Feltham Food Bank Trustees' Annual Report

From	Period start date			To	Period end date		
	06	04	2025		05	04	2026

Section A Reference and administration details

Charity name	**Feltham Food Bank**
Other names charity is known by	**N/A**
Registered charity number (if any)	**1163930**
Charity's principal address	**102 Hounslow Road**
	Feltham
	Postcode **TW14 0AX**

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. Aisha Rahman	Chair		New Trustee appointments are agreed collectively by the Board of Trustees.
2. Lorraine Calvert			
5. Madeleine Darvill			
6. Nina Walsh			
7. Helen Reed			
8. Jennie Mullins			
9. Nadeem Manzar			
10. Mary Hatherley		06/04/2025 to 31/03/2026	
11. Paul Hatherley		06/04/2025 to 31/03/2026	
12. Faouzi Saffar			
13. Catrina Julliard			
14. Syeda Juwaria Rahman	Treasurer		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays	Leicester, LE87 2BB

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (E.g., trust deed, constitution)	Constitution (Adopted on 07/10/2015)
How the charity is constituted (E.g., trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (E.g., appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

N/A

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Feltham Food Bank was founded in **March 2013** and became a registered charity on **12th October 2015.**

Feltham Food Bank is very grateful to have been supported by Feltham HIRA since March 2013.

Organisation in the year from 6th April 2025 to 5th April 2026:

- **Aisha Rahman** continues in the role of Chair of Trustees and manages referrals.
- **Syeda Juwaria Rahman** holds the role of Treasurer, sources funding, works with suppliers to negotiate value for money and assists with food purchasing.
- **Madeleine Darvill** organises volunteer rotas, and day-to-day practical tasks to maintain food supplies.
- **Helen Reed** manages volunteer recruitment and induction.
- **Faouzi Saffar** is Feltham Food Bank's link to the Feltham HIRA Association (Charity No. 1146678) where he is also a Trustee. HIRA provides our premises and invaluable support on a day-to-day basis.
- As of 31/03/26 **Paul and Mary Hatherley** are no longer trustees at Feltham Food Bank. Their contributions to the smooth running of the organisation were greatly appreciated and also their support in the handover or roles.

All Trustees give their time voluntarily and receive no remuneration, expenses or other benefits.

Due to ongoing cost of living challenges, the high demand for our service continues. To meet demand, we prioritise referrals for people living in the TW13 and TW14 areas (following an assessment by Trustees, we do sometimes include Hounslow borough residents in other postcodes if they are in urgent need). We manage the residual service demand through a waiting list and use of emergency parcels where appropriate. Our goal is to minimise waiting time for service access. In order to do this, we are taking steps to foster a stronger relationship with Riverside Vineyard Church. We envisage that, where appropriate, some long-term service users will transition to access the Social Supermarket, Thrive, located at Riverside Vineyard and will receive access to subsidised food. It is hoped that this will reduce waiting time for new emergency referrals to Feltham Food Bank. A referral entitles an individual or family to make 6 separate visits to collect a

food parcel. At the end of this period, rereferral is required if the service user is still considered to be in urgent need.
Due to Home Office Policy, there are now fewer asylum seekers presenting to receive support on Sundays. However, we continue to supply emergency parcels to asylum seekers when required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity provides support for people living or working in the London Borough of Hounslow by providing food, toiletries, baby supplies and household items which they could not otherwise afford through lack of means.

The Food Bank supports / complements the work carried out by a wide variety of statutory and non-statutory organisations e.g. Social Services, the NHS, local faith groups and charities such as St Mungo's and the Salvation Army. All recipients of our support are referred via professional agencies including: G.P.s, Children's Services, Adult Social Care Teams, Community Mental Health Teams, Schools, Faith Groups and other charities.

The Food Bank has a reputation for being welcoming, caring and responsive. In addition to weekly food parcels, we provide gift bags to mark special days, such as Christmas, Eid, Mother's and Father's Day. This year we were able to provide additional food parcels for families during the summer holidays when they are unable to access school meals. We also provided holiday activity packs for children. With the support of Richmond Upon Thames College, we were able to provide children's Christmas presents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Positive feedback has come from both service users and professionals who make referrals. An extract from a recent card received from a Service User said: ***"I just want to say 'thank you' from the bottom of my heart. Seeing the kindness, the compassion and hard work that you put into helping people in our community, people like me, is truly inspiring'.***

We receive generous donations from a wide variety of businesses and organisations including: Asda, Arnold Clark, Enterprise Mobility, Heathrow Airport, The Hygiene Bank, Cavan Bakery and HIRA. We also receive much appreciated support from schools and from individual members of the public.

Food Bank Trustees are supported by approximately 40 volunteers; with most Trustees working Sunday shifts in addition to their Trustee roles. Volunteer-led organisations create opportunities for people from a range of backgrounds to connect, engage, collaborate and better understand one another and the local communities they serve. Increased understanding can support the development of greater empathy and community cohesion.

New volunteers receive an induction and tour of the Food Bank from a Trustee when they apply to join. They are supported during their first few shifts by the Sunday Lead Trustees. All volunteers are required to read and sign the following Food Bank policies: Confidentiality and Code of Conduct; Safeguarding Statement. They are also required to have regard to the Food Bank Constitution and Safety Statement.

Feltham Food Bank's Constitution is clear that in relation to Trustees, volunteers and people receiving assistance, we will not discriminate on the grounds of gender, race, colour, ethnic or national background, sexuality, disability, religious or political beliefs, marital status or age.

In relation to all Food Bank activities and policies, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to running the Sunday shifts, a great deal of time is spent by Trustees and volunteers ordering food deliveries, stocking and organising the Foodbank storage shed and collecting food donations. The Treasurer has made a number of applications for one-off donations across the year and has experienced a high level of success.

Our aim is to supply food which provides a good level of nutritional balance. We aim to meet specific dietary needs where possible (either health related e.g., gluten free, or religious e.g., halal or kosher, or ethical e.g., vegetarian or vegan). We provide women's sanitary products as required, age-appropriate provisions for babies and for some older children who have additional needs.

Thanks to ongoing donations of food and financial support, the quality and quantity of the food we provide continues to be of a high standard. All parcels include fresh fruit and/or vegetables and clothes washing tablets. We receive weekly donations of bread and cakes from the Cavan Bakery, a local company. We also receive donations of pastries from Hira. The content of food parcels is discussed with each individual service user to help meet their needs and to minimise potential wastage.

As the cost of living continued to rise, the price of many basic food items increased substantially during the year. Trustees invested time looking for sources where best value for money could be achieved. A good relationship has been forged with a local cash and carry company, Aytac Foods, which has helped to reduce monthly food costs.

Feltham Food Bank continues to work hard to be environmentally sustainable in various ways, such as:

- Using an insulated storage shed that needs minimal background heating.
- Encouraging Service Users to bring their own reusable bags.
- Using biodegradable plastic, recycled plastic or paper carrier bags.
- Recycling paper, cardboard and plastic whenever possible.
- Packing clothes washing tablets in paper bags.
- Sharing any excess food with local agencies to further reduce waste.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We are open on Sunday mornings 52 weeks of the year. In the year from 6th April 2025 to 5th April 2026, 1,273 food parcels were collected by our service users. In addition, we provided Christmas hampers for approximately 38 families as well as 40 gift packages at Ramadan/Eid, chocolates at Easter and gifts on Father's and Mother's Days. We are aware that many families experience additional difficulties during the summer holidays when there is no access to school dinners. We were able to provide 55 additional food packs and 20 activity packs for service users with school-age children, during the summer break.

Over the last 13 years Feltham Food Bank has built up a large network of support in and around our local community. Some examples are:

- Permanent food collection boxes at local Tesco and Asda stores.
- Food donations from local schools and places of worship.
- Donations of food and money from large and small companies.
- Donations from individuals who give money and food or pay for supermarket deliveries.
- Donations from other charities such as 'hey girls' and 'the Hygiene Bank' which both provide a range of free hygiene products.

Section E Financial Review

Brief statement of the charity's policy on reserves	In the year ending 5th April 2026, Feltham Food Bank finds itself in a reasonable financial position with savings of £29,962. This is lower than the year ending 5th April 2025 (£31,100). Significant progress has been made to reduce spending in line with income while maintaining the quality of our provision. In addition, the Treasurer has made extensive effort to source further financial funding to close this gap. It is hoped in 2026/27 spending will be within the income generated.
Details of any funds materially in deficit	Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any
- fundraising).
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In addition to the very substantial donations of food, toiletries, baby and household supplies detailed above, financial donations received by Feltham Food Bank during this financial year were:

- £12,158 – donations -standing orders, cash, via Golden Giving
- £600 – Asda Foundation
- £2,500 – Arnold Clark
- £3,000 – Enterprise Mobility
- £250– Mitchell Design and Build

Special Donations and Grants

- £960 – Heathrow Take Off Fund
- £1,560 – LB Hounslow HAF

Together with:

- £1,594 – HMRC Gift Aid
- £292 – interest from savings account.

Payments made by Feltham Food Bank included:

- £16,309 – topping up food and household supplies
- £3,040 – food and treats for Christmas and Eid/Ramadan
- £1,197.57 - Summer holiday packages
- £1,440 - contribution to Feltham HIRA Association.

Section F Other optional information

In addition to our Constitution, Feltham Food Bank has the following policies in place:

- Confidentiality and Code of Conduct
- Safeguarding Statement
- Safety Statements.

The Accounts, Supplementary to the Accounts and this Annual Report have been, as best as possible, prepared in accordance with:

- Feltham Food Bank's Constitution;
- Accounting and Reporting by Charities: Statement of Recommended Practice;
- The Charities Act 2011;
- UK Generally Accepted Practice. Insofar as it applies.

Section G Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature(s)		Juwaria Rahman
Full name(s)	Aisha Rahman	Juwaria Rahman
Position (eg Secretary, Chair, etc.)	Chair of Trustees	Treasurer

Date: October 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Feltham Food Bank	1163930

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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	6th April 2025		5th April 2026

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations for food & household supplies	12,158	-	-	12,158	13,537
Business donations	6,350	-	-	6,350	3,500
Special donations and grants	2,520	-	-	2,520	-
Interest on savings	292	-	-	292	433
HMRC Gift Aid	1,594	-	-	1,594	1,467
Subtotal *(Gross income for AR)*	22,914	-	-	22,914	18,937
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Subtotal	-	-	-	-	-
Total receipts	22,914	-	-	22,914	18,937
A3 Payments					
Food & household supplies	16,309	-	-	16,309	14,718
Stationery & printing	197	-	-	197	59
Insurance	165	-	-	165	165
Storage & safety	1,404	-	-	1,404	1,064
Mobile phones & communications	240	-	-	240	531
Christmas hampers	2,626	-	-	2,626	1,546
Ramadan / Eid Packs	415	-	-	415	523
Summer packs	1,198			1,198	-
Food purchased with Hounslow grants	-			-	5,236
Postage and delivery	60			60	-
HIRA contribution	1,440			1,440	1,440
DBS checks (Voluntary Action Harrow)	-			-	-
Miscellaneous	-			-	-
Subtotal	24,052	-	-	24,052	25,282
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	24,052	-	-	24,052	25,282
Net of receipts/(payments)	- 1,138	-	-	- 1,138	- 6,345
A5 Transfers between funds A6	-	-	-	-	-
Cash funds last year end	31,100	-	-	31,100	37,445
Cash funds this year end	29,962	-	-	29,962	31,100

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current account	3,190	-	-
	Savings account	26,614	-	-
	Petty cash	158	-	-
	Total cash funds (agree balances with receipts and payments account(s))	29,962	-	-

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				-
		Details		-
		B2 Other monetary assets		-
				-

	Details	Fund to which asset belongs		Current value (optional)
B4 Assets retained for the charity's own use				-
				-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Aisha Rahman	9/4/2026
	Juwaria Rahman	Juwaria Rahman	9/4/2026

Feltham Food Bank (Charity Number 1163930)

For the financial year 6th April 2025 to 5th April 2026

Statement of assets and liabilities at the end of the 2025 – 2026 financial year

- Cash Assets £29,962
- Liabilities £0

Supplementary notes to receipt and payment accounts

A1 Donations: Cash donations for food and household supplies came from local residents, businesses and community organisations.

A1 General Business Donations: Four cash donations for general use came from local businesses.

A1 Special donations and grants: Two cash donations for Christmas hampers came from local businesses and London Borough of Hounslow Holiday Activity Fund.

A1 Interest on savings: £292 received on Barclays Bank savings account.

A1 HMRC Gift Aid: £1,594 received from HMRC 2024-25 tax year.

A3 Food & household supplies: Funds are used to purchase additional food, toiletries and other household supplies. Feltham Food Bank aims for a good nutritional balance in our food parcels. Cash donations received are also used to purchase good quality fresh fruit and vegetables that are added to every food parcel. In addition, it is sometimes necessary to purchase food to meet special dietary needs and to provide items such as baby food, baby nappies and feminine hygiene products.

A3 Mobile phones & communications: Call charges for Feltham Food Bank mobiles (07448831297 & 07783368928).

NOTE: No Trustees or Volunteers receive any payment for their time helping at Feltham Food Bank.

Net of Receipts/(Payments): From 6th April 2025 to 5th April 2026, Feltham Food Bank had a deficit of £1138.

Signed on behalf of the charity's Trustees:

Signatures		Juwaria Rahman
Full Names	**Aisha Rahman**	**Juwaria Rahman**
Positions	**Chair of Trustees**	**Treasurer**
Date	**09/04/2026**	**09/04/2026**