Rowlands Castle Parish Hall Charity (Registered Charity No 1163499)
(Sole Trustee Rowlands Castle Parish Council)

The Parish Hall
11 Links Lane
Rowlands Castle
Hants PO9 6AD
02392 413489

parishhall@rowlandscastlepc.org.uk

TRUSTEE'S ANNUAL REPORT AND ACCOUNTS 2025

History and Background

By a constitution dated 18th May 2015, Rowlands Castle Parish Hall Charity was converted to become a Charitable Incorporated Organisation Foundation (Reg. No. 1163499) with the Rowlands Castle Parish Council as sole trustee.

Objectives

The objectives of the Charity are:

The advancement of education and the provision of facilities in the interests of social welfare for recreation and leisure time occupation without distinction of sex, sexual orientation race or of political, religious or other opinions, for the benefit of the residents of the Parish of Rowlands Castle and the neighbourhood, with the object of improving the conditions of life for such persons.

Management Committee

The routine running of the hall is devolved to a Management Committee. The Committee will consist of no more than 9 and no fewer than 5 members of which at least 2 will normally be Parish Councillors.

In 2025, Edward Girard resigned from the Committee as the representative of the Rowlands Castle Painting Society after several years of very helpful and active service. He was replaced by Gill Merrett. The establishment of a full Management Committee with a majority of the members drawn from the user community and making a full contribution to its work has been of great help in ensuring that it has been able to continue to meet the needs of the wide user base.

The work of the Committee is underpinned by the indispensable contributions of the Facilities Officer and the Parish Hall Administrator. Claire Newman (FO) has most effectively led much of the project work and development at the Parish Hall, and Anita King (PHA) has provided excellent communication and support to users as well as continuing to develop and improve the systems which form the basis of the Parish Hall operations.

Chairman's 2025 Annual Report

This section sets out the main points relating to the operation of the Parish Hall in 2025.

1. Work has continued throughout the year to ensure that the systems installed to meet the security needs of the Montessori Nursery School are properly configured. This has resulted in further expenditure.

2. The Montessori Nursery School announced that it was to end its relationship with the Parish Hall at the end of the year. It had served the community for many years and its closure was much regretted. However, discussions started in the Autumn of 2025 with the owners of an alternative provider of a nursery to serve the younger residents of Rowlands Castle with a view to an opening in January 2026.
3. The Rowlands Castle History and Heritage Society installed a number of cabinets in the Oak Room to provide a permanent home for their extensive archives.
4. Improved arrangements for carbon monoxide alarms were installed following a risk assessment of the existing arrangements.
5. The Small Hall was completely redecorated and the flooring sanded and sealed. The appearance is much improved.
6. Heavy periods of rainfall continued to cause concern over water ingress into the Hall because of a lack of maintenance by the highway authorities of the storm drainage systems in Links Lane. The issues were discussed at length with Hampshire County Council, and some improvements were seen. But the issues were not entirely resolved and action by members of the Management Committee and the Administrator continued to be necessary to prevent a repeat of damage to the flooring in the Hall through flooding. The risk remains.
7. The Parish Council has continued to provide most welcome support for the Parish Hall by part funding of the Parish Hall Administrator during 2025.
8. In 2025, hire income remained broadly similar to 2024, but costs increased by over £9,000 as a result of increased repairs and maintenance, capital works to ensure the integrity of the alarm system, and the need to make a contribution to the cost of the staff of the Parish Hall Office. Consequently, overall there was a small loss of £21. The Committee is aware of the need to ensure that the finances remain on a sound footing, and the position is kept under careful review.
9. The cash balances over the year decreased slightly over the year from 26,501 to £26,480. With the level of activity at the Parish Hall, this leaves us in a sound position moving forwards. It will be however, be necessary to maintain a good level of reserves as we continue to meet the challenge of maintaining a building which is now well over 100 years old.

This Trustee's Annual Report and Accounts was approved at a Meeting of the Rowlands Castle Parish Council on 12th October 2026 and signed by the Chairman of the Council.



Cllr C. Stanley, Chairman of Rowlands Castle Parish Council

Rowlands Castle Parish Hall Charity (Registered Charity No 1163499)
(Sole Trustee Rowlands Castle Parish Council)

Rowlands Castle Parish Hall Income and Expenditure year ended 31st Dec 2025

Income	£	Expenditure	£
Hire of Halls	27,871	Wages and salaries	3,000
Lottery Subs	2,054	Cleaning	4,941
Security Deposits	200	Repair and Maintenance	8,560
Miscellaneous income	96		
Donations and Grants	1,000	Licences and Council Tax	932
-			
		Lottery Prizes	775
		Utilities	5,779
		Bank charges	107
		Phone and Office Costs	339
		Accountant and Insurance	2,828
		Capital Expenditure	
		Installation of wireless interfaces	1,980
		Installation of CO alarms	1,842
		Additional 'fridge in kitchen	159
	£31,221		£31,242

ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE

Accounts

31 December 2025

ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE
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Report to the trustees of ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE
On accounts for the year ended 31 December 2025

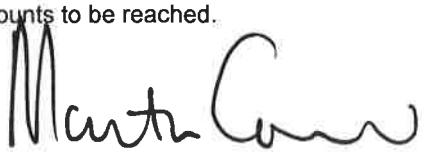
Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparationof the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) **and that an independent examination is needed.**

It is my responsibility to:
examine the accounts under section 145 of the Charities Act
to follow procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   to keep accounting records in accordance with section 130 of the Charities Act;
   to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Cornish FFA
Accountants

32 Castle Road
Rowlands Castle
Hampshire
PO9 6AS

3 September 2026

ROWLANDS CASTLE PARISH HALL
MANAGEMENT COMMITTEE
Balance Sheet
as at 31 December 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Parish Hall building		114,960		114,960	
Lighting upgrade		4,582	119,542	4,582	119,542
Fixtures and fittings			2,611		2,611
			122,153		122,153
Current assets					
Bank/building society balances		26,480		26,501	
Net current assets			26,480		26,501
Net assets			148,633		148,654
Financed by:					
Capital account					
Balance at start of period			148,654		140,779
Net profit/(loss)			(21)		7,875
			148,633		148,654

C Stanley

CHRISTOPHER STANLEY

Chairman Rowlands Castle Parish Council

12th October 2026

Signed on behalf of the Parish Council as sole trustee

ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE
Income and expenditure account
for the year ended 31 December 2025

	Notes	2025 £	2024 £
Income			
Hire of halls		27,871	27,663
Lottery Transfers and subs		2,054	2,223
Security deposits		200	49
Miscellaneous income		96	34
Donations and grants		1,000	-
		31,221	29,969
Contract cleaning		4,941	4,648
Repairs and maintenance		8,560	4,646
Licence fees and Council Tax		932	586
Lottery expenses, prizes etc		775	775
Utilities		5,779	6,913
Bank charges		107	15
Telephone and other office costs		339	565
Wages		3,000	-
Accountancy/insurance costs		2,828	2,499
Capital expenditure			
Equipment and upgrade of locks		-	1,447
Installation of wireless interfaces		1,980	-
Installation of C)2 alarms		1,842	-
Additional fridge for main kitchen		159	-
		31,242	22,094
Profit/loss for year		(21)	7,875

ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE
Independent examiner's report on the accounts

Report to the trustees of ROWLANDS CASTLE PARISH HALL MANAGEMENT COMMITTEE
On accounts for the year ended 31 December 2025

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3 September 2026