Parkside Community Hall AGM

20th April 2026

Chairman's Report

Overview

Overall, 2024/25 was another successful year, thanks again to the hard work of our volunteers, staff and trustees.

Parkside Hall remains reliant on a small number of people who give up their time to keep the hall running. Finding more volunteers to spread the load is a real challenge to the continued success of Parkside Hall. We are extremely grateful to all involved.

The year saw several changes in the makeup of the trustees. Roy Tebbutt stepped down as chair but remains a valuable member of the team. Roy has been replaced by Clive Stallwood and Chris Hedges as co-chairs. Brian Russell gave up his post as a trustee but continues to provide advice on utilities and the Anthill Comedy Club.

Once again, we would like to thank Brian and Roy for all their hard work in making Parkside a success.

Use of the hall remains at a high level, particularly in daytime during the week. This was reflected in an overall income of £106k in the year, an increase of c 8.5%. Running costs were flat overall with general cost increases being offset by reduced utility bills, resulting largely from the benefits of the solar panels installed in 2024.

This resulted in a net surplus of £45k, leaving the hall well placed to face future investment and expenditure needs.

(All figures are based on un-audited accounts at the time of writing)

Jeff Simmons took over as treasurer at the last AGM. Jeff has brought increased clarity to financial reporting and controls. Alan Cardwell continues to provide invaluable support and advice to Jeff and the rest of the trustees and was instrumental in making sure the hall's reserves are held in accounts that optimise the balance between interest and security.

People

Parkside Hall is run almost entirely by volunteers. Around 25 people are involved each week in a range of tasks from opening and closing the hall to running the bar at events, labour scheduling and paying bills.

There is no doubt that this team punches above its weight. They are supported by a small number of employees, but the workload remains high.

To ease the burden, the trustees resolved to appoint a paid part-time Community Hall Manager to relieve some of the pressure on volunteers and trustees. Matt Large joined us in January 2026 and has already begun to make a positive impact.

Matt's focus will include attracting new volunteers, supporting existing volunteers and our caretaker, Dave Martin, and unlocking new income streams to support the hall's activity and to offset the additional employment costs.

Activity

Day-to-day bookings remained at a high level from Monday to Friday. This was bolstered by the NHS and Specsavers who have increased their use of the hall and account for a significant proportion of our income. Activity at the weekend is less intense and represents an opportunity for the future.

One highlight of the year saw a stage of the Tour of Britain cycle race finish on our doorstep with Parkside Hall providing hospitality facilities for the main sponsors and featuring on national television.

The Anthill Comedy Club continues to be our principal self-run fundraiser. Attendance at these events did drop during the year with a resultant reduction in income. This reflects a general decline in consumer confidence and a number of copycat events in the area. We have re-focused attention on promoting the comedy club, using Social Edit to utilise social media to drive ticket sales. This resulted in the first event of 2026 selling out in March and has highlighted the opportunity for us to increase our use of social media to promote Parkside Hall in general.

Focus for 2025/2026

2025/2026 has started well. Our key areas of focus for the current year include: -

- Attracting new volunteers to help with the running of the hall whilst retaining the existing team
- Retaining our existing client base and attracting new hirers
- Identifying and unlocking additional income streams
- Completing the long-awaited installation of a new door between the kitchen and auditorium
- Developing a facilities management plan for the coming years
- Progressing use of social media to promote the hall
- Ensuring that all policies and procedures are up-to-date and continue to comply with Charity Commission requirements
- Building closer links with other organisations and events in the town

We will also continue look at further investment in the hall to improve facilities and help control costs, subject to the availability of the necessary funding.

Parkside Hall Accounts for the period January to December 2025

Receipts Account	No 1 Account Receipts 2025 £'s	Payables Account 2025 £'s	Total Parkside Operations 2025 £'s
2024 Hall Receipts (lettings) unpaid in 2024	330.00		330.00
2025 Hall Receipts (lettings) Prepaid 2024	0.00		0.00
2025 Hall Receipts (lettings)	85,096.55	-549.50	84,547.05
2025 Rent Receivable	2,685.00		2,685.00
Alameda	1,000.00		1,000.00
Miscellaneus Other/Donations	265.00		265.00
Total Receipts	**£89,376.55**	**-£549.50**	**£88,827.05**

Event Receipts	Parkside Events 2025 £'s
Comedy Night Takings	20,638.26
Total Receipts	**£20,638.26**

Reserve Account 2025	Parkside Reserve 2025 £'s
Interest	923.08
Donation	25.00
Grant	0.00
Total Receipts	**£948.08**

Total Parkside 2025 £'s
£110,413.39

Time Deposits 2025	£'s
HTB Deposit	80,000.00
Interest Rate 4.07%	
Memo Estimated	
Accrued Interest	2,808.86
Cambridge & Counties	80,000.00
Interest Rate 4.35%	
Memo Estimated	
Accrued Interest	2414.87
Total Time Deposits	**£160,000.00**
Total Memo Interest	**£5,223.73**

Less running expenses	£'s	£'s	£'s
Wages/Cleaning (Includes Furlough Payments)		22,271.08	22,271.08
Utilities		8,952.66	8,952.66
Income from Electricity exported back to the Grid		-2,244.18	-2,244.18
General Maintenance		3,493.87	3,493.87
Equipment Maintenance	330.00	8,562.25	8,892.25
Waste,Windows & Ground Maintenance(Insurance)		1,741.84	1,741.84
Telephone/TV Licence	591.36		591.36
Bank Charges	117.81	53.90	171.71
Insurance/PRS/Licences		4,633.18	4,633.18
Miscellaneous		4,280.17	4,280.17
Total Running Cost	**1,039.17**	**£51,744.77**	**£52,783.94**
Net Margin on Operating	**£88,337.38**	**-£52,294.27**	**£36,043.11**

Less Costs	£'s
Comedy Night	10,379.10
Total Costs	**£10,379.10**
Net Margin on Events	**£10,259.16**

Less Expenditure	
Hall Floor Re-Surfacing	2,460.80
Transfer to Time Deposit	80,000.00
Transfer to Time Deposit	80,000.00
Total Expenditures	**£162,460.80**
Net Cash (Reduction)	**-£161,512.72**

Net Cash (Reduction)			**-£115,210.45**

Transfers To Payables	-£64,000.00		
Transfers From No.1		**£64,000.00**	
Floor Grant Transferred Receipts to Payables			
Transfers To Reserve Account	**-£33,500.00**		
Transfers from Reserve			

Transfer To Reserve Account	**-£11,500.00**

Transfer From Events	**£11,500.00**	**£0.00**
From No1 Receipts	**£33,500.00**	**£0.00**

Capital Account Movement	£'s	£'s	£'s
2026 Prepaid Hall Receipts (lettings)	787.80		787.80
Refundable Deposits Received	11,790.50		11,790.50
Less Deposits Returned		12,034.50	-12,034.50
Less 2024 Memo Rent Receivable	2,685.00		
Net Change in Capital	**£730.68**	**-£328.77**	**£36,586.91**

787.80	
11,790.50	
-12,034.50	
-£114,666.65	

Bank Balances	£'s	£'s	£'s
Opening Balance	3,249.27	£3,077.48	
Plus/Minus Cash Movement	730.68	-328.77	
Closing Bank Balances	**£3,979.95**	**£2,748.71**	
Bank Statement	**£3,979.95**	**£2,748.71**	**£6,728.66**
	£0.00	**£0.00**	

Parkside Events Bank Balance	£'s
Opening Balance	2,948.00
Plus/Minus Cash Movemen	-1,240.84
Closing Bank Balance	**£1,707.16**
Bank Statement	**£1,707.16**
	£0.00

Bank Balance	£'s
Opening Balance	204,336.29
Plus/Minus Cash Moveme	-116,512.72
Closing Bank Balance	**£87,823.57**
Bank Statement	**£87,823.57**
	£0.00

£'s
213,611.04
-117,351.65
£96,259.39
£96,259.39
£0.00

Balance	£'s
HTB	80,000.00
Cambridgr & Counties	80,000.00
Total Time Deposits	**£160,000.00**

Memo Reconciliation of Floor Re-Surface Cost Transactions	
14th January Floor **Grant** frm Receipts to Payables	£3,280.00
26th January Transfer from Reserve to Payables	£2,460.80
27th Payment to Litchfield Flooring for Floor Refurb	-£5,740.80
Total	**£0.00**

Balance Sheet Assets	£'s	Liabilities	£'s
Cash	**£96,259.39**	Deposits	**£8,670.00**
Time Deposits	**£160,000.00**	Prepaid	**£787.80**
Receivables	**£2,685.00**		
		Reserves	**£249,486.59**
Totals	**£258,944.39**		**£258,944.39**

Balance Sheet Reconciliation	**12/31/2025**								
Opening Cash	**£213,611.04**	**Receivables**	**£330.00**	**Deposits**	**£8,914.00**	**Prepaid in 2024**	**£0.00**	**Net Reserve 2024**	**£202,269.64**
Parkside Operations Profit	£36,043.11	Paid 2025	-£330.00	Deposits Rec'd	£11,790.50	Prepaid in 2025	£787.80		
Profit on Events	£10,259.16	Oustanding	£2,685.00	Deposits Repaid	£12,034.50				
Reserve Interest Donation & Grant	£948.08								
Expenditure from Reserves	-£2,460.80								
Transfers to Time Deposit	-£160,000.00								
Net Change in Deposits	-£244.00								
Prepaid	£787.80								
Receivables	-£2,685.00								
Balances 31/12/2025	**£96,259.39**	**12/31/2025**	**£2,685.00**	**12/31/2025**	**£8,670.00**		**£787.80**	Net Cash Reserve 2025	£89,486.59
								Time Deposits	£160,000.00
								Total All Reserves	£249,486.59

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees PARKSIDE COMMUNITY HALL

On accounts for the year ended DEC 2025 **Charity no (if any)** 1165460

Set out on pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below *)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: [signature] **Date:** 28-10-26

Name: BARRY PEAT

Relevant professional qualification(s) or body CIMA (ACMA)

(if any):	
Address:	

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE.