CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: January 1st 2025 **Period start date** **To:** December 31st 2025 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work, so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes several activities in support of its aims. These include: • Supporting member churches with schools' work through providing resources, training, and ongoing support • Providing suitable resources, training, and networking opportunities for those involved in children's ministry across a variety of contexts. • Remaining responsive to the needs of our churches and seeking to provide for these. • Keeping up to date with current good practice and new developments nationally.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning and conducting activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	**N/A**
Policy on social investment including program related investment	Para 1.38	**N/A**
Contribution made by volunteers	Para 1.38	Our project supports local churches with their children and family ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings. In 2025, approximately 120 volunteers used our resources, accessed our training, or attended a networking event. Staff and trustees want to acknowledge the brilliant job they do.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	**Change of Premises** In January we were informed by Otley Parish church of a partial ceiling collapse at The Chestnuts. We were fortunate that none of our resources were damaged, but for safety reasons we had to move everything into a temporary room. The staff team at Otley were helpful in organising this however, it was clear that we would not be able to run properly from the temporary room. Service users could not properly access the resources which were now stacked for storage rather than displayed for ease of access. On advice from Otley that repairs might take several months, the trustees took the decision to find us a temporary home. To minimise disruption, we hoped to find another

space in Otley but, after several unsuccessful enquiries, a decision was taken to move to another of our supporting churches - St John's in Ben Rhydding . We agreed a temporary move to the tower room there from February until July.
Planning and facilitating the move took a significant amount of staff time and we are grateful to our service users for their flexibility during this period.

The new premises worked very well – we had more space for resources (which was becoming an issue at the Chestnuts) and the level access and parking were also better. After a period of consultation and positive feedback from many of our churches, the trustees took the decision to give notice at the Chestnuts and base the Hub permanently at Ben Rhydding.
We would like to record our thanks to All Saints Otley for hosting us for so many years.

Work with Schools

Our work with schools centres around two main projects, Open the Book and What's the Story?

<u>Open the Book</u>

In 2025 we continued to support 11 Open the Book teams going into 17 schools. The team from St Roberts , Pannal stopped using Open the Book but a new team was formed at St Mary's Burley. Teams deliver assemblies on a weekly, fortnightly, or monthly basis, so every month we continued to reach around 3000 children .

In November we hosted an Open the Book Air and Share event for Open the Book, national. 23 storytellers from across the district attended to celebrate Open the Book, share ideas, and hear about new initiatives .
Later in November we ran a training event for 8 new storytellers from St Marys Church in Burley . They will begin sharing stories at two schools in the new year.

Alongside the work supporting teams, we have also continued to produce props and

		costumes to enable us to deliver the new Open the Book programme. We were targeting December 2025 as the finish date for this but the move in premises (detailed above) led to a slight delay and there are still 10 stories to finish in 2026. We are grateful to our Open the Book teams for working so flexibly with us during the transition. **What's The Story ?** What's the Story is a seasonal project running at Easter and Christmas giving primary school children an opportunity to visit a church and hear the biblical stories surrounding these festivals. At Easter, 8 organisations ran the project in at least 13 schools reaching 853 children. This is an increase of around 300 on the previous year. At Christmas 7 churches ran the project across approximately 14 schools reaching over 1000 children – a significant increase from the previous year. **Godly Play** The Hub continues to organise and support the Leeds and Bradford Godly Play network. The Network only met once during the year but we supported a core training event run by Godly Play UK in Leeds in November and attended two network meetings with Godly Play UK. We also continued to support two local churches that regularly use Our Godly Play resources. **Out of the Box** The Hub is still actively promoting Out of the Box storytelling and staff attend regular meetings with a network of Out of the Box mentors. **Children's Ministry** We continue to support wider children and family ministry and are always happy to meet with children's leaders to offer advice, recommend resources etc. We continue to offer a drop in without appointment slot once a week. Over the year 13 organisations borrowed resources from the hub ranging from Giant Christingles to story baskets and badge

		makers and Godly Play resources. We also ran a training / discussion event for children's leaders at St Peter's Addingham. . **Communication** The hub produces quarterly newsletters, has a Facebook page and a website. Staff and trustees would like to thank Paul Cayton for the continued maintenance of the website and other IT support. **Governance** The trustees and staff met 5 times in 2025 (four in person and once on Zoom).

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	An overall deficit of £(4,643) was recognised in 2025 (2024: deficit £(3,385)). This consisted of general (unrestricted) funds only. There were no restricted fund transactions in 2025. (2024: Nil). The charity had total reserves at the year-end of £15,334 (2024: £19,977)	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the trustees' policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of Otley Christian Resources Hub and to help finance significant projects as and when required.	
Amount of reserves held	Para 1.22	Total available reserves are £15,334, of which £4k approx. are held according to the reserves policy (see paragraph above)	
Reasons for holding zero reserves	Para 1.22	**N/A**	
Details of fund materially in deficit	Para 1.24	**N/A**	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have considered the finances of Otley Christian Resources Hub and have no reason to believe that the charity has any going issues as at the 31 December 2025.	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are drawn from the churches and organisations we work with. They are identified through volunteering, advertising, or recommendation.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otley Christian Resources Hub
Other name the charity uses	N/A
Registered charity number	1169443
Charity's principal address	St John's Church, Bolling Road Ben Rhydding LS29 8PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Willox	Chair		
2	Anne Cayton			
3	Lizzie Reynolds			
4	Cayte Norman			
5	John Holdsworth			
7				
8				
9				
10				
11				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Peter Willox	
Full name(s)	Peter Willox	
Position (e.g. Secretary, Chair, etc)	Chair	
Date	28th September 2026.	

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Otley Christian Resources Hub CIO	1169443

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1 January 2025		31 December 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	6,260	-	-	6,260	6,624
Sale/hire of resources	3,745	-	-	3,745	2,644
Subscriptions	925	-	-	925	1,000
Grants	-	-	-	-	-
Training	-	-	-	-	-
Other income	575	-	-	575	868
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	11,505	-	-	11,505	11,136
A2 Asset and investment sales, (see table).				-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,505	-	-	11,505	11,136
A3 Payments					
Costs of generating funds	-	-	-	-	-
Costs of charitable activities	2,149	-	-	2,149	1,676
Staff costs	10,742	-	-	10,742	10,006
Administration costs	3,257	-	-	3,257	3,339
Sundry costs	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,148	-	-	16,148	15,021
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,148	-	-	16,148	15,021
Net of receipts/(payments)	- 4,643	-	-	- 4,643	- 3,885
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,977	-	-	19,977	23,862
Cash funds this year end	15,334	-	-	15,334	19,977

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	4,323	-	-
	Deposit account	10,971	-	-
	Petty cash	40	-	-
	Total cash funds	15,334	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Peter Willox	Peter Willox	28 Sep-25 P.W.

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of GILEY CHRISTIAN RESOURCES HUB

On accounts for the year ended 31 DECEMBER 2025 **Charity no (if any)** 1169443

Set out on pages 1 AND 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: MBarr **Date:** 22/09/2026

Name: WILLIAM NORMAN BARR C.A.

Relevant professional qualification(s) or body (if any): INSTITUTE OF CHARTERED ACCOUNTANTS OF SCOTLAND

Address:	CONISTON HOUSE WEST BLOCK LANE OTLEY WEST YORKSHIRE LS21 3LY

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	