Chinese Gospel Church Oxford

Report and Accounts
Year ended 31 March 2026

Stewardship
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1 Lamb's Passage, London EC1Y 8AB
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CHINESE GOSPEL CHURCH OXFORD

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 MARCH 2026

WORKING NAME	Oxford Chinese Gospel Church
ADDRESS FOR CORRESPONDENCE	82 Frenchay Road Oxford OX2 6TF
GOVERNING DOCUMENT	Constitution for a CIO Association dated 1 November 2021
CHARITY REGISTRATION NUMBER	1151974
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Dr Kai Wing Norman Lee Mrs Shan Wai (Resigned 6th July 2025) Ms Jing Xiao Ms Yao Wang (Appointed 6th July 2025)
INDEPENDENT EXAMINER	Hannah Clack Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Chinese Gospel Church Oxford
Trustees' Annual Report
For the year ended 31 March 2026

This report details the activities and achievements of the charity for the year ending March 31, 2026.

You then, my son, be strong in the grace that is in Christ Jesus. And the things you have heard me say in the presence of many witnesses entrust to reliable people who will also be qualified to teach others." (2 Timothy 2:1–2)

Paul reminded Timothy to remain faithful to the gospel handed down by the apostles, to be firmly rooted in the grace of Christ, and to build a strong spiritual life grounded in truth. He walked alongside Timothy in discipleship and instructed him to faithfully teach the next generation, so that the mission of the gospel would continue from one generation to the next.

This year's ministry report is presented in two main sections: the building up of biblical truth (1-5) and the training of disciples (6-9).

1. Sunday Worship

- Last year we completed our annual theme, "Fearing the Holy God, Living Out the Power of the Gospel" by studying 2 Corinthians where Paul proclaimed a gospel rooted in the cross. To those experiencing weakness, suffering, and persecution, God brings comfort and strength. His power is not displayed through worldly success or human glory, but through vulnerability, perseverance, and hope. In his trials, Paul did not boast in himself but found strength in the grace of Christ, manifesting the true power of the gospel.

- Our 2026 theme is "Passing on the Mission of the Gospel and Becoming Strong Disciples of Christ" by studying Joshua and 1 & 2 Timothy. These 3 books speak not only of personal spiritual growth, but also of how the church nurtures disciples, carries forward the gospel mission, and prepares the next generation of spiritual leaders.

- During the year, we invited 13 guest speakers, including four English-speaking speakers. We continue to maintain connections with local ministries and organisations, with the desire to broaden the horizons of our congregation and deepen our awareness of God's work around the world. Topics shared by guest speakers included theology, missions, and marriage.

- We have two services on Sunday: a Mandarin service at 10am and a Cantonese service at noon. Brothers and sisters participate according to the language with which they are most familiar. At the start of each month, the two services join together for a bilingual service with holy communion. Attendance at the Mandarin service tends to be more fluid, with new students and visitors joining regularly. The Cantonese congregation is comparatively more stable, though attendance is showing signs of decline as young people leave Oxford for university resulting in movements of some families.

2. Adult Sunday School

- For the past few years, before the Cantonese worship service we have held a Cantonese fellowship that focused primarily on sharing and fellowship. This year we reorganised the format to place greater emphasis on teaching while still retaining opportunities for fellowship and discussion. Together we have been studying John MacArthur's The Gospel According to Jesus and John Stott's Understanding the Bible.

- Many Mandarin-speaking brothers and sisters have expressed a desire for deeper learning. As sermon time on Sundays is limited, we introduced themed Sunday School classes this year to explore sermon topics further. We studied the theme of warfare in the Book of Joshua, which offered timely reflection in light of the turmoil and uncertainty in today's world. We also held sessions on infant baptism to help church members understand the theology and practices of Christian denominations.

3. Next Generation Ministry

- The church currently has seven Next-Gen groups, most of which meet on Sundays. Within the Mandarin ministry, there are three English-speaking Sunday School classes: ages 2–5 (preschool), ages 6–11 (primary), and ages 12–17 (youth), each with around a dozen children.

- The church provides a nursery room so parents can continue participating in the service via livestream while infants under two years old receive appropriate care.

- The Cantonese ministry caters for two groups — children and youth — both taught in Cantonese, as most families are recent immigrants whose primary language is Cantonese.

- This year, ten young people are sitting for A-Level examinations, including eight from the Cantonese congregation and two from the English-speaking group. As many young people leave for universities this September, we may see movements among church families.

4. Small Groups

- The church currently has 11 small groups. Most meet weekly, while some gather fortnightly or monthly. Activities include Bible study, prayer, life sharing, and book discussions. Groups are organised geographically, with meetings taking place either in members' homes or in rented church and community facilities. Starting this year, some groups have strengthened their response to Sunday sermons by using the previous week's sermon passage as the basis for deeper discussion and sharing.

- More than 50 brothers and sisters are now participating in Bible Study Fellowship (BSF). The church hosts Mandarin and Cantonese women's BSF groups, while the men participate in online groups outside the church. This year's theme, "Exile and Return", covers the Babylonian captivity

and the subsequent restoration of Jerusalem. The study focuses on how believers can walk by faith, resist cultural assimilation, and build God's kingdom in a broken world.

The second part of the ministry report relates to discipleship training, building up the Christian life and passing on the gospel mission.

5. Ministry Teams

- The church has 8 ministry teams. The Worship Team, together with the General Affairs, Refreshments, and Hospitality Team, involve the largest number of volunteers. The refreshments team alone has more than 40 brothers and sisters serving faithfully.

- These ministry teams not only serve faithfully every Sunday, but also provide invaluable support during community days and evangelistic events.

6. Leadership Development

- Training for elders and deacons, and separately for Cantonese small group leaders, is held monthly. In addition to studying and discussing various topics to equip servant leaders, we also share about church ministries and needs, as well as personal prayer requests. We treasure not only serving alongside one another, but also the fellowship we share as companions in Christ.

- Those serving in the worship ministry also receive training, whether in leading services or serving in different ministry roles. Though our gifts and responsibilities differ, we work together to exalt God in worship.

- During Lent this year, we held a retreat at Yarnton Manor, a retreat centre just outside Oxford. Brothers and sisters experienced precious times of quiet reflection, meditating on Christ's sacrifice on the cross and renewing their focus on the love of Jesus.

- We have planned a Leadership Retreat Day to be led by our advisory pastor, Rev Daniel Chan for June 2026. We will be learning from church history in order to develop a broader perspective of God's kingdom. We will also reflect on unity in team ministry, spiritual formation and deeper growth in our walk with God.

7. Evangelism and Testimony

- As in previous years, the church celebrated Lunar New Year and the Mid-Autumn Festival, where brothers and sisters invited friends to join in a joyful and welcoming atmosphere while seeds of the gospel are sown. Attendance at each event exceeded 240 people, and the whole served enthusiastically in welcoming guests and celebrating together.

- At the Christmas evangelistic meeting last December, the choir prepared and sang with great dedication. One first-time attendee shared afterwards that she was very touched and was in tears during the entire meeting. Following the sermon and gospel invitation, five newcomers indicated their desire to accept the gospel and become Christians. Together we experienced the joy of this harvest and were once again reminded of God's calling for us in Oxford: to share the good news with Chinese students, scholars, and residents.

- The Mandarin university fellowship primarily serves undergraduate, master's, and doctoral students at the University of Oxford. Meetings are scheduled around the university term calendar. During the first term, themed gatherings attracted around twenty to thirty students each week, most of whom were not Christians. They showed particular interest in topics related to work, study, and life. In the second term, we introduced the Alpha Course, and more than twenty students participated regularly. They were open and sincere in exploring the Christian faith. Many experienced God's love through the fellowship, and some described it as the happiest time they had experienced in Oxford.

8. Baptism

- The Lord has led six brothers and sisters to baptism this year, including four young people and two adults. Their faith has been steadfast, and they participated wholeheartedly in baptism classes. We have witnessed many wonderful works of God among them.

9. Global Missions

- The Lord Jesus commanded His disciples to proclaim the gospel to all nations. As disciples of Christ, we therefore seek to cultivate a global Kingdom perspective. Through different forms of teaching and engagement, we hope to broaden the vision of our congregation and deepen our passion for missions. Historically, the church has allocated around one tenth of its annual budget to support various mission organisations and we plan to increase that percentage in the coming years.

- Together with Operation Mobilisation (OM), we have planned a one-week short-term mission trip to Poland to serve Ukrainian refugees in the summer. Ministry activities include community development, Bible storytelling, English classes, music, art, psychosocial support, and assistance with resource distribution and warehouse logistics at refugee support centres.

- As part of our missions education, we organised two experiential activities this year. The first was an Oxford Prayer Walk, through which we learned about Christian leaders and thinkers connected with Oxford who had seminal impact on the worldwide church through the centuries. We also prayed together for the various ministries and needs connected with the church.

- The second activity was a "In-Hudson-Taylor's-Footsteps" day trip to Brighton. About 60 brothers and sisters visited Brighton Beach and heard the story of Hudson Taylor's mission ministry. We

returned to the very place where he once prayed for God to send 24 missionaries to China. Many brothers and sisters were deeply moved and encouraged.

- Our pastors have continued to meet regularly with pastors from local churches to share about the needs of different congregations and to pray for one another, bearing witness to the unity of believers.

- We thank God for His grace and guidance, which have enabled us to serve together and build one another up through these ministries. As 2 Timothy 2 reminds us, we are called not only to be strong and firmly rooted in the truth, but also to faithfully pass on the mission of the gospel. May the Lord continue to use us to impact others, nurture the next generation of disciples, and witness for Him in the world.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Governing Instrument

The charity, Chinese Gospel Church Oxford, also known as Oxford Chinese Gospel Church (OCGC), is a Charitable Incorporated Organisation (CIO). It was registered as a charity with the Charity Commission on 10 May 2013. OCGC is governed by a Constitution filed with the Charity Commission. Its Organisation Rules, first approved by members at the AGM on 29 August 2021, provides guidance to its operations.

The charity's principal objective is to advance the Christian Faith in accordance with the Statement of Faith stipulated in the Constitution primarily but not exclusively among people of Chinese descent in Oxfordshire through:

- praising and worshiping God and carrying out his will for the Church,
- preaching, studying and following the teachings of the Bible,
- nurturing the spiritual life of Christians,
- promoting Christian fellowship,
- spreading the gospel of Jesus Christ,
- caring for those in need,
- sending missionaries and supporting mission work and
- cooperating with other Christian churches and organisations who share our general aims and beliefs to carry out God's work.

Corporate Governance

The Trustees have adopted 31 March as the end of OCGC's financial and reporting year in 2026, and for the future. An Annual General Meeting will be held on Sunday 5 July 2026.

Chinese Gospel Church Oxford
Trustees' Annual Report
For the year ended 31 March 2026

According to the guidelines of the Charity Commission (CC3 – *The Essential Trustee*), the Trustees are responsible for the overall management of the Church as a charity, including but not limited to financial governance and legal compliance. While the Trustees bear the legal responsibility for the Church, spiritual leadership, ministry and pastoral care etc. are delegated to the Board of Elders in accordance with the Organisation Rules.

The Trustees, supported by the Board of Elders, Pastoral Team and the Leadership Council, administered the charity during the period covered by this report.

Risk Management

The Trustees regularly assess the risks associated with OCGC activities and annually review insurance coverage. The venue where most activities are held, namely, Oxford High School (Belbroughton Road, Oxford OX2 6XA), is insured. The residential property owned by OCGC (11 Arlington Drive, Oxford OX3 0SH) is also insured. OCGC is covered by public liability insurance as well as employer's liability insurance.

The Trustees have put in place policies and procedures to meet legal and regulatory requirements and to ensure OCGC can operate effectively under proper guiding principles. These include Safeguarding Policy and Procedures, Complaints Handling Policy, Conflict of Interest Policy, Disciplinary Procedure, Donation Acceptance Policy, Grievance Procedure, HR Procedure, Paying Staff Policy, Privacy Policy, Reserves Policy, Risk Management Policy, Volunteer Management Policy, Health and Safety Policy and Foreign Currency in Offerings Policy.

On Safeguarding, a 3rd party service provider, Christian Safeguarding Service, has continued to support us in the development of our Safeguarding Policy and Procedures as well as training to our Designated Safeguarding Officer, Trustees and volunteers working with our children and youth.

The Trustees have taken steps to ensure that adequate management and internal control procedures are in place to reduce the Charity's exposure to financial and operational risks.

Financial Review

As OCGC is a charitable incorporated organisation, it has elected to present receipts and payments accounts.

This year income has increased by £6,875 to £144,851, and expenditure has decreased by £3,847 to £116,516. As a result the surplus for the year was £28,335 and the cash held by the charity increased by this amount to £148,472, all of which was unrestricted.

The charity holds its cash with two separate banks and is protected fully by the Financial Services Compensation Scheme (FSCS).

Reserves Policy

The level of reserves is determined by the Trustees in order to safeguard the operations of OCGC in meeting its charitable objectives, taking into due consideration such risks posed to OCGC, and the possible need for reserves to meet cash flow difficulties, as well as statutory laws and regulations.

The Trustees have determined that the charity should aim to hold free reserves (which they define to be unrestricted cash) of no less than £30,000, which equates to about 3 months' of projected unrestricted expenditure. At year-end the charity held unrestricted cash of about £148,472 and the charity is complying with its reserves policy.

Responsibilities of Trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Norman Lee
Norman Lee (Jun 10, 2026 17:48:59 GMT+1)

Jun 10, 2026

Dr Kai Wing Norman Lee

Trustee

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

CHINESE GOSPEL CHURCH OXFORD

I report to the trustees on my examination of the accounts of Chinese Gospel Church Oxford ('the charity') for the year ended 31 March 2026 on pages 10 to 13 following.

Responsibilities and basis of report
As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hannah Clack
Hannah Clack (Jun 18, 2026 12:17:15 GMT+1)

Hannah Clack
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Jun 18, 2026

CHINESE GOSPEL CHURCH OXFORD

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2026

	Notes	Unrestricted Funds £	Restricted Funds £	2026 £	2025 £
Income receipts					
Donations		112,735	3,218	115,953	115,266
Gift aid received		22,445	651	23,096	17,212
Income from food and hospitality		2,161	-	2,161	1,540
Interest		3,640	-	3,640	3,958
		140,981	3,870	144,851	137,976
Total receipts		140,981	3,870	144,851	137,976
Payments					
Payments in relation to charitable activities undertaken directly	2	102,412	-	102,412	112,138
Grants paid in support charitable activities undertaken by others	3	10,234	3,870	14,104	8,225
Total payments		112,646	3,870	116,516	120,363
Net of receipts / (payments) before transfers		28,335	0	28,335	17,613
Transfers between funds		-	-	-	-
Net movement in funds		28,335	-	28,335	17,613
Cash funds as at last year end		120,137	-	120,137	102,524
Cash funds at this year end	A	148,472	-	148,472	120,137

The notes on pages 12 - 13 form part of these accounts.

CHINESE GOSPEL CHURCH OXFORD

STATEMENT OF ASSETS AND LIABILITIES

AS AT THE YEAR ENDED 31 MARCH 2026

	Unrestricted funds £	Restricted funds £	2026 £	2025 £
A Cash funds				
Cash at bank with immediate access	41,874	-	41,874	41,179
Cash at bank on term deposit	106,598	-	106,598	78,958
	148,472	**-**	**148,472**	**120,137**
B Other monetary assets				
Gift aid due to charity	19,355		19,355	20,780
	19,355	**-**	**19,355**	**20,780**
C Liabilities				
Sunday venue hire	-	-	-	281
Fee for Independent Examination	1,290	-	1,290	1,230
Ministry expenses	659	-	659	770
Other creditors	433	-	433	427
	2,382	**-**	**2,382**	**2,708**

D Assets retained for charity's own use

	Fund to which asset belongs	Cost £	Current value £
Fellowship House	Unrestricted	313,206	522,000
		313,206	522,000

The trustees have used Zoopla to estimate the current value of Fellowship House.

F Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Norman Lee
Norman Lee (Jun 10, 2026 17:48:59 GMT+1)

Dr Kai Wing Norman Lee

Date: Jun 10, 2026

The notes on pages 12-13 form part of these accounts.

CHINESE GOSPEL CHURCH OXFORD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2026

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Unrestricted funds £	Restricted Funds £	Total 2026 £	Total 2025 £
Staff costs	61,221	-	61,221	73,187
Sunday venue hire	18,807	-	18,807	17,413
Fellowship House expenses	3,661	-	3,661	2,875
Ministry expenses	9,436	-	9,436	10,687
Food, hospitality and related supplies	4,032	-	4,032	3,341
Speakers honoraria	3,152	-	3,152	2,403
Examiner's fee for preparing and examining the accounts	1,230	-	1,230	1,200
Legal and professional fees	872	-	872	1,032
	102,412	-	102,412	112,138

3 Grants paid to support charitable activities undertaken by others

Grants to other charities engaged in mission				
Bible Study Fellowship	1,125	-	1,125	-
Chinese Overseas Christian Mission	1,800	-	1,800	1,651
Faith, Truth and Hope	1,600	-	1,600	1,525
OMF International	1,200	-	1,200	1,525
Open Doors with Brother Andrew	2,204	-	2,204	1,525
Oxfordshire Community Churches (Safe Families)	1,000	-	1,000	1,000
International Mission to Jewish People	55	1,070	1,125	-
Oxford Centre for Mission Studies	-	2,800	2,800	-
Grants to help individuals training for ministry	1,250	-	1,250	1,000
	10,234	3,870	14,104	8,225

4 Acting as agent

On occasion the charity receives money on behalf of others, which it banks and then pays out to these recipients. This income is received as agent for these recipients and the income, and the related payments, are excluded from the receipts and payments account; any money that has not been distributed by the year end is recognised as a creditor.

During the year the charity acted as agent for a student and, in that capacity received £1,444 (2025: nil) and paid £1,444 (2025: nil)

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Closing balance £
General funds	120,137	140,981	(112,646)	148,472
Restricted funds				
Mission fund	-	3,870	- 3,870	-
	120,137	144,851	(116,516)	148,472

The **Mission** fund was created from donations received to support mission.

Chinese Gospel Church Oxford 2026 Accounts - Final for Signing

Final Audit Report 2026-06-18

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By:	Hannah Clack (hannah.clack@stewardship.org.uk)
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