CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2025 **To** 31 December 2025

Charity name: The Festival of Chichester

Charity registration number: 1167936

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the arts and to promote the arts for the public benefit in Chichester and the surrounding area, in particular but not exclusively by promoting and providing opportunities (through events and activities) for the appreciation, understanding and enjoyment of the arts in all their forms, including the promotion and running of the annual summer arts festival.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In furtherance of the charity's objects for public benefit the trustees organise independently managed events over a four- or five-week period every summer in the Chichester and surrounding area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In determining the charity's activities, the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the year under review the charity raised grants and donations of £31,749 to assist local businesses with the hosting of 120 individually organised events between 13 June 2026 and 19 July 2026.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total incoming resources for the year were £31,990 (2024: £13,437), comprising event income of £11,658 (2024: £8,792), grants/donations of £20,091 (2024: £4,500) and bank interest of £241 (2024: £145). Total expenditure for the year was £15,284 (2024: £15,395).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees maintain reserves to ensure the continued operation of the Charity and to meet future commitments. The level of reserves is reviewed regularly.
Amount of reserves held	Para 1.22	At the year end the charity held a total cash balance of £25,690 (2024: £8,984), all of which represents unrestricted free reserves.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds comprise income received for specific charitable purposes as specified by the donor or grant-maker and may only be applied in accordance with those restrictions.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 13 January 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO) Registered 29 Jun 2016
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed in accordance with the provisions of the Constitution.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	No trustee received any remuneration or other benefit from the charity during the year. One trustee was reimbursed £5,271 for various charity expenses paid personally to third parties on behalf of the charity.
Other		N/A

Reference and Administrative details

Charity name	The Festival of Chichester
Other name the charity uses	None
Registered charity number	1167936
Charity's principal address	Chichester City Council The Council House North Street CHICHESTER PO19 1LQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anne Dorothy Scicluna	Chair		
2	Victoria Jacqueline Meddows-Smith		Appointed 15/01/2025	
3	Dr Phil Hewitt			
4				
5				
6				
7				
8				
9				
10				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	Barclays	74/75 East Street, Chichester, PO19 1HR
Independent Examiner	Katie Wilson	Blue Spire Limited, Cawley Priory, South Pallant, Chichester, PO19 1SY

Name of chief executive or names of senior staff members (Optional information)

Kate Mosses - President
Ben William – Co-coordinator
Mark Elliott – Committee member

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Victoria Meddows-Smith	
Full name(s)	Victoria Meddows-Smith	
Position (eg Secretary, Chair, etc)	Trustee	

Date 16 October 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)

Receipts and payments accounts

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For the period from	Period start date	To	Period end date

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Event income	11,658	-	-	11,658	8,792
Grants and donations	20,091	-	-	20,091	4,500
Bank interest	241	-	-	241	144
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	31,990	-	-	31,990	13,436
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,990	-	-	31,990	13,436
A3 Payments					
Advertising & marketing	7,820	-	-	7,820	6,150
IT, software and consumables	7,045	-	-	7,045	8,782
Bank fees	44	-	-	44	-
Insurance	134	-	-	134	143
Miscellaneous event costs	241	-	-	241	320
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,284	-	-	15,284	15,395
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	15,284	-	-	15,284	15,395
Net of receipts/(payments)	16,706	-	-	16,706	- 1,959
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,984	-	-	8,984	10,942
Cash funds this year end	25,690	-	-	25,690	8,983

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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit	25,000	-	-
	Current	690	-	-
		-	-	-
	Total cash funds	25,690	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Victoria Meddows-Smith	Victoria Meddows-Smith (Trustee)	16 October 2026

Independent Examiner's Report to the Trustees of The Festival of Chichester

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. accounts comply with regulations

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katie Wilson

Katie Wilson FCA
Blue Spire Limited
Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY

Date 16 October 2026