 0% | Unsecured | 3 Years |
| Loan from a trustee/PCC member | *L4* | 10,000 | 0% | Unsecured | 3 Years |
| Loan from a trustee/PCC member | *L5* | 25,000 | 0% | Unsecured | 3 Years |
| Loan from a trustee/PCC member | *L6* | 20,000 | 0% | Unsecured | 12 months |
| | | **120,000** | | | |

# St Peter & St Paul's Bassingbourn

# Inventory 2026

| Ref | Item | Description and value | Image |
|---|---|---|---|
| **Church Plate** | | | |
| CP01 | 1609 Chalice and lid | James I Silver communion cup and lid<br>Chalice: h: 21cm dia:~9cm, hallmark 1609 (set) Value (2013): Market value 7,000/£10,000 – Insurance Value is £15,000 |  |
| CP02 | 1872 Communion Paten | Silver, 1872<br>Dia:15cm<br>Value (2013): Market Value £150. Insurance Value £300 |  |
| CP03 | Flagon | Silver plated wine flagon/ewer<br>H:31cm dia (base):12cm<br>St Peter and St Paul Bassingbourn (NB leaks so not used, advised not to use for wine.)<br>Value (2013): Market Value £150. Insurance Value £300 |  |
| CP04 | Brass ewer | Inscribed “Given by the Sunday School Children to Bassingbourne Church 1901”.<br>Height: approx. 41cm<br>Base : 19cm diameter. Has a couple of dents round the base<br>Value (2013) Market value £100.Insurance Value £200 |  |

| | | | |
|---|---|---|---|
| CP05 | Pottery Communion set | Comprising pottery plate, jug and carafe. |  |
| CP06 | Oil Stock Set | Case of three brass containers<br>Box width 10cm |  |
| CP07 | Large wafer box | Plain silver communion wafer box<br>Width: 12.5cm<br>Breadth: 9cm<br>Height: 3cm<br>Value (2013) Market Value £250. Insurance Value £500 |  |
| CP08 | Silver Paten | Solid silver paten<br>Purchased 2024 from Hersey & Son. Cost £2,030 inc vat<br>Diameter:25cm |  |
| CP09 | Pair of chalices | Pair of Lincoln chalices<br>Purchased from Vanpoulles 2024 Cost £557.04 inc vat<br>Metal silver plate with a gilt bowl.<br>6 3/4" high. 4 1/8" diameter bowl. 10fl.oz capacity. |  |
| CP10 | Travelling communion set | Details and photos | |
| CP11 | Small wafer box | Details and photos | |

| **Ornaments (Crosses, Candlesticks)** | | | |
|---|---|---|---|
| OR01 | Brass Cross, | Decorative brass cross on wooden pedestal.<br>Usual location: Chancel<br>Cross dimensions H: 62cm W:26cm<br>Pedestal dimensions H:100cm |  |
| OR02 | Eagle stand | Brass Eagle probably originally a lectern.<br>Usual location: Prayer corner<br>Dimensions: H:156cm Wing width: 60cm<br>Bass inscribed |  |
| OR03 | Wooden cross | Small wooden cross<br>Usual location: Prayer corner |  |
| OR04 | Brass Candlesticks | Two brass candlesticks which dismantle into 3 parts<br>Dimensions:<br>Height (total): 48cm<br>Diameter (base): 16.5cm |  |
| OR05 | Pascal candle stand | Large oak stand for Pascal Candle with brass collar for base of candle. H:147cm<br>Plaque inscribed ‘ In Loving Memory of EMILY WATSON 1895-1993 |  |
| | | | |
| | Wooden candlesticks | Pair, painted gold.<br>Images | |
| | | Small wooden cross, metal plate and figure of Christ (vestry cupboard) | |
| | | Wardens’ staves-2 wooden with bronze crosses | |

| | | | |
|---|---|---|---|
| | Processional Cross | Processional Cross, wood and brass. (kept in ringing chamber) | |
| | | | |
| **Furniture (Altars, tables, chairs)** | | | |
| FU01 | Main Altar | Large wooden altar<br>Dimensions: |  |
| FU02 | Small Altar | Small altar table<br>Wheels fitted around 2017-2019<br>Dimensions: L 152cm D 81cm H92cm |  |
| FU03 | Portable Lectern | Modern portable lectern, adjustable height, metal stand with wooden reading area. |  |
| FU04 | Large lectern | Heavy movable low level lectern<br>Dimensions:<br>W: 87.5cm<br>D: 56.5cm<br>H (max): 117cm |  |
| FU05 | Large oak table | Inscribed 'In Memory of ROGER RACHER'<br>Dimensions: L 114cm D 69cm H77cm |  |
| FU06 | Small oak table | Inscribed 'In Memory of ROGER RACHER'<br>Dimensions: L 76cm D81cm H77cm |  |

| | | | |
|---|---|---|---|
| FU07 | Small oak table | Plaque inscribed 'In loving Memory of VALERIE GRAVATT 1938-1993' Dimensions: L 61cm D41cm H91cm |  |
| FU08 | Small square table | Dark wood square table with turned legs Dimensions: Top 44cm sq, H:72cm |  |
| FU09 | Litany desk | Small litany desk Dimensions: W:48cm H:89cm |  |
| FU10 | Kneelers x2 | Pair of wooden kneelers with blue upholstery used for weddings. |  |
| FU11 | Bishop's chairs | Pair of heavy bishop's chairs with inscriptions to Robert and Katharine Taylor. Dimensions max H: 162cm W: 69cm |  |
| FU12 | Wooden chest | Old wooden chest. Legs have been damaged due to wood worm. (especially rear which are shorter) Dimensions W:190cm D50 H68cm (at front) |  |

| | | | |
|---|---|---|---|
| FU13 | Wooden book stand | Carved wooden book stand<br>Dimensions: W 37cm<br>Length of slope 30cm. |  |
| FU14 | Flag pole stand | Need this | |
| FU15 | Kneeler rails x2 | Wooden kneeler rails<br>Length of top rail 121cm<br>Height 69cm |  |
| FU16 | Oak cabinet | Oak cabinet made from old cupboards<br>H:91cm W:142cm D:58cm |  |
| FU17 | Octagonal table | Leather inlaid table with four draws<br>H:76cm W:137cm |  |
| | | Large iron bound blue chest |  |
| | | | |
| **Fixings (immovable, secured to the fabric inc decorative items)** | | | |
| FI01 | Altar Rail | Pair of decorative brass altar rails in chancel. Each approx. 282cm long |  |

| | | | |
|---|---|---|---|
| FI02 | Riddle posts | Pair of decorative wooden riddle posts in Chancel<br>Height 203cm |  |
| FI03 | Brass Candle stands | Two brass triple candle stands in chancel<br>Height to fork 195cm |  |
| FI04 | Pulpit | Large wooden pulpit with two brass candleholders.<br>Timber stairs |  |
| FI05 | Font | Understood to be Late 13th and late 14th century with marble bowl and wooden cover |  |
| | List of vicars | Two wooden board with brass inlay displaying the names and dates of Rectors and Vicars of Bassingbourn<br>Photos required | |
| | | | |
| | Flag pole stand | Wooden, brass plaque reading “1929-1980”<br>Add picture | |

| **Monuments** | | | |
|---|---|---|---|
| MO01 | Brass leger stone plaque | Brass plaque originally in floor, mounted on wall in Lady Chapel |  |
| MO02 | Coffin lids | Two ornamental coffin lids, one to south side of vestry arch and second in west side of floor of porch by south door Photos | |
| MO03 | Nightingale monument | Decorative monument to north wall of nave by chancel arch | |
| MO04 | Recumbent marble figure | Located on the floor in south east corner of chancel | |
| MO05 | Hatchment | Large wooden hatchment bearing royal coat of arms | |
| MO06 | | | |

| | |
|---|---|
| Screens | Decorated Tudor screen between chancel and Nave. |
| Stained glass | 1 East window – sanctuary |
| | 1 side altar – north |
| | 1 old lady chapel - south |
| | Weather cock, exterior, N.S.E.W. |
| **Bells** | 5 bells in belfry cast by Miles Gray 1650 |
| | 1 bell added in 1975 |
| **Clocks** | 1 tower clock |

Candle snuffer, brass top.

Wall safe by south door

Safe- 1 in vestry

1 in vicarage

Porch light

chancel chandelier

**Miscellaneous metalwork**

Folding Screen for projector

Flip chart stands x 2

Plant stands x 8

one sack barrow style.( Bought 2017)

Notice board in Undergallery

Unmounted noticeboards x3

Display boards, blue, 4 sections

Vestment chest in chancel

Black iron coat rack and hangers (vestry)

Scaffold tower (vicarage garage)

Miscellaneous woodwork

Puppet theatre, folding, blue/white covering

Large wooden Cross, approx. 9f

2 Wooden staging blocks (vicarage garage),

**Architecture**

Ancient sedilia, triple in the sanctuary

Ancient piscina, double in the sanctuary, single in south chapel

Niches either side of Lady Chapel window (figures removed)

Ancient aumbries; 1 north east side of sanctuary

**Textiles**

Vestments Burses and veils; 1 blue, 2 gold, 1 red.

Frontals

2 Altar cloths on rolls

4 frontals Green; White/gold, Purple, Red

4 frontals not used; Green, White/gold, Blue, Red

1 gold dorsal

Fair Linen

Purificators 5

Corporals 4

Lavabo towels 7

Palls 3

1 Altar covering, white

Hangings

4 Pulpit Falls; Green, red, purple, white.

Assorted banners 5 (TBC)

MU Banner

Collection bags 2 (TBC)

Long Pew cushions – red –x2

Altar Rail tapestry kneelers - 4

Long pew kneelers x4 Chancel

Small kneelers (Number TBC)

2 large rugs (Bell tower)

**Books**

Large NIV Bible. Hodder and Stoughton 1986 edition

Bibles NIV x 49

Youth bibles x7

**Assorted hymn and song books:**

”A wee worship book” x7

Hymns Old and New- Kevin Mayhew x 45 and 2 large print

Songs of Fellowship x 41, 2 large print and 3 music copy.

The New English Hymnal approx. 100

Carols for Choirs x 6

Patterns for Worship x 4

The Angels of God music books x 16

Twelve Easy Anthems x 18

Worship Songs Ancient and Modern x 8, music copies x 4

100 Hymns for Today, large box full.

Book of Common Prayer x 100 approx.

20 Assorted Books of Common Prayer 1715 onward, hymn books and bibles

Orders of Service printed sheets weeks 1,3,4; church year; carol sheets

**Organ**

Walker 1867 two manuals, 4 feet pedals



**Music**

Piano stool with blue padded seat.

Guitar stands x 3

6 music  stands
6 microphone stands (1 off-site for repair)
2 microphone stands on loan (Vic S)
4 dual DI boxes
1 Headphones
4 assorted zappers
5 Behringer XM1800S microphones
1 Shure SM58 microphone
1 unidentified microphone
1 Sennheiser ME3 microphone
1 Uniross battery charger 4AA/2PP3
Many audio, network  and mains cables
6 monitors
1 Citronix 6 channel mixer
1 Alto headset radio microphone
1 xiaokoa wireless headset
1 InFocus projector
1 Allen & Heath SQ5 desk
1 Allen & Heath DT168 stage box
1 subwoofer
1 monitor stand on loan (DC)

See separate list of new equipment

**Children related**

Ikea children's table and 2 chairs

Nappy changing mat

Assorted toys and books in 4x boxes

Plastic boxes of nativity/kids club dressing up clothes x6

Children's instruments 3 boxes including 5 drums, 8 tambourines, bells, shakers etc.

**Kitchen**

Plastic Jugs 3, metal jug 1,
Metal teapots 2,
pump pots 5,
Bag full of plastic bowls plates and cups for messy church
Assorted mugs 50, plastic beakers 20+, glass tumblers 45,
Assorted cutlery, cloths, tea towels, 6 yellow table cloths.
Coffee pots x8
Wine glasses 4 boxes of 24
4 boxes of assorted china cups and saucers, plates, dishes and jugs
1 bowl
Kitchen Bins x 2

Frying pan
Large pan
Various utensils
Microwave
Dishwasher
Fridge
Freezer
Hob
Oven
2x Water heaters (kitchen and west room)
Toaster
Sandwich maker
Coffee maker x 3
Kettle x1

**Miscellaneous**

Stone dish with lid

<u>Pictures/plaques;</u>

Photo of Rev Robert Henry Boyd 1899-1935

Wooden plaque re church room restoration by Gift of E.T.Russell esq.

Wooden plaque re The Incorporated Society for Buildings and Churches give £30 for re seating of the church.

Brass plaque re vestry clock in memory of Mabel Johnson

Built Heritage award from SCDC 2007/2008 in a frame

First Aid Box 1 and accident book (flower arranging cupboard)

Collection baskets x 4
Knitted Nativity Set (storage)
Baptismal shell x 4 (in vestry cupboard)
Candles assorted (in vestry cupboard)
Assorted light bulbs (in vestry cupboard)
1 box of stationary (in vestry cupboard)
Buckets x 6
Watering can
Broom x 5
Long handled duster x 2
Dustpan and brush x3
Blackboard (TBC)
Hinged free standing notice board (TBC)
Mirro
Various vases
Flags x 8
Box of bunting/flags
Fleece blankets x 7
Kids Service props- foam board A1 x 6
A4 ring binders of song words x4
A4 ring binders – empty- for choir 50 approx
Tea light holders 7 boxes and tea light candles 3 boxes(Vestry)
Christmas decorations and lights- 2 boxes, 2 bags, (storage)
1 box wooden candle holders
3 flood lights with cables (vestry) (TBC)
1 braille versions of Songs of Fellowship (vestry)
Gazebo in canvas bag (vestry)
Baby high chairs x 3
Door mats 1x large 1x small
Potty x1

Bins x3

Changing Mat

4x large bean bags

**Church Room**

Cutlery tray-full

Plates- tea plate approx. 70 Bowls approx. 10 Melamine set cup/bowls/plates

Mirror

Potty x2 changing mat

Double door metal cabinet

Metal flip chart stand

Mop and bucket

Long handled dustpan and brush

Cupboard of assorted craft, CDs, bibles x4paper, paints.

Dehumidifiers x 2

Kettle x 2

Microwave

Ricecooker

First Aid book

**Church Office**

Filling cabinet

Desk and swivel chair

General office accessories

**Chairs and tables (move between Church Room and Church)**

Chairs - children's x14

Adults: Brown x25, Grey x 16, black x34, wooden x 11, beige padded x 15

Jacob wooden church chairs 98

Jacob wooden church chairs with arms 12

Tables - large x14

Small x8

Extra small x 2

Wooden x 1

Wooden kitchen table x1

Removed

Low glass top coffee table
Gazebo in canvas bag
1 washing up Bowl
1 water carrier
1 plastic box and paper plates and cups
Portable sink unit -Jan 2019

4 Pew cushions - red

1 Plant stand

1 Stepladder

4 wheeled trolly

Wooden oak cupboards (some reworked as new cupboards)

Cupboards from vestry

Some wooden staging blocks

2x lounge sofas and cushion

Coat rail with curtain

What about

other small monument stones

Library stones

Candle snuffer

# Independent Examiner's Report to the Parochial Church Council of St Peter and St Paul's Church, Bassingbourn

I report on the accounts of the PCC for the year ended 31 December 2025.

## Respective responsibilities of the PCC and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

## Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Roger van Poortvliet 7/9/26

Mr. Roger Van Poortvliet
134 Bridge Street, Whaddon, Herts, SG8 5SN