CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2025 to 31 March 2026

Charity name: Hubberston and Hakin Charitable Incorporated Organisation (CIO)

Charity registration number: 1168883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the CIO remain the provision and maintenance of a community Centre for the use of the inhabitants of Hubberston \ Hakin and the surrounding areas without distinction of political, religious, or other opinions, including the use for meetings, lectures and classes, together with other forms of recreation and leisure time occupations, with the objective of improving the health and wellbeing of the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	This summary highlights the activities, projects and services hosted at the centre for the reporting period March 2025 to April 2026. The centre is a vibrant community hub with wellbeing at the heart of its everyday activities. It's home to a range of popular activities for all ages and abilities ranging from a daily playgroup to a regular luncheon club for older persons in the area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**Yes**

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	

Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	The number of volunteers supporting the Centre continues to increase. For the Luncheon Club alone we have Fifteen Volunteers and Sixteen for the Stroke Short Mat Bowls Group. We remain as a CIO totally led by unpaid volunteers who come from a variety of backgrounds.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	The reporting period saw a further expansion of the charity's work to meet its objective of improving the health and well-being of the community. By working with a number of statutory and third sector organisations the Centre is fully utilised and currently sustainable in meeting running and maintenance costs. During the year, the Centre has again been successful in being allocated grants from several funding sources supported by Pembrokeshire Association of Voluntary Services. These sources include ongoing support of the Big Lottery Funding through the Building Communities Trust and the Time out For Carers Fund. The Stroke Survivors Short Mat Bowls Group continues to flourish. The group made up of stroke survivors and their family carers referred by the local stroke rehabilitation unit at Withybush Hospital. Services for pre-school children include 10 Playgroup sessions per week and a weekly Parent and Toddler Group run in conjunction with the Community Church based at the Centre.

		There are also regular Stay and Play sessions run in partnership with the Health Board's Health Visiting Service and Little Acorns Playgroup during school holidays. The Centre continues to host the Church of the Living Hope who hold regular services and activities at the Centre. As well as a Community Choir, Cleddau Table Tennis Club, Arts Care Cymru, Pembrokeshire Mind, Pembrokeshire Young Carers Services, Ukulele and Music Bands all provide a wide range of wellbeing activities. **Sustainability initiatives** By establishing links with Sustainability Communities Wales, the Centre was assessed resulting in the publication of a Resource Efficiency Report, Stemming from this report a number of energy saving recommendations were made and implemented. During the last year: • The Centre has entered into a Smart Export Guarantee with the Centre's electric supplier, thereby securing regular additional income. • The Centre has negotiated a full ECIR assessment to ensure that the current electrical system is updated to meet modern standards. These initiatives have further reduced utility costs at the Centre, making it sustainable in the longer term. Among the areas completed in 2024/25 are: • A raised border is now in place for the Playgroup as part of the Hubberston Green project. • Initiatives introduced to provide drop-in services to support Adult Mental Health services in the area. • Mental health support services for Children and Young People has been introduced in the Centre.

		• Wellbeing activities introduced to support Unpaid Carers in the form of respite and provision of information. • Time out for Carers (Round 3) funding awarded to further develop Art & Craft, Music Therapy and Carer information at the Centre during 2024-25. • Time out For Carers funding also utilised to provide innovative breaks for Carers of those attending the Centre i.e. Massage sessions, Golf for Carers, Ten Pin Bowling and Volunteering opportunities. • New initiatives such as Table Tennis, Arts & Crafts, Netball for Young Carers in partnership with Action for Children have been established. • The Hubberston and Hakin Community Gardening Club has played a key role in supporting the Hubberston Green Project. Centre objectives 2026-27. • Increase wellbeing activities including Zumba Gold sessions etc and the establishment of a camera / photography club. • Participation in the national “Raising Readers” Project in partnership with the local school and library. • Meet all ECIR recommendations in updating the electrical system at the Centre. • Establish a permanent “Cwtch” area to combat loneliness for those living in the local community. • Increase the number of Adult Learning opportunities at the Centre including a Welsh Learners course.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Substantial progress has been made in making the Centre sustainable in the longer term.
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See the accounts submitted**.**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Number of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hiring fees from those utilising the Centre.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hubberston and Hakin Charitable Incorporated Organisation
Other name the charity uses	None
Registered charity number	1168883
Charity's principal address	Church Road, Hubberston, Milford Haven, Pembrokeshire SA73 3PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Norma Barlow	Chair		CIO
2	Lynda Jones	Vice chair		CIO
3	Pam McGillivray	Treasurer		CIO
4	Susan Twigg	Secretary		CIO
5	Jackie Davies	Trustee		CIO
6	Peter Llewellyn	Trustee		CIO
7	Adrian Jones	Trustee		CIO
9	Jean Roberts	Trustee		CIO
10	Susan Council	Trustee		CIO
11	Paul Robinson	Trustee		CIO
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Corporate trustees – names of the directors at the date the report was approved.

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NONE		

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	NONE
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects!	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature(s)	Norma Barlow	
Full name(s)	Norma Barlow	
Position (e.g., Secretary, Chair, etc)	Chair	
Date	24th October 2026	

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF:

HUBBERSTON & HAKIN COMMUNITY CENTRE

I Have examined the financial statements of the Hubberston & Hakin Community Centre (Charity number 1168883) for the financial year ended 31st March 2026, a copy of which is attached.

As the Charities trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under Section 144(2) of the charities Act 2011 (the 2011 Act). Instead, an independent examination should be carried out.

It is, therefore, my responsibility to: -

A/ Examine the accounts (under section 145 of the 2011 Act.

B/ To follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

C/ To state whether particular matters have come to my attention.

My examination was carried out in accordance with the Directions and Guidance Notes issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

You are reminded that the procedures followed do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

The accounts have been prepared on a Receipts and Payment basis, Consequently no cash flow statement has been provided.

Where I have required explanations during the course of my examination, the Trustee Pam McGillivray, has provided these, on your behalf. Explanations have been prepared as part of the Trustees Annual Report.

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that any of the requirements to keep accounting records in accordance with Section 130 of the 2011 Act and; to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met or to which attention should be drawn in order to enable a proper understanding of the accounts.

M. E. Howe.

Maureen Howe

The Cellars Bookkeeping Service
The Cellars
Cellar Hill
Milford Haven
Pembrokeshire
SA73 2QT

Date: 15th October 2026