Chairperson's Report 2025

I would like to sincerely thank the trustees and volunteers of Friends of Riverside for their ongoing support and hard work without which the Centre could not function. Thanks also to Mr. Andrew Jack, Wiltshire Council Area Board and of course to the hirers and users for your ongoing support. As usual, those involved in Riverside are really fantastic and help us to provide this wonderful venue for the Malmesbury Community Area in North Wiltshire.

The potential threat of Wiltshire Council closing Riverside receded, during the summer of 2025 due to their decision change and Malmesbury Town Council have also signed a Memorandum of Understanding with Wiltshire Council, that they will look at the option of buying the building.

Friends of Riverside have continued to maintain the building and had part of the inside of the building repainted in addition to usual maintenance. We continue to provide a venue for the wider community and we have seen a rise in usage over the year. Our hirers provide a wide range of activities, including some local services, such as the local health visitors' Baby Clinics and a home for the Heal's free Community Wardrobe, the last being subsidised by us.

Our 'Saturday Friends' monthly drop in, for older and vulnerable people, continues on with increased numbers, reflecting interest in a wider range of talks and activities provided and our Monday Friends Group has become very busy too. .

We continue to have Riverside representatives on various local groups. This especially applies to the local Malmesbury Health and Wellbeing Forum. We also have a representative on the LYN (Local Youth Network). Both of these are community based forums, and report to Wiltshire Council Malmesbury Area Board. Independently, all of our trustees continue to help to provide support to our community, through various other roles in local community groups and charities.

We give our support to local events where possible and opened the centre and provided free refreshments to the public and participants for Malmesbury Carnival Procession Day.

Another very successful year for Friends of Riverside, fulfilling the objects of our charity, supporting local people, promoting social activity and health and wellbeing, through the provision of a reasonable priced and accessible community venue

Kim Power

Mrs. Kim Power (Chair) 19th May 2026

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RIVERSIDE ACCOUNTS

Trustee Remuneration

There were no trustees' remuneration or other benefits for the period 1 January 2025 to 31 December 2025

Staff Costs: There were no staff costs paid for the period ended 31 December 2025
There were no trustees' expenses paid for the period ended 31 December 2025.

Receipts and Payment Account	**31 12 24**	**31 12 25**
	£	£
Hall and Room Hire	22496.80	30446.69
Grants & Fundraising	-	4144.00
Bank Interest	915.25	732.70
Total Receipts	23412.05	35323.39
Payments		
Insurance	863.18	186.95
Light heat and water	8209.23	6464.82
Compliance contract and servicing	7876.23	763.21
Maintenance License's	545.35	582.00
Event Costs & Project Costs	1108.76	180.00
Setup costs… .	670.86	836.18
Cleaning	13087.99	14672.91
Total Payments	32361.60	23686.07
Balance held at Lloyds Bank, Malmesbury @ 31/12/24	29542.31	
Balance held at Lloyds Bank, Malmesbury @ 31/12/25		4577.66
Money held on Deposit at Lloyds Bank @ 31/12/25		36601.97

Represented by: **Unrestricted Funds:** **£41179.63**
Hon Treasurer

P J Gilchriest

P J Gilchriest Date 3/4/2026

Independent examiner's report to the trustees of Friends of Riverside Trust

I report to the trustees on my examination of the accounts of the Friends of Riverside Trust (the Trust) for the period 1st January 2025 to 31st December 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

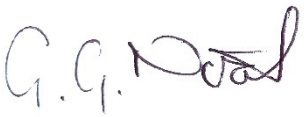
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



G.G.Noël, ACIB 11, Shepherds Mead, Tetbury. GL88RB Date:3rd April 2026

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Dementia Friends An Alzheimer's Society initiative

Secretary's Report 2025

2025 proved to be another busy year for Riverside.

The newly elected Wiltshire Council announced that they would be renewing the lease after the end of 2025 and Malmesbury Town Council expressed an interest in buying the property, albeit with the current Trustees still running Riverside.

Monthly meetings continued to take place at Riverside itself although due to our popularity we did struggle to find a room to hold them in at times! In my role as Secretary, I was responsible for making the arrangements for these meetings plus the preparation and circulation of agendas and minutes. I also continued to be responsible for Hallmaster and the room bookings, dealing with all e-mail in the Riverside Inbox, liaising with customers, showing potential customers around the facilities, sending out invoices plus monthly meetings with our cleaning contractors and weekly liaisons with the cleaner to discuss closing times for the week ahead and any other cleaning issues that may have been raised.

As well as record keeping and sundry correspondence, please note the following:

Grants applied for and awarded:-

Kim Power applied for and was awarded a grant from the Area Board for Saturday Friends to be included in the Thomas Hobbes Festival – this included a talk and a booklet that they could take away, full of information about him.

Riverside were represented at the following events and participated in or attended the following meetings: -

Local Youth Network; Wiltshire Council Area Board; Malmesbury Area Health and Wellbeing Forum;

We also opened up to the public and participants for Malmesbury Carnival Day providing much needed refreshments and facilities and copious amounts of tea for the visiting twinning town from Germany.

We also continued to host the Malmesbury Community Wardrobe.

Saturday Friends

During 2025 we were able to run our normal Saturday Friends schedule. We continued to run shorter sessions with tea/cake and biscuits rather than a luncheon. We also always provided transport and entertainment for our guests. We also held a very popular Xmas party in December where every guest went home with a Xmas present and a card, made by our Monday Friends group.

Monday Friends

Monday Friends continued to thrive during 2025 as an informal 'drop-in' morning for any independently living elderly residents ie. we did not provide transport but still provided tea/coffee/ cake etc and of course, company, warmth and a chance to get together for a (sometimes very lively!) chat. During 2025 we had several new members joining us and it was so popular with those who attended that we were asked to keep in going, even on Bank Holiday Mondays.

Mary O'Brien

Mary O'Brien (Secretary) 6th May 2026

Health and Safety Report 2025

This report summarises the main health and safety issues for 2026 and incorporates all aspects of Health and Safety for the Riverside Community Centre.

A health and safety inspection is carried out on a weekly basis by Margaret Perrin and the reports are kept in the health and safety file in the office.

- All pieces of electrical equipment owned by Riverside Community Centre were PAT tested, the certificates are kept online.
- First aid boxes are all stocked.
- All emergency lighting tests and outcomes are recorded monthly.
- The fire alarm and the smoke detectors were serviced on 15th September 2025
- Fire extinguishers to be serviced soon.
- A new carbon monoxide monitor was installed in the main entrance by the boiler room in August 2025
- During the year there has been a legionella bacteria issue in the unused and locked shower room, which has now been rectified by qualified experts. This was found during regular checks on the disused plumbing and there was no danger to the public.
- There has been some movement of the ceiling tiles in their frame in the main hall. These are just polystyrene and very light, so not dangerous per se should they fall and hit someone, but the shock of this happening is of concern. A ceiling fixer is being engaged to clip the tiles into place.
- The carpet and surround which is in the entrance to the main building has been damaged due to water ingress, a member of the team covered the damaged area with black/yellow hazard tape as a temporary measure to warn hirers and users of the danger. A permanent repair is being organised.

Accident Book:
An HSE Accident Book is in the foyer. Its purpose is to record minor incidents and accidents. Under the Data Protection Act 2004 accident books should not enable people to read personal information of others. To ensure that this does not occur individual records are removed and held separately in the health and Safety folder in the office.
There were no recorded H&S accidents in 2025.

Training which is available as follows:

- Asbestos awareness
- Safe driver training
- First aid including training on the use of an Automated External Defibrillators
- Chair evacuation.
- Food hygiene
- Bomb evacuation
- Fire safety

Margaret Perrin

Margaret Perrin
Trustee responsible for Health and Safety. 12th May 2026

Mrs. Margaret Perrin (Trustee with Responsibility for Health and Safety) 23rd June 2025