Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2025		31	03	2026

Section A Reference and administration details

Charity name	Longridge Heritage Centre Trust
Other names charity is known by	-
Registered charity number (if any)	1158326

Charity's principal address

Old Station Buildings	
Berry Lane	
Longridge	
Postcode	**PR3 3JP**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Crouch	Chair		Members of the charity
2	Andrew White	Secretary		Ditto
3	David Dickens	Treasurer		Ditto
4	Reginald Draper			Ditto
5	Sandra Fogg			Ditto
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution of a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. Signed 26th June 2014.
How the charity is constituted (eg. trust, association, company)	'Association' Model Constitution.
Trustee selection methods (eg. appointed by, elected by)	Appointed by members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Longridge Heritage Centre Trust (LHCT) gained Charitable Incorporated Organisation (CIO) status on 22nd August 2014. Trustees were appointed by all members at the first meeting of the Trust on 1st September 2014 and are re-appointed in line with the requirements of the constitution. Membership of Hyndburn & Ribble Valley CVS ensures Trustees have access to relevant training opportunities.

Longridge Heritage Centre opened in April 2011 in the former railway station, following extensive renovation and conversion. HLF funding covered the appointment of a Heritage Officer until April 2013, when this funding ceased and the post was lost. Volunteers played an active role in the Heritage Centre and decided to manage the operation on a voluntary basis. Volunteers decided to apply for Charitable Incorporated Organisation (CIO) status to take its management forward. All volunteers of the Trust meet on a monthly basis to manage activities and re-appoint Trustees annually.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1) To advance education for the public benefit in the historical heritage of Longridge and its surrounding villages. In particular, but not exclusively, by:
   A. Collecting and preserving artefacts and documents relating to the area;
   B. Maintaining an up to date on-line photographic archive for Longridge;
   C. Collecting and publishing associated information, including oral and written records;

D. Providing an educational resource by staging exhibitions, talks and other events;

2) To provide an open space / garden area for the benefit of the inhabitants of Longridge and its surrounding areas without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations, with the objects of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Longridge Heritage Centre Trust collects, preserves and displays artefacts, documents and photographs relating to the Longridge area. These items have been donated by the local history society and residents. The Trust operates from a free admission Heritage Centre, based at the Old Station Buildings and organises a regular programme of talks, exhibitions and events for the public. The Old Station Buildings are owned by Longridge Town Council.

Volunteers also assist with the maintenance of the adjacent public open space and garden area.

In undertaking the above activities, Trustees had due regard to the Charity Commissions public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In 2025/25, 16 volunteers were actively involved with the running of the Heritage Centre and delivering the services offered to the local community.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The following key services were delivered during the year:

- Exhibitions and events organised by volunteers – *Train Day, April'25 / Railway Exhibition, April'25 / St Wilfrid's School Visit, May'25 / VE Day 80th Anniversary Even, May'25 / Longridge Field Day Exhibition, May'25 / Produced ' Longridge in Pictures' Booklet No 2, May'25 / Lancashire Summer events exhibition, July'25 / 'Longridge Agricultural Show' exhibition, July'25 / Support for Longridge Agricultural Show, July'25 / 'VJ Day' exhibition, August'25 / Railway' exhibition, September'25 / Soapbox Derby Exhibition, Sept'25 / Heritage Open Days event, Sept'25 / Heritage Open Day exhibition,October'25 / Train Day, October'25 / Produced ' Longridge in Pictures' Booklet No 3, November'25 / Xmas' exhibition, November'25 / Support for 'Longridge Does Christmas' event, December'25 / Pubs and Inns' exhibition, January'26 / Emergency Services exhibition, February'26*

- Over 1,000 hours of volunteer time was recorded in manning the Heritage Centre and organizing or attending fund raising events.

- Regular contact with Longridge Town Council regarding the management and maintenance of the Old Station building and surrounding public open space.

- A six year license with Longridge Town Council was signed in January 2026.

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Section D Achievements and performance

Section E Financial review

Brief statement of the charity's policy on reserves	LHCT volunteers have agreed a contingency reserve of £3k and this is shown in the 2025/26 Business Plan.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew White	David Dickens
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	23/10/26	



Charity Name	No (if any)
Longridge Heritage Centre Trust	1158326

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2025		31/03/2026

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Sales	518	-	-	518	-
Donations	738	-	-	738	-
Other Sales	486	-	-	486	-
Sales of 'Longridge in Pictures'	670	-	-	670	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
***Sub total** (Gross income for AR)*	2,412	-	-	2,412	2,409
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,412	-	-	2,412	2,409
A3 Payments					
Shop Purchases	1,381			1,381	-
Office Expenses	942			942	-
ICT and running costs	850			850	-
	-	-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,173	-	-	3,173	2,412
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	3,173	-	-	3,173	2,412
Net of receipts/(payments)	- 761	-	-	- 761	- 3
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end					
Cash funds this year end	4,285			4,285	5,014

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	4,285	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	A White	Andrew White	23/10/2026
	D Dickens	David Dickens	23/10/2026