Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	01	2025	**To**	31	12	2025

Section A Reference and administration details

Charity name	Sherborne Food Bank
Other names charity is known by	
Registered charity number (if any)	1156481
Charity's principal address	C/O St Paul's Church St Paul's Place Sherborne
	Dorset
Postcode	**DT9 4DU**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Kemp	Chair	Resigned 2 September 25	
2	Dennis Finch	Chair/Depot Manager		
3	Simon Bate	Risk	Resigned 4th July 2025	
4	Sara Halbard	Finance		
5	Anne Charlotte	Volunteers		
6	Rev James Carrington Ker Edie	Institutional Clients and Safeguarding		
7	Cllr Frances Margaret Crossman			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The charity is a CIO
How the charity is constituted (eg. trust, association, company)	The charity has a constitution date of 1/4/2014
Trustee selection methods (eg. appointed by, elected by)	The charity recruits through several media channels such as Newsletters, Facebook and the Volunteer Centre at Dorchester. Applicants fill in application forms if outside of the charity volunteer pool. All applicants are deemed to have DBS checks, references are taken and votes are taken at Trustee meetings. The charity is keen to adopt trustees with a formal role. We offer 2 ex officio representatives. One through the church.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Policies are reviewed annually, recent funding from Dorset County Council Resilience Funding, as part of their due diligence has commented on our Safeguarding Policy although dated 2022, more reference to legislation, Adults at Risk and better awareness of Digital Medial was suggested. We have adopted a revised policy here and will be updating the website to the newer version in due course.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	The charity continues to address food poverty in the Sherborne and surrounding areas within a 10 mile radius. We operate a referral process that has identified those in conditions of need, financial hardship or short term distress, this referral is time limited. Additionally, the trustees look to expand beyond a referral process to institutional clients, which progress elimination of food poverty through schools, community kitchens, youth clubs and breakfast clubs at St Pauls Church. This maintains our core Christian Faith principles. a. We supply balanced food parcels direct to beneficiaries, or through agency partners. This is upped for Breakfast cereals to our Sherborne Area Schools Trust, where 7 Primaries are provided with support. Additionally, School Lunches are provided over school holidays. b. The charity works with our referral agencies to ensure that we can align to needs quickly.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Sherborne Food Bank operates through various media channels to promote its services; we have updated our website to allow visibility of our activities this has been expanded to Facebook and Instagram. This is particularly beneficial to donors. The site also ensures that our donation points are kept up to date and with key volunteers responsible for collections. There are good relations with Supermarkets and local businesses. This allows the charity to continue to collect ambient food, update our desired food donation lists and ensure that the supply chains to beneficiaries is robust. Volunteers help to collect, sort and distribute all donations, as at the end of the reporting period we have 80 volunteers. Any non-core items identified will be repurposed to Community Kitchens, Local Nursing Homes, Refugees and Local Mums and Baby Groups. We have had to take on a paid treasurer (self employed), this role had for a number of years been a volunteer. Costs are carefully monitored here. We have no employees on record. Emergency Food Parcels are made up to deliver to our core referral agency (Citizens Advice). The charities operational plan and risk registers are reviewed annually by the trustees. The Charity is well thought of and to ensure we keep the visibility of this we do promote ourselves at Sherborne Street Market and encourage visits to the depot to see operations. This helps with keeping the financial balance healthy, meeting our reserve policy as we need to ensure that the depot is financially provided for. Core cash provision is made up from Individual donations and institutional donations, in the main these come through JustGiving or direct payment to the charity. Local businesses like to provide targeted cash support at key points in the year namely Easter and Christmas. Additional thought has been given to ensure that all Trustees have read and signed the constitution as this acts a governance record of the guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making (para 1.38);
- policy programme related investment;
- contribution made by volunteers.

At this point we have no policy on grant making, we engage annually with our institutional clients to strengthen our grant process and this is reviewed and voted on by our trustees and minuted to that effect in our trustees meeting.

Section D Achievements and performance

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Summary of the main achievements of the charity during the year

Each year we set out our core achievements through our Thank You event. Local business support this event and make this a self-funding exercise, donors are updated on achievements.

Summary

- Council Resilience Funding remains strong based on our record of provision in the local area
- Volunteers remain high and of high quality who bring a breadth of knowledge and experience.
- Engaging through our updated website and social media helps connect with donors and local people.
- Demand remains steady during a period of highly volatile economic shocks.
- Record number of items delivered in Dec 2025 (2000 items per week)
- Expanded our reach with Breakfast Club provision to 7 primaries.
- Increased support to St Pauls Church when Fareshare stopped providing ambient food.
- Institutional client grants remained, which gave further assistance to Youth and Community Groups as well as the Primary Schools taking note of Free School Meal provision.
- Continued to provide bread to referral clients as we lost support from National Bakery.

Section E Financial review

Brief statement of the charity's policy on reserves	The aim of our reserves policy is set out in our operational plan. The primary aim is to be in a position that reduces the need to have a food bank as food poverty is eradicated. The charity is tied to a 3 year lease that costs £45K over this period, with institutional donations circa £24K per annum. Our reserves are aimed at maintaining operational costs only, including food purchases. Our current reserve is sufficient to maintain all obligations that we operate.
Details of any funds materially in deficit	NA

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Funding Income £53K, no fund raising events was undertaken as donations remained key to the above figure and the charity was in surplus.
- Operational expenditure and donations were £76.4K meaning we were drawing down on our reserves and the intention is that this is continued in 2026.
- It was felt prudent that we investigate how at risk our funds were against the FSCS as the balance exceeded the £120K limit. This will be resolved in 2026.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D Finch	
Full name(s)	Dennis Finch	
Position (eg Secretary, Chair, etc)	Chair to trustees	
Date	20 October 2026	

Sherborne Food Bank
Independent Examiner's Report to the Trustees
For the Year Ended 31 December 2025

Independent examiners report to the Trustees of Sherborne Food Bank

I report to the trustees on my examination of the accounts for Sherborne Food Bank ("the charity") for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSC (Hons) FCA DChA

Albert Goodman LLP
Chartered Accountants
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 21 October 2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Sherborne Food Bank	1156481

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2025		31/12/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	47,083	3,500	-	50,583	95,251
Grants	-	-	-	-	-
Bank Interest	265	-	-	265	92
Gift Aid	2,078	-	-	2,078	19,712
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	49,426	3,500	-	52,926	115,055
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,426	3,500	-	52,926	115,055
A3 Payments					
Expenses	7,701	185	-	7,886	5,106
Bank Fee	60	-	-	60	60
Depot Costs	17,235	-	-	17,235	17,338
Supplies	8,631	2,441	-	11,072	29,062
Agencies	40,158	-	-	40,158	16,533
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	73,785	2,626	-	76,411	68,099
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	73,785	2,626	-	76,411	68,099
Net of receipts/(payments)	- 24,359	874	-	- 23,485	46,956
A5 Transfers between funds	- 48	48	-	-	-
A6 Cash funds last year end	147,631	137	-	147,768	100,812
Cash funds this year end	123,224	1,059	-	124,283	147,768

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Account	123,224	1,059	-
		-	-	-
		-	-	-
	Total cash funds	**123,224**	**1,059**	**-**
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy	Unrestricted	1,440	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	D Finch	Dennis Finch	20/10/2026
	S Halbard	Sara Halbard	20/10/2026