Structure Governance & Management

Governing Document

The organisation is a Charitable Incorporated Organisation, registered as a charity on 14th July 2016 and began operating on the 12th November 2016.

Recruitment & Appointment of Trustees

When admitting new members the board of trustees takes into account the contribution to the skills mix and balance of the board as a whole. Trustees are recruited by word of mouth and by direct approach to people who possess these skills and support the values and objects of the charity.

Trustee Induction & Training

At present new trustees have an informal induction process by meeting with one of existing trustees. This induction covers the following:

A brief history of the organisation and its plans for development.
A summary of the legal responsibilities for trustees.
Statements of the current financial position with reference to the last 12 months and projections for the following 12 months.
Future plans and objectives.
The decision-making process.
Resources available for ongoing development in the role (The Charity Commission web site and help line numbers and any other upcoming training events)

Existing trustees are encouraged to attend in-service training events for trustees. When this happens, the relevant trustee presents a summary with any relevant action noted.

Organisational Structure

The William Wilkins Trust is supported by a Board of Trustees who are responsible for policy decisions and encourage best practice within the activities of the organisation.

Decision Making

The trustees have specific responsibility for employment, policy making and major financial decisions and commitments.

Risk Management

The trustees have conducted a review of the major risks to which the Charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks faced by the charity.
Procedures are in place to ensure compliance with Health and Safety of staff, volunteers and visitors in accordance with all of the activities we are engaged in. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Related Parties

The charity has close links with Derby Vineyard Church, the trustees and volunteer workforce are all members of the church, charity number: 1198502.

Objectives & Activities

The Objectives of the Trust are for the benefit of the public:
To advance the Christian faith in accordance with the Statement of Faith in the Schedule attached to the Trust Deed, in such ways and in such parts of Derby and the surrounding area as the Trustees from time to time may think and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

Charity Aims & Difference we seek to make

The William Wilkins Trust is committed to advancing the Christian faith by demonstrating what it means to follow Jesus Christ through practically serving the spiritual, physical and emotional needs of people in our local communities, the City of Derby and surrounding areas, specifically in line with the objectives and activities of the organisation. Through this investment we aim to be a catalyst for positive change within the City of Derby and surrounding areas.

Charity objectives for the year

1. To develop partnerships and support other Christian groups as they seek to advance the Christian faith.
2. To maintain and improve the fabric of the building.
3. To make grants in line with the charitable objects.

Strategy and activities that contribute to achieving objectives

1. To develop partnerships and support other Christian groups as they seek to advance the Christian faith – continue to work with Christian groups who use the 'Wilkins Centre'.
2. To maintain and improve the fabric of the building –general maintenance and redecoration will be undertaken as required.
3. To make grants in line with the charitable objects. – a proportion of the rental income is to be given to other charities who seek to advance the Christian faith.

Achievements & Performance

1. To develop partnerships and support other Christian groups as they seek to advance the Christian faith.

A strong relationship exists been the William Wilkins Trust and Derby Vineyard. Volunteers who are part of the church have been involved in managing the affairs of the building, including managing the lettings of the building, decorating the building and arranging maintenance as required. In return, only minimal charges are made when groups from Derby Vineyard use the building.

They have continued to make good use of the building, during the week for an administration base and for evening and weekend activities, including community social events and church services.

2. To maintain and improve the fabric of the building.

   Volunteers from Derby Vineyard have undertaken minor repairs, decorating and so on. The have been no major repairs or improvements during this period.

3. To make grants in line with the charitable objects.

The Trustees agreed that the Net Income/Expenditure was insufficient to make any large grants during this period.

Financial Review

During this period the Trust received £6,473 in rental income and £3,000 to cover roof repairs due to damage by adjacent building work. Expenditure was £11,774.

Principal Funding Source

The principal income source for the William Wilkins Trust is through the rental income from the Christian groups which hire the building. We do not currently receive any grants or bursaries from external bodies.

Investment Policy

Aside from retaining a prudent amount in reserves each year, all of the charity's funds are to be allocated towards fulfilling the objectives of the charity.

Reserves Policy

The Trustees have agreed to save towards having 3 months' core budget running costs in reserves. This policy is subject to a review annually.

Trustees' Responsibilities

The Charity Commission requires accounts to be prepared for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees have endeavored to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the charity will continue on that basis.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with recommended practice.

Signed on behalf of the trustees..A. Slt.....Date..29/9/26.

William Wilkins Trust

Statement of Financial Activities

For the period 1st January 2025 to 31st December 2025

	2025			2024		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
Income and endowments from:						
Donations and Legacies	3,000	0	3,000	0	0	0
Investments	0	0	0	0	0	0
Charitable Activities (Room Hire)	6,473	0	6,473	6,475	0	6,475
Total	**9,473**	**0**	**9,473**	**6,475**	**0**	**6,475**
Expenditure on: Charitable Activities	(11,674)	0	(11,674)	(4,643)	0	(4,643)
Total	**(11,674)**	**0**	**(11,674)**	**(4,643)**	**0**	**(4,643)**
Net Income/(Expenditure)	**(2,201)**	**0**	**(2,201)**	**(1,832)**	**0**	**(1,832)**
Total Funds Brought Forward	12,973	0	12,973	11,141	0	11,141
Funds Carried Forward	**10,772**	**0**	**10,772**	**12,973**	**0**	**12,973**