Littlehampton & District Foodbank
Together with Trussell

LITTLEHAMPTON & DISTRICT FOODBANK

TRUSTEES REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

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LITTLEHAMPTON & DISTRICT FOODBANK
TRUSTEES REPORT AND ACCOUNTS FOR THE YEAR ENDED FOR THE YEAR ENDED 31 DECEMBER 2025

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We would like to thank Littlehampton Baptist Church for accommodating our office and we are also thankful to the Littlehampton Rotary Club and Littlehampton District Lions Club for their continued support. In addition, we are grateful to have had continued support from our local churches, schools, community groups and all the people who support us individually. We could not do what we do without this help and support.

I would like to end this Report by giving special thanks to Roy Wood who has stood down after a number of years as Trustee and Chair of Trustees. His knowledge and wisdom have been invaluable and we are grateful that he continues to be involved as a volunteer.

Matthew 25:35-36
For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

Public Benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the Trustees of the Charity on :

September 15th 2026.
.....
and signed on its behalf by :

T.Cash
.....
Teresa Cash
Chair of Trustees

LITTLEHAMPTON & DISTRICT FOODBANK
TRUSTEES REPORT AND ACCOUNTS FOR THE YEAR ENDED FOR THE YEAR ENDED 31 DECEMBER 2025

Reference and Administrative Details

Chair
Teresa Cash

Trustees

Teresa Cash	
Judith Parton	
Linda Elizabeth Mott	
Dr Geoffrey Browell	appointed 13 Mar 2026
Michael Collyer	appointed 1 May 2026
Roy Wood	resigned 7 Nov 2025
Malcolm Farquharson	resigned 18 Jul 2026
H Pilling	resigned 19 May 2025

Charity Registration Number
1160455

Principal Office
Littlehampton Baptist Church
29 Fitzalan Road
Littlehampton
West Sussex
BN17 5NY

Accountants
Waugh & Co Licensed Accountants
51 High Street, Arundel, West Sussex BN18 9AJ

LITTLEHAMPTON & DISTRICT FOODBANK
TRUSTEES REPORT AND ACCOUNTS FOR THE YEAR ENDED FOR THE YEAR ENDED 31 DECEMBER 2025

Littlehampton & District Foodbank Trustees Report for 2025

The Trustees present the annual report together with the financial statements of the Charity for the year ended 31 December 2025.
Littlehampton & District Foodbank mission is to prevent food poverty by providing the necessary support and emergency food for 3 days. Foodbank sessions are 1pm - 3pm every Tuesday & Thursday and are held in the rear hall of Littlehampton United Church.
In common with many Foodbanks across the Country, Littlehampton & District Foodbank has had considerable challenges during 2025. In 2025 three days emergency food was provided to 2,949 people supporting 752 households across the district. Of the households helped, over 33% included children, demonstrating ongoing demand for support for families with dependants.
People have faced the rising costs of essentials and priority debts such as mortgage and rent arrears, council tax arrears and utility debts and unexpected expenditure. It is an indication of the success of our amazing volunteers and the signposting of clients to external support agencies that of 86% of people supported, the assistance of Foodbank was only required on 3 occasions or fewer indicating that for most clients the Foodbank provides short term intervention during periods of crisis. This positively supports the aims and objectives of the Foodbank in reducing food poverty.

Our office and foodbank centre are both located in Littlehampton, but we cover a much wider area including East Preston, Rustington, Angmering, Arundel, Poling, Clapham and Patching. However, it is fair to say that many of our clients do come from Littlehampton with many living in River and Courtwick with Toddington wards. We are very aware that collection may not be possible for some clients for many reasons including disability, ill health or other reasons, and in these instances, we are able to offer a delivery service with our van.

People are referred to Littlehampton & District Foodbank by a number of organisations such as Help Through Hardship, Family Hubs and homeless projects. In 2025 Littlehampton & District Foodbank had many agencies directly signed up to them, any referral agency that is signed up to a Trussell Trust foodbank (and can issue e-vouchers) can now allocate the foodbank voucher to whichever Trussell Trust foodbank is most convenient to the client. We have also increased our ability to connect clients with a wide range of local groups that offer different kinds of assistance, as part of helping them out of their crisis. We have also extensively used social media to launch campaigns raising awareness, so the community is aware of the services provided and how to access help and support.

We are only able to do all that we do, through the efforts of our committed team of volunteers who work alongside our staff, donating their time to help us run foodbank sessions, manage our stock, and represent the foodbank at community events, all while showing love and compassion to those they meet. Without these committed volunteers we would be unable to provide the services we do.

In 2025, 23.6 tonnes of food and toiletries was donated and due to demand, it was necessary for us to purchase an additional 4 tonnes. In total 29.9 tonnes of food and essential items were distributed to our clients.

We were also able to provide clients with slow cookers and purchase fleece blankets and hot water bottles, helping clients in the colder winter months, these items purchased with the financial support received through specific Grants.
We were fortunate enough to be supported by Waitrose, Asda, Morrisons, Lidl, Cooper Adams Estate Agents, Tesco Express and a number of donation points throughout the area and we thank every organisation, however small, for their support.
We have had a number of additional challenges during 2025 in particular the resignation of two Trustees, and significant changes to the staff team and the introduction of charges for the use of the Community Hub. But the team has risen to meet these challenges and we are confident that we can continue to meet the demand for local people. In particular there has been an increase in focus on fund raising through local activities and grant applications.

(continued overleaf)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees of the Charity on :

September 15th 2026.

.....

and signed on its behalf by :

T.J Cash

.....

Teresa Cash
Chair of Trustees

LITTLEHAMPTON & DISTRICT FOODBANK
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
INCOME AND ENDOWMENTS					
Incoming resources from generated funds					
Donations and legacies		39,119	9,066	48,185	155,769
Investment income		193	-	193	-
Total Incoming Resources		39,312	9,066	48,378	155,769
EXPENDITURE					
Charitable activities	3	36,854	60,983	97,837	95,349
Total Resources Expended		36,854	60,983	97,837	95,349
Net Incoming (Outgoing) Resources before Transfers		2,458	-51,917	-49,459	60,420
Transfer between Funds		-9,450	9,450	-	-
NET (EXPENDITURE) INCOME FOR THE YEAR		-6,992	-42,467	-49,459	60,420
OTHER RECOGNISED GAIN					
Unrealised gain (loss) on investments		-	-	-	-
NET MOVEMENT IN FUNDS		-6,992	-42,467	-49,459	60,420
RECONCILIATION OF FUNDS					
Total funds brought forward		68,188	65,283	133,471	70,687
Total funds carried forward	7	61,196	22,816	84,012	131,107

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
FIXED ASSETS					
Tangible assets		200	-	200	1,215
		200	-	200	1,215
CURRENT ASSETS					
Debtors	4	3,595	-	3,595	5,657
Stocks		9,053	-	9,053	9,053
Cash at bank		50,418	22,816	73,234	117,668
		63,066	22,816	85,882	132,378
CREDITORS: amounts falling due within one year	5	-2,070	-	-2,070	-2,486
NET CURRENT ASSETS		60,996	22,816	83,812	129,892
NET ASSETS		61,196	22,816	84,012	131,107
THE FUNDS OF THE CHARITY					
TOTAL CHARITY FUNDS	6	61,196	22,816	84,012	131,107

The financial statements on the following pages were approved by the trustees, and authorised for i

Teresa Cash
Chair of Trustees
Signed on behalf of the Board of Trustees on September 15th 2026

LITTLEHAMPTON & DISTRICT FOODBANK
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

1. GENERAL INFORMATION

The charity is a registered charity, registered in England and Wales and regulated by the Charity Commission.

2. ACCOUNTING POLICIES

Accounting conventions and basis of preparation

The accounts have been prepared in accordance with:

(a) FRS102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS102))

(b) The Charities Act 2011

(c) the historic cost basis of accounting, as modified by the revaluation of certain financial assets and liabilities measured at fair value through income and expenditure.

The financial statements are prepared in Sterling which is the functional currency of the entity.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations, gifts and is included in full in the Statement of Financial Activities. where entitlement is not conditional on the delivery of a specific performance of the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accrual basis. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates. The following specific policies are applied to particular categories of expenditure:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Cash flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirements to prepare such a statement under Financial Reporting Standard 'Cash flow statements'.

2. **ACCOUNTING POLICIES (continued)**

Tax recoverable

Tax recoverable relating to Gift Aid income is taken into account in the year in which the donation is received.

Valuation of investments

Investments held as fixed assets are shown at current valuation.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates, and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Accounting estimates and assumptions are made concerning the future and, by their very nature will rarely equal the related actual outcome.

Financial instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Debt instruments are subsequently measured at amortised cost.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss immediately.

Wages

There were no employees in the year, and no employees who received benefits of more than £60,000 during the year (2024: none).

Trustees' remuneration and expenses

No trustee received any remuneration during the year.

Related party transactions

There were no related party transactions during the year (2024: none).

Funding sources

Donations, grants and Gift Aid tax rebates were the charity's income streams in the year.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

3. RESOURCES EXPENDED - CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
Foodbank activities	35,839	60,983	96,822	94,944
	35,839	60,983	96,822	94,944
Governance costs	1,015	-	1,015	405
Total charitable activities	36,854	60,983	97,837	95,349

Foodbank activities	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
Payroll Expenses	-	58,733	58,733	48,599
Training	1,157	-	1,157	1,174
Storage Rental	8,904	-	8,904	-174
Stationery & Printing	314	-	314	763
Postage	5	-	5	-
Telephone	700	-	700	742
Computer Expenses	174	-	174	310
Catering & Entertainment	7	-	7	-
Repairs & Maintenance	35	-	35	148
Accountancy fees	3,070	-	3,070	2,122
Consultancy fees	1,200	2,250	3,450	-
Insurance	2,007	-	2,007	2,022
Lounge Hire	5,005	-	5,005	5,089
Sundry expenses	719	-	719	8,434
Bank Charges	60	-	60	60
Advertising	265	-	265	559
Recruitment expenses	231	-	231	119
Van costs	11,986	-	11,986	24,977
	35,839	60,983	96,822	94,944

Governance costs

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
Depreciation	1,015	-	1,015	405
	1,015	-	1,015	405
Total costs	36,854	60,983	97,837	95,349

4. DEBTORS

	2025	2024
Gift Aid	3,595	5,657
	3,595	5,657

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	1,350	1,990
Other creditors	720	496
	2,070	2,486

6. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	Total funds
Tangible fixed assets	200	-	200
Current assets	63,066	22,816	85,882
Current liabilities	-2,070	-	-2,070
Net current assets	61,196	22,816	84,012

LITTLEHAMPTON & DISTRICT FOODBANK

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

7. THE FUNDS OF THE CHARITY

	Fund Balances b/f	Incoming resources	Outgoing resources	Transfer between funds	Fund Balances c/f
Unrestricted funds:					
General fund	68,187	39,312	-36,854	-9,450	61,196
	68,187	39,312	-36,854	-9,450	61,196
Restricted funds:					
WSCC fund	-	9,066	-	-	9,066
Trussell Sustainability fund	65,283	-	-58,732	-6,550	-
Trussell Fundraiser fund	-	-	-2,250	16,000	13,750
	65,283	9,066	-60,982	9,450	22,816
Total funds	133,470	48,378	-97,836	-	84,012