Horsell Village Hall

Chairman's Report 2025

1st January 2025 to 31st December 2025

May I welcome everybody to the Horsell Village Hall 2025 Annual General Meeting. This is the tenth full year of operation as a CIO (Charitable Incorporated Organisation) which was constituted in February 2016, and it marks the completion of my eighth year as the Chairman of the Trustees.

The following paragraph is taken directly from my report at the last AGM..

"Dorothy Smith was admitted to a care home in Knaphill in September2023, where she resides today. She will not be returning as a Trustee. Dorothy has been involved with the hall for many years, and she is sorely missed. We all wish her well for the future".

I have to now announce that Dorothy Smith passed away in the Princess Christian Care Home on 7th May 2026, at the age of 94. I am quite sure that we all pass our deepest sympathy to Adrian, her husband, and thank her for many years of hard work for the Horsell Residents Association and as a Deputy Chairman of the Horsell Village Hall. She will be very much missed.

The financial result for the year 1st January 2025 to 31st December 2025 was very satisfactory. During 2025 we had a donation from the Garden Safari, which was very much appreciated. The high hall utilisation has resulted in the hall being in a good financial position, and we are no longer dependent on donations. We are therefore able to look to the future with some security. Full financial details will be given during the Treasurers report.

Last year, I reported that three of the longest regular bookers had ended, for various reasons. We now have a fourth long-term booking that will be ending. This is Ruth Brandt, who runs a Creative Writing course, will ending in 2026. She will be retiring, and has plans to do a lot of travelling around the world with her husband. We wish her well. However, the U3A have added another class to their regular bookings, Public Speaking, making 10 regular classes now being held in the hall.

The out-standing legal paperwork for the agreement between Woking Borough Council and the Village Hall, Parish Institute and the Horsell Scouts and Guides has now been completed and signed by all parties. It has been delivered to the Land Registry for updating of the land ownership details, but their completion target for this is currently November 2026. Following this, there will be a small charge to be paid, but it will formalise the land ownership of the hall.

Adrian Smith achieved a rating value for the Hall in 2025, and this was used to calculate a Council Tax Bill from Woking Borough Council. However, 80% of this is paid by the Council as a non-discretionary discount, which was applied for and approved. The remaining 20% is discretionary but has to be applied for separately. This is currently being investigated.

The Horsell Christmas Show was moved into the hall as an emergency measure, at the last moment, due to very bad weather in 2024. In addition, the Scout and Guide hut was used, as well as the Methodist Church. The overall opinion was that this was better than being held in the open as it was then independent of the weather. The 2025 Christmas Show was therefore planned as being in the hall and was a great success. It has therefore been agreed to make this a regular feature of the Christmas Show.

We carried out a review of the hall hire rates in September 2025 and decided to leave the hire charge unchanged. Although costs have increased, the current rental income was sufficient to cover out-goings.

Improvements made to the hall recently has been the installation of wi-fi to the Bedser room and Bluetooth capability to the sound system. The latter has been very successful, as it allows hirers with music on their smart phones to connect remotely to the system, and can then control their music from their phones from anywhere in the hall.

Another issue which has yet to be resolved is the zinc strips on the outside of the Bedser room. These were designed to keep rain water away from the walls, but a number of these have fallen off. This has resulted in the walls getting very wet and degrading the cement between the bricks. A local craftsman attempted a repair, but it was not successful. The Scout and Guide hut has the same issue, but to a greater extent than us. We are liaising with the leaders at the Scout Hut to come up with a solution to this problem.

Under the rules of the CIO, it is required that all the Trustees stand down at the AGM meeting and indicate if they are willing to stand again for election. They have all agreed to do this.

I would also like to thank the other Trustees who run the hall on a voluntary basis in 2025. Without their help, it would be impossible to provide this facility, which is well used and appreciated by the local population.

Finally, below is a listing of the current Trustees:-

Paul Bowyer – Chairman of Trustees

Mike Couper

Bridie Dolman – WI Representative

Anna Doran – Treasurer

Adrian Harvey – Church and Institute Representative

Candace Relf - Bookings

Adrian Smith

Paul Bowyer

Chairman Horsell Village Hall Trustees.

June 2026

HORSELL VILLAGE HALL

Registered Charity No 1160600

Receipts and Payments Account for the year ended 31/12/2025

	This year £	This year £	This year £	Last year £	Last year £	Last year £
Receipts	Main fund	Designated fund	Total	Main fund	Designated fund	Total
Letting Income	54,938	0	**54,938**	52,232	0	**52,232**
Donations	0	800	**800**	0	770	**770**
Grant Income	0	0	**0**	0	0	**0**
Bank Interest	1,064	0	**1,064**	1,311	0	**1,311**
Warranty Claim	0	0	**0**	0	0	**0**
Total receipts	**56,002**	**800**	**56,802**	**53,543**	**770**	**54,313**
Payments						
Utilities	8,483	0	**8,483**	8,615	0	**8,615**
Telephone	1,111	0	**1,111**	1,056	0	**1,056**
Cleaning and Waste	16,829	0	**16,829**	15,323	0	**15,323**
Repairs and Maintenance	3,943	0	**3,943**	3,812	8,736	**12,548**
Insurance	3,453	0	**3,453**	3,364	0	**3,364**
Sundry	2,990	3,300	**6,290**	2,707	0	**2,707**
Sub total	**36,808**	**3,300**	**40,108**	**34,877**	**8,736**	**43,613**
Asset Purchases	0	**0**	**0**	0	**0**	**0**
Total payments	**36,808**	**3,300**	**40,108**	**34,877**	**8,736**	**43,613**
Surplus/deficit	**19,193**	**-2,500**	**16,693**	**18,666**	**-7,966**	**10,700**

Note : All funds are unrestricted

Independent Examiner's Report

Report to the Trustees of the Horsell Village Hall CIO on the accounts for the year ended 31 December 2025

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
   - proper accounting records are kept (in accordance with section 41 of the Act); and
   - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Susan Trueman FCA

Date: 29/05/2026