Kents Cavern Foundation

(CIO no. 1154561)

Annual Report of the Trustees

Year Ended 31st December 2025

Administrative Details:

Charity Name	**Kents Cavern Foundation**
Charity Number	1154561
Address	Kents Cavern Prehistoric Caves 91 Ilsham Road Torquay TQ1 2JF
Trustees at Date Report Approved	Robert Cox Timur Gorman Adam Rippin
Other Trustees Serving During the Year	James Hull (Resigned 30th November 2025) Elliot Ling (Resigned 19th October 2026)
Main Contact:	Robert Cox 07376 009460 Rob@tudorhotels.co.uk
Bankers	Lloyds Bank

1. Structure, Governance and Management

Constitution, organisational structure, how Trustees are appointed, trained and how the charity's decision making processes work.

1.1 GOVERNANCE

Four Trustees served throughout the year and we continue to seek new Trustees to strengthen the board up to the maximum permitted 12.

1.2 METHOD OF APPOINTMENT OF TRUSTEES

Potential Trustees are identified by assessing skill or capacity shortfalls amongst the existing Board. Recruitment is currently by word of mouth and personal recommendation. New Trustees are appointed to the board by a majority vote of the existing Trustees. Each Trustee serves for a minimum period of 3 years.

1.3 POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

New Trustees have an initial meeting with the Chairman and given an Induction Pack which includes the Foundation's constitution, latest Annual Report and statement of accounts.

1.4 ORGANISATIONAL STRUCTURE AND DECISION MAKING

Decision-making of the Foundation is undertaken by the Board of Trustees at its meetings. Regular meetings take place between the Trustees and volunteers of the charity. The Board considers strategic matters and major practical issues affecting the work of the Foundation, agrees budgets and key initiatives, and
sets priorities and timetables for future developments.

1.5 RISK MANAGEMENT

Risk management is regularly reviewed by the Trustees and considered by the charity's staff. The charity has adopted and follows relevant risk management procedures of Kents Cavern Ltd in respect of capital and financial investments, safeguarding, employing and paying staff, overseeing and managing volunteers, and handling complaints.

1.6 CONFLICTS OF INTEREST

The Trustees have a policy to prevent conflicts of interest arising between
Trustees, the charity's volunteers and staff and objectives of the charity.

2. Aims and objectives of the charity

2.1 OBJECTIVES AND ACTIVITIES

The principle aims of the charity are to conserve the prehistoric underground caves at Kents Cavern and surrounding area covered by the Scheduled Ancient Monument listing and the SSSI designation; to advance the education of the general public by providing learning packs, sessions and activities focused on the prehistory and geological heritage of the site; facilitating and coordinating scientific research and educational activities.

3. Financial review

Including policy on reserves

	3.1 POLICY ON RESERVES The Foundation's financial activity during 2025 was limited, with income received of £97 and expenditure of £236. At 31st December 2025, the Foundation held cash balances of £3,905, with an outstanding liability of £787 to Kents Cavern Ltd. The Trustees continue to maintain a reserves policy equivalent to at least three months' anticipated operating expenditure. Given the limited activities undertaken during the year, the Trustees consider the Foundation's available reserves sufficient for its current requirements. 3.2 PRINCIPAL FUNDING The Foundation received limited income during the financial year. Historically, its principal source of funding has been voluntary donations, including donations collected through Kents Cavern Ltd's ticketing system. 3.3 ACHIEVEMENTS, PERFORMANCE AND FUTURE PLANS During the year ended 31st December 2025, the Foundation undertook minimal operational activity, with limited income received and only minimal expenditure incurred. The Trustees continued to maintain the Foundation and its charitable objectives, with a view to supporting future conservation, educational and heritage-related projects at Kents Cavern. The Foundation's existing financial resources have been retained to support future charitable activities as appropriate opportunities arise. A small donation to ELF Foundation was made in the year to acquire a historic Kents Cavern Pottery collection to be displayed on site as part of the Kents Cavern Foundation's collection.
4. Funds held as custodian trustee on behalf of others *Description of the asset, the name and objects of the charity on whose behalf the assets are held, and details of the arrangements for safe custody and segregation of the asset from charity own*	
	4.1 CUSTODIAN OF FUNDS OF OTHERS The Foundation does not hold any reserves or funds for others.
5. Public benefit statement *A statement from Trustees confirming they have complied with their duty.*	
	5.1 PUBLIC BENEFIT The Trustees have reviewed the activities of the charity in the light of the guidance published by the Charity Commission on public benefit. The Trustees are satisfied that the Foundation's activities are for the public benefit, relating as they do to the conservation of the environment and heritage of the cavern and the advancement of education. This benefits the community in maintaining an important prehistoric heritage site and environmental asset for the enjoyment of local people and visitors to the area.

For and on behalf of the Board of Trustees



Chair of Trustees
Date: 28th October 2026

Kents Cavern Foundation
CIO no: 1154561
Formed and registered with Charity Commission on 12th November 2013

Accounts for 12 month period ended 31st December 2025
Basis of preparation: Receipts and payments

	Project Digging Deeper	General KCF Account	T Williams Fund	Total	2024
	£	£	£	£	£
Balance Brought Forward	-	3,257	-	3,257	2,658
Income:					
From Kents Cavern (Ticketing)	-	97	-	97	1,425
Donation from Basecamp Research	-	-	-	-	58
Total Income	-	97	-	97	1,483
Expenditure:					
Cataloguing Of Artifacts	-	-	-	-	404
Accountancy Costs	-	-	-	-	480
ELF Foundation	-	200	-	200	-
Energy Expenditure	-	36	-	36	-
Total Expenditure	-	236	-	236	884
Net Income / (Loss) After Spending	-	(139)	-	(139)	599
Funds Carried Forward				3,118	3,257

Statement of Assets and Liabilities

Balance at Bank	3,838	4,074
Liability To Kents Cavern Ltd	(787)	(884)
Petty Cash Balance	67	67
	3,118	3,257

Accounts Approved By: _____ 28th October 2026
Chair of Trustees