REGISTERED CHARITY NUMBER: 1163379

More Than Words Charity

Trustees' Annual Report and Accounts

For The Year Ended 31st December 2025

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For the year ended 31st December 2025

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Legal and Administrative Information

For the year ended 31st December 2025

Charity name: More Than Words Charity

Charity Commission registered number: 1163379

Charity's principal address:
20 Staple Drive
Staplehurst
Tonbridge
Kent
TN12 0SH

Trustees:
Lesley Manners
Paul Hughes – Chairman
Vanessa Pilcher – Secretary
Richard Ebanks
Helen Warren

Accountants and Independent Examiners:
Ronald Price FCA
Beak Kemmenoe
Chartered Accountants and
Registered Auditors
1 - 3 Manor Road
Chatham
Kent
ME4 6AE

Bankers:
National Westminster Bank Plc
5 The Parade
High Street
Staplehurst
Kent
TN12 0JY

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Trustees' Annual Report

For the year ended 31st December 2025

The trustees submit their report together with the financial statements of the charity from the 1st January 2025 to 31st December 2025.

Structure, Governance and Management

The trustees during the period under review were:

Lesley Manners
Paul Hughes
Vanessa Pilcher
Richard Ebanks
Helen Warren - appointed 9 July 2026

Description of Charity's Governing document
Constitution adopted 9th January 2015 and amended 10th October 2015.

The charity is constituted as an association and is managed by a committee of trustees who meet on at least three occasions during the year.

Recruitment and appointment of trustees
Apart from the first charity trustees, trustees are appointed by the membership at the Annual General Meeting (AGM). All trustees retire at the next AGM but may stand for re-election. The committee of trustees has the power to appoint additional trustees during the year but they will stand down at the AGM. The minimum number of trustees is three and there is no maximum.

Objectives and Activities

Objects of the charity
To relieve the needs of disabled children and their families and carers in the UK in particular but not exclusively by providing support and communication aids for children with communication difficulties.

Main activities undertaken for the public benefit
The provision of Makaton signing courses free of charge to any person that cares for a child with communication difficulties. The provision of a support mechanism by providing events specifically centred for children with additional needs.

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Achievements and Performance

The main achievements of the charity during the period were:

- The training of 422 course participants, including parents, carers and organisation staff, to use Makaton Language Programme so that the frustrations of children with communication difficulties could be eased. There were 202 participants that completed level 1, 18 participants completed Level 2, 181 participants attended Taster sessions and 21 participants attended 'Makaton For... 'sessions - including 'Makaton For ...Emergency Services' and 'Makaton For...General Wellbeing'.

- Free courses for parents and carers are financed through donations from corporate participants, external events, for example; London Landmarks and London Marathon alongside internal fundraising events such as the Police Do Strictly dance competition, a Hoedown and fun runs such as Donut Dash.

- The funds raised are also used to provide inclusive events such as meet ups, sensory experiences, cinema experiences - which would otherwise be too challenging, and we hold an annual Afternoon Tea with Santa. Musical events aimed at families with communication issues and petting zoo visits were also arranged throughout the year.

- The charity is continuing to monitor and assess the training we offer, extending training throughout the county of Kent. The choice of online and face-to-face training is ensuring we can include as many parents and carers as possible. In some cases, we have extended our training to help other small charities/groups who aim to support children, their parents and carers with workshops.

Financial Review

General
The full financial results are set out on pages five to eight. In summary the total receipts from all sources amounted to £41,777 and total payments amounted to £48,669. This resulted in an excess of payments over receipts of £6,892. The net unrestricted funds of the charity stand at £25,820 at 31st December 2025. There are no restricted funds at 31st December 2025.

Administration expenses including one part-time employees and a consultant amounted to £13,898, which amounts to 33% of total income for the year. The balance of all funds raised go back into providing courses and events for More Than Words beneficiaries.

Reserves Policy
Our policy is to hold sufficient reserves to sustain the charity should our income fall below expected levels, any excess being used to further the charity's current objectives.

Declaration and Signing

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Paul Hughes

Trustee

Date of Approval: 12/10/2026

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Independent Examiner's Report to the Trustees

On the Accounts for the year ended 31st December 2025

I report on the accounts for the year ended 31st December 2025 set out on pages 5 to 8 which have been prepared under the receipts and payments basis.

Respective responsibilities of the trustees and examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ronald Price FCA
Beak Kemmenoe
Chartered Accountants
1-3 Manor Road
Chatham
Kent
ME4 6AE

Dated: 12-10-2026

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Receipts and Payments Accounts

for the year ended 31st December 2025

	Notes	Unrestricted funds £	Restricted funds £	Totals 2025 £	Totals 2024 £
Receipts					
Incoming resources from generated funds:					
Voluntary income		31,522		31,522	25,506
Legacy income				-	
Activities for generating funds		5,400		5,400	3,953
Interest received		65		65	74
Other incoming resources					
Other income - Makaton courses		4,790		4,790	4,740
Total incoming resources		**41,777**	**-**	**41,777**	**34,273**
Payments					
Charitable activities costs	1	19,162		19,162	11,700
Costs of generating funds:					
Costs of generating voluntary income	2	28,857		28,857	16,891
Total resources expended		**48,019**	**-**	**48,019**	**28,591**
Asset purchases					
Purchase of fixed assets		650	-	650	300
Excess of payments over receipts		**(6,892)**	**-**	**(6,892)**	**5,382**
Bank accounts and cash brought forward		32,712	-	32,712	27,330
Transfer between funds		-	-	-	-
Bank accounts and cash carried forward		**25,820**	**-**	**25,820**	**32,712**

The notes set out on page 7 - 8 form part of these accounts

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Statement of Assets and Liabilities

as at 31st December 2025

Cash funds:	Unrestricted funds £	Restricted funds £	Totals 2025 £	Totals 2024 £
Current account and cash	25,820	-	25,820	32,712
	25,820	-	25,820	32,712

Other monetary assets:	Unrestricted funds £	Restricted funds £	Totals 2025 £	Totals 2024 £
Stock	2,116	-	2,116	2,521
	2,116	-	2,116	2,521

Assets retained for the Charity's own use:	Fund to which asset belongs	Cost £	Current value £	Totals 2024 £
Equipment	Unrestricted	5,445	746	436
		5,445	746	436

Liabilities:	Unrestricted funds £	Restricted funds £	Totals 2025 £	Totals 2024 £
Other liabilities	1,320	-	1,320	1,200
	1,320	-	1,320	1,200

These accounts were approved by the trustees on 12 October 2026

L S Manners

Lesley Manners
Trustee

Paul Hughes
Trustee

The notes set out on page 7 - 8 form part of these accounts

1 Charitable activities costs

	Unrestricted funds	Restricted funds	Totals 2025	Totals 2024
	£	£	£	£
Makaton course expenses	4,938		4,938	9,165
Childrens activities and resources	11,604		11,604	396
Support costs	2,620		2,620	2,139
	19,162	**-**	**19,162**	**11,700**

2 Costs of generating voluntary income

	Unrestricted funds	Restricted funds	Totals 2025	Totals 2024
	£	£	£	£
Events	13,514		13,514	5,095
Other fundraising expenses	48		48	35
Support costs	15,295		15,295	13,800
	28,857	**-**	**28,857**	**18,930**

3 Support costs

	Unrestricted funds	Restricted funds	Totals 2025	Totals 2024
	£	£	£	£
Payroll and casual wages	13,898		13,898	11,865
Audit and accountancy	1,200		1,200	1,200
Printing, postage and stationery	2,349		2,349	2,407
Communication costs	260		260	244
Insurance	208		208	223
	17,915	**-**	**17,915**	**15,939**

Support costs which have not already been allocated to the appropriate activity cost, are those which provide the organisational infrastructure that enables the output producing activities to take place, and have been apportioned on an estimated use basis as follows:

	Unrestricted funds	Restricted funds	Totals 2025	Totals 2024
	£	£	£	£
Cost of generating voluntary income	15,295	-	15,295	13,800
Charitable activities costs	2,620		2,620	2,139
	17,915	**-**	**17,915**	**15,939**

These notes form part of the accounts

4 Unrestricted funds

	Balance as at 1 January 2025 £	Incoming resources £	Resources expended £	Transfer between funds £	Balance as at 31 December 2025 £
General funds	32,712	41,777	(48,669)	-	25,820
Total unrestricted funds	**32,712**	**41,777**	**(48,669)**	**-**	**25,820**

5 Restricted funds

	Balance as at 1 January 2025 £	Incoming resources £	Resources expended £	Transfer between funds £	Balance as at 31 December 2025 £
Project fund	-	-	-	-	-
	-	-	-	-	-

6 Related party transactions

No remuneration or other benefits have been paid to the trustees during the period ended 31st December 2025.

These notes form part of the accounts