THE CHANCTONBURY COMMUNITY PLAYSCHEME CIO

Trustees' Report for the year ended 31st December 2025

The Trustees present their annual report together with the financial statements of the charity for the year ended 31st December 2025.

OBJECTIVES, POLICIES & ACTIVITIES

The playscheme originally started in 1977, and runs playschemes for special need children at 1 or more venues in West Sussex for several weeks each summer.

The aim is to provide stimulating and new experiences for children, some of whom might otherwise spend their summer holiday confined to home or in respite, and also to enable parents and sibling members of their families to pursue the everyday holiday activities that we all take for granted. The playscheme allows children with special needs to join in all the usual pursuits of children of their own age, with that extra supervision and careful planning put in place to enable them to participate fully without creating an abnormal environment.

The Trustees confirm that, in setting objectives and planning for activities, they have referred and given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance "Public benefit: running a charity (PB2)".

ACHIEVEMENTS & PERFORMANCE

The summer of 2025 was particularly memorable. For the first time, Playscheme was based at Durrington High School, and the move proved to be a tremendous success. The facilities provided an excellent base for our activities and enabled us to continue delivering a safe, inclusive and engaging programme for over 100 children and young people. Throughout the summer, children enjoyed an exciting range of activities including the colour run, mud run, sensory theatre experiences, UV disco, swimming, and a variety of trips including go-karting, abseiling, pony riding, Chichester Aquapark and the Sea Life Centre. These experiences are only possible through the hard work and creativity of our coordinators, team leaders and volunteers.

Without question, one of the greatest strengths of CCPS continues to be its volunteers. This year we welcomed over 100 teenage helpers from local schools, many volunteering for the first time. Their enthusiasm, kindness, patience and commitment were exceptional. The relationships they built with our children and young people helped create an environment where everyone felt valued, included and able to thrive. The Trustees would like to place on record our sincere thanks to what we believe has been one of the strongest and most committed helper teams in the charity's history. The positive feedback received from both families and volunteers demonstrates the lasting impact these young people have on our organisation and community.

A further highlight this year has been the continued development of our governance arrangements. We were delighted to strengthen the Trustee Board through the addition of Hannah Friend, Amelia Mackness and Wendy Butcher. Their skills, experience and enthusiasm have already added value to the charity, and they join a committed team of trustees who collectively provide support, challenge and strategic direction throughout the year. The Trustees remain incredibly grateful to everyone who gives their time voluntarily to ensure the charity continues to flourish.

Financially, the charity remains in a secure position. During the year we were successful in securing several grants and sources of external funding, helping to strengthen our financial sustainability and ensuring we are well placed to continue supporting children and families in the years ahead. Alongside this, a range of fundraising activities, community donations and individual fundraising efforts have made an important contribution to the charity's ongoing success. The Trustees are extremely grateful to all supporters, fundraisers, sponsors and community partners who continue to believe in and support the work of CCPS.

CCPS Plus has continued to go from strength to strength and remains an important way for former attendees to maintain friendships and stay connected with the charity. This year's two CCPS Plus events were our most successful to date, attracting our largest attendance ever, with around 40 of our old friends (ex-CCPS attendees) coming together. It was particularly heartening to see former attendees reconnecting, with some returning after many years away. The Trustees would like to extend special thanks to West Worthing Social Club for their continued generosity, support and hospitality in helping make these events possible.

The Trustees also wish to recognise the outstanding contribution of our staff team. In particular Lauren, CCPS organiser for her commitment, professionalism and enthusiasm which were instrumental in delivering another excellent summer programme and ensuring the smooth running of the charity throughout the year.

Perhaps most importantly, we remain incredibly grateful to the families who place their trust in CCPS every year. The feedback we receive consistently reminds us of the importance of the opportunities, friendships and respite that Playscheme provides. It is this trust, combined with the dedication of our volunteers, staff, trustees and supporters, that enables the charity to continue making a meaningful difference across our community.

Looking ahead, planning is already underway for Playscheme 2026 and very excitingly our landmark 50th anniversary celebrations in 2027. The Trustees are excited about the future and remain committed to ensuring that CCPS continues to provide fun, friendship and play for generations to come

FINANCIAL REVIEW

Reserves policy - The designated fund (presently standing at £65,000) has been put aside to cover any necessary costs that would occur in the notice period for which the charity would be required to give its users. This is reviewed annually by the Trustees and increased or decreased when required. At the year end the charity held unrestricted reserves of £81,887 (2024: £95,029) and restricted reserves of £4,019 (2024: £4,019).

Going concern – After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

STRUCTURE, GOVERNANCE & MANAGEMENT

Constitution – The Chanctonbury Community Playscheme CIO is a registered charity, no. 1158377, and is constituted under a Trust deed.

Methods of appointment or election of Trustees – Members of the Management Committee are elected from volunteers for a term of 3 years and all other members of the Committee are elected from volunteers on an annual basis. The Committee has the power to fill a normal vacancy by co-option and also to co-opt up to 2 additional members, such as Play Leaders.

Financial risk management – The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures in place to mitigate exposure to the major risks so identified.

REFERENCE & ADMINISTRATIVE DETAILS

Trustees:	Mr. C.M. Woodcock	Chairperson
	Mrs. A. Johnson, MBE	Treasurer
	Mr. K. Woodcock	
	Mrs. S. Prince-Beldam	
	Mrs. L. Cloake	
	Ms. S. Hoddy	
	Mr. L. Spinks	
	Mr. P. Halliwell	
	Ms. P. Herron	
	Ms. A.G. Mackness (appointed 30.8.25)	
	Mrs. V. Woodcock (appointed 6.2.25)	

Principal Office: 38 Offington Gardens, Worthing, West Sussex, BN14 9AU

Approved by the Board of Trustees and signed on its behalf by:

C.M. Woodcock Chairperson of Trustees Date: 11.7.26

THE CHANCTONBURY COMMUNITY PLAYSCHEME CIO
Charity no. 1158377

Independent Examiner's report to the Trustees

I report to the Trustees on my examination of the accounts of The Chanctonbury Community Playscheme CIO ("the Charity") for the year ended 31st December 2025.

Responsibilities and basis of report

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to report in respect of my examination of the Charity's accounts carried out under the charity's Rules, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination, and I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by Section 130 of the Act; or

2. The accounts do not accord with those records.

I have no concerns, and have come across no other matters in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 17/7/26

R.L. Cloake, Chartered Certified Accountant,
Till + Cloake,
70 South Street,
Lancing,
West Sussex, BN15 8AJ

THE CHANCTONBURY COMMUNITY PLAYSCHEME CIO Charity no. 1158377

Receipts & Payments Account for the year ended 31st December 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
RECEIPTS:				
Parental Contributions	25851	-	25851	21685
Local Authority Grants	-	-	-	-
Donations & Funds Raised	19909	-	19909	26350
Bank Interest	362	-	362	465
Total Receipts	46122	-	46122	48500
PAYMENTS:				
Venue Hire	10230	-	10230	8035
Transport	2499	-	2499	3388
Outings, Events, Materials etc.	10297	-	10297	12749
Catering	2064	-	2064	1963
Volunteer Reimbursements	14533	-	14533	10170
Gifts for Volunteers	70	-	70	155
Staff Uniforms	287	-	287	1483
Wages, N.I., & Pension	11868	-	11868	9878
Staff Training	490	-	490	-
Insurance	331	-	331	305
Advertising	2782	-	2782	-
Accountancy	615	-	615	615
Compliance Expenses	876	-	876	-
Office Expenses	1527	-	1527	658
Sundry Expenses	795	-	795	1254
Total Payments	59264	-	59264	50653
NET RECEIPTS	(13142)	-	(13142)	(2153)
Cash Funds, 1.1.25	95029	4019	99048	101201
Cash Funds, 31.12.25	81887	4019	85906	99048

THE CHANCTONBURY COMMUNITY PLAYSCHEME CIO

Statement of Assets & Liabilities as at 31st December 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
ASSETS:				
Cash at Bank	81887	4019	85906	99048
Designated Fund	65000			
General Fund	16887			
	81887			

From unrestricted funds, the designated fund has been put aside to cover any necessary costs that would occur in the notice period for which the charity would be required to give its users. This is reviewed annually by the Trustees and increased or decreased from the general fund when required.
The restricted fund is for Child Funding, which has been set aside to provide funding for children whose parents are unable to meet the Playscheme parental contributions or to obtain any other source of funding.

Approved by the Board of Trustees and signed on its behalf by:

C.M. Woodcock — Chairperson of Trustees

Date: 11.7.26