CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees**

Charity Name: THE RADLETT FESTIVAL OF MUSIC

**On accounts for the year ended**: 31 DECEMBER 2015

**Charity no (if any)**: 1155617

**Set out on pages**: 1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]~~. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** [signature] **Date:** 29/10/16

**Name:** FIONA HALL

**Relevant professional qualification(s) or body**: ACA, CPFA

| | |
|---|---|
| **(if any):** | |
| **Address:** | 14 CLAPPERS MEADOW |
| | MAIDEN HEAD |
| | BERKSHIRE SL6 5TT |

| **Section B** | **Disclosure** |
|---|---|
| | Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners). |
| **Give here brief details of any items that the examiner wishes to disclose.** | |

*The Radlett Festival of Music*
*Registered Charity 1155671*

**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st DECEMBER 2025**

**REFERENCE & ADMINISTRATION INFORMATION**

The Radlett Festival of Music is a charitable incorporation organisation, with charity registration number 1155617. The Principal Address of the Association is at c/o Helen Street Trustee, 20 Willow Way, Radlett, Herts, WD78DX

The following trustees stepped down, and we would like to thank them for their service:

Mrs C Jessop
Mrs M Hardingham

Current Trustees are:

Mrs H Street (Treasurer)
Mr M Street (Chair)

The following trustee was appointed during the year and confirmed at the AGM for the 2025 accounts:

Karen Bonnamy

The Choir is affiliated to Making Music (The National Federation of Music Societies), a registered charity which provides advice and services to affiliated societies.

**STRUCTURE, GOVERNANCE & MANAGEMENT**

The Radlett Festival of Music is a charitable incorporated organisation and is governed by its Constitution, which was written in February 2014. Members of the Association can be elected or co-opted as necessary to become Trustees of the Association. The Trustees consult with the full membership at least once a year in General Meeting.

**OBJECTIVES & ACTIVITIES**

THE OBJECTS OF THE CIO ARE:
TO ADVANCE THE EDUCATION OF PUPILS IN SCHOOLS OR IN FULL-TIME EDUCATION (UNDER THE AGE OF 25) WITHIN HERTFORDSHIRE AND THE SURROUNDING AREAS BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES, EQUIPMENT, MUSICAL PERFORMANCES AND TUITION NOT REQUIRED TO BE PROVIDED BY THE LOCAL EDUCATION AUTHORITY. THIS WILL INCLUDE THE OPPORTUNITY TO PERFORM IN CONCERTS HELD IN PROFESSIONAL THEATRES WITH SPECIALISED RESOURCES SUCH AS SOUND AND LIGHTING ENGINEERS AND EQUIPMENT.
TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF MUSIC, IN PARTICULAR BY THE ORGANISING OF CONCERTS HELD IN PROFESSIONAL THEATRES, WITH SPECIALISED RESOURCES SUCH AS SOUND AND LIGHTING ENGINEERS AND EQUIPMENT, FOR PUBLIC ATTENDANCE IN AND AROUND HERTFORDSHIRE AND THE SURROUNDING AREAS

These objects are met by giving performances of choral music in Hertfordshire at concerts throughout the year. A typical season contains works which are both classical and popular, covering a number of genres to appeal to both the groups singing in the concerts and the audience. The pieces are selected by the main concert organiser (Helen Street) in conjunction with the various organisations, to provide variety during the course of the season for both choir members and audiences.

In the furtherance of these objects, the Trustees have complied with the duty in S17 of the Charities Act 2011 to have due regard to the Charity Commission's published general and relevant sub-sector guidance concerning the operation of the Public Benefit requirement under that Act.

The Trustees have continued to offer a programme of concerts during the year, which provided opportunities for amateur singers, musicians and composers to develop their skills and present music to a wide audience. Performances are given in public, to which the widest access possible is encouraged by good publicity and the setting of reasonable entry charges with concessions. The main beneficiaries of the Association are the singers, musicians, and those who attend the concerts.

The Association is extremely grateful for the valuable contribution made by a number of volunteers, who have assisted in organising the performances throughout the year, notably Catherine Parkinson who assisted with Fair Field Junior School choir.

**ACHIEVEMENTS & PERFORMANCE**

Below is a review of the season for 2025:

## Concert at the Radlett Centre.

The Radlett Festival of Music arranged a concert involving choirs from Fair Field Junior School and St Margaret's School, and St Margaret's Voices. Each group performed individually, including songs by Taylor Swift, from Moana, Wicked, Frozen, The Lion King and a selection of Disney favourites. These were under 25 minutes and not staged to keep within licensing requirements. The second half ended with a medley of songs celebrating self-confidence, such as Believer (Shrek), Unstoppable (Sia) and Firework (Katy Perry)

The concert was supported by a generous grant from the Radlett Festival.

Unfortunately, St. John's Infant and nursery school cancelled the week before which meant the concert made a loss due to reduced ticket sales despite the £1,000 grant from the Radlett Festival received the previous year to help fund the concert in 2025. Due to this, no further concerts at the Radlett Centre are currently being planned.

**December 2025**
A Christmas Concert was held at Christ Church involving choirs from St. John's Infant and nursery school and Fair Field Junior School, along with the vocal group St Margaret's Voices. This was a great success, and the church was full.

Fair Field School Choir also performed at the leaving assembly for Cath Parkinson in December 2025 as she retired from teaching. We would like to thank her for so many years of volunteering which meant the school choir could rehearse and appear in these concerts.

**FUTURE PLANS 2026**

The charity is not planning any concerts for 2026. This will be reviewed in 2027.

**FINANCIAL REVIEW**

The charity received grants totalling £3,000 in 2024.

Expenditure was mainly related to the concert at the Radlett Centre, such as venue and equipment hire, technical staff and advertising. The event made a significant loss, as tickets were priced low to break even, and with the reduced audience we were not able to cover costs. In addition, tickets available for sale were reduced as the children watched the concerts. This is an important part of the charity's ethos; it is hoped that the children will be inspired to continue to perform into senior school and beyond.

Reserves of £2,824 (2024 £4,332) were carried forward at the year end, which will be applied to future operations in line with the charity's objectives and also to specific projects as per the grant specification.

The Choir holds a current bank account at Barclays Bank plc, Borehamwood Branch. The Independent Examiner for the year was Fiona Hall, ACA.

Helen Street
Radlett Festival of Music-Treasurer
October 2026

**Radlett Festival of Music AGM for year end December 2025**

**Minutes from meeting 19th October 2026, 11am**

Present on zoom:  Trustees: Karen Bonnamy

Present in person: Helen Street, Mike Street

The minutes were agreed from the previous AGM.

The accounts and trustees annual report were agreed.

The trustees congratulated Helen Street for the concerts arranged in 2025.

Helen Street and Mike Street were reappointed as trustees for another three years and thanked Fiona Hall for acting as the independent reviewer again.

Karen Bonnamy was confirmed as a trustee for the year to December 2025, for three years.

| Radlett Festival of Music | 1155671 |
|---|---|

# Receipts and payments accounts

**CC16a**

| For the period from | Period start date 01/01/2025 | To | Period end date 31/12/2025 |
|---|---|---|---|

## Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|---|---|---|
| **A1 Receipts** | | | | | |
| Radlett centre profit | - | | - | | 224 |
| Radlett festival grant for 2024 | - | | - | | 1,000 |
| Radlett festival grant for 2025/2026 | - | | - | | 2,000 |
| ***Sub total*** *(Gross income for AR)* | - | | - | | 3,224 |
| **A2 Asset and investment sales, (see table).** | | | | | |
| | - | - | - | - | - |
| ***Sub total*** | - | - | - | - | - |
| ***Total receipts*** | - | | - | | 3,224 |
| **A3 Payments** | | | | | |
| amp accessories | | | - | - | 36 |
| radlett centre loss | | 330 | - | 330 | - |
| Solopress printing costs | | 218 | | 218 | 198 |
| music | | | | - | 3 |
| Radlett Centre deposit | | 480 | | 480 | 480 |
| test account | | | | - | 1 |
| scarves and props amazon | | 50 | | 50 | - |
| page turning pedal | | 60 | | 60 | - |
| dropbox | | | | - | 98 |
| making music insurance | | 221 | | 221 | 213 |
| volunteer gifts (3 years stage manager) | | 150 | - | 150 | 31 |
| ***Sub total*** | - | 1,509 | - | 1,509 | 1,061 |
| **A4 Asset and investment purchases, (see table)** | | | | | |
| | - | - | - | - | - |
| ***Sub total*** | - | - | - | - | - |
| ***Total payments*** | - | 1,509 | - | 1,509 | 1,061 |
| ***Net of receipts/(payments)*** | - | - 1,509 | - | - 1,509 | 2,164 |
| **A5 Transfers between funds** | - | - | - | - | - |
| **A6 Cash funds last year end** | 13 | 4,319 | - | 4,332 | 2,169 |
| ***Cash funds this year end*** | 13 | 2,810 | - | 2,823 | 4,332 |

## Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---|---|---|
| **B1 Cash funds** | Barclays account | 13 | 2,810 | |
| | | - | - | - |
| | ***Total cash funds*** | 13 | 2,810 | - |
| | (agree balances with receipts and payments account(s)) | | | |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---|---|---|
| **B2 Other monetary assets** | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---|---|---|---|
| **B3 Investment assets** | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---|---|---|---|
| **B4 Assets retained for the charity's** | net amount owed by H Street for overpayment | | 76 | - |
| | | | | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---|---|---|---|---|
| **B5 Liabilities** | | | | |

| | Signature | Print Name | Date of approval |
|---|---|---|---|
| Signed by one or two trustees on behalf of all the trustees | | Michael Street | 29/10/2026 |