Company registration number: 10007655
Charity registration number: 1169347

Our Space (Staffs) Limited

known as

Our Space

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2026

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

Our Space (Staffs) Limited

known as Our Space

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 11
Independent Examiner's Report	12
Statement of Financial Activities	13 to 14
Balance Sheet	15
Notes to the Financial Statements	16 to 29

Our Space (Staffs) Limited

known as Our Space

Reference and Administrative Details

Trustees	Hannah Dean, Treasurer Faye Johnson, Secretary Christina Loftus
Senior Management / Leadership Team	Jane Smith, Head of Charity
Registered Office	The Brook Centre Stanier Street Newcastle under Lyme Staffordshire ST5 2SU The charity is incorporated in England.
Company Registration Number	10007655
Charity Registration Number	1169347
Bankers	Nat West Newcastle High Street Newcastle- Under-Lyme Staffordshire
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Hanley Stoke-on-Trent ST1 5DD

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2026.

Charity Overview
Our Space (Staffs) Ltd is a charity set up in February 2016 to provide activities and facilities for children and adults with disabilities and their families.

Based at The Brook Centre, Newcastle-under-Lyme, our premises provide the specialist facilities needed in order to be able to deliver a fully-accessible service; our variety of sessions are run by a team of paid staff with support from volunteers.

The 2025-2026 year has been a significant one for us as in February we reached our 10th birthday. This is a huge milestone for us and to celebrate we held our first Charity Ball in March. It seems fitting to remind everyone of how Our Space started and how we have reached where we are today, so here is our story that was included in our Ball brochure:

“In December 2015, a local charity that had provided facilities and activities for children and young people with disabilities sadly closed after supporting the local community for over 25 years.

The potential loss to the community was huge; member families were devastated; children and young people were going to lose a significant part of their social lives and would lose contact with friends.

In response to this a group of ex-staff members, volunteers and parents from the old charity got together with the aim of setting up a new group to try to fill the void that had been left, and ultimately to try to regain the purpose-built premises that had been home to so many people for so many years.

The very beginning of 2016 saw us meeting in a cold school hall, throwing round ideas, and a whip-round collected the money for us to set ourselves up as a not-for-profit company…the very first step towards what would soon be known as Our Space.

We started to have meetings with Newcastle Borough Council about us being able to take on the lease for the old charity’s premises and after 6 months of hard work and determination, we finally got the news that everyone had been waiting for…we had the lease and would soon be back “home”. Around the same time, we were also successful in becoming a registered charity with the Charity Commission.

Whilst all this was going on, we used a local community centre to run some club sessions and family events, just so that people could keep in touch with friends and have a regular social activity to look forward to. We were also very busy raising funds!

Then, in May 2017, after 9 months of hard toil renovating the grounds and building, recruiting staff and volunteers and planning the sessions that would be delivered, Our Space moved into the Brook Centre and we were finally able to start delivering a service that was so needed in the area. The delight on the faces of the children and young people who were finally able to come back to a place they loved so much made all the months of hard work so worth it!

Shortly after this, in June 2017, we were successful in a bid to Children in Need for a 3-year grant that would fund a Service Manager and Playworkers - this was the boost we needed to really get our Charity on a firm footing and from then on our service has gone from strength to strength, with membership growing by the week.

We are very proud to have come so far in the last 10 years, from a cold school hall and only a whip-round of money to our name, to the thriving charity we are today. We see a footfall of well over 10,000 people a year, have a dedicated staff and volunteer team and have wonderful support from our local community.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

We are never standing still and there is always something new that we want to deliver or something for which we need to fundraise. In our 10th anniversary year, we are hoping that our plans to refurbish our outdoor area will come to fruition…. if not fully, then at least a first phase. This is an exciting project for us and will enable us to continue providing the best facilities for our member families.

Reaching this milestone year for our Charity gives us a perfect opportunity to celebrate our achievements and to make exciting plans for the future….it also allows us to celebrate and thank everyone who has been part of the Our Space journey. There are far too many people to mention, but we couldn't have done it without all those who have volunteered their time, made financial donations, awarded us grant funding, donated raffle prizes, supported our fundraising events, chosen us as their Charity of the Year, climbed mountains, run marathons and abseiled for us….to each and every one of you, thank you.

Here's to the next 10 years!"

The rest of this report goes into more detail about our achievements for the year and our hopes for the future, but in summary we have had a very positive and successful 12 months and we are looking forward to the coming year with hope and enthusiasm.

Objectives and activities

Objects and aims

The purposes of Our Space as set out in our Articles of Association are:

-To promote the benefit of children, young people and adults with a disability (including learning disability, physical disability, sensory impairment, behavioural and emotional difficulties), without distinction of gender, sexual orientation, race or individual financial means, or of political, religious or other opinions by the provision of play, social and educational opportunities.

-To provide opportunities for the families of such children, young people and adults to obtain respite and support.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Public benefit

Our main activities in the 2025-2026 year were the provision of sessions to benefit children, young people and adults with a disability and their families, and fundraising activities to enable us to provide these sessions.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Sessions and activities provided

During the course of the year Our Space provided:

(a) Evening Club Sessions
Our Space Juniors takes place every Tuesday evening for children with a disability aged 8 to 12 years.

Our Space Seniors takes place every Thursday evening for young people aged 13 to 18 years.

Our Space Plus+ takes place every Friday evening for young adults aged 18 upwards.

All these club sessions provide members with the opportunity to meet with friends, socialise and take part in recreational activities - for some this is their only social activity and the only opportunity they have to gain independence away from their parents / carers.

Over the 12-month period, the three sessions offered regular weekly places to 57 children, teenagers and young adults and saw a footfall of 1,619 young people.

(b) Adult Drop-In Sessions
Our Space Adult Social takes place weekly on a Wednesday evening. These sessions are for anyone over the age of 16 who has a disability to attend either independently or with a carer. These sessions had a footfall over the 12-month period of 1,421 teenagers and adults with a disability and 755 carers.

Our monthly disco, for anyone over the age of 16 who has a disability, runs on the last Saturday of each month. In the 12-month period, disco was attended by 470 teenagers and adults with a disability and 190 carers.

In the last 12 months both our Adult Social and Disco have really grown in popularity, attracting an increase in footfall of teenagers and adults with a disability of 13% compared with the previous year.

(c) Family Sessions
One of our most popular sessions has always been our weekly Saturday afternoon family session which can be attended by any family that has a child with a disability. It is an opportunity for the whole family to attend together; for parents to meet each other, gain mutual support and relax whilst their children, both with and without disabilities, can play in a safe and stimulating environment.

Additional family sessions and family fun days also took place during school holidays and on Sundays, with special activities being provided including circus skills, Rockbox, drumming, Bollywood dancing, bushcraft and visits from the Animal Man as well as Teddy and Carlos the alpacas! We have also run regular family sessions specifically for children with a disability aged 0-5 years and these have proven to be popular.

A new addition to our family-based sessions this year has been our monthly sessions for children and young people with a disability who are not in education/ home-educated. Attendance at these sessions has fluctuated but we are starting to see more interest in people attending.

The 2025-2026 year has again seen high attendance at family sessions. In the 12-month period, family sessions saw 1881 family visits with 2743 children and young people (2461 with a disability) and 2840 parents/carers benefitting from them. At 31 March 2026 we had 376 individual families who were members of Our Space.

(d) Holiday Playschemes
In the 2025-26 year we ran a short 3-day playscheme during the summer holidays.

Children and young people attended playscheme for either a morning or afternoon session, or stayed for a full day; as well as having access to all the facilities at Our Space, they also had the opportunity to take part in special activities such as music sessions, sports sessions and craft activities.

Over the scheme, 49 places were taken up by children and young people with a disability.

(e) School and Group Visits
During the week, term-time, and at available times at the weekend and during school holidays, special schools and groups are able to make private bookings to make use of the facilities at The Brook Centre.

Over the last 12 months, 415 visits were made by special schools and colleges in the area and by other support groups, as well as by some local adult provisions. In total 2889 children and adults with a disability visited with these groups.

Our diary is currently fully booked for weekday group visits into the summer term 2027.

(f) Aiming High Activities
Our Space has continued to be contracted as a provider of short break activities as part of the Stoke-on-Trent Aiming High program.

In the period we have provided places for disabled children and young people at our weekly and holiday family sessions, family fun days, 0-5 sessions, Home-Ed group sessions, adult social and disco.

We thank Stoke-on-Trent City Council for their ongoing support.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Fundraising Activities
Our main fundraising event of 2025-2026 was our 10th Anniversary Charity Ball which we held at the beginning of March 2026 at the DoubleTree by Hilton, Festival Park. This was a fantastic evening that celebrated the successes of our first 10 years as a charity and we were delighted to welcome friends old and new to the event.

The evening raised a wonderful £6035 for Our Space, all made possible by the generous support of all who contributed to the event. Our heartfelt thanks are extended to our EmCee Danny Bowers; to the University Hospital Orchestra and Ian Davis for providing the entertainment; to our official event sponsors T-IPS Interiors, Port Vale Foundation and Ann McCabe Solicitors; to Dreams Venue Dressing, Celebration Balloons and Love Letters Midlands for room decoration; to Adrian Chell Photography and to Michael Mountford for tech support; to Elizabeth Kusimo and the Flourish Project for the promotional video; to Mr Will Moorcroft (Moorcroft Pottery), Blendini Motorsport, Martin and Rachel Thomas, Mr and Mrs Holland (Moddershall Oaks), the Johnson family, Alan and Cheryl Gerard (The ArtBay), Phil Taylor and John Matthias for donating our auction prizes; and to everyone (too many to mention) who donated raffle prizes.

May 2025 saw us hold a charity lunch at Peaches Chinese Restaurant in Newcastle. Susan Chan once again put on a fabulous spread for us and helped us raise £472.

In July we held our ever-popular Sizzling Sounds music and BBQ event. With great entertainment provided by The Minstrels of Mischief, Alan Barrett and Spiderman (thank you to all), we had a brilliant day and raised a total of £750.

During the year we organised Easter and Christmas raffles which raised a total of £1596.

Also, in the year we had support from Stef Everill who organized a charity quiz night for us, raising £184.50; from Adam Slinn who ran the Stafford 10K, raising £734.65; from Tay Duckers and friends' Newcastle College Memorial Football Match in memory of Meg Newton, raising £1844; and from Keele Dance Society who raised £502.84 by organising a dance event and a tattoo and face-painting stall. We thank them all for their support.

We are delighted to currently be the Charity of the Year for Marks and Spencer, Talke, and for Brown and Brown Insurance, Newcastle - both of these companies are fundraising on our behalf as well as providing other help such as volunteering in our grounds. We are very grateful for their support.

We continue to work hard on fundraising and are always looking for new ideas!

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Our Space Staff and Volunteers

Our Space currently employs a team of 13 paid staff:

Jane Smith Head of Charity
Jill Spencer Finance & Administration
Tim Coggins Centre Assistant
John McCafferty Grounds and Cleaning

plus 9 Sessional Playworkers.

Our staff team is our most valuable asset and we take pride in having a team of experienced and professional Playworkers who are key to the successful delivery of all our club sessions and holiday playschemes. Our Playworkers are qualified to a minimum of level 2 or 3 in Playwork and/or Childcare and they also receive training in First Aid, Safeguarding Children and Adults, Manual Handling and Food Hygiene, as well as any other courses which will enhance their working practice. They are the heart and soul of all that we do and we thank them for their hard work, for their dedication, support and friendship.

Volunteers remain an integral part of the successful running of Our Space sessions. The support we gain from our volunteers is invaluable and their dedication and enthusiasm is part of what makes our sessions such a resounding success. We would like to take this opportunity to thank this year's regular volunteers Kelly, Liz, Lauren, and Ewan, who have volunteered at our club sessions, to Steven our disco DJ, and also to Nathan, Stanley and Steven who have given hours of their time helping to maintain our grounds and whose support continues to be invaluable. We also had 6 students from Keele Medical School who completed a 21-hour placement with us, volunteering at our club sessions.

In addition to our regular volunteers, this year 8 volunteers helped at our summer holiday playscheme sessions. We are indebted both to the support of our playscheme volunteers and to the staff at the local schools and colleges who assist us in their recruitment.
We have also been fortunate to receive the support of The Hanley Economic Building Society and Brown and Brown Insurance during the year, who have supported us by providing work parties to help maintain our grounds. We are very grateful for all their support, they have put in hours of tireless work, often in not the best weather conditions!

We would like to pay tribute to our good friend and long-term gardening volunteer (and general supporter of all things Our Space) Dave Clarke who sadly passed away during the year – we are grateful for all he did for us and miss him very much.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Hannah Dean, Treasurer
	Faye Johnson, Secretary
	Christina Loftus
Senior Management / Leadership Team:	Jane Smith, Head of Charity

Financial review

Our financial focus for the 2025-2026 year was very much on maintaining and improving upon the previous year's levels of self-generated income. Through careful spending, an increase in income generated from our activities and an improved focus on fundraising events, we again reached the end of our financial year without the need to rely on grant funding. As a team we are extremely proud of what we have achieved and we are continuing to make great strides towards a positive future.

Our total income for 2025-2026 was £180,780 (2024/25- £158,106), with expenditure of £151,203 (2024/25 - £136,344). At the end of the period, the total net assets are £494,241 (2024/25 - £464,655), of which £85,259 is restricted funds

Of the £408,982 of unrestricted funds, £34,867 is held as tangible fixed assets. Of the remaining cash, £80,000 is designated as reserves. Our Space has a policy in place to hold 6-9 months' running costs in reserves to cover ongoing costs should there be a loss of funding or a reduction of income, to allow the Charity sufficient time to source alternative funding. Based on projected figures for expenditure for the coming financial year, our current level of reserves meets this requirement.

The Directors have also designated £50,000 to a sinking fund for essential premises repairs. The building is over 30 years old and the outdoor equipment 20 years old, so the likelihood of significant repair work being needed increases every year. It is prudent to prepare for the eventuality of major work being required.

At the end of the 2025-2026 financial year, our designated fund for the refurbishment of our outdoor area stands at £182,500.

It has always been our intention to reach a level of self-sustainability such that we do not need to rely in the future on large grant funding to support our day-to-day activities and staffing costs. In order to achieve this we need to have a strong focus on our own income generation, both through the charging for services offered and through fundraising. This financial year has seen us achieve this goal for the third year running, something of which we are very proud, but times are getting harder with rising costs in all areas and we are reaching the stage where it will start to become much more difficult to generate the income needed to meet these rising costs. However, we remain optimistic and have a team that is willing to put in the time and effort to ensure that we continue to have healthy finances.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Funding Sources

• **Grant funding** - large grant funding has been received from:

- Postcode Local Trust - £50,000 over two years - this is an unrestricted grant so it can be used for ay purpose within our aims and objectives.

• Donations and other support have been gratefully received throughout the year from:

- Staffs Masonic Charity
- High Peak Competitions
- Ann McCabe Solicitors
- Tay Duckers and friends and Newcastle College in memory of Meg Newton
- Mr I Hickton
- Tracey Joinson
- Julie Fox
- Donations in memory of Dave Clarke
- Donations in memory of Mario Pezzaioli
- Newcastle-under-Lyme Lions Club
- Keele University Dance Society
- Mr and Mrs D Slack
- Pauline Hanrahan
- Kerry Dean
- Linda Emery
- Friends of Durham Grove
- HitMix Radio
- Unicorn Pub, Hanley
- David Hindley
- Cynthia Bradley
- Peaches Restaurant
- All sponsors of our 10th Anniversary Ball (acknowledged under fundraising)
- Hanley Economic Building Society
- Brown and Brown Insurance

We also thank all those who have donated prizes for our raffles and events, too many to list but all equally appreciated.

Plans for future periods

Aims and key objectives for future periods

The 2025-2026 year has seen our service provision continue to grow with a full diary throughout the year – overall annual footfall across all our sessions has increased by 17% on the previous year, which is a significant rise in numbers and demonstrates the increasing demand for our services.

The 2026-2027 year has started strongly. We have a full diary for weekday bookings, and we are continuing to receive a large number of enquiries from new families - family sessions in particular have been very busy with many full to capacity.

It is important now that, having successfully achieved three years of self-sustainability, we are able to continue in this vein – it will not be easy, so we must continue to focus on improved levels of in-house fundraising as well as continuing to focus on improving where we can on service delivery. The coming year will see Newcastle Borough Council start to charge us rent for our premises which will add to our expenditure for the year, so we will need to look at ways to bridge this gap.

2026-2027 sees us moving forward with plans to refurbish our outdoor area - this is our number one priority, and we are excited that we are finally able to bring the first phase to fruition in October 2026. It seems fitting that in our 10th anniversary year, we are able to make a start on this project, which has been a goal for us for the last few years. We will be committing just over £200,000 of funds to this first phase, which will leave us needing to raise around £150,000 in order to complete the full refurbishment. This has been, and continues to be an ambitious project but, with much of the existing play equipment reaching the end of its working life, it is essential that this refurbishment gets underway so we can continue to offer the best facilities for our members.

The 2026-2027 year is a significant year for Our Space, having reach our 10th anniversary. We are extremely proud of our decade of achievements and will be using the year to celebrate our successes with our members, to reflect and to make plans for the future.

We are excited for the year to come, having already entered it with confidence and financial stability. We know there will be challenges ahead, as there always are for charities such as ours, but with a dedicated team and a wealth of local support, we are confident that we will continue to go from strength to strength.

Structure, governance and management

Nature of governing document

Our Space (Staffs) Ltd is a Company Limited by Guarantee and a Registered Charity governed by its Memorandum and Articles of Association, which were last amended on 31 May 2016.

Recruitment and appointment of trustees

Our Space is governed by a Board of Directors. There are currently 4 Directors, but a maximum of 12 can serve on the Board.

Any family with a child or young person with a disability can apply to Our Space to become members. On becoming a member, they can then nominate Directors for election to the Board at the AGM.

The Board can also appoint a person willing to be a Director and can co-opt individuals to the Board; these appointments would then be ratified by members at the following AGM.

Induction and training of trustees

All Directors receive induction training and receive a handbook of policies and procedures. Training sessions are identified throughout the year that will benefit Directors in the governance of the Charity.

Our Space (Staffs) Limited

known as Our Space

Trustees' Report (incorporating Directors' Report)

Small companies provision statement
This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 28/10/26 and signed on its behalf by:

HRDean
HRDean (Oct 28, 2026 16:30:01 GMT)

Hannah Dean
Trustee

Our Space (Staffs) Limited

known as Our Space

Independent Examiner's Report to the trustees of Our Space (Staffs) Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2026.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

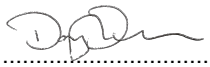
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Our Space (Staffs) Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

Daryl Denson ACMA
VAST

The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

Date: 28/10/26

Our Space (Staffs) Limited

known as Our Space

Statement of Financial Activities for the Year Ended 31 March 2026 (Including Income and Expenditure Account)

	Note	Unrestricted £	Restricted £	Total 2026 £
Income and Endowments from:				
Donations and legacies	3	31,272	-	31,272
Charitable activities	4	113,816	-	113,816
Other trading activities	5	22,646	-	22,646
Investment income	6	13,046	-	13,046
Total Income		180,780	-	180,780
Expenditure on:				
Raising funds	7	(9,698)	-	(9,698)
Charitable activities	8	(104,960)	(36,545)	(141,505)
Total Expenditure		(114,658)	(36,545)	(151,203)
Net income/(expenditure)		66,122	(36,545)	29,577
Net movement in funds		66,122	(36,545)	29,577
Reconciliation of funds				
Total funds brought forward		342,860	121,804	464,664
Total funds carried forward	17	408,982	85,259	494,241

The notes on pages 16 to 29 form an integral part of these financial statements.

Our Space (Staffs) Limited

known as Our Space

Statement of Financial Activities for the Year Ended 31 March 2026 (Including Income and Expenditure Account)

Comparative Information for the Previous Year

	Note	Unrestricted £	Restricted £	Total 2025 £
Income and Endowments from:				
Donations and legacies	3	35,077	3,000	38,077
Charitable activities	4	95,861	-	95,861
Other trading activities	5	10,940	-	10,940
Investment income	6	13,229	-	13,229
Total Income		155,107	3,000	158,107
Expenditure on:				
Raising funds	7	(1,383)	-	(1,383)
Charitable activities	8	(101,745)	(33,216)	(134,961)
Total Expenditure		(103,128)	(33,216)	(136,344)
Net income/(expenditure)		51,979	(30,216)	21,763
Net movement in funds		51,979	(30,216)	21,763
Reconciliation of funds				
Total funds brought forward		290,881	152,020	442,901
Total funds carried forward	17	342,860	121,804	464,664

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2025 is shown in note 17.

Our Space (Staffs) Limited

known as Our Space

(Registration number: 10007655)
Balance Sheet as at 31 March 2026

	Note	2026 £	2025 £
Fixed assets			
Tangible assets	13	60,563	66,786
Current assets			
Debtors	14	16,775	11,129
Cash at bank and in hand	15	418,187	388,875
		434,962	400,004
Creditors: Amounts falling due within one year	16	(1,284)	(2,126)
Net current assets		433,678	397,878
Net assets		494,241	464,664
Funds of the charity:			
Restricted income funds			
Restricted funds		85,259	121,804
Unrestricted income funds			
Unrestricted funds		408,982	342,860
Total funds	17	494,241	464,664

For the financial year ending 31 March 2026 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 13 to 29 were approved by the trustees, and authorised for issue on 28/10/26 and signed on their behalf by:

HRDean
HRDean (Oct 28, 2026 16:30:01 GMT)

Hannah Dean
Trustee

Our Space (Staffs) Limited

known as Our Space

Notes to the Financial Statements for the Year Ended 31 March 2026

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:
The Brook Centre
Stanier Street
Newcastle under Lyme
Staffordshire
ST5 2SU

2 Accounting policies

Summary of significant accounting policies and key accounting estimates
The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation
Our Space (Staffs) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern
The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Donated services provided on a pro-bono basis are included as income with a relevant expense also being recognised in the SOFA at the cost that would have been charged for the service.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £75 or more with an expected lifespan of 5 years or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation
Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office Equipment	20% reducing balance
Play Equipment	15% reducing balance
Fixed Play Structures	15 years - Straight line
Kitchen Equipment	5 years - Straight line
Gardening Equipment	20% reducing balance

Trade debtors
Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors
Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.
Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

3 Income from donations and legacies

	Unrestricted funds General £	Total 2026 £
Donations and legacies;		
Donations	6,272	6,272
Grants, including capital grants;		
Government grants	25,000	25,000
	31,272	31,272

	Unrestricted funds General £	Restricted funds £	Total 2025 £
Donations and legacies;			
Donations	35,077	-	35,077
Grants, including capital grants;			
Grants from other charities	-	3,000	3,000
	35,077	3,000	38,077

4 Income from charitable activities

	Unrestricted funds General £	Total 2026 £
Centre activities and playschemes	113,816	113,816

	Unrestricted funds General £	Total 2025 £
Centre activities and playschemes	95,861	95,861

5 Income from other trading activities

	Unrestricted funds General £	Total 2026 £
Events income;		
Other events income	22,646	22,646
	22,646	22,646

	Unrestricted funds General £	Total 2025 £
Events income;		
Other events income	10,940	10,940
	10,940	10,940

6 Investment income

	Unrestricted funds General £	Total 2026 £
Interest receivable and similar income;		
Interest receivable on bank deposits	13,046	13,046
	13,046	13,046

	Unrestricted funds General £	Total 2025 £
Interest receivable and similar income;		
Interest receivable on bank deposits	13,229	13,229
	13,229	13,229

7 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2026 £
Fundraising trading costs;			
Fundraising		9,698	9,698
		9,698	9,698

	Note	Unrestricted funds General £	Total 2025 £
Fundraising trading costs;			
Fundraising		1,383	1,383
		1,383	1,383

8 Expenditure on charitable activities

	Activity undertaken directly £	2026 £
The provision of a service for people with disabilities	141,505	141,505

	Activity undertaken directly £	2025 £
The provision of a service for people with disabilities	134,961	134,961

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2026 £
Independent examiner fees		
Examination of the financial statements	840	840
Other fees paid to examiners	1,663	1,663
	2,503	2,503

	Unrestricted funds General £	Total 2025 £
Independent examiner fees		
Examination of the financial statements	822	822
Other fees paid to examiners	1,550	1,550
	2,372	2,372

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Staff costs

The aggregate payroll costs were as follows:

	31 March 2026 £	2025 £
Staff costs during the year were:		
Wages and salaries	110,815	101,361
Pension costs	1,146	1,074
	111,961	102,435

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2026 No	2025 No
Playworkers	9	9
Management and administration	4	4
	13	13

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £Nil (2025 - £Nil).

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

13 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2025	89,768	89,768
Additions	90	90
At 31 March 2026	89,858	89,858
Depreciation		
At 1 April 2025	22,981	22,981
Charge for the year	6,314	6,314
At 31 March 2026	29,295	29,295
Net book value		
At 31 March 2026	60,563	60,563
At 31 March 2025	66,787	66,787

14 Debtors

	2026 £	2025 £
Trade debtors	16,316	10,770
Prepayments	459	359
	16,775	11,129

15 Cash and cash equivalents

	2026 £	2025 £
Cash on hand	38	70
Cash at bank	7,057	4,388
Short-term deposits	411,092	384,417
	418,187	388,875

16 Creditors: amounts falling due within one year

	2026 £	2025 £
Trade creditors	444	1,304
Accruals	840	822
	1,284	2,126

17 Funds

	Balance at 1 April 2025 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2026 £
Unrestricted funds					
General					
General funds	85,360	180,779	(114,657)	(55,000)	96,482
Designated					
Designated Funds	257,500	-	-	55,000	312,500
Total unrestricted funds	342,860	180,779	(114,657)	-	408,982
Restricted funds					
BBC Children in Need	430	-	(82)	-	348
Newcastle Rotary	1,528	-	(217)	-	1,311
Newcastle Lions	583	-	(108)	-	475
Barracks Trust	918	-	(84)	-	834
NCS	292	-	(44)	-	248
Tesco Bags of Help	1,197	-	(119)	-	1,078
Soft Play Appeal	5,430	-	(438)	-	4,992
North Stafordshire Hospitals Children's Trust	90,844	-	(31,663)	-	59,181
Co-op Community Fund	2,064	-	(187)	-	1,877
Postcode Local Trust	10,907	-	(948)	-	9,959
CAF Resilience Fund	1,611	-	(322)	-	1,289
Bernard Sunley Foundation	4,000	-	(333)	-	3,667
Toyota	2,000	-	(2,000)	-	-
Total restricted funds	121,804	-	(36,545)	-	85,259
Total funds	464,664	180,779	(151,202)	-	494,241

Comparative Information for the Previous Year

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
Unrestricted funds					
General					
General funds	93,381	155,107	(103,128)	(60,000)	85,360
Designated					
Designated Funds	197,500	-	-	60,000	257,500
Total unrestricted funds	290,881	155,107	(103,128)	-	342,860
Restricted					
BBC Children in Need	531	-	(101)	-	430
Newcastle Rotary	1,779	-	(251)	-	1,528
Newcastle Lions	717	-	(134)	-	583
Barracks Trust	1,005	-	(87)	-	918
NCS	343	-	(51)	-	292
Tesco Bags of Help	1,316	-	(119)	-	1,197
Soft Play Appeal	5,876	-	(446)	-	5,430
North Stafordshire Hospitals Children's Trust	120,000	-	(29,156)	-	90,844
Co-op Community Fund	2,251	-	(187)	-	2,064
Postcode Local Trust	11,855	-	(948)	-	10,907
CAF Resilience Fund	2,014	-	(403)	-	1,611
Bernard Sunley Foundation	4,333	-	(333)	-	4,000
Tesco Activities for All	-	1,000	(1,000)	-	-
Toyota	-	2,000	-	-	2,000
Total restricted funds	152,020	3,000	(33,216)	-	121,804
Total funds	442,901	158,107	(136,344)	-	464,664

The specific purposes for which the funds are to be applied are as follows:

BBC Children in Need - To pay for a Service Manager and sessional playworkers and the development of our evening and weekend sessions for three years

The Barracks Trust -To replace mats in the soft play area, for christmas party and towards soft play appeal

NCS - A restricted donation to purchase two trikes raised by young peple participating in the National Citizenship Service Programme.

Tesco Bags of Help -For the development of a sensory garden area

North Staffordshire Hospitals Children's Trust - For playworkers salaries

Soft Play Appeal - To fully refurbish the soft play area

Sundry restricted funds were received for the purpose of refurbishing the Brook Centre.

CAF Resilience Fund - emergency funding to help charities survive the impact of COVID 19 & further funding towards office furniture, staff costs

CO-OP Community Fund-to be spent on creating a Sensory Trail.

CAF Resilience Fund funding for office furniture, computers & tablets and staffing costs

Post Code Local Trust to fund the outdoor play area

Bernard Sunley Foundation to fund the soft play area refurbishment

B&Q Foundation to fund the renovation of our sensory garden area

Tesco Activities for All - funding to support summer holiday activities and Toyota Community Fund - funding to support the provision of opportunities for disabled children, their siblings and parents to engage in more physical activities.

Designated Funds
Designated funds are funds set aside to ensure that the Charity has the equivalent of between six and nine months' expenditure available(£80,000) to cover ongoing costs should there be a loss of future funding or a reduction of income to allow the Charity sufficient time to source alternative funding or, in extremis, to be able to close the Charity in an orderly and controlled manner. In addition £50,000 has been designated to ensure that there are sufficient funds held to cover any work required on the buildings and £182,500 has been designated towards the replacement of outdoor equipment

18 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds at 31 March 2026
	General	Designated		
	£	£	£	£
Tangible fixed assets	34,867	-	25,696	60,563
Current assets	62,899	312,500	59,563	434,962
Current liabilities	(1,284)	-	-	(1,284)
Total net assets	96,482	312,500	85,259	494,241

Comparative Information for the Previous Year

	Unrestricted funds		Restricted funds	Total funds at 31 March 2025
	General	Designated		
	£	£	£	£
Tangible fixed assets	38,209	-	28,577	66,786
Current assets	49,276	257,500	93,228	400,004
Current liabilities	(2,126)	-	-	(2,126)
Total net assets	85,359	257,500	121,805	464,664

19 Related party transactions

There were no related party transactions in the year.

Our Space 2026 Accounts - amended

Final Audit Report 2026-10-28

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