Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	11	2024		31	10	2025

Section A Reference and administration details

Charity name	SKYLARK COMMUNITY ASSOCIATION
Other names charity is known by	
Registered charity number (if any)	1161348

Charity's principal address

THE GRANGE, PINE PLACE	
HAYES	
MIDDLESEX	
Postcode	**UB4 8RA**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4	PREET BHAMBRA			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We continue to remain members of our local Community Organisation within our Borough – The Hillingdon Federation of Community Associations, as well as NVCO and Community Matters Yorkshire.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	We continue to maintain or long term positive and supportive relationship with the nursery. It remains well subscribed. It is of significant benefit and an asset for our local community. Kumon continues to remain active in the centre and offers classes 3 times a week including the school holidays. The ladies Afro-Caribbean group are active and continue to use the centre weekly and for expanded activities, throughout the year. We have a group which is forming a small local choir. We also have a small bible study group who meet on Sundays. Indian Dance Classes are going strong and continue to prove very popular, with many of the group continuing on to do exam classes and performances Our chair Pilates/Yoga exercise class for people in the local community is still going strong. This has proved to be very popular amongst older people and friendships have formed. The small social group has been established from members, who now meet socially. We continue to seek new members and are advertising in local shops and libraries. We have continued to facilitate the Police/Ward Panel meeting during this year, enabling our residents to work with the police in setting priorities for our local community. We facilitate Councillors surgeries for our local Ward allowing confidential meetings for our local residents. We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy.

The contribution made by the current trustees remains significant. We will continue to look for new trustees and volunteers.

We have now had digital lines installed in the building, which has enhanced the speed for the internet.

We have contacted the Local Authority several times about getting permission to have air conditioning installed for the building. It is well insulated, which is beneficial in the winter but currently that simply makes it extremely hot in summer.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Our relationship with the residents surrounding the site has remained positive and strong.
- We managed to shield ourselves and our users from additional costs due to the energy crisis as we had secured our energy tariffs in 2021 for three years which ran out in November 24. We managed to secure a favourable rate again, which expires in November 27.
- We are gradually replacing the older lighting in the building with LED bulbs and fittings as necessary
- Parking issues still remain a problem, however as our parking bays are not secured and are open to the road it is difficult to address. We have been working a local councillor, immediate local community and users of the centre for a solution.
- We continue to provide local Councillor surgery sessions and to arrange additional meet your councillor sessions for the local community.

Section E Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2025, we have cash reserves of £19,964

As reported in previous years, changes to the Voluntary Sector Lease Pricing Policy (VSLP) in March 2020 resulted in a 25% clawback by the Local Authority. Although this was approved by Cabinet in 2021, it was not actioned, and it took a further three years of chasing on our part to establish how payment should be made. In June/July 2024, a different method was applied by the Local Authority. This included backdating rent to 2017, resulting in a debt of £12,025 and a new annual rent of £1,825. We arranged to pay off the back rent in three separate instalments. The first in the last reporting year. The additional two payments £4,025 were made in February 25 and Jun 25 amounting to £8050.

	We had a flood in the upstairs toilet, which resulted in damage to the ceiling and lobby area by the kitchen. Fortunately, this was covered by our buildings insurance and after being made safe was finally completed in the October 25 half-term which enabled us to reduce any impact on centre users. We have a three-month notice period or one Term on either side with our main users which would give us the opportunity to secure an additional user if notice were to be given.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising). • how expenditure has supported the key objectives of the charity. • investment policy and objectives including any ethical investment policy adopted.	

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P. A Gibbs	
Full name(s)	Patricia Ann Gibbs	Hardip Bhambra
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer
Date	30/08/26	30/08/26

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Skylark Community Association	1161348

Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01-Nov-24		31-Oct-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery	9,500	-	-	9,500	-
Room Hire	9,987	-	-	9,987	-
Parties		-	-	-	-
Refund	51	-	-	51	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	19,538	-	-	19,538	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,538	-	-	19,538	-
A3 Payments					
Buildings	8,563	-	-	8,563	-
Insurance	2,398	-	-	2,398	-
Utiities	2,675	-	-	2,675	-
Rent	9,876	-	-	9,876	-
Rates	404	-	-	404	-
Water & Sewage	574	-	-	574	-
Telecommunications	1,147	-	-	1,147	-
Centre equipment	786			786	
office equipment	219	-	-	219	-
Computer Services	87			87	
Memberships	100			100	
Community Resource	780			780	
Misc	17			17	
Consultancy	612	-	-	612	-
Sub total	28,239	-	-	28,239	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	28,239	-	-	28,239	-
Net of receipts/(payments)	- 8,701	-	-	- 8,701	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,665	-	-	28,665	-
Cash funds this year end	19,964	-	-	19,964	-

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		19,623	-	-
		341	-	-
			-	-
	Total cash funds	19,964	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
P. A Gibbs	Patricia Gibbs	30/08/2026
HBhambra	Hardip Bhambra	30/08/2026