STAPLE HILL COMMUNITY HUB

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2026

Charity Number 1156184

STAPLE HILL COMMUNITY HUB

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2026

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STAPLE HILL COMMUNITY HUB

REFERENCE AND ADMINSTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2026

Status
The Hub was registered as a Charitable Incorporated Organisation on 14 March 2014 with charity number 1156184.

Members of the Board of Trustees
The trustees who served during the period and since the period-end were as follows:

William Lee (Chair & Treasurer)	Stood down March 2026
Angela Bragg	Stood down July 2025
David James	Appointed 23/01/2014
Irene Draper	Appointed 21/11/24
Michael Bell	Appointed 15/07/2019
Ian Scott	Appointed 21/02/25, stood down September 2026
Clive Heath	Stood down February 2026
Carolyn Donoghue	Appointed 20/03/25
Mary Blestowe	Appointed 18/04/24
Gareth Raymond	Appointed 18/09/25, stood down March 2026
Tim Rawling (Chair)	Appointed 25/02/26
Andrea Reid	Appointed 15/07/26

Secretary to the Board of Trustees
Carolyn Donoghue, Staple Hill Community Hub, 1a Berkeley House, Berkeley Road, Staple Hill, South Glos., BS16 5HS

Principal Office
1a Berkeley House, Berkeley Road, Staple Hill, Bristol, BS16 5HS

Independent examiner
Paul Brown FCIE DChA, Rose & Leaf Ltd, Suite 2 14 – 15 Triangle South, Bristol BS8 1EY

Bankers
Lloyds Bank Plc, PO Box 1000, BX1 1LT

STAPLE HILL COMMUNITY HUB

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2026

The Trustees have pleasure in presenting its report and the unaudited financial statements of the Charitable Incorporated Organisation (CIO) for the period ended 31 March 2026.

STRUCTURE, GOVERNANCE AND MANAGEMENT

How is the charity constituted? The Staple Hill Community Hub is an independent charity constituted as a Charitable Incorporated Organisation.

Trustee selection methods
The CIO operates under a 'Foundation' model constitution where the only voting members are its charity trustees. Trustee appointments are made as follows:

Appointed Trustees: Apart from the first charity trustees, every appointed trustee must be appointed for a term up until the AGM following their appointment. They, and any trustees being appointed at the AGM, can then be appointed for a term of three years by resolution passed at the AGM. In selecting individuals for appointment, the charity trustees must have regard to the skills, knowledge and experience needed for effective administration of the CIO. At least two trustees should be members of the local community.

Nominated Trustees: The constitution provides for the Staple Hill Partnership to appoint up to two charity trustees for three-year terms. However, the Staple Hill Partnership was dissolved at the end of 2023, making this provision inoperative. The constitution has not yet been updated to reflect this change.

General Requirements: There must be at least six charity trustees, with a maximum of twelve. All trustees must be natural persons aged 16 or over (with at least one trustee aged 18 or over). Trustees who have served three consecutive three-year terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Additional Information

Policies and procedures adopted for the induction and training of trustees: The trustees regularly review and update the Hub's policies, including Safeguarding, Equalities and Data Protection policies, ensuring they are fitting and proportionate. All trustees are involved in this process.

The charity's organisational structure and any wider network: The Hub operates from a ground floor flat within a social housing estate, directly embedded in the community it serves. The organisational structure includes a small professional staff team (Hub Manager, Communities & Communications Officer, Internal Operations Officer, Lunch Club Manager, Cleaner) and a Board of Trustees.

The Hub works collaboratively with statutory bodies, community organisations, other charities, and local service providers including South Gloucestershire Council, local ward councillors, Kingswood Job Centre, various community learning organisations, local churches, schools, and housing providers.

STAPLE HILL COMMUNITY HUB

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2026

OBJECTIVES AND ACTIVITIES

The Staple Hill Community Hub was established in 2007 with the core mission to reduce deprivation, support those experiencing disadvantage, and build community resilience in Staple Hill. The organisation benefits residents of the Staple Hill neighbourhood in South Gloucestershire. The services provided are generally free or involve a small charge and are open to the general public, with the majority of users being from the Staple Hill area. The Hub operates from a ground floor flat within a housing estate, strategically located in an area ranked among the 15% most deprived in England, ensuring direct access to those who benefit most.

The Hub's strategic aims are:

- Creating a welcoming and supportive environment
- Promoting social connections and reducing isolation
- Building community resilience through the provision of resources
- Supporting skills development, confidence, and independence

Summary of the main activities in relation to those purposes for the public benefit

The Hub's service delivery model focuses on practical interventions across key areas: food security initiatives, employment support programs, social and community activities, and skills development opportunities. Activities include:

Lunch Club: Operates twice weekly, catering to vulnerable adults and the elderly to combat social isolation, poverty, and health disparities. Provides nutritious, subsidised two-course meals in a welcoming social atmosphere.

Job Searchers Support Group (JSSG): A weekly group providing tailored employment support for those facing significant barriers to entering the workforce, including personalised CV development, online application assistance, interview training, and IT skills coaching. Also offers a Benefits Advice service.

Singing for the Brain: A weekly group activity using singing and vocal exercises to help improve brain activity and well-being, supporting people with physical/neuro disabilities, including stroke and those living with dementia, along with their carers and families.

Friendship and Exercise Clubs: Three groups that encourage older people to stay active and form new social connections, tackling isolation among elderly residents.

Emergency Food Parcels: Provides immediate aid with food and hygiene essentials during financial crises, bill shocks, or while awaiting food bank referrals, without requiring formal referrals.

Children's Services: Terrapins After School Club provides opportunities for children aged 6-11 to socialise, play, exercise, and includes a light meal. Sprouts is an after-school gardening and nature club for children aged 6-11, promoting gardening skills and biodiversity.

Additional Services: Coffee Mornings offer a warm social space with complimentary refreshments. Fresh Air and Free Food is a children's school holiday breakfast event held in Page Park. The Hub also provides signposting services, affordable kitchen use for local families and room hire for aligned groups.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. The Hub's activities are designed to address identified community needs and are developed through ongoing community consultation and responsive adaptation to emerging needs, ensuring maximum impact and efficient resource use for public benefit. The Hub has and implements an Equalities and Diversity Policy to ensure services are equally accessible to all.

Additional Information

Contribution made by volunteers: The Hub's operations continue to rely heavily on approximately 40 dedicated volunteers who support the Job Searchers Support Group, Lunch Clubs, children's activities, friendship clubs, emergency food parcels and community events. Their contribution enabled the Hub to deliver services to thousands of local residents throughout 2025-26.

Achievements and Performance

Summary of the main achievements of the charity

In 2025-26, Staple Hill Community Hub continued to provide a wide range of community services, delivering more than 3,500 recorded attendances across its programmes and supporting local residents through food, wellbeing, employment and social inclusion activities.

Key achievements include:

Lunch Club: Delivered 89 sessions with 1,316 attendances. Average attendance remained strong at 15 people per session, helping reduce isolation and improve nutrition for local residents.

Job Searchers Support Group (JSSG): Delivered 41 sessions with 221 attendee visits and supported 20 people into employment, training or volunteering, exceeding the target of 18 outcomes. Some attendees are referred directly by Kingswood Jobcentre and tend to have significant and complex barriers to employment. This context helps explain the intensity of support required and the value of the outcomes achieved.

Singing for the Brain: Delivered 50 sessions with 449 attendee visits, exceeding the annual target of 400. The programme continued to improve wellbeing, reduce isolation and provide peer support.

Friendship Clubs: Delivered 125 sessions across three groups with a combined attendance of 1,425. The clubs remain a valued source of friendship, activity and support for older residents.

Emergency Food Parcels: Provided 71 emergency food parcels, supporting 59 adults and 30 children experiencing financial hardship.

Children's Services: Terrapins delivered 42 sessions with 262 attendances. Sprouts delivered 23 sessions with 67 attendances, providing opportunities for outdoor learning, gardening and social development.

Wider Outcomes and Impact

The Hub's impact extends beyond the recorded outputs and attendance figures. Feedback, staff observations and repeat engagement indicate wider outcomes across the services delivered, including:

• JSSG: Increased confidence and digital skills among participants, alongside progress towards employment, training and volunteering.

• Lunch Club, Friendship Clubs and Singing for the Brain: Reduced isolation and improved wellbeing, supported by regular social contact, peer support and repeat engagement.

• Emergency Food Parcels: Improved nutrition and food security for families and individuals experiencing financial hardship.

• Terrapins and Sprouts: Opportunities for social development, physical activity and improved emotional regulation for children, alongside outdoor learning and practical skills.

Room Hire: Generated £1,005 income from 72 hire sessions, helping support the sustainability of the Hub.

Additional Information

Performance of fundraising activities against objectives set: The Hub secured £17,720 in grants and donations (excluding SLA and National Lottery funding), exceeding the annual target of £10,000. Funding included support from South Gloucestershire Council, Quartet, HDR UK, local donors and employer contributions.

Financial Review

Review of the charity's financial position at the end of the period

The Staple Hill Community Hub remained financially stable during 2025-26. The year-end bank and cash balance was £77,550, exceeding the target level of £67,000 and providing a solid foundation for future service delivery.

Statement explaining the policy for holding reserves stating why they are held

The Hub's policy is to maintain a healthy level of reserves to provide financial stability and enable the organisation to continue its services despite fluctuations in income or unexpected costs. Reserves are held to ensure that the Hub can address the need for new income sources from a position of strength and to safeguard against immediate cutbacks.

Amount of reserves held

At the year-end the Hub held reserves of £76,127, providing an appropriate level of financial resilience and working capital.

Explanation of any uncertainties about the charity continuing as a going concern

There are no uncertainties about the charity continuing as a going concern. The Hub maintains healthy reserves, continues to attract grant funding and remains well placed to sustain essential services for local residents.

Additional Information

The charity's principal sources of funds: Service Level Agreement funding from South Gloucestershire Council (main source), other South Gloucestershire grants, grants from organisations such as Quartet Community Foundation and National Lottery, donations, income from room hire and activities and interest income on reserves.

Risk review
The trustees confirm that the major risks, to which the organisation is exposed, as identified by it, have been reviewed and systems have been established to manage these risks. Internal risks are minimised by the implementation of effective internal control procedures, which ensure both appropriate authorisation of all transactions and projects and consistent quality of delivery for all operational aspects of the organisation. These procedures are periodically reviewed for their continuing effectiveness.

Organisational structure
The charity is run by the Trustees who meet on a regular basis. Powers are delegated to officers and volunteers as and when appropriate.

Responsibilities of the Trustees

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal Office
1a Berkeley House
Berkeley Road
Staple Hill
Bristol
BS16 5HS

Signed by order of the trustees



Tim Rawling
Chair

Approved by the Trustees on 16 SEPTEMBER 2026

STAPLE HILL COMMUNITY HUB

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF STAPLE HILL COMMUNITY HUB

YEAR ENDED 31 MARCH 2026

I report on the accounts of the Charitable Incorporated Organisation for the year ended 31 March 2026, which are set out on pages 9 to 10.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the regulations made there under

  have not been met;

  or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P S Brown

Paul Brown FCIE DChA
Rose & Leaf Ltd

2 Ger Y Mynydd
Hirwaun
Aberdare
CF44 9RD
18th September 2026

STAPLE HILL COMMUNITY HUB

RECEIPTS AND PAYMENTS ACCCOUNTS

YEAR ENDED 31 MARCH 2026

	Unrestricted Funds £	Restricted Funds £	Year Ended 31-Mar-26 £	Year Ended 31-Mar-25 £
RECEIPTS				
Donations	1,500	-	1,500	4468
South Gloucestershire Council - Service Level Agreement	23,200	-	23,200	23,200
TNL Grant	-	30,000	30,000	-
Other grants	-	16,237	16,237	13,837
Rental income	1,235	-	1,235	1,582
Friendship & Exercise Club	5,756	-	5,756	5,502
Lunch Club	5,048	-	5,048	4,686
Investment income	2,699	-	2,699	2,493
	39,438	46,237	85,675	55,768
PAYMENTS				
Salary	7,542	30,545	38,087	33,396
Friendship & Exercise Club	7,277	2,148	9,425	10,087
Lunch club	5,130	4,668	9,798	9,002
Move it Club	3,757	-	3,757	2,741
Job searchers Support Group	1,538	-	1,538	1,505
Emergency Food Parcels	-	2,081	2,081	1,819
Fresh Air & Free Food	-	184	184	300
Volunteer Support costs	-	245	245	755
Christmas Events	869	214	1,083	1,047
Remembrance Sunday	-	-	-	973
Singing for the brain	-	1,740	1,740	1,435
Bee Bold & Sprouts	1,713	-	1,713	2,081
Kids Lunch club	-	-	-	-
Coffee Morning	13	-	13	34
Staple Hill Christmas Tree	-	-	-	2,133
Staple Hill Signpost newsletter	996	-	996	811
Overheads	-	3,980	3,980	4,514
Fundraising	111	-	111	79
Staple Hill Partnership			-	-
	28,946	45,805	74,751	72,712
Net of receipts/(payments)	10,492	432	10,924	(16,944)
Cash funds as at 31 March 2025	65,635	991	66,626	83,570
Cash funds as at 31 March 2026	76,127	1,423	77,550	66,626

STAPLE HILL COMMUNITY HUB

STATEMENT OF ASSETS AND LIABILITIES

AT 31 MARCH 2026

	Unrestricted Funds £	Restricted Funds £	Year Ended 31-Mar-26 £	Year Ended 31-Mar-25 £
CASH FUNDS				
Current account	5,531	1,423	6,954	13,504
Deposit account	70,192	-	70,192	52,493
Petty Cash	404	-	404	629
Total Cash Fund	76,127	1,423	77,550	66,626
Assets				
Other debtors	-	-	-	-
LIABILITIES				
Other Creditors	-	-	-	-
Independent examiners fee	200	-	200	200

Signed by the trustee on behalf of the board of trustees

……..
Tim Rawling

16th September 2026